



# Cincinnati Police Department STAFF NOTES

August 19, 2022

*Lieutenant Colonel Teresa A. Theetge, Interim Police Chief*



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**1. REVISION TO [PROCEDURE 12.900](#), PROCESSING JUVENILE OFFENDERS**

Procedure 12.900, Processing Juvenile Offenders, has been revised to include language to be compliant with the Ohio Revised Code (ORC), Section 2151.311:

**A juvenile can be held for a maximum of six (6) hours if all the following conditions apply:**

- The child is alleged to be a delinquent child for the commission of an act that would be a felony if committed by an adult.
- The child remains beyond the range of touch of all adult detainees.
- The child is visually supervised by jail/workhouse/law enforcement personnel at all times during the detention.
- The child is not handcuffed or otherwise physically secured to a stationary object during the detention.

**A juvenile can be held for a maximum of three (3) hours if all the following conditions apply:**

- The child is alleged to be a delinquent child for the commission of an act that would be a misdemeanor if committed by an adult, is alleged to be a delinquent child for violating a court order regarding the child's adjudication as an unruly child for being a habitual truant or is alleged to be an unruly child or a juvenile traffic offender.
- The child remains beyond the range of touch of all adult detainees.
- The child is visually supervised by jail/workhouse/law enforcement personnel at all times during the detention.
- The child is not handcuffed or otherwise physically secured to a stationary object during the detention.

This includes fingerprinting and/or photographing the child in a secure area of the facility; interrogating the child, contacting the child's parents or guardian, arranging for placement of the child, or arranging for transfer/transferring the child, while holding the child in a nonsecure area of the facility.

This revision is effective immediately. Personnel should review Procedure 12.900 in its entirety. The revised procedure is available on the Department intranet and web page.

**2. REVISION TO [PROCEDURE 18.200](#), RECRUIT OFFICER MENTORING PROGRAM**

Procedure 18.200, Recruit Officer Mentoring Program, has been revised.

Language indicating no overtime may be used for either training or mentoring activities has been added to the procedure.

This revision is effective immediately. Personnel should review Procedure 18.200 in its entirety. The revised procedure is available on the Department intranet and web page.

**3. COURT HOLIDAY – LABOR DAY**

Hamilton County Municipal Court will observe the Labor Day holiday on **Monday, September 5, 2022**. Court rooms will be closed.

Do not issue citations requiring a court appearance on this date.

**4. S.T.A.R.S. DATA**

[Attached](#) to these Staff Notes is the most current Strategic and Tactical Analytic Review for Solutions (STARS) Data. Department personnel are directed to review this information to ensure they remain familiar with crime patterns and trends occurring within the City and their areas of responsibility.

**5. PATROL BUREAU COMMANDER'S COMMENDATIONS**

Lieutenant Colonel Michael K. John, Patrol Bureau Commander, is pleased to recognize the following Department personnel for the exemplary work they have performed:

**POLICE OFFICER EDWARD BEDINGHAUS**  
**POLICE OFFICER DEJANAY DRUMMONDS**  
***District Two***

[Attached](#) to these Staff Notes are the Official Letters of Commendation issued to the above-named personnel for their dedication to duty and pursuit of excellence as representatives of the Cincinnati Police Department.

**6. THANK YOU LETTERS**

[Attached](#) to these Staff Notes are letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department, specifically the following personnel:

Sergeant Michael Reynolds

Police Specialist Mark Longworth

## 12.900 PROCESSING JUVENILE OFFENDERS

### **Reference:**

Procedure 12.205, Traffic Enforcement  
 Procedure 12.215, Cincinnati Parking Infraction (CPI)  
 Procedure 12.235, Operating a Vehicle Under the Influence (OVI): Processing and Arrest  
 Procedure 12.315, Investigation of Rape and Other Sexual Assault Offenses  
 Procedure 12.430, Endangering Children Offenses  
 Procedure 12.545, Use of Force  
 Procedure 12.600, Prisoners: Securing, Handling, and Transporting  
 Procedure 12.610, Prisoners: Guarding Hospitalized  
 Procedure 12.905, Fingerprinting and Photographing of Juveniles  
 Procedure 12.910, Missing Persons  
 Cincinnati Municipal Code 910-1, Attendance at School  
 Ohio Rules of Juvenile Procedure Rule 6, Taking into custody  
 Ohio Rules of Juvenile Procedure Rule 7, Detention and shelter care  
 Ohio Revised Code 2151.022, Unruly child defined  
 Ohio Revised Code 2151.23, Jurisdiction of juvenile court  
 Ohio Revised Code 2151.31, Apprehension, custody, and detention  
 Ohio Revised Code 2151.311, Procedure upon apprehension  
 Ohio Revised Code 2151.312, Place where unruly child may or may not be held  
 Ohio Revised Code 2919.21, Nonsupport or contributing to nonsupport of dependents  
 Ohio Revised Code 2919.22, Endangering children  
 Ohio Revised Code 2919.23, Interference with custody  
 Ohio Revised Code 2919.24, Contributing to unruliness or delinquency of a child  
 Ohio Revised Code, Rules of Criminal Procedure, Rule 16  
 United States Department of Justice's Juvenile Justice and Delinquency Prevention Act  
 Am. Sub. H.B. No. 8

### **Policy:**

When dealing with juvenile offenders, it is Department policy to employ the least coercive of the enforcement directives available to properly address the situation.

Sometimes, when dealing with juvenile offenders, there are underlying issues that need to be investigated. When coming into contact with a juvenile offender, especially runaways, curfew violators and truants, officers will look for physical signs of abuse or neglect. If there are physical signs or allegations of abuse or neglect, the appropriate investigations will be conducted, reports completed and necessary action taken.

### **Information:**

Community safety depends primarily upon voluntary individual restraint conditioned by community norms that control harmful behavior and reinforce conventional productive behavior. Youth who are not bonded to conventional community institutions such as school, work, religious and recreational organizations are more likely to engage in criminal behavior.

The emerging direction of juvenile justice is towards a balanced and restorative system of justice. Restorative justice focuses on crime as harm and justice as repairing harm, in part, by sanctioning juveniles based upon accountability measures which attempt to restore victims and clearly denounce and provide meaningful consequences for illegal behavior.

The following enforcement directives are designed to hold juveniles accountable for illegal behavior. Employing these directives will allow the court to appropriately intervene in incidents of juvenile offenses through formal and informal action, to effectively address victim, offender and community needs in a balanced manner which enhances public safety. In all cases where there is doubt as to the proper disposition of juvenile cases, contact a supervisor for assistance.

In all cases where there is doubt as to the proper disposition of juvenile cases, the officer will contact Youth Services Unit (YSU) for assistance. If YSU personnel are unavailable, contact a supervisor for assistance in arriving at the proper juvenile disposition.

**Procedure:**

A. Unofficial Complaints/Hearings

1. An officer who perceives that an informal intervention by Hamilton County Juvenile Court is preferable to releasing the juvenile to a parent/guardian without contact with Juvenile Court may sign an unofficial complaint against first time non-violent misdemeanor offenders.
  - a. Unofficial complaints are processed through the Juvenile Court and result in a scheduled Unofficial Hearing.
  - b. Unofficial Hearings provide an opportunity for the juvenile and the victim to arrive at a solution.
2. Criteria and guidelines for Unofficial Complaints/Hearings are established by Juvenile Court.
  - a. Unofficial complaints can only be signed for first time delinquent or unruly offenders with a minor offense.
  - b. Unofficial complaints can only be signed when a juvenile admits guilt to the offense.
  - c. Unofficial complaints are **not** permitted for the following cases:
    - 1) Any use of a gun (real or toy)
    - 2) Domestic Violence or assault against a parent, custodian, guardian, or family member
    - 3) Threat or serious physical harm or death (Menacing and Aggravated Menacing)
    - 4) Unrecovered or damaged property over \$300

- 5) Drugs
- 6) Sexual Offenses
- 7) Traffic violations
- 8) Any weapon on school grounds
- d. Juvenile Court has the final say in determining which juvenile contacts qualify to proceed with an unofficial hearing.
- 3. Complete a Form 314, Notice to Appear, indicating referral for unofficial hearings.
  - a. Write in bold letters across the bottom of the Form 314, "Unofficial Hearing" and check the block marked "Juvenile Court (When Notified)".
  - b. Sign an "Unofficial Complaint" at the Hamilton County Juvenile Court Youth Center (HCJCYC) Intake Office.
    - 1) Verify if the offense meets the guidelines for an unofficial hearing with a HCJCYC Intake Office clerk.
- B. Issuance of a Form 314, Notice to Appear - Closed Referral
  - 1. In cases where an unofficial hearing is not perceived as the proper action, a closed referral may be issued for any non-violent misdemeanor offense, excluding alcohol or drug offenses, provided the juvenile has not been previously issued a closed referral for any criminal offense.
    - a. Before issuing a closed referral, perform a computer query to determine the juvenile's criminal history and wanted status.
      - 1) Computer queries QHW, QW, QJN, QJO, and QJH access juvenile history and wanted entries.
      - 2) Verify an outstanding warrant for a juvenile's arrest by calling the HCJCYC Intake Office clerk (24 hours a day).
    - b. Note the title of the offense, section number, and facts of the offense on all closed referrals.
      - 1) List the type of offense in the "Title of Offense" space of the Form 314.
      - 2) Enter the facts of the offense in the "Describe Violation" space of the Form 314.
    - c. To properly identify juveniles and correlate juvenile records, it is imperative closed referrals, arrest reports, and other police reports reflect the names and addresses of natural parents of the juvenile and the names and addresses of the stepparents or guardians who may now have custody of the juvenile.
    - d. Print "Closed Referral" in bold letters across the bottom of the Form 314.

2. Once the closed referral has been completed, the juvenile must be released to an adult in the following order of preference – a parent, adult relative, adult sibling, school administrator, or responsible adult.
  - a. Inform the adult of the nature of the offense and arrange for the release of the juvenile.
    - 1) Indicate the name and relationship of the person notified on the back of the Form 314. The adult assuming custody of the juvenile must sign the front page of the Form 314.
  - b. For minor misdemeanor and traffic offenses, a telephone notification by the officer to the adult is sufficient. The name of the adult notified must be indicated on the back of the Form 314.
3. When more than one juvenile is involved in one incident, each referral will have complete information and crossed reference notes.
4. A unit supervisor will review a closed referral for completeness, legibility, accuracy, and appropriateness (nature of offense, policy compliance, etc.).
5. Police personnel will forward the closed referral (both criminal status and traffic offenses) to the appropriate District Quality Assurance (DQA).
  - a. The DQA will enter the closed referral into the computer system and forward all copies to the Police Records Section for filing.

#### C. Issuance of Citations

1. Sign official complaints against juveniles who have committed a felony, violent misdemeanor (per Ohio Revised Code (ORC) 2902.02), drug or alcohol offense or for a non-violent misdemeanor (if they have previously been issued a closed referral for a criminal offense), except in the following cases wherein a closed referral is permitted:
  - a. Complainant refuses to prosecute
  - b. Exceptional clearances (multiple case closures)
  - c. Juvenile lives outside of Hamilton County (misdemeanors only)
  - d. Children under the age of seven
2. Sign official complaints processed as citations at the HCJCYC Intake Office.
3. In cases where the officer will sign the complaint
  - a. Complete a Form 314 for record purposes.
    - 1) Check the block titled "Juvenile Court (When Notified)."
  - b. Release the juvenile to his parent/guardian.
    - 1) Advise the parent/guardian that Juvenile Court will notify them of the court date.

- c. Sign the official complaint within 16 hours of the citation at the HCJCYC Intake Office.
  - 1) Complete a Juvenile Court Case Summary Form, available at the Intake Office, when signing the complaint.
  - 2) Obtain the Juvenile Court case number and the Juvenile Court identification number from the intake clerk. Record both numbers in the "Describe Violation" space on the Form 314.
  - 3) Officers have the option of completing a Form 555, Juvenile Court Pre-Sentence Probation Information Request, to provide information to the court prior to sentencing. This form may also be completed when making a physical arrest.
    - a) Completion of the Form 555 will generate a pre-sentence probation investigation. The arresting officer(s) will be contacted during this investigation to provide information relevant to the sentencing.
- d. Juvenile Court will notify all witnesses and issue the necessary subpoenas.
- e. A unit supervisor will review the Form 314 and forward to the district DQA.
  - 1) The DQA will enter the citation into the computer system and forward all copies to Police Records Section for filing.

#### D. Physical Arrest (Detention)

- 1. Reasons to admit a juvenile into detention are:
  - a. The seriousness of the offense
    - 1) Priority should be given to offenses involving violence toward a victim(s).
    - 2) A history of minor offenses may also be considered.
  - b. Protection of the juvenile from immediate or threatened physical or emotional harm.
  - c. The juvenile may abscond or be removed from the jurisdiction of the court.
  - d. The juvenile has no parent, guardian, custodian, or other person able to provide supervision and care for the juvenile and return the juvenile to court when required.
  - e. An order for placement of the juvenile in detention or shelter care has been made by the court.
- 2. Approval from a supervisor is required to place juveniles under 12 years of age in detention.



3. Appropriate charges must be determined prior to transport to the HCJCYC.
4. Transportation to HCJCYC (Detention)
  - a. Juveniles will be taken to the appropriate detention facility without delay, unless in need of medical attention.
  - b. Juveniles will remain handcuffed during all phases of transportation and processing.
    - 1) Restraining a pregnant/postpartum female prior to processing/booking:
      - a) The law prohibiting the handcuffing of charged and pregnant offenders **does not** apply to original arrests or detainments, even if there is a warrant or capias **unless** the offender has been previously processed and booked, e.g., is out on bond. Refer to Procedure 12.600, Prisoners: Securing, Handling, and Transporting.
      - b) Officers should consider all circumstances before proceeding to handcuff the offender who they reasonably believe is pregnant.
  - c. Whenever juveniles are transported or processed, separate them from adult offenders.
    - 1) Juveniles should be out of sight and sound of adult detainees.
      - a) Sound separation for the purpose of this procedure refers to normal conversation and does not include yelling or screaming.
5. Process all evidence through the arresting officer's district/section/unit to the Court Property Unit. Document on the Form 527, Arrest and Investigation Report, where the property was taken.
  - a. Personal property found on the juvenile will be held at HCJCYC.
6. Prepare a Form 527 when taking a juvenile to the HCJCYC.
  - a. The Form 527 will accompany the juvenile to the HCJCYC and provide the basis for the Receipt for Juvenile Form prepared by intake personnel.
  - b. Notify the HCJCYC intake or youth center officer when an arrested juvenile must obtain medical treatment prior to being transported to the HCJCYC.
7. Upon completion of the juvenile's registration, the arresting officer will file the official complaint with the HCJCYC Intake clerk.

- a. The Form 527 should contain all pertinent information related to the case including: names of witnesses, injuries to victims, any evidence, etc.
  - b. The transporting officer(s) will enter the identification number and case number(s) obtained from the intake clerk in the "Facts of Arrest" space on the Form 527.
  - c. A unit supervisor will review the Form 527 and forward to the district DQA.
    - 1) The DQA will enter the Form 527 information into the computer and forward all copies to Police Records Section.
8. Officers will complete a Form 527J, Juvenile Case Investigation Jacket, for all arrests on original felony and original, reportable misdemeanor charges. The only exception is Operating a Vehicle under the Influence (OVI) arrests.
- a. The Form 527J will include a 527B and copies of all other pertinent paperwork needed to prove the facts of the case, including probable cause, elements of the crime and evidence showing the suspect committed the crime. The jacket will include:
    - 1) Copies of all reports.
    - 2) Statements
      - a) Any written or recorded statement by the defendant or a co-defendant, including any summaries of such statements.
      - b) Any written or recorded statement by the victim or witness.
    - 3) All laboratory or hospital reports.
    - 4) Results of physical or mental examinations, experiments, or scientific tests.
    - 5) Documentation of evidence collected.
    - 6) Photographs related to the offense.
  - b. A supervisor must review the contents for accuracy and completeness and sign the Form 527J.
  - c. The completed Form 527J will be entered into the district/section/unit Form 527J logbook and submitted for review to an on-duty supervisor prior to securing the tour of duty.
    - 1) **Do not** leave the 527J or 527B with the juvenile clerk.
  - d. The approved Form 527J will be logged out of the logbook and hand carried to the Hamilton County Prosecutors Office (Juvenile Division) located at 230 East 9<sup>th</sup> Street, 4<sup>th</sup> floor, by the officer assigned to the property run on the next business day.

## 9. Notification of parent/guardian

- a. An officer taking a juvenile into custody will make a reasonable attempt to notify the parent/guardian. Make an entry in the blotter module of the Records Management System (RMS) for the applicable district or unit of the notification or inability to notify.
  - 1) Notify the parent/guardian when detaining a juvenile for "in-custody" questioning.
    - a) "In-custody" means taking a juvenile to a police facility, detention facility, hospital, or other place where the juvenile is not free to leave.
    - b) The detaining of a juvenile for in-custody questioning must be based upon probable cause.
    - c) Notification of the parent/guardian is not necessary for brief field interviews.
    - d) The interviewing officer(s) will explain agency and juvenile justice system procedures to the juvenile and the juvenile's parents or guardians.
      - 1] As part of the explanation, include:
        - a] What violation the juvenile is being charged with.
        - b] Whether the juvenile will be transported to the HCJCYC or released to the custody of the parent or guardian.
        - c] Whether further court proceedings will ensue.
      - 2] Juvenile Court will handle the notifications of when to appear for further court proceedings.
  - 2) The length of time for a juvenile interview is best gauged by the investigator's assessment of the juvenile's physical and emotional condition throughout the interview process but cannot exceed the time limits listed in D.9.5).
    - a) Never interview juveniles beyond one hour without approval of a supervisor.
  - 3) No more than two officers will interview a single juvenile.
  - 4) Juvenile detainees may not be secured to a fixed object. Handcuffing a juvenile to a chair is not considered a fixed object and is acceptable.

- 5) An entry into the blotter module of RMS under “Juvenile Holding Log” will be completed to record when a juvenile detainee, suspected of a criminal offense, is brought into a Cincinnati Police facility for interviewing/processing.
  - a) To comply with the Ohio Revised Code, Section 2151.311, **a juvenile can be held for a maximum of six (6) hours if all of the following conditions apply:**
    - 1] The child is alleged to be a delinquent child for the commission of an act that would be a felony if committed by an adult.
    - 2] The child remains beyond the range of touch of all adult detainees.
    - 3] The child is visually supervised by jail/workhouse/law enforcement personnel at all times during the detention.
    - 4] The child is not handcuffed or otherwise physically secured to a stationary object during the detention.
  - b) To comply with the Ohio Revised Code, Section 2151.311, **a juvenile can be held for a maximum of three (3) hours if all of the following conditions apply:**
    - 1] The child is alleged to be a delinquent child for the commission of an act that would be a misdemeanor if committed by an adult, is alleged to be a delinquent child for violating a court order regarding the child’s adjudication as an unruly child for being a habitual truant or is alleged to be an unruly child or a juvenile traffic offender.
    - 2] The child remains beyond the range of touch of all adult detainees.
    - 3] The child is visually supervised by jail/workhouse/law enforcement personnel at all times during the detention.
    - 4] The child is not handcuffed or otherwise physically secured to a stationary object during the detention.
  - c) The time limits apply to fingerprinting and/or photographing the child in a secure area of the facility; interrogating the child, contacting the child’s parents or guardian, arranging for placement of the child, or arranging for transfer/transferring the child, while holding the child in a nonsecure area of the facility.
  - d) Quarterly, the administrative sergeant of each police facility will query and forward copies of the DYS logs to the Ohio Department of Youth Services.

E. Felony and Reportable Misdemeanor Warrants

1. Refer to Procedure 12.900 section D.8. when signing active juvenile warrants for felony or reportable misdemeanor offenses.

F. Runaways

1. Query all runaways to determine if warrants have been signed.
2. Local runaways
  - a. Take the juvenile home. Obtain supervisory approval if the juvenile lives outside Hamilton County, but within reasonable driving distance.
    - 1) If the parent/guardian cannot control the juvenile or the juvenile will run away again, they must sign an official complaint at the HCJCYC Intake Office before the juvenile is placed in detention.
  - b. Juvenile Court will issue a runaway warrant for a juvenile whose whereabouts have been unknown for 12 hours or more. Exceptions are made for a juvenile whose safety is in jeopardy.
  - c. Officers may consider a local runaway for detention if they can justify it on the basis of personal knowledge or when other delinquent acts are involved. Disposition should be made in accordance with Section D.1. of this procedure.
3. Out-of-town runaways
  - a. Take the juvenile who lives 75 miles or less to the district. Notify the parent/guardian to respond for the juvenile. A supervisor will ensure the security of the juvenile until the parent/guardian arrives.
    - 1) If there is any question regarding the cooperation of the juvenile while awaiting release, transport to HCJCYC and sign the appropriate charge as indicated below.
  - b. Take juveniles living in excess of 75 miles from Cincinnati to HCJCYC.
    - 1) The arresting officer will sign an unruly juvenile complaint based on ORC 2151.022, Unruly Juvenile, Defined.
    - 2) Contact 241-KIDS (Hamilton County Department of Human Services) for assistance for juveniles under 12 years of age. Complete a Form 314 and notify Personal Crimes Squad (PCS) by telephone.
  - c. Make a blotter entry indicating the disposition of the juvenile.
4. Runaways from placement centers
  - a. Place runaways, 12 years of age or older, from placement services in the HCJCYC unless immediate custody can be transferred to an appropriate authority for the juvenile's return.

- 1) The arresting officer will complete a Form 527.
- b. Contact 241-KIDS for a juvenile under 12 years of age if the juvenile cannot be returned to the agency having jurisdiction. Complete a Form 314 and notify PCS by telephone.

G. Incurrigible Complaints

1. Police officers will not initiate an arrest for incorrigibility without an official complaint signed by a parent/guardian.

H. Juvenile Traffic Offenders

1. Juveniles 12 through 17 years of age inclusive, who commit a minor traffic violation, may be issued an Ohio Multi-Count Uniform Traffic Tag (MUTT) or a closed referral.
  - a. When a closed referral is issued, write "Closed Referral" and the specific charge in the "Offense Charged and Description" block of Form OH-1.
  - b. Juveniles 7 through 11 years of age will receive a closed referral unless one of the following occurs:
    - 1) Operation of a vehicle without a valid driver's license.
    - 2) Operating a Vehicle Under the Influence (OVI) violation.
    - 3) Auto accident with serious injuries or a death to another (excludes pedestrian accidents wherein the juvenile is at fault and injured)
    - 4) Auto accident involving severe property damage
2. If a traffic code violation (for OVI cases, see Section H.3. of this procedure) is committed by a juvenile driving a motor vehicle, and the officer determines a warning (Closed Referral) is not sufficient, the following will apply:
  - a. Officers will cite juvenile traffic offenders on a MUTT to Juvenile Court. Write on the MUTT, in the court date section, TBD (to be determined). Hamilton County Juvenile Court will arrange a court date and notify the parent or guardian of the juvenile violator. The parent or guardian will be instructed on the time and location to appear with the juvenile violator.
  - b. Citations issued as a result of an auto accident require both parties and witnesses to be listed on the back of the MUTT. Include current addresses for proper notice by Juvenile Court.
    - 1) Witnesses may appear at the hearing but are not required unless subpoenaed.
  - c. Give a juvenile traffic offender the violator's copy of the MUTT.

- 1) Check the block advising the juvenile to appear in Hamilton County Juvenile Traffic Court. Court date assignments and subpoenas will be sent out by Hamilton County Juvenile Court.
3. When a juvenile is cited to court for ORC Sections 4511.19 OVI, or 4511.19.1 - Implied Consent.
  - a. Cite the arrested juvenile on a MUTT. Write on the MUTT, in the court date section, TBD (to be determined). Hamilton County Juvenile Court will arrange a court date and notify the parent or guardian of the juvenile violator. The parent or guardian will be instructed on the time and location to appear with the juvenile violator.
  - b. Police personnel will not appear at this hearing.
4. Treat juveniles riding toys as a pedestrian.
5. Issue a Cincinnati Parking Infraction (CPI) when a vehicle parked in violation is known to be owned, or the violation was committed by, a juvenile.
  - a. Cite juveniles operating a vehicle with expired license plates in violation of Cincinnati Municipal Code (CMC) 503-52, Unauthorized License Plates, on a MUTT to Juvenile Court.
- I. Adult Criminal and Traffic Warrants Issued to a Person who is a Juvenile
  1. Send an adult criminal or traffic warrant issued for a juvenile to the Hamilton County Sheriff's Office, Central Warrants Processing Unit.
    - a. Accompany the warrant with a complete list of the facts so a Record of Arrest can be prepared, and the warrant(s) dismissed.
  2. Circumstances consistent with this procedure will determine if:
    - a. The juvenile is issued a MUTT and cited to Juvenile Court.
    - b. A juvenile complaint is signed, and the juvenile is cited to Juvenile Court or placed in the HCJCYC.
- J. Service of Hamilton County Juvenile Court Warrants
  1. When a computer check indicates a warrant is on file, telephone the HCJCYC Intake Office and confirm the warrant.
    - a. Complete a Form 527 listing the following information:
      - 1) Date, time, name of the person confirming the warrant, and the Juvenile Court identification number in the space titled "Facts of Arrest"
      - 2) Warrant number(s) in the space titled "Charges"
      - 3) RCIC control number in the space titled "Control Number"

- b. Complete a Form 527J if information which is pertinent to the warrant is discovered, including new evidence and/or statements made by the arrested.
- 2. If adults have an active warrant issued by the Juvenile Court when the adults were juveniles, confirm the warrant with the HCJCYC Intake clerk.

NOTE: Do not cite adults with juvenile warrants to court.

- a. Take adults with Juvenile Court criminal and parole violation warrants to the Hamilton County Justice Center (HCJC).
    - 1) Take the completed Form 527 to the HCJC with the adult.
    - 2) Advise the HCJCYC Intake clerk the person will be taken to the HCJC.
      - a) The intake clerk will send teletype confirmation of the warrant to the HCJC.
  - b. Take adults with Juvenile Court traffic or violation of court order (juvenile probation violation) warrants to the HCJCYC.
    - 1) Take the completed Form 527 to the HCJCYC with the adult.
- 3. When the HCJCYC Intake clerk is unable to confirm a warrant on a computer hit, the unit supervisor will document on a Form 17 the date, time, name of the clerk, and a full report of the incident. Forward the Form 17 and a teletype printout of the computer hit to the Police Chief.
  - a. The Police Chief will forward the Form 17 to the YSS Commander for a follow-up investigation.
  - b. Release the juvenile if the intake clerk cannot confirm the warrant and no new charges are filed.
- 4. Juvenile Court warrants are distributed to the districts.
  - a. The district commander will direct all juvenile warrants received to the warrant control officer.
    - 1) The warrant control officer will complete a Form CW100 (Warrant Control Card) for each warrant.
      - a) Record juvenile warrants separately but in the same manner as adult warrants.
      - b) Process juvenile warrants within a 14-day period.
      - c) The Monthly Warrant Report will include a separate section for juvenile warrants.
  - b. The district commander will determine the assignment for service of juvenile warrants.



### K. Investigations on School Property

1. The primary function of the School Resource Officer (SRO) is enforcement action for any violation of law which occurs on school property.
  - a. In many instances, the SRO can identify a wanted juvenile.
  - b. The SRO may also know the background information, address, and other data on a suspect juvenile.
  - c. When SRO's are not readily available to respond, all initial requests for service (e.g., reports, investigations, etc.) should be immediately handled by the police officer on the scene and not referred to an SRO for appropriate action.
2. If an incident occurs on school property in view of a police officer, the officer will file the official complaint.
3. Contact the school principal to arrange for an interview on the school premises with a juvenile.
  - a. For informational purposes and necessary assistance contact the SRO.

### L. Attendance at School

1. If a juvenile is out in a public place during the hours when the child is required to be in attendance at school and is without parental supervision and not on an emergency errand, complete a Form 314, charging the juvenile with CMC Section 910-1, Attendance at School (also known as Daytime Curfew). If the juvenile is not suspended or expelled from school, return the juvenile to their particular school attendance officer.
2. If the student is suspended or expelled from school, they may not be returned to school, but must be taken home or to a police facility until a parent or guardian can be contacted.

### M. Curfew for Minors

1. If a juvenile, under the age of 16, is about or upon any place in the city other than their home or usual place of abode between the hours of 10:00 p.m. and 5:00 a.m. of the following day, and exceptions do not apply, charge with CMC Section 911-27b.
2. If the juvenile is 16 or older but under 18 and is about or upon any place in the city other than their home or usual place of abode between the hours of 12:00 a.m. and 5:00 a.m., and no exceptions apply, charge with CMC Section 911-27c.
3. In cases of curfew violations, CMC Section 911-27, juveniles may be transported to the following locations, listed in order of preference:
  - a. Home - Officers will transport a curfew violator home if geographically closer than a curfew center.

- b. Curfew Center
  - c. Lighthouse Youth Services Inc., 3330 Jefferson Avenue, when a parent/guardian cannot be located, and a curfew center is not available.
    - 1) Officers must make a reasonable attempt (approximately one hour) to locate the parent/guardian of a curfew violator before transporting the violator to the Lighthouse.
    - 2) Curfew violators under the influence of drugs/alcohol, in possession of a weapon, or involved in gang activity will not be accepted.
      - a) Lighthouse staff has the right to refuse admittance to any curfew violator.
    - 3) Officers transporting a curfew violator to the Lighthouse must then respond to the HCJCYC Intake office to sign a complaint for CMC 911-27, even if the violator is a first offender.
    - 4) Curfew violators who leave the Lighthouse before being released to a parent/guardian will not be charged with Escape, ORC 2921.34.
      - a) If located, these violators will be transported to HCJCYC and charged with an additional curfew violation, if appropriate.
    - 5) Officers will contact the District Five Officer in Charge (OIC) if a supervisor is needed to resolve any situation involving curfew violators.
  - d. Hamilton County Juvenile Court Youth Center, 2020 Auburn Avenue.
    - 1) Only transport curfew violators to the HCJCYC if one of the following conditions applies:
      - a) All locations listed above are unavailable to receive the violator.
      - b) Any condition listed in Section D.1 of this procedure is applicable to the violator.
4. Enforcement actions
- a. A Form 314 (closed referral) will be made for an initial curfew violation.
    - 1) A closed referral should not be used on a second contact unless extenuating circumstances are present (e.g., extensive time has expired since last enforcement contact, juvenile will soon be an adult, etc.).
  - b. Handle subsequent violations by completing a juvenile complaint signed at either Juvenile Court or HCJCYC.

- 1) Any previous adjudication for **ANY** violation will cause the correct charge for curfew to be a Violation of a Court Order (VCO). Sign a Juvenile Complaint titled "VCO-Curfew" (ORC Section 2152.02).
- c. If the parent/guardian has previously been issued a written warning, issue the parent/guardian a minor misdemeanor citation for CMC Section 911-27(e).
5. To ensure the appropriate enforcement is being taken, officers must check the juvenile's previous record.
  - a. This can be accomplished by making a computer inquiry or calling the Juvenile Court Clerk's office.

#### N. Adult Involvement in Juvenile Court Cases

1. Juvenile Court has original jurisdiction under the ORC to hear and determine all misdemeanor cases charging adults with any act or omission with respect to any juvenile, which act or omission is a violation of any state law or any municipal ordinance.  
  
NOTE: ORC Section 2919.22, Division A - Endangering Children, a misdemeanor of the first degree, is the jurisdiction of the Hamilton County Municipal Court.
2. Police personnel or a parent/guardian wishing to obtain an adult warrant at the Juvenile Court for ORC Sections 2919.21, Division (B) - Nonsupport or contributing to nonsupport of dependents; 2919.22, Division (B)(1) - Endangering Children; 2919.23, Division (B) - Interference with custody; or 2919.24, Contributing to unruliness or delinquency of a juvenile, can:
  - a. Consult with a Juvenile Court prosecutor staff during normal business hours.
  - b. File complaints with the HCJCYC Intake clerk when the officer or parent/guardian cannot wait until normal court business hours.
3. Process adult violators arrested and charged with an offense that Juvenile Court has jurisdiction over through the HCJCYC Intake Office and hold at the HCJC.
  - a. The arresting officer or the complainant, accompanied by the arresting officer, will sign the official complaint at the HCJCYC Intake Office.
    - 1) The police officer will obtain the necessary paper from the Intake Clerk after the complaint is signed and transport the arrested and the paperwork to the HCJC.

O. Disclosing Identity of Juvenile Offenders

1. Police personnel will not disclose the identity of any juvenile who is the subject of a police contact through detention, citation to court, or by referral to non-criminal justice administration personnel in conformance with the spirit of the Ohio Juvenile Code, except when:
  - a. Identity is required for official purposes.
  - b. The juvenile is wanted as a missing person/runaway and such information is transmitted by Emergency Communications Center (ECC).
  - c. The juvenile is wanted in the investigation of a felony and such information is transmitted by ECC.
2. Refer private persons or agencies making a request for identity of juvenile offenders at the Police Records Section, any police unit, or from a member of the Department, to the Juvenile Court. Juvenile Court can better evaluate the total situation regarding the juvenile involved and their records are more complete.

## 18.200 RECRUIT OFFICER MENTORING PROGRAM

### **Reference:**

Procedure 13.100, Field Training Officer Program

Procedure 18.107, Peer Support Program

U.S. Department of Justice, Bureau of Justice Assistance

Generations at Work: Zemka, Raines, Filipczak, 2000

Mentoring: Floyd Wickman, Terry Sjodin, 1996

A Mentoring Program to Help Reduce Employee Turnover: April Kranda, The Police Chief, June 1997

Women in Policing: The Importance of Mentoring: April Kranda, The Police Chief, October 1998

### **Purpose:**

- To promote professional growth.
- Inspire personal motivation.
- Enhance effectiveness of police services.
- Promote officer wellness.
- Assist with professional development.
- Encourage mistake avoidance.

### **Policy:**

The mentoring program is strictly voluntary. No overtime compensation may be used for either training or mentoring activities.

Mentors must be willing to voluntarily change their normal work hours for any training or social gatherings with their mentees.

Provide veteran officers with an opportunity to engage and inspire new employees.

Ensure the continuity and quality of policing in Cincinnati is being handed down to the next generation of officers.

Mentors will act in the best interests of the mentee.

Mentors will undergo training as recommended by the Wellness Coordinator.

Mentors and mentees will submit monthly email surveys back to the Wellness Coordinator.

### **Information:**

Mentoring is a mutually beneficial relationship in which a knowledgeable and skilled veteran officer (mentor) provides insight, guidance, and developmental opportunities to a newly hired colleague.

The role of the mentor and the field training officer (FTO) are distinct yet complement each other. The role of the FTO is to train and develop effective police officers.

The mentor's role is supportive and relational. Mentoring is not performance evaluation.

The mentor is responsible for contacting the new employee before the agency appointment date and assisting with an effective transition into the police organization by answering questions and serving as a resource for information.

The mentor maintains contact with the recruit during academy training and throughout the FTO training period, to provide support, guidance, and encouragement.

### **Mentoring Benefits for Mentors:**

Mentors are personally rewarded for spotlighting and developing talent.

Mentors must be knowledgeable of department policies, procedures, and contemporary policing practices.

Mentors pave the way for others, thereby leaving their legacy in the department.

Mentors are viewed as valuable in the organization and are respected by colleagues.

Mentors obtain varying perspectives from their mentee, which generates creativity.

Mentors "get by giving."

Mentors derive great satisfaction from seeing a colleague succeed because of their efforts.

### **Mentoring Benefits for Mentees:**

Increases likelihood for success. Mentors help mentees gain competency and avoid failure.

Assists mentee in setting goals and charting career paths.

Encourages and provides opportunities for new experiences and professional growth.

Helps the mentee avoid pitfalls and learn through real-life examples.

Enhances the mentee feeling of worth to the mentor and the organization.

Encourages self-confidence by cheering mentee achievements.

### **The Benefits of Formal Mentoring:**

Ensures that all employees will receive the benefits of a mentoring relationship.

Promotes agency loyalty and inclusiveness.

Identifies program goals.

Creates program structure and procedures.

Defines mentor/mentee roles and responsibilities.

**Procedure:**

- A. Mentoring Program Requirements and Qualifications.
  - 1. Mentors must have five or more years seniority.
    - a. No written reprimands or suspensions within the last three years.
    - b. No sustained pattern of negative behavior.
    - c. A minimum of *Meets Standards* on yearly evaluation.
  - 3. FTOs currently assigned a PPO may not serve as a mentor to their assigned PPO.
    - a. FTO/PPO assignments will be based on mentor/mentee assignments to avoid a conflict with this rule.
  - 4. Any member of the department, regardless of rank may serve as a mentor.
  - 5. Sworn personnel already assigned to the Peer Support Team are encouraged to serve as a mentor.
- B. Sworn Personnel Selection
  - 1. Submit CPD Form 17 through Chain of Command.
    - a. Approved Form 17s will be forwarded to the Wellness Coordinator.
  - 2. The Command staff and selection board will make final selections.
- C. Recruit Officer Program Responsibilities
  - 1. Mentor Responsibilities
    - a. Attend required on-duty training.
    - b. Make weekly contact with mentee beginning with one week prior to Academy start date.
    - c. Will attend any other events recommended by the Wellness Coordinator.
    - d. Encourage and model value-focused behavior.
    - e. Share critical knowledge and experience.
    - f. Listen to personal and professional challenges.
    - g. Set expectations for success.
    - h. Offer wise counsel.
    - i. Help build self-confidence.
    - j. Offer friendship and encouragement.

- k. Provide information and resources.
  - l. Offer guidance, give feedback, and cheer accomplishments.
  - m. Discuss and facilitate opportunities for new experiences and skill building.
  - n. Assist in mapping career plan.
2. Mentee/Recruit Responsibilities
- a. Clearly define personal employment goals.
  - b. Accept mentoring assistance.
  - c. Listen to what others have to say.
  - d. Be assertive-ask good questions.
  - e. Ask for help when needed.
  - f. Respect the mentor's time and agency responsibilities.
- D. Establishing Recruit and Mentor Connections and Selections
1. Prior to starting the police academy, recruits and assigned sworn personnel will be sent a personal questionnaire.
- a. Career goals/assignments
  - b. Interests/hobbies
  - c. Age
  - d. Any additional information to assist with the assessment and mentor assignments.





POPULATION: 303,940

AREA: 77 SQ. MILES

2021 VIOLENT CRIMES PER 1000: 6.1

2021 PART ONE CRIMES PER 1000: 40.9

INTERIM CHIEF OF POLICE



INTERIM POLICE CHIEF  
TERESA THEETGE

TOTAL SWORN PERSONNEL									
GENDER				RACE				TOTAL	
				WHITE	BLACK	OTHER			
MALE	753	77.3%		518	207	28		753	
% of Total Males				68.8%	27.5%	3.7%			
FEMALE	221	22.7%		148	69	4		221	
% of Total Females				67.0%	31.2%	1.8%			
TOTAL	974			666	276	32		974	
% of Total Sworn				68.4%	28.3%	3.3%			
Total Sworn in Districts		646							
% of Total Sworn in Districts		66.3%		Source: Personnel Unit					

Source: Personnel Unit

CRIME STATISTICS for week ending 8/13/2022												
Violent Crimes	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR YTD AVG	% CHANGE
Homicide*	6	8.00	-25%	19	30.67	-38%	47	56	-16%	47	54.67	-14%
Rape	33	24.33	36%	89	71.00	25%	179	143	25%	179	155.33	15%
Robbery	68	68.33	0%	225	200.67	12%	409	369	11%	409	451.67	-9%
Aggravated Assault	76	82.00	-7%	259	269.00	-4%	518	562	-8%	518	536.33	-3%
Total Violent Crime	183	182.67	0%	592	571.33	4%	1153	1130	2%	1153	1198.00	-4%
Property Crimes	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR YTD AVG	% CHANGE
Burglary / B&E	159	196.67	-19%	494	627.67	-21%	1108	1022	8%	1108	1377.00	-20%
Theft from Auto	295	244.33	21%	923	722.67	28%	1876	1716	9%	1876	1717.67	9%
Personal / Other Theft**	451	418.33	8%	1421	1371.33	4%	3152	2707	16%	3152	3238.00	-3%
Auto Theft	255	113.00	126%	654	367.67	78%	1091	946	15%	1091	847.00	29%
Total Property Crime	1160	972.33	19%	3492	3089.33	13%	7227	6391	13%	7227	7179.67	1%
Total Part 1 Crime	1343	1155.00	16%	4084	3660.67	12%	8380	7521	11%	8380	8377.67	0%

GUN RECOVERIES through week ending 8/6/2022													
Recovering District	7/10/22 to 8/6/22	3 YEAR AVG OF 28 DAYS	% CHANGE		3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR YTD AVG	% CHANGE	
District 1	7	12	-40%		43	38	14%	94	92	2%	94	80	17%
District 2	6	8	-22%		72	31	130%	112	92	22%	112	74	51%
District 3	19	22	-15%		73	67	9%	168	197	-15%	168	160	5%
District 4	31	29	7%		87	70	24%	197	192	3%	197	163	21%
District 5	18	16	15%		55	52	5%	133	140	-5%	133	123	8%
Central Business Section	0	3	-100%		8	6	33%	17	11	55%	17	9	96%
Total Guns Recovered***	148	119.33	24%		527	352.67	49%	1092	1032	6%	1092	839.00	30%

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

\*\*Includes unauthorized use of a motor vehicle

\*\*\*Includes guns recovered by non-district personnel

N/C - Not Calculable

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner)



INTERIM CHIEF OF POLICE



INTERIM CHIEF OF POLICE  
TERESA THEETGE



AREA: 4.5 SQ. MILES

DISTRICT 1 CAPTAIN



MATTHEW HAMMER

DISTRICT 1 SWORN PERSONNEL									
GENDER					RACE				
					WHITE	BLACK	OTHER	TOTAL	
MALE					70	76.1%	42	24	4
% of Total Males					60.0%	34.3%	5.7%		70
FEMALE					22	23.9%	11	10	1
% of Total Females					50.0%	45.5%	4.5%		22
TOTAL					92		53	34	5
% of Total Sworn					57.6%	37.0%	5.4%		92

Source: Personnel Unit

CRIME STATISTICS for week ending 8/13/2022												
	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR YTD AVG	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	1	0.33	200%	4	5.33	-25%	5	8	-38%	5	8.00	-38%
RAPE	8	2.33	243%	11	8.00	38%	19	24	-21%	19	18.67	2%
ROBBERY	8	7.67	4%	31	23.33	33%	58	40	45%	58	48.33	20%
AGGRAVATED ASSAULTS	9	12.00	-25%	41	36.33	13%	77	89	-13%	77	73.33	5%
<b>TOTAL VIOLENT</b>	<b>26</b>	<b>22.33</b>	<b>16%</b>	<b>87</b>	<b>73.00</b>	<b>19%</b>	<b>159</b>	<b>161</b>	<b>-1%</b>	<b>159</b>	<b>148.33</b>	<b>7%</b>
<b>PROPERTY CRIMES</b>												
BURGLARY/B&E	8	15.00	-47%	38	51.67	-26%	100	86	16%	100	113.00	-12%
THEFT FROM AUTO	22	31.33	-30%	154	83.67	84%	310	190	63%	310	174.67	77%
PERSONAL/OTHER THEFT*	49	34.33	43%	132	108.67	21%	269	200	35%	269	255.00	5%
AUTO THEFT	34	14.00	143%	104	45.00	131%	161	87	85%	161	83.67	92%
<b>TOTAL PROPERTY</b>	<b>113</b>	<b>94.67</b>	<b>19%</b>	<b>428</b>	<b>289.00</b>	<b>48%</b>	<b>840</b>	<b>563</b>	<b>49%</b>	<b>840</b>	<b>626.33</b>	<b>34%</b>
<b>TOTAL PART 1</b>	<b>139</b>	<b>117.00</b>	<b>19%</b>	<b>515</b>	<b>362.00</b>	<b>42%</b>	<b>999</b>	<b>724</b>	<b>38%</b>	<b>999</b>	<b>774.67</b>	<b>29%</b>

N/C - Not Calculable

Repeat Drug Calls-for-Service Addresses and Intersections			
	7/17/22 to 8/13/22	6/19/22 to 7/16/22	5/22/22 to 6/18/22
FIRST	1300 VINE ST / total of 4	101 E 13TH ST / total of 6	138 E CLIFTON AV / total of 5
SECOND	101 E 13TH ST / total of 3	138 E CLIFTON AV / total of 2	124 E 13TH ST / total of 2
THIRD	1317 CLAY ST / total of 3	18 E 15TH ST / total of 2	133 E CLIFTON AV / total of 2

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

\*\*Includes unauthorized use of a motor vehicle

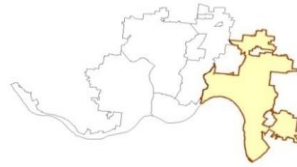
Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). \*\*Other theft includes unauthorized use of a motor vehicle.



INTERIM CHIEF OF POLICE



INTERIM CHIEF OF POLICE  
TERESA THEETGE



AREA: 24.9 SQ. MILES

DISTRICT 2 CAPTAIN



DANITA PETTIS

DISTRICT 2 SWORN PERSONNEL									
GENDER			RACE						
			WHITE	BLACK	OTHER	TOTAL			
MALE	73	77.7%	42	26	5	73			
% of Total Males			57.5%	35.6%	6.8%				
FEMALE	21	22.3%	16	5	0	21			
% of Total Females			76.2%	23.8%	0.0%				
TOTAL	94		58	31	5	94			
% of Total Sworn			61.7%	33.0%	5.3%				

Source: Personnel Unit

CRIME STATISTICS for week ending 8/13/2022												
	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR AVERAGE	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	1	1.00	0%	3	2.67	13%	7	2	250%	7	4.00	75%
RAPE	5	2.33	114%	11	6.33	74%	23	17	35%	23	18.00	28%
ROBBERY	4	5.00	-20%	17	13.33	28%	34	23	48%	34	34.33	-1%
AGGRAVATED ASSAULTS	9	7.33	23%	20	27.00	-26%	34	44	-23%	34	50.67	-33%
<b>TOTAL VIOLENT</b>	19	15.67	21%	51	49.33	3%	98	86	14%	98	107.00	-8%
<b>PROPERTY CRIMES</b>												
BURGLARY/B&E	26	28.67	-9%	69	88.00	-22%	134	141	-5%	134	195.33	-31%
THEFT FROM AUTO	56	44.00	27%	156	137.33	14%	301	360	-16%	301	364.67	-17%
PERSONAL/OTHER THEFT*	89	60.33	48%	288	194.33	48%	627	416	51%	627	496.00	26%
AUTO THEFT	33	14.67	125%	88	38.67	128%	141	109	29%	141	95.67	47%
<b>TOTAL PROPERTY</b>	204	147.67	38%	601	458.33	31%	1203	1026	17%	1203	1151.67	4%
<b>TOTAL PART 1</b>	223	163.33	37%	652	507.67	28%	1301	1112	17%	1301	1258.67	3%

N/C - Not Calculable

Repeat Drug Calls-for-Service Addresses and Intersections			
	7/17/22 to 8/13/22	6/19/22 to 7/16/22	5/22/22 to 6/18/22
FIRST	3204 WOLD AV / total of 2	6395 BRAMBLE AV / total of 2	3641 MONTGOMERY RD / total of 2
SECOND	1713 BRACHMAN AV / total of 1	1838 HURON AV / total of 1	4021 EASTERN AV / total of 2
THIRD	1900 POGUE AV / total of 1	2064 OXFORD AV / total of 1	1714 POMONA CT / total of 1

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

\*\*Includes unauthorized use of a motor vehicle

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). \*\*Other theft includes unauthorized use of a motor vehicle.



INTERIM CHIEF OF POLICE



INTERIM CHIEF OF POLICE  
TERESA THEETGE



AREA: 20 SQ. MILES

DISTRICT 3 CAPTAIN



DAVID JOHNSTON

DISTRICT 3 SWORN PERSONNEL									
GENDER					RACE				
					WHITE	BLACK	OTHER	TOTAL	
MALE	132	82.5%		95	30	7		132	
% of Total Males				72.0%	22.7%	5.3%			
FEMALE	28	17.5%		22	6	0		28	
% of Total Females				78.6%	21.4%	0.0%			
TOTAL	160			117	36	7		160	
% of Total Sworn				73.1%	22.5%	4.4%			

Source: Personnel Unit

CRIME STATISTICS for week ending 8/13/2022												
VIOLENT CRIMES	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR AVERAGE	% CHANGE
HOMICIDE*	2	2.67	-25%	5	8.33	-40%	10	17	-41%	10	17.33	-42%
RAPE	7	8.33	-16%	18	24.33	-26%	41	46	-11%	41	45.00	-9%
ROBBERY	14	21.67	-35%	69	63.67	8%	116	120	-3%	116	153.00	-24%
AGGRAVATED ASSAULTS	26	24.33	7%	82	79.33	3%	152	163	-7%	152	161.00	-6%
<b>TOTAL VIOLENT</b>	<b>49</b>	<b>57.00</b>	<b>-14%</b>	<b>174</b>	<b>175.67</b>	<b>-1%</b>	<b>319</b>	<b>346</b>	<b>-8%</b>	<b>319</b>	<b>376.33</b>	<b>-15%</b>
PROPERTY CRIMES	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR AVERAGE	% CHANGE
BURGLARY/B&E	42	61.33	-32%	137	193.33	-29%	341	340	0%	341	437.67	-22%
THEFT FROM AUTO	97	50.67	91%	218	159.33	37%	414	317	31%	414	364.00	14%
PERSONAL/OTHER THEFT*	128	129.33	-1%	402	446.33	-10%	903	861	5%	903	1046.67	-14%
AUTO THEFT	63	31.33	101%	171	90.67	89%	273	267	2%	273	238.00	15%
<b>TOTAL PROPERTY</b>	<b>330</b>	<b>272.67</b>	<b>21%</b>	<b>928</b>	<b>889.67</b>	<b>4%</b>	<b>1931</b>	<b>1785</b>	<b>8%</b>	<b>1931</b>	<b>2086.33</b>	<b>-7%</b>
<b>TOTAL PART 1</b>	<b>379</b>	<b>329.67</b>	<b>15%</b>	<b>1102</b>	<b>1065.33</b>	<b>3%</b>	<b>2250</b>	<b>2131</b>	<b>6%</b>	<b>2250</b>	<b>2462.67</b>	<b>-9%</b>

N/C - Not Calculable

Repeat Drug Calls-for-Service Addresses and Intersections			
	7/17/22 to 8/13/22	6/19/22 to 7/16/22	5/22/22 to 6/18/22
FIRST	2314 IROLL AV / total of 3	702 TRENTON AV / total of 3	2322 FERGUSON RD / total of 3
SECOND	2228 WESTWOOD NORTHERN BLVD / total of 2	3285 MOOSEWOOD AV / total of 2	2314 IROLL AV / total of 2
THIRD	2447 WESTWOOD NORTHERN BLVD / total of 2	3749 GLENWAY AV / total of 2	2358 HARRISON AV / total of 2

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

\*\*Includes unauthorized use of a motor vehicle

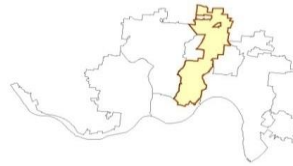
Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). \*\*Other theft includes unauthorized use of a motor vehicle.



INTERIM CHIEF OF POLICE



INTERIM CHIEF OF POLICE  
TERESA THEETGE



AREA: 11.7 SQ. MILES

DISTRICT 4 CAPTAIN



MARK BURNS

DISTRICT 4 SWORN PERSONNEL									
GENDER				RACE					
				WHITE	BLACK	OTHER	TOTAL		
MALE	107	78.1%	75	32	0	107			
% of Total Males			70.1%	29.9%	0.0%				
FEMALE	30	21.9%	17	11	2	30			
% of Total Females			56.7%	36.7%	6.7%				
TOTAL	137		92	43	2	137			
% of Total Sworn			67.2%	31.4%	1.5%				

Source: Personnel Unit

CRIME STATISTICS for week ending 8/13/2022												
	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR AVERAGE	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	1	1.33	-25%	3	6.67	-55%	13	16	-19%	13	12.67	3%
RAPE	6	6.33	-5%	22	15.00	47%	50	21	138%	50	36.33	38%
ROBBERY	25	20.00	25%	57	56.67	1%	117	98	19%	117	120.00	-3%
AGGRAVATED ASSAULTS	18	20.67	-13%	59	71.67	-18%	137	162	-15%	137	153.67	-11%
<b>TOTAL VIOLENT</b>	<b>50</b>	<b>48.33</b>	<b>3%</b>	<b>141</b>	<b>150.00</b>	<b>-6%</b>	<b>317</b>	<b>297</b>	<b>7%</b>	<b>317</b>	<b>322.67</b>	<b>-2%</b>
<b>PROPERTY CRIMES</b>												
BURGLARY/B&E	42	44.67	-6%	111	149.33	-26%	260	277	-6%	260	324.00	-20%
THEFT FROM AUTO	51	52.33	-3%	166	148.00	12%	317	416	-24%	317	366.00	-13%
PERSONAL/OTHER THEFT*	104	100.00	4%	310	322.00	-4%	682	682	0%	682	755.67	-10%
AUTO THEFT	68	23.67	187%	150	85.33	76%	282	233	21%	282	202.33	39%
<b>TOTAL PROPERTY</b>	<b>265</b>	<b>220.67</b>	<b>20%</b>	<b>737</b>	<b>704.67</b>	<b>5%</b>	<b>1541</b>	<b>1608</b>	<b>-4%</b>	<b>1541</b>	<b>1648.00</b>	<b>-6%</b>
<b>TOTAL PART 1</b>	<b>315</b>	<b>269.00</b>	<b>17%</b>	<b>878</b>	<b>854.67</b>	<b>3%</b>	<b>1858</b>	<b>1905</b>	<b>-2%</b>	<b>1858</b>	<b>1970.67</b>	<b>-6%</b>

N/C - Not Calculable

Repeat Drug Calls-for-Service Addresses and Intersections			
	7/17/22 to 8/13/22	6/19/22 to 7/16/22	5/22/22 to 6/18/22
FIRST	330 FOREST AV / total of 3	861 BEECHER ST / total of 4	1869 LOSANTIVILLE AV / total of 3
SECOND	3540 BELDARE AV / total of 3	114 GLENRIDGE PL / total of 3	861 BEECHER ST / total of 3
THIRD	1049 DANA AV / total of 1	726 E MITCHELL AV / total of 3	3 E NORTH BEND RD / total of 2

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

\*\*Includes unauthorized use of a motor vehicle

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). \*\*Other theft includes unauthorized use of a motor vehicle.



INTERIM CHIEF OF POLICE



INTERIM CHIEF OF POLICE  
TERESA THEETGE



AREA: 18 SQ. MILES

DISTRICT 5 CAPTAIN



ADAM HENNIE

DISTRICT 5 SWORN PERSONNEL							
GENDER				RACE			
				WHITE	BLACK	OTHER	TOTAL
MALE	97	79.5%		65	29	3	97
% of Total Males				67.0%	29.9%	3.1%	
FEMALE	25	20.5%		14	11	0	25
% of Total Females				56.0%	44.0%	0.0%	
TOTAL	122			79	40	3	122
% of Total Sworn				64.8%	32.8%	2.5%	

Source: Personnel Unit

CRIME STATISTICS for week ending 8/13/2022												
	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR AVERAGE	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	1	2.67	-63%	4	6.67	-40%	12	11	9%	12	11.67	3%
RAPE	6	4.00	50%	23	13.00	77%	40	28	43%	40	31.00	29%
ROBBERY	11	11.33	-3%	36	36.00	0%	63	80	-21%	63	81.33	-23%
AGGRAVATED ASSAULTS	12	15.33	-22%	48	47.33	1%	105	89	18%	105	85.00	24%
<b>TOTAL VIOLENT</b>	<b>30</b>	<b>33.33</b>	<b>-10%</b>	<b>111</b>	<b>103.00</b>	<b>8%</b>	<b>220</b>	<b>208</b>	<b>6%</b>	<b>220</b>	<b>209.00</b>	<b>5%</b>
<b>PROPERTY CRIMES</b>												
BURGLARY/B&E	40	41.33	-3%	130	149.33	-13%	249	158	58%	249	278.33	-11%
THEFT FROM AUTO	49	51.33	-5%	141	148.00	-5%	345	311	11%	345	353.00	-2%
PERSONAL/OTHER THEFT*	60	70.00	-14%	197	322.00	-39%	465	411	13%	465	501.67	-7%
AUTO THEFT	52	27.00	93%	126	85.33	48%	200	217	-8%	200	202.67	-1%
<b>TOTAL PROPERTY</b>	<b>201</b>	<b>189.67</b>	<b>6%</b>	<b>594</b>	<b>704.67</b>	<b>-16%</b>	<b>1259</b>	<b>1097</b>	<b>15%</b>	<b>1259</b>	<b>1335.67</b>	<b>-6%</b>
<b>TOTAL PART 1</b>	<b>231</b>	<b>223.00</b>	<b>4%</b>	<b>705</b>	<b>807.67</b>	<b>-13%</b>	<b>1479</b>	<b>1305</b>	<b>13%</b>	<b>1479</b>	<b>1544.67</b>	<b>-4%</b>

N/C - Not Calculable

Repeat Drug Calls-for-Service Addresses and Intersections			
	7/17/22 to 8/13/22	6/19/22 to 7/16/22	5/22/22 to 6/18/22
FIRST	1200 W GALBRAITH RD / total of 8	1200 W GALBRAITH RD / total of 7	3217 CLIFTON AV / total of 4
SECOND	1209 W GALBRAITH RD / total of 3	1209 W GALBRAITH RD / total of 3	615 MCALPIN AV / total of 4
THIRD	1626 LLANFAIR AV / total of 2	2467 W MCMICKEN AV / total of 2	650 STRAIGHT ST / total of 3

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INTERIM CHIEF OF POLICE



INTERIM CHIEF OF POLICE  
TERESA THEETGE



AREA: 1 SQ. MILE

CBS CAPTAIN



DOUGLAS WIESMAN

CBS SWORN PERSONNEL									
GENDER					RACE				
					WHITE	BLACK	OTHER	TOTAL	
MALE					35	85.4%	25	9	1
% of Total Males					71.4%	25.7%	2.9%	35	
FEMALE					6	14.6%	4	2	0
% of Total Females					66.7%	33.3%	0.0%	6	
TOTAL					41		29	11	1
% of Total Sworn					70.7%	26.8%	2.4%	41	

Source: Personnel Unit

CRIME STATISTICS for week ending 8/13/2022												
	7/17/22 to 8/13/22	3 YEAR AVG OF 28 DAYS	% CHANGE	5/15/22 to 8/13/22	3 YEAR AVG OF 91 DAYS	% CHANGE	YTD 2022	YTD 2021	% CHANGE	YTD 2022	3 YEAR AVERAGE	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	0	0.00	N/C	0	1.00	-100%	0	2	-100%	0	1.00	-100%
RAPE	1	1.00	0%	4	4.33	-8%	6	6	0%	6	5.67	6%
ROBBERY	6	2.67	125%	15	7.67	96%	21	8	163%	21	14.67	43%
AGGRAVATED ASSAULTS	2	2.33	-14%	9	7.33	23%	13	15	-13%	13	12.67	3%
<b>TOTAL VIOLENT</b>	<b>9</b>	<b>6.00</b>	<b>50%</b>	<b>28</b>	<b>20.33</b>	<b>38%</b>	<b>40</b>	<b>31</b>	<b>29%</b>	<b>40</b>	<b>34.00</b>	<b>18%</b>
<b>PROPERTY CRIMES</b>												
BURGLARY/B&E	1	5.67	-82%	9	18.00	-50%	24	20	20%	24	28.67	-16%
THEFT FROM AUTO	20	14.67	36%	88	47.67	85%	189	122	55%	189	95.00	99%
PERSONAL/OTHER THEFT*	21	24.33	-14%	90	84.00	7%	204	137	49%	204	182.67	12%
AUTO THEFT	4	2.33	71%	14	12.33	14%	33	33	0%	33	24.33	36%
<b>TOTAL PROPERTY</b>	<b>46</b>	<b>47.00</b>	<b>-2%</b>	<b>201</b>	<b>162.00</b>	<b>24%</b>	<b>450</b>	<b>312</b>	<b>44%</b>	<b>450</b>	<b>330.67</b>	<b>36%</b>
<b>TOTAL PART 1</b>	<b>55</b>	<b>53.00</b>	<b>4%</b>	<b>229</b>	<b>182.33</b>	<b>26%</b>	<b>490</b>	<b>343</b>	<b>43%</b>	<b>490</b>	<b>364.67</b>	<b>34%</b>

Repeat Drug Calls-for-Service Addresses and Intersections			
	7/17/22 to 8/13/22	6/19/22 to 7/16/22	5/22/22 to 6/18/22
FIRST	11 E 7TH ST / total of 2	115 E 5TH ST / total of 2	115 E 5TH ST / total of 2
SECOND	0 PURPLE PEOPLE BRIDGE / total of 1	100 W MEHRING WY / total of 1	601 W 3RD ST / total of 2
THIRD	10 E 5TH ST / total of 1	101 E FREEDOM WY / total of 1	1000 SYCAMORE ST / total of 1

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N/C - Not Calculable



July 29, 2022

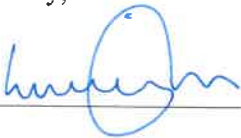
**Police Officer Edward T. Bedinghaus**  
**District Two**  
**3295 Erie Avenue**  
**Cincinnati, Ohio 45208**

I wish to extend my thanks and official commendation to you for the following:

On July 27, 2022, Officer Bedinghaus responded to 3400 Woodburn Avenue for a report of a shooting. Upon arrival it was clear a shooting had occurred and a victim(s) had been struck by gunfire. Officers searched the area and located a victim some distance away in the rear of 1524 Blair Avenue. The gun shot victim was critically wounded and bleeding profusely. Officer Bedinghaus assessed the situation and applied his Department issued tourniquet to the victim. Cincinnati Fire Department personnel responded and transported the victim for medical treatment. Fire personnel from Ladder #46 advised the victim would not of survived without the officer's actions. The victim was stabilized at the hospital and survived their wounds.

You are deserving of this commendation for your dedication to duty, regard for human life, and commitment to the continued partnership between the Cincinnati Police Department and the community we serve.

Sincerely,



**Lieutenant Colonel Mike John**  
**Assistant Police Chief**



July 29, 2022

**Police Officer Dejanay A. Drummonds**  
**District Two**  
**3295 Erie Avenue**  
**Cincinnati, Ohio 45208**

I wish to extend my thanks and official commendation to you for the following:

On July 27, 2022, Officer Drummonds responded to 3400 Woodburn Avenue for a report of a shooting. Upon arrival it was clear a shooting had occurred and a victim(s) had been struck by gunfire. Officers searched the area and located a victim some distance away in the rear of 1524 Blair Avenue. The gun shot victim was critically wounded and bleeding profusely. Officer Drummonds assessed the situation and applied her Department issued tourniquet to the victim. Cincinnati Fire Department personnel responded and transported the victim for medical treatment. Fire personnel from Ladder #46 advised the victim would not of survived without the officer's actions. The victim was stabilized at the hospital and survived their wounds.

You are deserving of this commendation for your dedication to duty, regard for human life, and commitment to the continued partnership between the Cincinnati Police Department and the community we serve.

Sincerely,



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**Lieutenant Colonel Mike John**  
**Assistant Police Chief**

**From:** vetau94  
**Sent:** Tuesday, August 16, 2022 10:31 PM  
**To:** Theetge, Teresa <[Teresa.Theetge@cincinnati-oh.gov](mailto:Teresa.Theetge@cincinnati-oh.gov)>  
**Subject:** [External Email] Sergeant Reynolds

External Email Communication

Dear Chief:

My embarrassment falls well below the importance of what I need to share.

I am a Kentucky resident and quite unfamiliar with downtown Cincinnati. I attended an event on Monday evening at the Brady Center. Upon my return to the parking garage where I believed to have parked, I found myself lost in the array of parking structures. The more I contemplated finding my vehicle, the more lost I became - that is the embarrassing part. After searching multiple garages, I came upon (or he came upon me, rather) bike patrol officer, Sergeant Reynolds. He eagerly offered to help me find my car. Subsequently, I grabbed a rental bike off the street and we rode for almost 2 hours. I truly felt bad for pulling him away from what was certainly a menial problem. Not only was I impressed with his willingness to help me, but his encounters with several homeless citizens. He treated all of them with respect and dignity. After our tour of seemingly every garage, he assisted me getting to a local hotel.

In this non-sensical era of the country treating law enforcement with contempt, I would like to bring to your attention Sergeant Reynolds. He is an excellent representative of the profession and your department. I hope you will acknowledge my sincere appreciation for his help. I look forward to returning to Cincinnati again and will always be grateful to him. As a part-time firefighter, I don't often experience the same level of disrespect often thrust upon our beloved police officers, so I just wanted to provide a positive experience. He is a credit to all officers. Thank you, and I remain,

Most sincerely,

Ashley Keith  
Versailles, Ky

*Thank you,  
J.A. Keith, DVM, MBA, MEcon, CVJ*



# COVINGTON POLICE DEPARTMENT

One Police Memorial Drive ♦ Covington, Kentucky 41014



Chief Teresa A. Theetge  
Cincinnati Police Headquarters  
310 Ezzard Charles Dr.  
Cincinnati, Ohio 45203  
July 27, 2022

Dear Chief Theetge,

Our department recently obtained an arrest warrant for rape suspect, Derek Swain. Det. Dave Lillich reached out to Officer Mark Longworth with your agency's Fugitive Apprehension Unit. Det. Lillich informed me that the unit quickly attempted to locate Swain at his address on Montclair Street in Cincinnati. When the residents refused to open the door, your officers established surveillance on the home. In the early morning hours of July 22, 2022, Swain emerged from the home and was taken into custody by Officer Longworth and his team. Officer Longworth immediately notified our detective who has now been able to conduct a successful interview with the suspect.

Having once been a detective myself, I can personally attest to the long-standing spirit of cooperation and collaboration between our two agencies. Whether I have needed to call on your officers for assistance with locating fugitives, executing search warrants, or garnering access to your department's wealth of technology and expertise, I have never been turned away nor disappointed with the excellent assistance provided. I believe it is this mutual respect and cooperation that our two organizations share that further promotes the success of our mission.

Please extend our heartfelt thanks to Officer Longworth and everyone in the Fugitive Apprehension Unit for both their efforts and their dogged tenacity in capturing this dangerous predator. If there is ever anything our agency can do to return the favor, please do not hesitate to ask. We are eternally grateful for the help.

Respectfully Submitted,

SGT. *Justin C. Bradbury* 5221  
Sgt. Justin C. Bradbury 0221  
Covington Police Department  
Criminal Investigation Bureau  
Watch Commander