

Police Department Policy and Procedure Manual

Chapter 4 — Operations

Section Number: 4-1-4
Section Title: Vehicle Inspections/Safety
Most Recent Update: 08/17/2025

I. Policy

A. Inspection of Police Vehicles

1. Relieving officers shall be responsible for the inspection of police vehicles and equipment assigned to or contained therein before use. New damage, operational defects, or missing or damaged equipment shall be reported to the Commanding Officer. Failure to report damage or defect at the beginning of the tour of duty will create the presumption that damage, defect to the vehicle or loss or damage of equipment or property occurred when assigned operator was operating the vehicle.

B. The Patrol Commander will compile a list of equipment each marked unit may be supplied with. The equipment is as follows:

1. Mobile data computer
2. In-car video system
3. Shotgun and duty rounds
4. PBT
5. Tint meter
6. Leg irons
7. Detainee hobble
8. Moving and handheld radar with tuning forks
9. CPR mask
10. Fuel card

11. Accident packet
12. Chalk sticks
13. Fire extinguisher
14. Large OC
15. Animal noose
16. Stop sticks
17. Mini-halligen tool
18. Sledge hammer
19. Evidence bags
20. Crime scene tape
21. Flares
22. Cyalume light sticks
23. Big easy tool, wedge, pump
24. Traffic directional lights
25. Binoculars
26. Bail out bag

C. The Patrol Commander will designate a patrol sergeant to ensure the marked units contain the necessary equipment by conducting random monthly inspections.

1. When a marked unit is in need of equipment identified by the inspection or during the time between inspections, the Patrol Commander will be notified so the unit can be replenished.

D. Unsafe Vehicle

1. When an officer becomes aware of a defect in a police vehicle, which causes or may cause the vehicle to be unsafe for operation for any police duty or function, the officer shall immediately notify his immediate Commanding Officer of the defect.

2. No officer having knowledge or which should have knowledge that a vehicle is unsafe shall operate said vehicle until the defect is repaired and the vehicle made safe.
3. No commanding officer shall permit, authorize, or command an officer to operate a vehicle which reasonably appears to be unsafe.

E. Safe Operation of Vehicles

1. Employees operating police vehicles shall drive in a reasonable and prudent manner. When responding to emergency calls, officers must drive with due regard for the safety of all persons using the streets remembering they are not relieved from consequences of negligence.



Mark Rehberg
Chief of Police