

<b>DOUGLAS COUNTY SHERIFF'S OFFICE</b>		<b>Policy and Procedure</b>
<b>General Administration</b>		<b>P&amp;P-A-107</b>
<b>Ancillary Organizations</b>		
Effective Date: 07-07-11 Supersedes: 11-12-08	Approval: Sheriff	Number of Pages: 3
References: 18-3-401 CRS. PP-N-100, PP-N-101, PP-N-104, PP-N-105	Reevaluation Date: Annually or as needed	Standards:

**I. DOUGLAS COUNTY DEPUTY SHERIFF'S ASSOCIATION**

The Douglas County Deputy Sheriff's Association is a non-profit association whose intent is to further the profession of law enforcement, create awareness within the community, serve as a service organization to the Sheriff's Office, and to help provide and support programs which are of direct benefit to the members of the Sheriff's Office. This association is ancillary to the Sheriff's Office and subject to Office policy.

Participation is limited to members of the Douglas County Sheriff's Office who pay the dues as determined by the Board of Directors. A member of the Sheriff's Office is any full or part-time employee or volunteer of any ancillary organization authorized by the Sheriff. See [P&P-N-100](#) – *Deputy Sheriff's Association Bylaws* for further.

**II. RESERVE UNIT**

The Sheriff of Douglas County hereby creates and empowers the Douglas County Sheriff's Reserve Unit as a volunteer, law enforcement body for the purpose of aiding and providing support to the Douglas County Sheriff's Office. No other person or body of any kind shall have authority over the Reserves other than the Sheriff and his appointed designees.

The objective of the Reserves is to provide the Douglas County Sheriff's Office with additional manpower and/or support services including, but not limited to; Patrol, Investigations, Detentions, and Support Services Divisions, civil defense, civil disobedience, disaster control, search and rescue, general security and Sheriff's Office command staff support. See [P&P-N-105](#), *Reserve Deputy Unit*, for more details regarding this program.

**III. COMMUNITY SAFETY VOLUNTEERS (CSV)**

The Community Safety Volunteer Program allows Douglas County citizens who have an interest in Law Enforcement to assist the Sheriff's Office by providing services for their community that do not require a commissioned officer.

Community Safety Volunteers are required to successfully complete a Community Safety Volunteer academy; in addition, they must also complete a field-training program. The Office will provide continued training to include job specific education. See [P&P-N-104](#), *Community Safety Volunteer (CSV) Program*, for more details regarding this program.

#### **IV. RADIO AMATEUR CIVIL EMERGENCY SERVICE (RACES)**

The Radio Amateur Civil Emergency Service is a group of volunteers that are federally licensed amateur radio operators who, as a public service, perform a variety of tasks to assist with communications, weather spotting, and general support needs for dispatch, emergency management, law enforcement, and fire agencies.

RACES is regulated in Part 97 of the Federal Communications Commission (FCC) rules and regulations governing amateur radio in the United States. RACES is a special part of amateur radio operation sponsored by the Federal Emergency Management Agency (FEMA) but administered by local, county and state emergency management agencies.

In the event that the President invokes the War Emergency powers, amateurs officially enrolled in the local civil preparedness group would become limited to certain frequencies, while all other amateur operations would be silenced.

#### **V. EXPLORER POST**

The Douglas County Sheriff's Office Explorer Post 10-4 is designed to give young men and women a chance to provide community service by assisting the Douglas County Sheriff's Office. The Douglas County Sheriff's Office, in cooperation with Boy Scouts of America, provides them with law enforcement training and various social and recreational activities. Explorers are entrusted to our agency to learn the profession of a peace officer. Established procedures and policies are in place in the effort to provide a safe and appropriate environment conducive to learning about the criminal justice system.

The objective of the explorer post is to further participants' knowledge and understanding through training, and to create an insight into all phases of law enforcement. The Douglas County Sheriff's Office wishes to provide a better understanding between the Office and the youth of our county. The relationship between explorers, advisors and any members of this agency will only be on a professional level. It is considered a conflict of interest for any office member to involve themselves in a personal (social, dating, or intimate) relationship with any explorer(s). All members are considered to be in a position of trust with explorers (18-3-401(3.5) C.R.S.). Explorers and office members shall not socialize outside of sanctioned explorer post activities without expressed approval of a division captain, a chief deputy and/or Sheriff. (See also [P&P-N-101](#).)

#### **VI. VICTIM ASSISTANCE TEAM**

The Victim Assistance Program is a unit consisting primarily of volunteers within the Investigations Division of the Douglas County Sheriff's Office. The program responds to victims of violent crimes, victims of burglary, and family survivors in cases of violent and/or sudden death. The Victim Assistance Team often responds directly and immediately to the victim's location.

#### **VII. CRIMINAL JUSTICE / SOCIAL SERVICES PROGRAMS**

In order to best serve the needs of the community, the Sheriff's Office shall appropriately utilize available alternative criminal justice and social service agencies and programs.

Where permitted, the Sheriff's Office shall directly participate in adult and juvenile diversionary programs.

**VIII. MANAGEMENT CONTROL**

The Sheriff may create, change, or eliminate any programs and organizations as necessary.

By Order of the Sheriff