DOUGLAS COUNTY SHERIFF'S OFFICE		Policy and Procedure
Specific Policies		**P&P-B-134**
Gate Code Usage		
Effective Date: 07-09-26 Supersedes: 05-19-11	Approval: Sheriff	Number of Pages: 1
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I. PURPOSE

To establish guidelines for the use of gate codes by members of the Douglas County Sheriff's Office. Gated properties are generally private and possess a reasonable expectation of privacy. Access restrictions are intended to limit unauthorized entry and protect the privacy and security of property owners.

II. POLICY

It is the policy of the Douglas County Sheriff's Office to regulate the use of gate codes by all members of the agency. Gate codes may be used only under the following circumstances:

- Emergency/exigent circumstances/situations;
- Calls for service initiated by the property owner;
- Alarm calls; or
- When permission has been granted by the property owner.

Permission is considered implied when a call for service originates from the property owner, an individual on the property, or a person acting on behalf of the property owner (e.g., an alarm monitoring company).

If entry into a gated property is required and none of the above circumstances apply, members must obtain the appropriate legal authority before accessing the property.

Gate codes for private residences and businesses shall not be used during non-emergent situations without the express permission of the property owner or lawful authority.

A current list of gate codes shall be maintained within New World for dispatch personnel. A copy of the list shall also be available on the DCSO Share Point Patrol site, under the gate code icon. Access to gate code information is restricted to these locations for security purposes.

By Order of the Sheriff