

**DOUGLAS COUNTY
SHERIFF'S OFFICE**

JOB TITLE: DEPUTY CADET

Exempt: No

Job Type: 4415E

Pay Grade: E440

Department: Office of the Sheriff

Approved/Reviewed By: Sheriff Darren Weekly

Date: 01-10-23

General Duties: Attends a P.O.S.T.-certified academy selected by the office. Upon graduation from the-academy and passing the P.O.S.T. certification test, becomes eligible for appointment as a deputy sheriff. *

Supervision Exercised: None.

Supervision Received: Reports to a supervisor designated by the Division Captain to coordinate with academy personnel.

Examples of Duties: This is a non-sworn position. Participates in a formal law enforcement-training program involving classroom and practical instruction in a wide range of topics, including criminal law, evidence and investigation, patrol and traffic procedures, report writing, radio operation, first aid and CPR, defensive tactics, handcuffing and searching techniques, use of less-lethal weapons, administration of justice, police/community relations, and jail custody and operations. Incumbents must possess the ability to assimilate classroom instructions covering a wide variety of academic and technical subjects, as well as physical skill and coordination to become proficient in firearm and weaponless defense techniques. Knowledge, skill, and task competence will be assessed, and successful completion of the academy will be determined by, written and practical tests. The academy schedule varies, including nights and weekends. The academy is normally held off-site, and transportation is not provided. Deputy Cadets must attend all classes and academy activities. Deputy Cadets must successfully complete the selected academy, to include passing the P.O.S.T. certification test.

Minimum Requirements:

- Must be a U.S. Citizen.
- At least 21 years of age at time of acceptance to academy.
- High school graduate or G.E.D
- Possess Colorado Drivers License at time of employment.
- Ability to perform under stress and perform physical tests consistent with law enforcement requirements.
- Ability to pass various qualifying exams and intensive background investigations.
- Ability to pass polygraph/CVSA, psychological, and medical exams.

- Have no convictions for felonies or crimes of moral turpitude (P.O.S.T. required).

Essential Job Functions:

Department Policies and Procedures: Demonstrates working knowledge of and compliance with all department policies, procedures, and directives.

Emotional Abilities: Controls personal emotional responses and acts appropriately under high levels of personal stress. Demonstrates sensitivity to feelings of others; listens with empathy towards others; and displays compassion to those in distress. Controls personal aggressive responses and acts in a manner designed to calm volatile persons.

Mental Abilities: Applies reason and logic rapidly in a legally correct manner when under physical, emotional, and intellectual stress. Comprehends and processes new information quickly and accurately. Retains relevant information.

Physical Skills: Possesses and maintains ability to safely: utilize verbal and physical control techniques; physically maneuver over, under, and through physical obstacles, as well as drag items weighting 150 lbs.; run, jump, crawl, and lift 50 lbs.; fire a departmentally approved handgun (semi-auto), shotgun and rifle; and drive sedans, vans and 4X4 vehicles.

Verbal Skills: Speaks English clearly and converses effectively with persons of divergent ethnic, cultural, and educational backgrounds. Projects voice clearly and forcefully, when necessary, while under personal stress.

Computer Skills: Must have basic user-level competency with Windows PC operating systems.

Testimony: Must be able to provide credible testimony in a court of law or any other legal proceeding or investigation.

Note: The successful applicant must be able to perform ALL the above job functions, unassisted, and at a pace and level of performance consistent with actual job requirement.

Passing the academy and the P.O.S.T. certification exam does not guarantee placement in a deputy sheriff position. Position availability, successful completion of current required deputy hiring processes, and appointment by the Sheriff are all additional factors.

Other: In the event of an emergency/disaster in or near the County, all County employees are expected to make every effort to be available to assist the County Manager, Elected/Appointed Officials and Department Directors to ensure the continued operation of any and all necessary County functions. This may mean being available to perform additional duties and hours beyond what is normally required. In the event that an exempt employee does work more than 40 hours a week in support of County operations during an emergency, such employee may receive overtime or other appropriate wage compensation in accordance with existing County policies or at the

discretion of the County.