



# ***GENERAL ORDER***

**DURHAM POLICE DEPARTMENT  
DURHAM, NC**

**NUMBER:**

**1029 R-1**

## **DEPARTMENT HONORS & FUNERALS**

Effective Date: 12/15/1995

Revision Dates: **R-1 01/10/2005**

### **INTRODUCTION**

It is the policy of the Durham Police Department to provide an appropriate level of military style ceremonial honors or representation in the event of death of members of the Durham Police Department.

*Member* is defined as any active or retired employee of the Durham Police Department.

*Officer* is defined as any sworn officer actively employed by the Durham Police Department or the Durham Police Reserves or who has retired from either organization through full honorable service or disability.

The department may provide ceremonial services as deemed appropriate by the Chief of Police.

### **TYPES OF HONORS/REPRESENTATION - TO WHOM EXTENDED**

*Full Departmental Honors* - extended to actively employed officers of the Durham Police Department who are killed in the performance of the law enforcement mission, whether "on" or "off" duty at the time of the occurrence.

*Limited Departmental Honors* - extended in the event of death of an officer of the Durham Police Department or of another law enforcement agency upon request of the other agency and approval by both agency heads.

*Departmental Representation* - extended in the event of death of:

- A non-sworn member of the police department and/or the member's immediate family as defined in [PER 525](#), R-6;
- Civilian deaths at the discretion of the Chief of Police;
- Members of other law enforcement agencies at the discretion of the Chief of Police.

### **FULL DEPARTMENTAL HONORS DEFINED**

The flying of flags at police facilities at half-mast from the time of death for seven calendar days.

The covering of badges over the horizontal center with black tape or mourning badge cover or the wearing of black mourning ribbon for plain clothes personnel, for seven calendar days after the death.

The posting of casket guards during family visitation/ viewing hours.

Providing active pallbearers.

Providing graveside and/or ministerial services by the Department chaplain.

Providing folding and presentation of an American flag to a designated person.

Executing a 21-gun salute at the grave site.

Playing of Taps.

All items are upon the request and/or approval of the deceased member's family.

## **LIMITED DEPARTMENTAL HONORS**

Limited honors consist of items three (3) through eight (8) of the above. All items are upon the request and/or approval of the deceased member's family.

## **DEPARTMENTAL REPRESENTATION**

Representation consists of a minimum of two Honor Guard members present at an appropriate location while funeral ceremonies are conducted.

## **PROVIDING SERVICES AT FUNERALS OUTSIDE THE CITY**

Time and travel commitments for Honor Guard Representation are contingent upon available staff and/or resources as decided by the Chief of Police.

General guidelines are as follows:

*Full and Limited Departmental Honors* may be provided within an approximate 50 mile radius by a Full Honor Guard complement. Over 50 miles and up to a 100 mile radius may be provided by a traveling component of approximately eight members.

*Departmental Representation* may be provided by 2, or up to 4, Honor Guard members for line of duty deaths within a 100 mile radius. Non-sworn members and immediate family may receive a minimum of two Honor Guard representatives within a radius of approximately 100 miles without a prior request.

## **POLICE VEHICLES**

Marked police vehicles will be used for each service when appropriate.

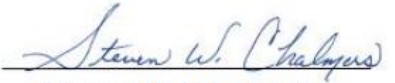
## **DEPARTMENT MEMBERS IN ATTENDANCE**

Other members attending funerals representing the Department will wear the full uniform of the day.

If the deceased was an active sworn member of the Department a piece of black tape shall be worn over the badge of uniformed members. The tape shall be centered and laterally cross the badge face. For officers not in uniform, a piece of black ribbon shall be worn on the left lapel.

## TRAFFIC CONTROL POSTS

Officers assigned to traffic control posts along the processional route for a member, as defined in this General Order, shall come to attention and administer a hand salute upon the approach of the hearse and hold the salute until the last family car has passed his or her post. Officers shall then assume the position of parade rest until the last of the procession has passed.

  
**Steven W. Chalmers**  
Chief of Police