POLICE E		E DEPARTMEN le Elgin, Illinois 60120	IT	ELGIN Police Department
Effective Date: 01/01/03	-	OPERATING CEDURE	Re	vised Date: 10/24/24
Chief of Police:		Offen	der Regist	tration, 42.3
Cross Reference: 730 ILCS 150, IL Sex Offender 730 ILCS 154, IL Child Murde Youth Registration Act		Policy Sections: 42.3.1 Responsibilities 42.3.2 Enforcement and Inspec 42.3.3 Discretionary Information Appendix A: Illinois Sex Offende Form Appendix C: Unhoused Sex Offende Form Appendix D: Illinois Murderer an Youth Registration Appendix E: Illinois Murderer and Higher Education R Appendix F: Sex Offender/VOA	er Registration er Higher Educ ender's Weekly d Violent Offer Form d Violent Offen Registration Fo	ation Registration Registration nder Against der Against Youth rm

PURPOSE

The purpose of this policy is to establish guidelines for the registration of sex offenders, murderers, and violent offenders against youths in compliance with the State of Illinois Sex Offender Registration Act and the Illinois Murderer and Violent Offender Against Youths Registration Act.

POLICY STATEMENT

It is the policy of the department to comply with the requirements of the Illinois Registration Acts, which includes sex offenders, murderers, and violent offenders against youths. The department shall maintain familiarity with registered offenders residing within the city of Elgin to ensure accurate reporting of information to organizations that have authorized accessibility to offender registration information.

DEFINTIONS

Law Enforcement Agencies Database Systems (LEADS): A shared central computer system where participating law enforcement agencies pool information to share records with other participating agencies.

Offender Watch Database: A national sex offender management and community notification tool used by participating law enforcement agencies to input and share sex offender registration information with other participating agencies.

Registrant: Individual who is required by law to register their place of residence with the police department pursuant to the provisions stated in the State of Illinois Sex Offender Registration Act and the Illinois Murderer and Violent Offender Against Youths Registration Act.

PROCEDURES

42.3.1 **RESPONSIBILITIES**

The department shall ensure the proper registration is maintained and remain cognizant of where registered offenders reside within the city. When officers make contact with registered offenders, steps should be taken to verify the offender's current address and take appropriate enforcement action if the individual is in violation of the State of Illinois Sex Offender Registration Act and the Illinois Murderer and Violent Offender Against Youths Registration Act. If the individual is not in violation, the officer shall provide the information to the Emergency Communications Division and a telecommunicator will update the individual's Law Enforcement Agencies Database Systems, hereinafter referred to as LEADS, record.

The following organizational components within the department have additional responsibilities:

- A. Information Desk
 - 1. Initial Contact with a Registrant
 - a. Determine if the registrant is a new or existing registrant and request a photo identification card to verify the identity of the registrant.
 - b. Input the registrant's name into LEADS to view the type of registration required, whether a warrant(s) exists for the registrant and to verify the last registration date to determine whether the registrant is compliant.
 - c. Contact the Emergency Communications Division to request a full criminal history check for registrants who are completing the registration process for the first time and for those who have registered in another jurisdiction but are new to registering in Elgin.
 - 2. Returning Registrant
 - a. For returning registrants, the information provided in the Offender Watch database, which is electronically accessible to employees assigned to the police department's information desk using the Offender Watch icon, and the respective global jacket within the police department's records management system shall be reviewed. The appropriate updates shall be made to the police records management system and the Offender Watch database.
 - 1. Updates made to the police records management system can be made by conducting a global subject search of the registrant's name. Once the intaking employee confirms the registrant's jacket in the records management system, the appropriate information fields shall be updated.
 - 2. Updates made to the Offender Watch database can be made by conducting a search of the registrant's name and upon confirmation of the correct profile, the in-taking employee shall update the appropriate information fields.
 - b. Ensure completion of the appropriate registration forms to include signatures and verify the accuracy of the information provided by the registrant. To view the applicable forms, refer to Appendix A, B, C, D, E and F. All registration forms are available in PowerDMS.
 - 1. Registrants that do not reside in the city of Elgin, but are attending an educational institute in Elgin, are required to complete the appropriate Higher Education Form.
 - 2. Registrants who are unhoused are required to submit the Unhoused Registrant's Weekly Registration form.
 - 3. The registrant shall be provided with a copy of the completed forms and reminded of the next registration date.
 - 4. The in-taking employee shall follow all applicable instructions on the respective registration forms.
 - c. Photographs shall be updated on an annual basis. A review of the registrant's global jacket to determine if an updated photograph is needed shall be conducted. The below photographs shall be taken and uploaded to the registrant's global

jacket and Offender Watch database profile. The images shall be titled using the date on which they were taken.

- 1. Front view head shot.
- 2. Left side view head shot.
- 3. Tattoos where they are easily visible.
- 3. New Registrant
 - a. When information on the registrant is not available in the Offender Watch database or the police department's records management system, the individual may be new to registering within Elgin.
 - b. The in-taking employee shall create a global jacket in the department's records management system, along with a career criminal entry to flag the individual as an offender registrant. Information shall be included that pertains to the registrant's vehicle, tattoos, employment, school, etc.
 - c. A new profile shall also be created within the Offender Watch database.
 - 1. The in-taking employee shall ensure the correct risk/class type is selected for each registrant.
 - 2. All registrants that were under the age of 18 on the date of the offense shall be listed as a juvenile under the risk/class type.
 - 3. The in-taking employee shall ensure the "publish to website" box is unchecked for all registrants that were under the age of 18 on the date of the offense.
 - d. The criminal history check provided by the Emergency Communications Division shall be utilized to assist with completion of the offense type and applicable dates.
 - 1. For out-of-state convictions, the information shall be noted in the police report with a notation on the documentation.
 - 2. The statute for which the registrant was charged in their respective state may not always coincide with the information provided in the State of Illinois statue and in these instances, the in-taking employee shall designate the closest matching Illinois statute in the police report, records management system and Offender Watch database.
 - e. Complete Livescan fingerprints of the registrant.
 - f. Completion of the appropriate registration forms shall include signatures and verification of the information provided by the registrant. To view the applicable forms, refer to Appendix A, B, C, D, E and F. All registration forms are available in PowerDMS.
 - 1. Registrants that do not reside in the city of Elgin, but are attending an educational institute in Elgin, are required to complete the appropriate Higher Education Form.
 - 2. Registrants who are unhoused are required to submit the Unhoused Registrant's Weekly Registration form.

- 3. The registrant shall be provided with a copy of the completed forms and reminded of the next registration date.
- 4. The in-taking employee shall follow all applicable instructions on the respective registration forms.
- 5. The words "new registration" shall be specified at the top of the applicable forms to assist Telecommunicators who make the appropriate LEADS updates which may include the creation of a new LEADS file for the registrant.
- 4. The report writing process shall be initiated by creating a call using "VOR" (Murderers and Violent Offenders Against Youth) or "SEXR" (Sex Offenders) as the incident type and the department's address as the occurred location. The police report shall briefly summarize the registration process.
- 5. After the registration forms have been completed, the following photographs shall be taken, and the images shall be uploaded to the registrant's global jacket using the front and side views as the photograph. These images shall be titled using the date the photographs were taken.
 - a. Front view head shot.
 - b. Left side view head shot.
 - c. Tattoos where easily visible.
- 6. All completed forms and a copy of the police report shall be forwarded to the Emergency Communications Division for entry into LEADS.
- 7. The in-taking employee shall send a brief summary of the registrant's registration process to the "EPDOffenderRegistrationUnit" e-mail group which consists of employees representing various workgroups who possess responsibilities associated with offender registrations.
 - a. The in-taking employee shall specify in the subject line of the email if the registrant is a new registrant, returning registrant and if they are a juvenile.
- B. Emergency Communications Division
 - 1. Run a criminal history check at the request of an employee processing offender registration documents and officers tasked with the enforcement of offender registration acts.
 - 2. Upon receipt of the offender registration documents, telecommunicators shall make the appropriate updates to LEADS. The originating case agency should reflect this department's case report number.
 - 3. All new registrations require the telecommunicator to either create a new LEADS file or if the registrant previously registered with a different police department located in the State of Illinois, the registrant's LEADS file will be updated by the telecommunicator to reassign the LEADS file to this department.
 - 4. New and updated registrant photos will be uploaded to the registrant's LEADS file by the telecommunicator for access by the Illinois State Police and inclusion on the state's website.
 - 5. Telecommunicators shall also verify whether the DNA of an out-of-state registrant is on file with the State of Illinois. When the DNA is not on file, telecommunicators shall provide

notification of the registrant to a Major Investigations Division supervisor who shall contact the Kane County Probation Office to schedule an appointment for a DNA swab.

- 6. Upon entry of a new registrant into LEADS or the entry of updated information, the registration documents shall be forwarded to the LEADS Coordinator or designee who shall review and validate the LEADS record prior to forwarding the registration documents to the Records Division for inclusion in the police report.
- C. Major Investigations Division
 - The Major Investigations Division is responsible for ensuring the enforcement of offender registration acts pertaining to sex offenders and murderers and violent offenders against youths. Enforcement is a collective effort of personnel assigned to the Major Investigations Division, Offender Compliance Team ROPE/Crime Free Housing Unit, and the Patrol Division. Refer to Section 42.3.2 for more information on enforcement and inspection of offender registrations.
 - 2. The Major Investigations Division Sergeant who is tasked with the enforcement of sex offender registrations is responsible for tracking emails sent to the "EPDOffenderRegisterationUnit" email group to ensure all information reported to the Offender Watch database is accurate.
 - a. Incorrect information noted by the supervisor shall be immediately corrected and notification will be made to the major investigations lieutenant and investigations commander.
 - 3. Assigned officers/detectives shall ensure the verification of all registrant addresses, maintenance of case files, and that the information is accurate, updated and maintained within the individual's global jacket which is maintained in the department's records management system and the individual's profile which is maintained in the Offender Watch database.
- D. Records Division

Upon receipt of offender registration documents, personnel assigned to the Records Division shall scan the registration documents and LEADS documents for inclusion with the police report and file the original documents under the individual's name.

- E. Offender Compliance Team
 - 1. The Offender Compliance Team consists of detectives, officers, community service officers and telecommunicators who assist with various tasks involving registered sex offenders, registered convicted murders and violent offenders against youths. These tasks include offender checks, offender registrations, Offender Watch database maintenance and noncompliance investigations. The team is also responsible for providing roll call training and updates to personnel on these topics.
 - 2. The major investigations division sergeants are tasked with ensuring the enforcement of offender registrations and shall oversee the Offender Compliance Team to include determining team member assignments.

42.3.2 ENFORCEMENT AND INSPECTION

A. The Major Investigations Division supervisors shall ensure assigned officers/detectives conduct compliance inspections of residences occupied by sex offenders, convicted murders and violent offenders against youths within the city of Elgin to confirm the accuracy of an offender's place of residence.

- 1. On an annual basis, the department shall conduct on-site inspections of sex offenders, convicted murderers and violent offenders against youths within the city of Elgin to confirm the accuracy of an offender's place of residence. Additionally, during the month of October, the department shall conduct on-site inspections of child sex offenders and predators with victims under 18 years of age.
- 2. Upon verification of the individual's address, the inspection shall be completed by using the Sex Offender/VOAY Verification Checklist; the officer/detective completing the inspection is responsible for completing the checklist. To view the checklist, refer to Appendix F.
 - a. The checklist depicts the date, time, and all pertinent information as it relates to the registration and serves as the police report. The case number associated with the registration shall be included.
 - b. In the event of a violation, a new report number shall be generated, and a general report completed.
- 3. The lieutenant assigned to the Major Investigations Division is responsible for completion of a compliance memo to document the on-site inspections. The memo is sent through the chain of command to the investigations commander.
- B. If an inspection reveals that the individual no longer resides at the registered address, the inspecting officer/detective shall check LEADS, contact the Records Division and the State of Illinois Offender Registration Administrator's Office to determine if a residence change record exists.
 - 1. When additional information on the individual is unavailable, the Major Investigations Division shall be responsible for follow-up, applicable charges, and completion of the case. Officers/detectives not assigned to the Major Investigations Division are responsible for forwarding all known information to the Major Investigations Division.
 - 2. Updated information pertaining to the registrant's place of residence shall be routed to the Emergency Communications Division and a telecommunicator shall then update the address and the violation status in LEADS.
- C. Depending on the circumstances, officers/detectives not assigned to an inspection and having contact with a registered individual shall conduct a field investigation to ensure compliance with registration as required by law and contact the Emergency Communications Division to have the LEADS file updated with appropriate information regarding the contact. The field investigation shall include:
 - 1. Date and time of contact.
 - 2. Specific location of contact.
 - 3. Reason for contact such as: traffic, suspicious activity, arrest, etc.
 - 4. Name of contacting officer(s).
 - 5. Vehicle description, if any.
 - 6. Identification of other vehicle occupants, if any.

42.3.3 DISCRETIONARY INFORMATION

A. The department's website is maintained by the public information officer and provides the community access to offender registries which are described below:

- 1. Illinois State Police Sex Offender Registry (<u>View the Illinois State Police Website</u>) which is maintained by the Illinois State Police and provides information on the following:
 - a. Sex Offender Mapping.
 - b. Missing Sex Offenders.
 - c. National Sex Offender Public Website.
- 2. Offender Watch Program (<u>View the Offender Watch Program Website</u> which is a national sex offender management and community notification tool. The Offender Watch database is updated by employees assigned to the police department's information desk and officers tasked with enforcement of offender registration acts; refer to Section 42.3.1 for more information. In using this tool, community members can do the following:
 - a. Search for offenders in their area.
 - b. Register for email alerts.
 - c. View safety tips and links to other resources, if available.

APPENDIX A: ILLINOIS SEX OFFENDER REGISTRATION FORM

Juvenile Delinque Sex Offender Sexually Dangero		II	LINOIS			R REGIST ON FORM		IACT	DUTY TO REGISTER. READ FOLLOWING TO OFFENDER and OFFENDER MUST INITIAL EACH.
3 Sexual Predator Murder, victim un	der 18			(PLE	Photo Red ASETYPE OR PRIM	JUIRED TUBING BLACK INF	<)		You must nerve your registration, in person, with the lawAry person required to register under this Act wh encomment agency having jurisdiction, within one year from thefree residence must notify the agency with jurisdic date of your most recent registration unity our <u>excupagency</u> date. If you have been convinted of a violation of bis Act after July 1, 2005 free realistinger and the offender leaves the last to
Initial Registration: D	Annual: o	Quar	terly: 🗆	Homeless Weekly: D	Change of /	Address: D Sc	hool: 🗆 E	ployment:	you must register in person no later than 90 days after the date of of residence, the offender must which 3 days after your last registration ad every 90 days thereafter for the remainder of your registration requirement.
Last Name:		First	Name:			Middle Name:			If you are an offender identified as a sexual predator you must register in person every year for the period of your natural life. If you attend a school, postsecondary, trade, pro
DOB:		Sex:		F	Race:		POB:		If you are an offender with a finding or adjudication as a sexually another state, you must register in both states with
Resident Address:							Apartmer	#:	dangerous person or as a sexually violent person you are required to of beginning school or employment. All changes
City:	St	ate:	ZIP:		County:	Housi	ing Type:		within 90 days of your initial registration and every 90 days thereafter must be reported within 3 days of change.
Secondary Address:									for the period of your natural life. — If you attend and/or are employed at an institution
Telephone:			Cell Pho	one:		SSN	ł:		Failure to comply with the provisions of the Sex Offender Registration Act is a Class 3 felony. A second or subsequent of residence and jurisdiction where the institution
Scars/Marks/Tattoos:									conviction forviolation of this Act is a Class 2 felony. Failure to comply with any provisions of the Act mandates revocation of employment. All changes of status in enrolme
Hgt:	Wg	t		Hair:		Eyes:			probation, mandatory supervised release, parole, or conditional employment at an institution of higher (release. (commencement, termination and any and all char
Aliases:							DNA:	Yes 🗆 No	 Any person who is required to register under this Act who knowingly agencies of unsational and any aroan other be reported in person within 3 days of changes agencies of unsational and any aroan other become any
FBI:		5	ID:			LEADS#:			or willfully gives material information required by this Article that is
DOC #:			hicago IR#	•		Misc#:			in another state but attending school/institution
DLN:			I N State:	•		DLN Expiratio	n Date:		Illinois State Police 10 years for failure to comply with any provisions duct and in the provisions duct and in the provisions duct and in the provision of beginning school or employment with the a
Vehicle Make:			lodel:			Year:	in Date.		Jurisdiction where the schoownsaction of higher ec
License Plate #:			/IN#:			Color:			probation or upon release, parcie, or discharge from prison or mental Within 3 days of changing your address, you mu
		v							hospital. Beconfinement, due to violation of parole or other circumstances which relate to the original conviction or adjudication with whom you last registered. You must, within it
Date of Conviction / Ac	djudication:		County	of Conviction		State of Convi	iction:		shall extend the period of registration to lo years after final parole, changing your address, register in person with t
Offense:						Statute:			department, or if none, the sheriff's office having jurisdiction where your new address. Temporary absences for mo
Citation Code:					Sente	ence:			You reside for a period of 10 years. You must register your employment or school information within 3 address.
Probation Officer:				Proba	ation Officer Te	lephone:			 days of obtaining employment or attending a school. All changes to If you move to another state, you must register with
Age of Victim(s) at Tin	ne of Offense:			Age o	f Offender at T	ime of Offense:			employment or school status must be registered within 3 days of the within 3 days. You must notify the agency with w change.
Email Address:									before moving.
Instant Messaging Ide	ntities:								Failure to register is a criminal offense and will extend my registration period 10 years from my next registration, if not already subject
Blog / Chat Room Iden	ntities:								registration.
Other Internet Commu	inication Identi	ies:							Under the Adam Walsh Child Protection and Safety Act of 2006, 18 United State Code § 2250, if you travel to another state and fail t as required, you are also subject to tederal prosecution that carries penalties of a fine and/or imprisonment up to 10 years
Uniform Resource Loc	ator (URL):			Interr	netProtocol (IP	Address:			If you are a child sex offender, you understand that according to Illinois law, you may not reside within 500 feet of a school, park, or pla
Internet Sites Maintain	ed by Individua	al:							You may also not reside within 500 feet of a facility providing services directed exclusively toward persons upder, 18 years of age. exception is if you, the child sex offender, owned the property before July 7, 2000.
Internet sites to whi	ch individual	uploaded	any conter	nt or posted	anymessage	or information	1:		I HAVE READ AND/OR HAD READ TO ME, THE ABOVE REQUIREMENTS. IT HAS BEEN EXPLAINED TO ME AND I UNDERST
Employer's Name:				Employed	Since:				DUTY TO REGISTER NEXT ON OR BEFORE
Employer's Address:		Empl	oyer's Phon	eNumber:					Signature of Registrant Date.
City:	State:		ZIP:	c	County:				Sex offender must sign both page 1 and page 2 for registration to be considered valid.
School/Institution of H	ligher Educatio	n Name:					Date Enro	d:	
School Address:									Registering Official's Name Registering Agency: ELGIN POLICE DEPARTMENT Fingerprints should be taken at the initial
City:			State:		ZIP:	Cou	inty:		
Registering Official's	Cionatura					Date			· · · ·
Registering Official's									City, ZIP, County: ELGIN LL 60120 KANECOUNTY in a new jurisdiction.
arginature or Registrar	n					Nate			Registering Official's Signature:
								Page 1 of 2 P 4-84 (06/08)	For additional information: Illinois State Police, SOR Unit, 801 South 7* Street, Post Office Box 19461, Suite 200 S, Springfield, Illinoi by phone (21/) / XS-VB63 or by fax (21/) / XS-VB90
									One copy to Sex Offender One copy to Illinois State Police Retain Original for your files Page 2 of 2

APPENDIX B: ILLINOIS SEX OFFENDER HIGHER EDUCATION REGISTRATION FORM

T	I I INOIS SEV OFFENDED DECISTRATION ACT
_	LLINOIS SEX OFFENDER REGISTRATION ACT
ľ	INSTITUTIONS OF HIGHER EDUCATION EMPLOYMENT/STUDENT INFORMATION FORM
(Circle One)	(For those offenders attending or working at an Institution of Higher Education)
	Changes of Employment/School State (Check One)
Sexually Dangerous Adjudicated Juvenile Delinguent	(PLEASE TYPE OR PRINT-BLACK INK) Commencement
Sexually Violent	D Other-
Sex Offender	
LEADS NUMBER:	
NAME OF OFFENDER:	DOB:
NAME OF INSTITUTION OF	HIGHER EDUCATION ATTENDING:
DATE(S) OF ENROLLMENT:	
NAME OF INSTITUTION OF	HIGHER EDUCATION EMPLOYED BY:
DATE(S) EMPLOYED:	
ADDRESS OF INSTITUTION	N OF HIGHER EDUCATION:
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DUTY TO DECISTED DE M	DEALLANDER - LAFEENDER - LAFEENDER MUCTINITIAL FACH
	D FOLLOWING TO OFFENDER and OFFENDER MUST INITIAL EACH
	s not constitute an annual registration. You must register, in person, annually with the law enforcement agency
of jurisdiction in which you reside. the law enforcement agency of jurisd	Those offenders found to be sexually dangerous or sexually violent must register, in person, every 90 days with diction
inclus distribution again, or junc	
	peginning employment at an Institution of Higher Education, notify in person the agency of jurisdiction in which ction in which you are employed by an Institution of Higher Education.
	enrolling at an Institution of Higher Education, notify in person both the agency of jurisdiction in which you n in which you are attending an Institution of Higher Education.
You must, within 3 days of cl	changing your employment or student address information, and/or changing your status in enrollment and/or
employment at an institution of high	her education (commencement, termination, and any and all changes), notify in person both the agency of
jurisdiction in which you reside and	the agency of jurisdiction in which you are working at or attending an Institution of Higher Education.
You must renew your employ	
	vment or student enrollment registration, in person, with the law enforcement agency having jurisdiction of your
	yment or student enrollment registration, in person, with the law enforcement agency having jurisdiction of your agency having jurisdiction over the Institution of Higher Education, within one year from the date of your most
residence and the law enforcement as recent registration until your expung	gency having jurisdiction over the Institution of Higher Education, within one year from the date of your most
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APPENDIX C: UNHOUSED SEX OFFENDER'S WEEKLY REGISTRATION

	ELGIN Police Department	ELGIN POLICE DEPARTMENT -Unhoused Sex Offender Weekly Registration			POLICE LIN ELGIN	
the ad your v	dress you have so whereabouts dur nation desk office	a sex offender within the city of Elgin. The Illinois Sex Offender R tayed at during the past seven days. Below is a table to be comple ing the past seven days. Upon completion, this form shall be r as part of your weekly registration. Your failure to complete an	eted by you submitted	, the offend to the pol	der, to docume ice departmen	ent nt's
Regist	trant's Name	DOB	Report Nu	umber		
				a check mar propriate col		
	Date	Location Include Apartment/Unit #	Indoors	Outdoors	Inside Vehicle	
		Registrant's Signature				
			Da	te		

APPENDIX D: ILLINOIS MURDERER AND VIOLENT OFFENDER AGAINST YOUTH REGISTRATION FORM

<section-header></section-header>											
(Pausa P) for symbol OB	Murderer with child Murderer with adul	dvictim Itvictim			INST Y	OUTH REGISTRATI	GISTRATI ON FORM	ON ACT		agency having jurication within one year from the date of your most recent registration until your <u>soundement</u> date. If you are an offender identified as a child murderer you must register If you are an offender identified as a child murderer you must register	yed in 5 days school
Intell Regeration: Annuel: Nonel: Designed Addess: Dool: Employment <td></td> <td></td> <td></td> <td></td> <td>(Plea</td> <td></td> <td></td> <td>k ink)</td> <td>_</td> <td>Failure to comply with the provisions of the Murdeger and Violent If you attend and/or are employed at an institution of</td> <td>higher</td>					(Plea			k ink)	_	Failure to comply with the provisions of the Murdeger and Violent If you attend and/or are employed at an institution of	higher
Law Name: FestName: Model Name D08: Rese: PORI Approx Approx Approx D18: State: Comp D10: Expansed Comp Comp D10: Expansed Comp Co	Initial Registration: A	Annual: 🗆	Homeless	s Weekly: 🗆	Change of /	Address: 🗆	School: 🗆	Employment		 Class 2 felony if you have a second or subsequent conviction for violation of this Act Any person who is required to register under this 	higher hool or
Doi: Rev: Pol: Additable Marcines Additable Marcines Chyp: State: Zip: Comp: State: Zip: Comp: State: Zip: Comp: State: State: SardMard Affance: State: Name: NA: Cl Yes Close Sard State: Comp: State: Comp: State: Sard Mard Affance: State: Sard Mard Affance: State: Sard Mard Affance: State: Comp: State: Composition: State: Composition: State: Composition: State: Construction: State: Cons	Last Name:			FirstNa	ime:		Middle	Name:		this Act that is false is guilty of a Class 3 felory. Failure to comply with any provisions of the Act mandates revocation of probation, mandatory supervised release, parole, or conditional be reported in person within 5 days of changes wit	cation s) must
Revisited Address:	DOB: 10/23/1987		Sex	с	F	Race:		POB:		agencies of jurisdiction.	
City: State: Zp: County: Traphone: ISIA: StarsMardTatos: ISIA: Experiation :: ISIA: StarsMardTatos: ISIA: Experiation :: ISIA: ISIA: <t< td=""><td>Resident Address:</td><td></td><td></td><td></td><td></td><td></td><td></td><td>Apartment#</td><td></td><td>Illinois State Police 10 years for failure to comply with any provisions — in another state but attending school/institution of</td><td>higher</td></t<>	Resident Address:							Apartment#		Illinois State Police 10 years for failure to comply with any provisions — in another state but attending school/institution of	higher
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Prof. Guo. LEMOS A. Prof. Guo. LEMOS A. DOC &: Chago IRF. Mile &: DLN State: Expiration Date: Vehicle Make: Model: Year: Lieners Plate # VIN K. Color: Lieners Plate # VIN K. Color: Date of Conviction: Age of Victimity: County of Conviction: Bate of Conviction: Offense: Batule: Color: Employer's Name: Color: Employer's Name: Color: Employer's Name: Color: Employer's Name: Classic Conviction: Bate of Conviction: Conviction: Bate of Conviction: Conviction: Employer's Name: Color: Employer's Name: Color: Employer's Name: Color: Color: Color: Employer's Name: Color: Employer's Name: Color: Employer's Name: Color: Employer's Name: Chr: Statule: Conviction: Statue: <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>DNA: LI Yes LING</td> <td>, </td> <td>you reside for a period of 10 years. department or, if none, the sheriffs office having jurise</td> <td>diction</td>								DNA: LI Yes LING	, 	you reside for a period of 10 years. department or, if none, the sheriffs office having jurise	diction
DC R: Chopi IR R Mise R: Page 10 R Mise R: Page 10 R <	FBI:			SID:			LEADS#:			Any person required to register under this Act who lacks a fixed days in a calendar year require you to register you	ur new
D.N.: State: Expiration Date: D.N.: State: Expiration Date: Valuel Make: Model: Yes: License Plate #: Vin #: Color: Date of Conviction: Age of Victim(1): Age of Victim(1): County of Conviction: State of Conviction: State of Conviction: Offense: State of Conviction: State of Conviction: Employer's Name: None Employer's Name: Employer's Name: None Employer's Name: City: State: Zip: County: State: Zip: County: SchoolInstitution of Higher Education Name: Date Enrolext: Employer's Name: SchoolInstitution of Higher Education Name: Date Enrolext: SchoolInstitution of Higher Education Name: Date Enrolext: County: SchoolInstitution of Higher Education Name: Date Enrolext: SchoolInstitution of Higher Education Name: SchoolInstitution of Higher Education Name: Date Enrolext: SchoolInstitution of Higher Education Name: SchoolInstitution of Higher Education Name: Date Enrolext:	DOC #:			Chgo IR#:			Misc#:			 address within 5 days after ceasing to have a fixed residence, and if autress. 	
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Clatain Code: Sentence: Clatain Code: Sentence: EMPLOYMENT INFORMATION According to TOLICS5111-338.9.4; Fyou were convided of Anile abduction, kidnapping, a garavated kidnapping, unlawfure straint, agaravated on the social straint or an attempt to commit any of these offenses, you are considered a valid sex kidnapping. Employer's Name: None Employer's Phone Number: City: State: Zip: School / INSTITUTION OF HIGHER EDUCATION INFORMATION Date Enrolect: All ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. To verify the ending registration date, cortact the Illinois State Police. City: State: Zip: County: Additional Information: Image for the stratic Atomey of the county of conviction has provided a Verification of Case Facts Document verifying This offense was not sexually motivated. Registrating Official's Signature. Yes No The Statis' Atomey of the county of										Failure to register is a criminal offense and will extend my registration period 10 years from my next registration, if not all	ready
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Solido matrices. Offender must sign both page 1 and page 2 for registration to be considered valid. Offender must sign both page 1 and page 2 for registration to be considered valid. Registering Official's Name (Print)	School/Institution of Hig	gher Educati	ion Name:				Date	Enrolled:			
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	20111										

APPENDIX E: ILLINOIS MURDERER AND VIOLENT OFFENDER AGAINST YOUTH HIGHER EDUCATION REGISTRATION FORM

ILLINOIS MURDERER & VIOLENT OFFENDER AGAINST YOUTH REGISTRATION ACT
INSTITUTIONS OF HIGHER EDUCATION EMPLOYMENT/STUDENT INFORMATION FORM
For those sex offenders attending or working at an Institution of Higher Education To be completed by Law Enforcement Agency Where the Institution is Located
Check One: Child Sex Offender (victim under 18) Murderer (victim over sge 18) Murderer (victim under sge 18)
Completed by (choose one): Agency of Jurisdiction for the Institute of Higher Education
Name of Offender:DOB:DOB:
LEADS Number: Name of Institution of Higher Education: Date(s) of enrollment or employment
Date of end of enrollment or termination of employment:
DUTX TO REGISTER. READ FOLLOWING TO OFFENDER and OFFENDER MUST INITIAL EACH Completion of this form does not constitute an annual or quarterly registration. You must register, in person, with the law enforcement agency of jurisdiction in which you reside.
junsaiction in which you reside. You must, within 5 days of beginning employment at an Institution of Higher Education, notify in person the agency of jurisdiction in which you reside and the agency of jurisdiction in which you are employed by an Institution of Higher.
You must, within 5 days of enrolling at an Institution of Higher Education, notify in person the agency of jurisdiction in which you reside and the agency of jurisdiction in which you are attending an Institution of Higher Education.
You must, within 5 days of changing your employment and/or changing your status in enrollment at an institution of higher education (commencement, termination, and any and all changes), notify in person the agency of jurisdiction in which you reside and the agency of jurisdiction in which you are working at or attending an Institution of Higher Education.
An out-of-state student and/or out-of-state employee residing in another state but attending and/or employed at an Institute of Higher Education must, within 5 days of beginning school or employment, register with the agency of jurisdiction in which you are enrolled/employed.
You must renew your employment or student enrollment registration, in person, with the law enforcement agency having jurisdiction of your residence and the law enforcement agency having jurisdiction over the Institution of Higher Education within one year from the date of your most recent registration until you complete your registration requirement.
Failure to comply with provisions of the Illinois Murderer and Violent Offender Against Youth Registration Act is a Class 3 felony.
I HAVE READ AND/OR HAD READ TO ME, THE ABOVE REQUIREMENTS. IT HAS BEEN EXPLAINED TO ME AND I UNDERSTAND MY DUTY TO REGISTER AND THAT FAILURE TO DO SOIS A CRIMINAL OFFENSE.
Signature of Registrant: Date:
Registering Official's Signature: Date: Registering Official's Name (Print):
Registering Agency or Higher Education Institution:
Law Enforcement Agency: Keep one copy for your records Give one copy to registrant Forward one copy to ISP at the address/FAX listed below within 3 days Forward one copy to the Institution of Higher Education
Illinois State Police Sex Offender Registration, 801 South 7th Street, Suite 200-S, P.O. Box 19461, Springfield, Illinois 62794-9461 (217) 785-0653 FAX (217) 782-4996 ISP 5-781 (1/12)

APPENDIX F: SEX OFFENDER/VOAY VERIFICATION CHECKLIST

Registration Repor	t #:		L	EADS #:					
Date of Verification:		Sex Offende VOAY Verific	ation		Compl	ler Current iant in LEA		Yes No	
Item	s in red indic	Complete a ate the nee					Investig	ation.	
Last Name:		First Name:				Middle In	itial:	DOB:	
Primary Address:				Secon Addre					
Address is Correct:	Yes	No	E	mployme	ent Info	Correct:	Yes	🗖 No	NA
Phone# Correct:	Yes	No	v	ehicle Inf	o Corre	ect:	Yes	No 📃	NA
School Info Correct	: 🔤 Yes 📄	No 🔲 N	IA C	omputer	Info Co	orrect:	Yes	🔲 No	NA 📃
Is the offender con	the second								
	pliant with pl	roximity res	trictions	for resid	ency:		Yes	🔲 No	NA 🗌
If any of the registr the offender order List incorrect infor	ation informa ed to report to	tion was fou	und to b	e incorre	ct, was		YesYes	No No	NA NA
the offender order	ation informa ed to report to	tion was fou	und to b	e incorre	ct, was				
the offender order	ation informa ed to report to nation: e of children in n pertaining t	tion was fou EPD to upo to the home o the childro	und to b date the with the en, inclu	e incorre ir registra e offende ide paren	r:				