	Escambia County Corrections Department **Administrative Order** **Inmate/Offender Programs** E.C.C.D - IP .001	

Subject: **Inmate Visitation**

Issue Date:	Review Date:	Revision Date:	Effective Date:
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Distribution Code:	Rescinds:	Review Responsibility:
All Members	**812.2, Chapter 5 Part 8**	**Chief, Department Managers/Commanders, Accreditation**

Related Documents:
"Notification of Family or Household Member Incarceration Form," (AD-1)
"Approved Jail Ministry Chaplain Volunteers List"
Section 943.0439, Florida Statutes
Section 951.22, Florida Statutes

Related Standards:
FCAC: 16.10, 16.11, 16.12
FMJS: 4.4, 11.4

POLICY: The Escambia County Corrections Department offers remote video visitation conducted at the Public Bond Lobby located at 3080 N. Pace Blvd, Pensacola, Florida. Inmates are encouraged to maintain contact with immediate family members and friends through regular visits via Video Visitation. Generally, inmates will be permitted to have at least two (2) hours of visitation per week. The maximum number of visitors allowed on each visit will be two (2) visitors per inmate. Children less than one year old are not counted as visitors. Any denials will be electronically documented. Special visits will be available upon approval by the Division Commander/Manager or designee. If the inmate is housed at another agency, it is the visitor's responsibility to contact those agencies to schedule visitation.

All visitors will be required to provide proper identification and register prior to visitation. Only special and official visits may allow for physical entry into the secure confines of the facility. All visitors and their belongings are subject to search in accordance with Section 951.22, Florida Statutes. Direct physical contact with the inmate will only be allowed if prior approval is obtained from the Division Commander/Manager or designee.

There will be space in each housing unit for the video visitation carrels and sufficient space at the Public Bond Lobby.

Information that may be used for visitation will be obtained during the admission process. The visitation procedure will be explained to the inmate during the orientation process as well as be available in the inmate handbook.

Inmates with autism or an autism spectrum will be interviewed in accordance with ECCD Administrative Order IS.003, “Interviews of Individuals with Autism or an Autism Spectrum Disorder.”

PROCEDURE:

IP 1.1
Visitation Authority

1. The Chief of Corrections or designee will ensure that standardized visitation procedures are established for all facilities. These procedures will include, but are not limited to:

    a. Regular visiting days and hours.

    b. Persons or groups that may visit, and in what numbers.

    c. Specific standards of conduct that will prevail during such visits.

    d. Times and procedures for special housing visits (high-risk, special management, etc.).

2. The Division Commander/Manager or designee will:

    a. Restrict, prohibit, or terminate a visit if there is danger to the safety, security, and orderly operation of the facility. In the event, the rules and regulations of the facility were violated by an inmate, he/she may be subject to disciplinary action.

    b. Ensure the visitation rules and regulations are posted in all inmate housing and visiting areas and at the entrance of the Public Bond Lobby. The inmate rules will be made available to all inmates in the Inmate Handbook. [FCAC 16.10]

    c. Ensure procedures are in place for handling violations of the rules. [FCAC 16.10]

    d. Establish procedures/post orders for proper supervision of visits, to include searching the visitation area prior to and at the completion of a visit.

    e. Ensure that all visitation records are maintained in accordance with Florida Retention Schedules.

IP 1.2
Registration and Visitor Check-in

1. Video Visitation personnel will be responsible for maintaining the orderliness of all visitors entering the Public Bond Lobby and providing information to the public.

2. Visiting hours and rules and regulations governing conduct at visitation are prominently posted in the video visitation lobby and available in each housing unit kiosk. [FCAC 16.10]

3. Inmates in general population will be provided with the opportunity to receive visitation privileges for at least two hours per week. [FCAC 16.11] [FMJS 11.4]

3. All visitations for inmates from friends, family, and pastoral, can be scheduled from the Escambia County Corrections website or by kiosk located in the lobby of the Public Bond Lobby.

4. Visits may be scheduled up to seven days in advance and no less than 24 hours prior to the date of the desired visit. Visits must be scheduled 24 hours in advance. Visits cancelled less than 24 hours prior to the scheduled date will be counted as a visit.

5. Visitors who arrive for their scheduled visit will promptly check in.

6. Scheduled visits are subject to be cancelled by the following, to include, but not be limited to:

    a. Court appearance.

    b. Medical appointment.

    c. Administrative or disciplinary action.

    d. Attorney or law enforcement.

    e. Facility lockdowns.

    f. Inmate programs, classes, or work detail.

    g. Maintenance procedures.

7. Visits that are cancelled are not automatically rescheduled.

8. Visitation staff will ensure that each visitor has a legible and valid driver’s license, state ID card, Military ID, U.S. Immigration identification, or passport. To ensure the validity of the form of identification provided, the picture on the card will be compared to the visitor. During this time, each visitor will be properly identified.

9. Visitors will be registered with the visitation software. This is accomplished at video visitation or on the myescambia.com website. Additional download instructions for devices using the offsite visitation are available on the myescambia.com website. The information recorded will at a minimum be the visitor's name, address, relationship to inmate, and the date and time in and out in accordance with ECCD Administrative Order IO.006, “Permanent Logs.” [FCAC 16.12] [FMJS 4.4(a)]

10. Special visits may only be approved through the Division Commander/Manager or designee.

IP 1.3
Rules for Housing Unit Officers

1. Each morning the housing unit officer will receive an electronic copy of the professional visitation schedule for the unit.

2. The housing unit officer will notify the inmate when they have a professional visitation scheduled, and a notation will be documented in the log.

3. If an inmate is not present at the scheduled professional visitation time, a Video Visitation member will call the officer on the floor to inquire about the inmate’s absence.

IP 1.4
Visitation Restrictions

1. Employees:

    a. An employee wishing to visit an inmate who is a family/household member must immediately notify via “Notification of Family or Household Member Incarceration Form,” (AD-1) to his/her Shift OIC or equivalent supervisor, who will notify the Division Commander/Manager via the chain of command.

    b. The Division Commander/Manager or designee must approve any visit, using “Notification of Family or Household Member Incarceration Form,” (AD-1).

    c. All other requests will be considered on a case-by-case basis by the Division Commander/Manager.

    d. All visits will be made via Video Visitation and must be done off-duty.

2. Volunteers:

    a. Current volunteers will not be granted visitation privileges at the facility where they volunteer without the approval of the Division Commander/Manager or designee.

    b. All visits will be conducted via Video Visitation.

3. Domestic Violence or Injunction:

    a. Any visitor(s) known to be directly involved in a Domestic Violence or Injunction case with an inmate they desire to visit may be allowed to have visitation with that inmate in accordance with the judicial order.

4. The number of visitors an inmate may receive, and the length of visits will be limited by the facility's schedule, space, personnel constraints, or when there are substantial reasons to justify such limitations.

    a. Inmates will be provided with the opportunity to receive visitation privileges for at least two hours per week. The maximum number of visitors allowed on each visit will be two (2) visitors per inmate. Children less than one year old are not counted as visitors.

    b. If visitation is terminated, the remainder of the time for that visit is forfeited.

5. Visiting hours will be subject to change without notice and may vary among facilities.

6. The Division Commander or designee may restrict or prohibit visits to inmates who are in the hospital, close custody/administrative/disciplinary confinement, any other special status, or when necessary for the security or orderly operation of the facility.

7. Inmates that are hospitalized may only receive visitors if authorized by the Division Commander or designee.

8. The Division Commander/Manager or designee may only restrict or prohibit visits by a private attorney of record when it is clear the visit will create a threat to the security or orderly operation of the facility. When a visit by a private attorney of record is restricted or prohibited an "Incident Report Packet" will be completed detailing the reason(s) for the restrictions or prohibitions.

9. When a "Trespass Warning" is issued or a visitor is restricted from visiting, it will be documented electronically by systems currently in use.

IP 1.5
Visitation Denial

1. If a visitor fails to adhere to any of the Escambia County Corrections Department's visitation policies and procedures, he/she will not be allowed a video visit.

2. All denials of visitation will be documented, indicating why the visit was denied.

3. Visitation privileges may be suspended indefinitely.

IP 1.6
Suspension of Visitation Privileges [FCAC 16.10]

1. The Shift OIC/AOIC will suspend visiting privileges when it is determined that the visitor or inmate has violated one (1) or more of the facility's visitation procedures as described in Attachment I and Attachment II of this policy. The Shift OIC/AOIC will adhere to the following procedures when suspending the visitation privileges of a visitor:

    a. Notify the visitor that his/her visitation privileges have been suspended and provide the reason(s), which led to the suspension.

    b. Advise the visitor the Shift OIC/AOIC or designee will make the final determination regarding the length of suspension.

    c. The Shift OIC/AOIC will make the final determination regarding suspension of visitation privileges and may increase or decrease the length of suspension or determine the actions of the visitor(s) warrant an indefinite suspension.

    d. Document in the visitation software visitor notes field the reasons leading to the suspension and the initial suspension timeframe.

2. **Visitor Suspension Guidelines**. Aggravating or mitigating factors may alter the sanctions imposed. **The Shift OIC/AOIC may only suspend visitation privileges for up to fourteen (14) days. Visitation suspensions beyond fourteen (14) days will require the approval of the Commander or Captain.**

    The following guidelines have been established to maintain consistency when determining suspension of a visitor's privileges:

    a. Category One (1) Violations are acts considered minor infractions. **Loss of visitation privileges up to one (1) day**:

        1) Visitor exits the visitation center.

        2) Inmate refuses to visit.

3) Visitor failed to maintain close supervision or control of child.

4) Visitor is improperly dressed.

b. Category Two (2) violations are acts less serious than category Three (3) violations. **Loss of visitation privileges up to seven (7) days:**

1) Loud talking, excessive emotionalism, or any other type of disruptive behavior.

2) Smoking, eating and drinking.

c. Category Three (3) violations include acts that are considered serious. **Loss of visitation privileges up to fourteen (14) days:**

1) Visitor provided visitation staff with insufficient or false identification.

2) Visitor violated posted facility visitation rules and regulations.

3) Use of profanity.

d. Category Four (4) violations include acts that are considered the most serious and may result in suspension of visitation privileges up to and including an indefinite suspension.

1) Destruction of Public Bond Lobby property, intentionally or through negligent behavior.

2) Threatening staff.

3) Inciting or attempting to incite a disturbance.

4) Visitor appears to be under the influence of illegal drugs or alcohol.

5) Engaging in criminal activity while on Public Bond Lobby property.

6) Visitor is former ECCD employee or volunteer and review of that person’s past employment or activities with the Department raises security concerns.

7) Services (visit) obtained through false pretenses or conspiring and/or assisting another to obtain services (visit) through false pretenses.

8) Introduction of contraband.

9) Inappropriate sexual gestures, behaviors, and/or exposure.

10) Other reasons necessary to preserve the security of the facility and to maintain order in the visiting area.

11) Using devices to record the visitation, excluding approved the media visit.

12) Intentionally falsifying visitation records by visiting with a different inmate than whom they scheduled to visit.

IP 1.7
Special Management Visitation

Inmates in administrative confinement / segregation, and protective custody will be allowed the same privileges as other inmates unless there is a substantial reason(s) for withholding the privilege. Video Visitation is authorized in accordance with ECCD Administrative Order IO. 008, “Administrative/Special Management Confinement” and IO.009, “Protective Custody Segregation.” Any denials or restrictions will be documented on the “Confinement Order” (OP-2), the “Administrative Confinement / Protective Custody Inspection Form” (OP-11), and in JMS.

IP 1.7
Hospital Visits

Hospital visits will only be authorized by the Division Commander or designee.

IP 1.8
Clergy Visits

Only clergy who are on the “Approved Jail Ministry Chaplain Volunteers list” on PowerDMS will be authorized to have clergy visits. Clergy visits will not count against the inmate’s allowed visits per week. In order to maintain the daily visitation schedule, clergy will only be allowed the same visitation as other visitors and only one visit a week with the same inmate. The clergy member must register for the visitation 24 hours in advance on the website or on the kiosk. Any request by clergy for extra visits will be determined on a case-by-case basis by the Shift OIC/AOIC. Clergy visits will be conducted utilizing the Public Bond Lobby and will be recorded and monitored. Clergy will only be allowed to bring Bibles or other religious materials to the visitation area. Paper, pens, pencils, etc. will not be allowed. Clergy members caught abusing their clergy status, violating any rules, regulations, or procedures will have their visitation terminated and may have future visitation privileges suspended or revoked.

IP 1.9
Official/Professional Visits

1. Official/professional visitors will be admitted into the facility through the lobby and registered in the logbook. All official visitors will be required to register and present proper credentials and identification. Prior to entering the secure

perimeter, official visitors will be required to relinquish a valid driver's license or authorized photo identification in exchange for a temporary Corrections Visitor ID badge.

a. Officials must have credentials (police/deputy badge and photo ID, Florida Bar Card and photo ID, etc.) which identify them as an official visitor in their official capacity.

b. The visitor will not be allowed to bring cell phones into the secure facility.

2. **Attorney Visit**

a. An attorney may visit an inmate whom he/she represents if the inmate wishes to confer with the attorney and the attorney presents sufficient identification (e.g., valid photograph identification (ID) and valid Florida Bar Card). In accordance with Section 27.59, Florida Statutes, "Access to Prisoners," any attorney with a valid ID and Florida Bar Card will be allowed access to their clients at any time as long as the safety and orderly operation of the facility is not impacted. Legal visits will be allowed seven (7) days per week, any hour of the day, including holidays.

b. The attorney will be allowed, after an appropriate search for contraband, to take their briefcase and/or purse into secure areas when interviewing inmates.

c. The attorney may make arrangements in advance to bring in a laptop or other mobile device; however, such items will be inspected prior to introduction into the facility.

d. The Division Commander/Manager or designee will ensure that an adequate area is provided for attorneys and their representatives to visit with their inmate clients.

e. Public Defenders may also utilize the Public Defender Video System. This system provides inmates with access to their legal counsel through a video connection to the Escambia County Public Defender's Office. The video systems are in the interview rooms in the PH1 / PH2 housing units.

f. Visits will be observed for the safety of the attorney and inmate. Attorney visits can be terminated if rules are violated. Jail personnel are prohibited from listening to or recording conversations between an attorney and his client that are conducted in such circumstances that the attorney and his client have a reasonable expectation of privacy, including attorney-client communications via the video visitation system.

g. Attorneys will be escorted by a supervisor or designee upon request or when they have not completed the waiver form.

h. Attorneys may visit inmates in the designated interview rooms at the Main Jail and Phase One. Inmates that are classified as High Risk or are exhibiting hostile behavior must be placed in a containment cell for their visits. Containment cells must be utilized for all inmates, regardless of their classification, in Main Jail interview rooms 3117 and 4124.

3. **Law Enforcement Officials, State Parole and Probation Officers**

a. Valid Law Enforcement Identification card with photo ID.

b. Parole Hearings and Depositions**.** Parole hearings and depositions will be held at the Main Jail in the interview rooms adjacent to the telephone booths. Parole hearings and depositions must be arranged in advance to avoid conflict.

4. **Court Ordered Evaluations**. Individuals requesting access to conduct court ordered health evaluations, blood/DNA test, or psychological evaluations must produce the following:

a. Valid photograph ID.

b. A copy of the court order with the inmate's full name affixed to it.

c. The individual's name or company name ordered to conduct the test.

5. **Licensed Bondsman.**

a. Licensed bondsman must produce a valid photograph ID and valid credentials.

b. Bondsman interviews will only occur in the bondsman interview booth in Booking.

6. All official visits will occur in the following designated interview rooms:

a. Jail - Interviews will be conducted in one of the pre-designated interview rooms or the interview room in the housing unit. Bondsman interviews will occur in the special visit booths or in the bondsman interview booth in Booking.

b. Work Annex - Interviews will be conducted in an area designated by the Shift OIC.

7. At the conclusion of the visit, the visitor will be required to return the temporary Corrections ID badge to the Lobby in exchange for their driver's license or photo identification.

8. When an official visitor has previously demonstrated that he/she is or has attempted to compromise the security, safety, or order of the facility, or in the event that an inmate is unable to be escorted to an interview room as outlined above because of medical reasons, the requesting official visitor may be given an option to interview the inmate by means of closed circuit television (video visitation).

IP 1.10
Media Visits

1. All media visits will be approved by the Chief of Corrections or designee.

2. Media representative visits will be scheduled by the Escambia County Office of Community and Media Relations (CMR). Media will give the names (maximum of 3) of all who will be interviewing the inmate. CMR will contact media with the date and time of the interview.

3. Media representatives are encouraged to arrive fifteen (15) minutes prior to their scheduled forty-five (40) minute interview with their media credentials. Late arrivals will not be permitted to conduct interviews once the visitation session begins.

4. Media representatives will only be allowed to bring in a note pad, pen, or pencil.

5. Media representatives requesting to cancel or re-schedule their interview must contact the CMR.

6. All Media visits will be conducted via Video Visitation.

IP 1.11
Visitor Medical Emergency Procedures

1. Necessary first aid will be provided by Escambia County Corrections Department staff or first responders.

2. Staff assigned to the Main Jail and Work Annex will contact the Control Room to request Emergency Medical Services (EMS) via 9-911.

3. An “Incident Report Packet” will be completed detailing:

    a. Name and address of the visitor.

    b. Type of injury/illness.

    c. Type of aid rendered by staff.

    d. Names and address(es) of witness(es).

e. Condition of surrounding area where illness/injury occurred.

f. Notification time, arrival, and departure time of EMS personnel.

4. A copy of the “Incident Report Packet” will be forwarded to Risk Management.

IP 1.12
Visitation Records

Visitation records will be maintained in accordance with Florida Retention Schedules.

Definitions

A. Contact Visit: Any visit where there are no barriers between the inmate and the visitor(s).

B. Contraband: Any item or article, which is altered from its original condition in such a way that it presents a threat to the security or order of the detention facility. Any item or article passed to or in the possession of an inmate without authorization, or any item or article inside a housing unit, inmate facility, or on the property of the institution that was not:

1. Issued.

2. Approved for purchase through the commissary.

3. Purchased through an approved source with official approval.

4. Authorized to be brought into the facility.

C. Immediate Family Member: Close relatives by birth or marriage including parents, siblings, children, grandparents, or in-laws.

D. Legal Guardian: Person possessing a court order naming them as guardian.

E. Media: Individuals or organizations, which have the primary purpose of journalism or newsgathering. The term collectively refers to news publications delivered to the public through either printed or electronic means.

F. Official Visits: Any visit related to a legitimate business or professional purpose. Included as official visitors are: attorneys (state attorney, public defender, a private attorney/counsel of record, immigration attorney) judges, licensed investigators, legal assistants and law students (specifically working for a licensed attorney), Probation and Parole Officers, Law Enforcement Officers (LEO), clergy, substance abuse and mental health professionals, adoption agencies conducting official business, military personnel conducting official business or any other visitor identified as an official visitor by the Division Commander/Manager or designee.

G. Regular Visit: Any visit in which no physical contact is allowed between an inmate and an individual during the scheduled visiting hours. Video Visitation will most often be the way in which regular visits occur.

H. Special Visit: A non-contact visit authorized to take place outside of normal visiting hours. The Division Commander/Manager or designee may authorize special visits in cases where the visitor has traveled more than seventy-five (75) miles or in other circumstances as deemed appropriate. Special visits will be video non-contact or contact at the discretion of the authorizing official.

Drafted: WRJ 04/2020, Rev. DAP 08/2025, TLR 10/2026

Approved



10/28/2026

William R. Powell, Chief **Date**
Escambia County Corrections Department

ATTACHMENT I
RULES FOR VISITORS

1. All visits are monitored and subject to recording.

2. Visitors must properly identify themselves upon arriving at the visitation center. This will be accomplished by providing a proper and valid form of identification defined as a legible driver's license, state ID card, Military ID, or passport. To ensure the validity of the form of identification provided, the picture will be compared to the visitor. No cracked, taped, altered, or expired identification will be accepted.

3. Only two visitors are allowed to visit an inmate during normal scheduled visiting hours. Babies and children less than one year old are not counted as visitors.

4. Visitors who are late (up to 10 minutes maximum, except for verified reasons) will be allowed to check in and visit. However, the visitation time will not be extended beyond the original scheduled termination time.

5. Visitors must be 18 years old or accompanied by an adult in order to visit with an inmate.

6. Visitors will not leave minors under the age of 12 unattended in the lobby or parking area.

7. Emancipated juveniles must show proof of emancipation for each visit and a legible and valid driver's license, state ID card, Military ID, or passport in order to visit without an adult present. To ensure the validity of the form of identification provided, the picture will be compared to the visitor.

8. Any visitor with an odor of alcohol or appearing under the influence of alcohol or drugs will be denied visitation.

9. Unless otherwise authorized by the Facility OIC or designee, visitors are only allowed to bring the following items into the visiting area:

    a. Personal keys;

    b. Picture Identification Card;

    c. A wallet or 4" X 4" coin/money purse/pouch. The small purse/pouch will be inspected by a staff member; and or

    d. Outer wear such as suit coats, jackets, windbreakers, or shawls due to the temperature in the visitation area.

10. Smart watches or other similar devices will not be permitted.

11. Provocative dress and clothing items with suggestive, obscene, or inflammatory monograms which would disrupt the security and order of the facility will not be permitted.

12. Visitors will not be allowed to visit if they are:

    a. Wearing clothing that allows the exposure of the breasts, buttocks, or groin.

    b. Wearing see-through attire that exposes the breasts, buttocks, or groin.

    c. Wearing swimsuits.

13. Personal items not allowed in the visitation area should be secured in the visitor's vehicle. Items are not to be left unsecured in the lobby. Personal items will not be left with the lobby personnel for safe keeping

14. Visitors will only visit the inmate they are signed up to visit. Visitors who intentionally circumvent this procedure may have their visitation privileges suspended or revoked. **Note:** The inmate may also have their visitation privileges suspended or revoked.

15. Visitors who are unwilling or unable to control their minor children while in the visitation center will not be allowed to visit or may have their visit terminated.

16. Minor children under 12 must always be attended to by their accompanying adult and must not be left alone anywhere or anytime on the grounds of the visitation center while a parent, adult, or guardian is visiting.

17. Visitors will always remain seated in their chairs during visitation.

18. Visitors leaving the visiting station area during visitation will not be allowed to return for any reason.

19. No loitering will be permitted in or around the video visitation center.

20. Following the completion of a visitation session, visitors must promptly depart the visiting station area via the exit door.

21. Visitors caught abusing equipment, or any part of the visitation center will have their visit cancelled and all future visits revoked.

22. Inappropriate sexual gestures or behaviors from visitors will result in the termination of the visitation and will result in the suspension/revocation of visitation privileges.

23. The use of profane or offensive language will not be allowed. Any actions by a visitor deemed disruptive, offensive, or violent will cause the visitation to be terminated and may result in their privileges being suspended or revoked.

24. Visitors are expected to be courteous to other visitors and staff. Visitors who are disruptive and or abusive to staff or who otherwise violate visitation rules may have their visitation privileges suspended or revoked.

25. No person will introduce or cause to be introduced into or upon the detention facility property any article of contraband. No person will give anything to any inmate which is not specifically authorized by written facility directive, or which has not been specifically authorized by the Commander or designee. Introduction of contraband is a violation of Section 951.23, Florida Statutes, which is a third-degree felony, punishable up to five years imprisonment as provided in Section 775.082, Florida Statutes.

26. Visitors are prohibited from stacking chairs and sitting on them to raise the visitor’s height. This creates a safety hazard and possible damage to our equipment.

ATTACHMENT II
RULES FOR INMATES

1. All visits are monitored and subject to recording.

2. Inmates sentenced to disciplinary confinement and close custody are not allowed regular visitation except with their attorney at the attorney's request.

3. Inmates in general population will be provided with the opportunity to receive visitation privileges for at least two hours per week. [FMJS 11.4]

4. Pre-Class inmates will be provided with the opportunity to receive visitation privileges for at least two hours per week.

5. Inmates housed in the Infirmary will be provided with the opportunity to receive visitation privileges for at least two hours per week as permitted by their physical condition or as recommended by Health Services.

6. Inmates may refuse visitation with any visitor.

7. Only the scheduled inmate will visit with the scheduled visitor.

8. Inmates will always remain seated in their chairs during visitation.

9. Inmates will not eat or drink during visitation

10. Inappropriate sexual gestures or behaviors from inmates will result in the termination of the visitation and may result in a suspension/revocation of visitation privileges. The inmate could face disciplinary action.

11. Inmates will have their jumpsuits on and always buttoned up during visitation.

12. The use of profane or offensive language will not be allowed. Any actions by an inmate deemed disruptive, offensive, or violent will cause the visitation to be terminated and may result in their privileges being suspended or revoked and the inmate could face disciplinary action.

13. Inmates caught abusing equipment, or any part of the visitation equipment will have their visit cancelled and may have all future visits suspended or revoked and the inmate could face disciplinary action.

14. Inmates violating any rules, regulations, or procedures will have their visitation terminated and may have future visitation privileges suspended or revoked and the inmate could face disciplinary action.

15. Inmates may have a visitor blocked by sending an inmate request through the tablet system to the Shift OIC/AOIC. After 30 days, the inmate may send a request through the kiosk system to unblock the visitor, if the inmate chooses to do so. These requests will be handled on a case-by-case basis.