



El Paso County Sheriff's Office

Sheriff Joseph J. Roybal



Records Request Fee Schedule

Item	Cost	Information
CORA Requests	1 st Hour free - \$32.00 for any additional hours	For items specific to Colorado Open Records Act
Case Report	\$8.00 up to 10 pages/\$0.25 per page over 10 pages	No charge for the first copy to persons indexed as a victim in the report
Calls for Service	\$8.00 up to 10 pages/\$0.25 per page over 10 pages	
Dispatch Recordings	\$8.00 first hour of time to process; \$32.00 any additional hours	Audio can be emailed to email address provided. If file is too large to email, it will be saved to a flash drive or CD-ROM for pickup
Body Worn Camera Footage	\$32.00/hour; one hour minimum	
Jail Booking Report	\$8.00	
Jail Records	\$8.00 up to 10 pages/\$0.25 per page over 10 pages	
Inmate Phone Calls/Jail Video	\$8.00 first hour of time to process; \$32.00 any additional hours	
Booking Photo	\$8.00	
Premise History	\$8.00	List of calls to a specific address
Removable Media (flash drives or CD-ROM)	\$5.00	No outside removable media will be accepted
Traffic Ticket Copy	\$8.00	

Note: Records are not available immediately upon request. Some requests require significant staff time, research and resources to complete. These requests may require payment in full prior to processing. All records not picked up within 90 days will be destroyed and will need to be re-ordered. No refunds will be made and new fees will apply to all re-ordered records.

CRS §24-72-305.5 Access to Records—denial by custodian—use of records to obtain information for solicitation. Records of official actions and criminal justice records and the names, addresses, telephone numbers and other information in such records shall not be used by any person for the purpose of soliciting business for pecuniary gain. The official custodian shall deny any person access to records of official actions and criminal justice records unless such person signs a statement which affirms that such records shall not be used for the direct solicitation of business for pecuniary gain.

CRS §24-72-306 Criminal justice agencies may assess reasonable fees, not to exceed actual costs, including but not limited to personnel and equipment, for the search, retrieval and redaction of criminal justice records and may waive fees at their discretion. In addition, agencies may charge a fee not to exceed \$0.25 per standard page for a copy of a criminal justice records. Where fees for certified copies or other copies, printouts or photographs of such records are specifically prescribed by law, such specific fees shall apply.

Office of the Sheriff

27 East Vermijo Ave. • Colorado Springs, CO 80903
719-520-7100

Wildland Fire Management

3755 Mark Dabling Blvd.. • Colorado Springs, CO 80907

El Paso County Jail

2739 E. Las Vegas St. • Colorado Springs, CO 80906
719-390-2000