



# El Paso County Sheriff's Office

*Sheriff Joseph J. Roybal*



Dear Private Property Owner/Manager:

The El Paso County Sheriff's Office (EPSO) can enforce certain violations of Colorado Revised Statute (CRS) or El Paso County Ordinances occurring on private property without the owner/manager being present by having a letter on file with EPSO. Examples of these ordinances include parking, trespassing or littering on private property. If you desire enforcement action during normal and non-normal business hours without the owner/manager present; you must complete the following form and be willing to testify in court should the need arise. Signing this document does not guarantee additional patrols and EPSO will need to be informed when there may be a violation on the property. This authorization will expire two years from the date of signature. If you wish for this authorization to continue beyond this date, you must renew this authorization every two years.

This form is intended for privately owned vacant lots of land with or without buildings or structures and not open to the public, whereas individuals would not be permitted unless stated by name below.

"I, \_\_\_\_\_, doing business as \_\_\_\_\_  
(Printed Name) (Owner/Agent/Manager/Etc.)

for business/property \_\_\_\_\_, located at  
(Name of Business/Property)

\_\_\_\_\_  
(Address of Property)

in El Paso County Colorado, do hereby authorize EPSO to take enforcement action (including but not limited to warnings, served summons, arrest, and removal from the property) against any unauthorized persons or vehicles found on my private or business property during normal and non-normal business hours. This includes any specific unauthorized individual(s) listed below, if applicable. I will also sign complaints and testify in court, if necessary, against persons who violate CRS or County Ordinances pertaining to private property."

\*Authorized Individual(s): \_\_\_\_\_

Property representative Title and Signature

Date

Property Owner / Business Name: \_\_\_\_\_

Property Owner / Business Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Normal Business Hours: \_\_\_\_\_

## Office of the Sheriff

27 East Vermijo Ave. • Colorado Springs, CO 80903  
719-520-7100

## Wildland Fire Management

3755 Mark Dabbling Blvd. • Colorado Springs, CO 80907

[www.epsheriffsoffice.com](http://www.epsheriffsoffice.com)

## El Paso County Jail

2739 E. Las Vegas St. • Colorado Springs, CO 80906  
719-390-2000