



El Paso County Sheriff's Office

Sheriff Joseph J. Roybal



Dear Private Property Owner/Manager:

The El Paso County Sheriff's Office (EPSO) can enforce certain violations of Colorado Revised Statute (CRS) or El Paso County Ordinances occurring on private property without the owner/manager being present by having a letter on file with EPSO. Examples of these ordinances include parking, trespassing or littering on private property. If you desire enforcement action during normal and non-normal business hours without the owner/manager present; you must complete the following form and be willing to testify in court should the need arise. Signing this document does not guarantee additional patrols and EPSO will need to be informed when there may be a violation on the property. This authorization will expire two years from the date of signature. If you wish for this authorization to continue beyond this date, you must renew this authorization every two years.

"I, _____, doing business as _____
(Printed Name) (Owner/Agent/Manager/Etc.)

for business/property _____, located at
(Name of Business/Property)

(Address of Property)

in El Paso County Colorado, do hereby authorize EPSO to take enforcement action (including but not limited to warnings, served summons, arrest, and removal from the property) against any unauthorized persons or vehicles found on my private or business property during normal and non-normal business hours. This includes any specific unauthorized individual(s) listed below, if applicable. I will also sign complaints and testify in court, if necessary, against persons who violate CRS or County Ordinances pertaining to private property."

*Unauthorized Individual(s): _____

Property representative Title and Signature Date

Property Owner / Business Name: _____

Property Owner / Business Address: _____

Work Phone: _____ Home Phone: _____ Mobile Phone: _____

Email: _____

Normal Business Hours: _____