FORT MYERS POLICE DEPARTMENT GENERAL ORDER 7.9

TITLE: Uniforms, Appearance, & Grooming

INDEXING: Uniforms, Appearance, Dress Codes, Hairstyle Regulations, Duty Gear, Uniform Replacement, Court Attire, Light Duty/Business Attire, Seniority Recognition

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PAGES: 14

CONTENTS

This order contains the following numbered sections:

- I. Uniform Classifications
- II. Wearing the Uniforms
- III. Recognition of Rank & Seniority
- IV. Business & Casual Attire
- V. Issued Equipment

- VI. Uniforms / Equipment Replacement
- VII. Hairstyle Regulations
- VIII. Jewelry & Makeup Regulations
- IX. Court Appearance

PURPOSE

To establish procedures to ensure the standardization of uniforms, equipment, and attire worn by members of the Fort Myers Police Department.

POLICY

It is the policy of the Fort Myers Police Department that all members present a neat, well groomed, and well-equipped image that provides for a high level of visibility, inspires confidence, and creates uniformity in appearance.

SCOPE

All members and employees of the Fort Myers Police Department shall be governed by the procedures set forth below.

SECTION I: UNIFORM CLASSIFICATIONS (CALEA 22.1.6)

A. <u>Class A Uniform:</u>

The uniform shall be designated as the dress uniform of the day and consists of the longsleeved uniform shirt and blue tie, uniform pants, duty gear, collar brass, Patriot ribbon, nametag with serving since plate and when applicable, white gloves and traditional eight-point police uniform hat.

B. Class B Uniform:

The uniform shall be designated as the duty uniform of the day and consists of the shortsleeved uniform *polo* shirt with open collar, uniform pants, black footwear, duty gear, nametag, *flag and outer carrier vest.*

C. <u>The outer carrier vest shall be department issued as described below:</u>

- 1. Navy blue in Color Outer Carrier Vest with ID Panels "POLICE" on the front and back.
- 2. Flex badge with rank listed.
- 3. Name Panel on the front (First Initial, Last Name for non-supervisors Silver in color) (Rank followed by last name for Sergeant and above – Gold in color).
- 4. Zero 9 Gear vest accessories (Radio, Flashlight, OC, double/single cuff case and/or handcuff strap, double/triple magazine case and BWC clip)
- 5. The firearm and holster shall be carried on the duty belt; however, all other equipment may be distributed between the outer carrier vest and the duty belt at the preference of the officer.
- 6. The C.E.W. may be carried on the vest or on the duty belt on the side of the body opposite the service handgun.
- 7. Vest accessories cannot be attached/stacked upon each other or interfere with other items on the vest that would impede proper deployment.
- D. Long sleeve *navy blue or black compression* shirts may be worn *under the uniform polo* during cold weather months. Logos on the shirt shall not be visible. V-necks are not permitted. A tie will not be required in these instances.
- E. Bullet resistant *outer carrier* vests will be worn with the uniform when on-duty and/or working an off-duty assignment in uniform. Plain-clothes detectives and other personnel working in offices are exempt from wearing the vest. Full duty gear is not mandatory for personnel working in offices but, at a minimum, will include the duty sidearm and a handcuff/magazine case. (CALEA 41.3.5)

F. <u>Non-sworn personnel (unless otherwise authorized by the Administrative Deputy Chief or Chief</u> <u>of Police):</u>

G. All shirts will be embroidered with the approved City logo and will have the words "POLICE DEPT." underneath the logo, the only exception applies to Communications personnel. Names are not required for non-sworn personnel.

SECTION II: WEARING THE UNIFORMS (CALEA 22.1.6 & 41.3.4)

A. All Fort Myers Police Department employees are directed to wear the designated uniforms as described within this General Order. The primary uniforms for each unit, position, or assignment are described below. There will be no modifications to uniforms without prior approval of the Chief of Police. All uniforms will be worn in their entirety. All members of the department shall wear the uniform in compliance with this General Order, while on duty or while performing extraduty details, unless the nature of their assignment or detail requires wearing civilian clothing or another specified uniform. The uniform, footwear, and equipment shall be kept clean, pressed, polished, and subject to daily inspection. All snaps and buttons shall be kept securely fastened, and articles other than pens shall not be carried in shirt pockets unless pockets are fastened.

- B. The uniform shall be donned at a reasonable time prior to reporting for duty and removed within a reasonable time after completion of duty.
- C. Uniform Alterations: No employee may alter their uniform beyond what is appropriate for the uniform to fit properly.
 - 1. Acceptable alterations: Taking in the waist, tailoring the uniform shirt, hemming pants and/or skirt. (The skirt hem shall be no higher than three inches above the knee).
 - 2. Unacceptable alterations include but are not limited to: shortening uniform shirtsleeves or hemming skirts beyond the allowable length.
- D. Officers shall wear uniforms and insignia commensurate with their rank and be provided with authorized equipment. All uniformed officers shall wear the complete uniform of the day, while on duty. The uniform of the day is the Class B uniform, and it shall be worn at all times. However, the Class A uniform, or a portion thereof, may be ordered worn at any time by the Chief of Police. The uniform of the day for officers may be altered by order of a Command Staff Officer for special occasions, situations, or assignments.
- E. Members and employees, whether in or out of uniform, shall not use tobacco products while dealing with the public.
- F. During a period of suspension, no member/employee shall wear the official uniform either in whole or in part.
- G. No mixture of civilian outer clothing with the official uniform shall be permitted, on or off duty, except for recognition purposes by plain clothed officers during raids or other such emergency conditions.
- H. Uniformed officers shall not wear the official uniform outside the city except when necessary to perform official duties with authorization from the appropriate Bureau Commander, Deputy Chief or Chief of Police. Officers who live outside the city may wear their uniform to and from work.
- I. Undershirts worn with the uniform in a visible manner must be navy blue or black crew neck only. White undershirts worn under the short sleeve uniform shirt shall not be worn exposed to view.
- J. Dress and Special Uniform: Certain personnel, units, and support groups require specialized uniforms. These uniforms may differ from the normal Class "A" and Class "B" uniform, all other rules and regulations pertaining to the wearing of the uniform shall be observed.
- K. During any special assignment, all officers should be similarly uniformed.
- L. Officers that are temporarily re-assigned to a light/modified duty assignment shall adhere to the dress codes outlined in Section V (Business & Casual Attire), or depending on the assignment, as determined by the Bureau Commander.
- M. Uniform hat(s):
 - 1. The uniform hat may be a part of the official uniform for officers assigned to normal or special patrol duties and may consist of the traditional eight-point police hat (Class

A uniform), approved baseball cap with FMPD logo, or approved knit winter hat with or without FMPD logo (cold weather only) (Class B or C uniform). Hats will not display any third-party logos or wording.

- 2. The uniform hat shall not be worn so far forward as to obscure vision. The hat shall be worn with the bottom portion of the front part of the sweatband positioned no higher than approximately one inch above the eyebrow.
- N. The hats brim shall be an equal distance above each ear and not tilted higher on one side of the head than the other. The hair of the front part of the head shall not extend below, nor be visible under the sweatband.
 - 3. Clear, plastic, foul weather hat covers for the traditional police hat are permissible during inclement weather.
 - 4. The uniform hat(s) shall be worn at the discretion of a command staff officer, Captain or above, in the following instances:
 - a. Parade details
 - b. Funeral Services
 - c. Special Events
 - d. Raising or lowering of the flag

5. A department approved beanie and baseball style cap may be worn with the Class B uniform.

- O. <u>Winter jackets:</u> Only approved winter jackets with Department patches and badge shall be worn while working in a uniformed capacity.
- P. <u>Shoes, boots, and sneakers:</u>
 - 1. Shoes and boots worn by uniformed officers with the Class A and Class B uniforms shall be a black material and appropriately shined, if capable of retaining a shine.
 - 2. Shoes and boots may be either plain or plain-capped toe in design. Safety shoes are encouraged.
 - 3. High or low-cut shoes are optional.
 - 4. Black athletic shoes may be worn with the Class B uniform. (Black athletic shoes shall have no flashy insignia).
- Q. <u>Gloves:</u>
 - 1. Gloves shall only be worn in cases of cold weather, frisk and/or search situations or if assigned to bike or motorcycle patrol duties. Gloves are not a part of the uniform and shall not be worn during routine duty outside of these factors. However, gloves may be worn during special duty assignments as authorized by a Command Staff Officer, Captain or above.
 - 2. Gloves shall be black, except when other gloves are specifically indicated for special occasions or events. Mittens or gloves with fancy detail and weighted gloves are prohibited. Fingerless gloves are prohibited except for motorcycle, bicycle, or SWAT team officers in the performance of their duties.

- R. Pins: Officers. when wearing the Class A uniform. may wear one pin in addition to "The Patriot" ribbon on their right chest, above the nameplate. The additional pin shall be centered approximately 1/4 inch above the nameplate with "The Patriot" ribbon centered approximately 1/4 inch above the optional pin. "The Patriot" ribbon shall always be the highest pin on the right chest. The following pins have been approved by the agency:
 - S.W.A.T. 1.
 - 2. F.T.O.
 - 3. C.I.T.
 - 4. J.D.I.
 - 5. S.R.O.
 - 6. Negotiator
 - 7. K-9
 - 8. Honor Guard
 - 9. T.H.I./Traffic Unit
 - 10. Marine Unit (Silver or Gold Depending on Certification)
 - Years of Service 11.
 - 12. F.B.I. N.A. (National Academy)
 - 13. S.P.I.
 - 14. G.V.I.

National Police Week: During National Police Week Officers' may wear one additional law enforcement memorial pin. Examples include:

- 1. 311
- 2. 413
- 3. 524
- 4. 9/11
- 5. Thin Blue Line

This pin shall be worn centered ¼ inch below the nameplate on the right breast pocket.

SECTION III: RECOGNITION OF RANK & SENIORITY (CALEA 22.1.6)

Each sworn member (patrol officer) is entitled to wear on their uniform, as recognition of seniority, the following chevrons: (Class A uniform only)

- A. A single stripe for members with three to five years of continuous service
- B. A single stripe with rocker for members with five to ten years of continuous service
- C. Double stripes for members with ten or more years of continuous service
- Rank designators for Command Staff & Supervisors: D.

1.	Chief of Police:	Four gold five-point stars.
2.	Deputy Chief:	Double gold five-point stars

- Double gold five-point stars. Deputy Chief:
- Chief of Staff Chief of Staff insignia Double gold bars.
- 4. Captain: 5. Lieutenant:
 - Single gold bar.
 - Department issued chevron patch. Sergeant:
- 7. Gold cross or Star of David. Chaplain:

3.

6.

- E. <u>Seniority stripes:</u> One stripe for each 3 years of service worn on the outer lower left forearm of the long sleeve uniform dress shirts.
- F. Location of Rank Designators Lieutenant and Above:
 - 1. <u>Class A shirt</u>: Reduced size worn on the collar replacing the "FMPD" insignia.
 - 2. <u>Class B shirt</u>: Reduced size worn on the collar replacing the "FMPD" insignia.
 - 3. On both the Class A and Class B shirts, sergeants shall wear the two (2) color chevrons sewn on each sleeve, approximately 3/4 inch below and centered on the departmental patch pointing up toward the shoulder.
- G. <u>All other equipment</u>: Snaps, buckles, pins, name tapes, etc., worn by the chief, deputy chiefs, majors, captains, lieutenants, sergeants, chaplains shall be gold colored.

SECTION IV: BUSINESS & CASUAL ATTIRE (CALEA 22.1.6)

Sworn personnel wearing civilian clothes shall not unnecessarily expose their sidearm and/or police identification and badge in public. The above items will be kept concealed under a jacket, sweater, or shirt, in such a manner that they are not readily identified. Sworn personnel may have these items exposed while in the police station or while actually involved in an on-going investigation where these items are exposed for safety or other necessary reasons.

- A. <u>Business attire</u>: Shall consist of dress clothes that are neat, clean, well maintained, and appropriate attire for the office.
 - 1. <u>Male</u>:
 - a. Dress shirts (long or short sleeve) with collars, to be tucked into trousers and worn with a tie.
 - b. Dress trousers with a belt and/or suspenders.
 - c. Dress shoes with socks.
 - d. Suit jackets, blazers, & vests. (Optional)
 - 2. <u>Female</u>:
 - a. Dress shirts, blouses.
 - b. Dress slacks with a belt and/or suspenders.
 - c. Dress skirts and dresses, which are to be no shorter in length than 2 inches above the knee.
 - d. Dress shoes.
 - e. Dress jackets, & vests.
 - f. No leggings are permitted.
 - g. Net or see-through blouses, and off-the-shoulder blouses or dresses are not permitted. Clothing made of spandex is not permitted.
 - h. Platform shoes, backless shoes, open-toed shoes, and spike heels are prohibited. Heels may be no higher than 2 inches.
- B. <u>Casual attire</u>: Shall consist of clothing that is less formal than business attire and is neat, clean, and well maintained.
 - 1. <u>Male</u>:

- a. Polo Shirts will be *navy blue* in color with embroidered badge on the left. (Silve for Officers/ Gold for Supervisors) and agency badge embroidered on the left. *Sergeants and above will have first initial, last name with rank below.*
- b. **Department issue navy blue** trousers must be worn with a belt and/or suspenders (i.e., Dockers, 511, etc.).
- c. Shoes must be in good taste and worn with socks. However, no open-toed or backless shoes will be allowed.
- d. No tee shirts are permitted.
- e. No denim or similar type jeans or shorts shall be permitted.
- 2. Female:
 - a. Polo Shirts will be navy blue in color with embroidered badge on the left. (Silver for Officers/ Gold for Supervisors) and agency badge embroidered on the left. Sergeants and above will have first initial, last name with rank below.
 - b. **Department issue navy blue** trousers must be worn with a belt and/or suspenders (i.e., Dockers, 511, etc.).
 - c. Casual shoes with socks/stockings.
 - d. No denim or similar type jeans or shorts shall be permitted.
 - e. Skirts and dresses shall be no more than 3" above the knee.
 - f. No leggings are permitted.
 - g. No tee shirts, net or see-through blouses, or off-the-shoulder blouses or dresses are permitted. Clothing made of spandex material is not permitted.
 - h. Platform shoes and spike heels are prohibited. Heels may be no higher than 2 inches.

C. <u>Casual "dress-down" day (Friday):</u>

- 1. On any day designated as casual "dress-down" day, attire standards are modified. However, a professional appearance shall still be maintained. Uniformed members who perform line duty functions and who are regularly in contact with prisoners or suspects are not eligible for casual dress-down day, except as authorized by the Bureau Commander or Chief. Members are expected to use common sense and discretion regarding all attire.
 - a. Shirts will not contain offensive or explicit language / designs.
 - b. Jeans will be one solid color, without fraying, rips, or tears, or faded designs. Jeans will also not be worn in a low-rise style that would reveal the midriff area or hips.

- c. Shorts, tank tops, halter tops, or overly revealing or "see through" garments are not permitted. Exposure of the midriff area of the body is prohibited.
- d. Shoes must be in good taste and safe. Beach type flip-flops are prohibited.
- e. Standard business attire is required when members are in court or courtrelated proceedings.
- f. No leggings are permitted.
- g. Workout attire is prohibited (including tanks, spandex clothing, sweatpants/yoga pants).
- h. It shall be the right of the Chief of Police or his/her designee, to instruct an employee to modify their appearance, if it is felt to be unprofessional.

SECTION V: ISSUED DUTY GEAR/EQUIPMENT (CALEA 22.1.6)

The department shall supply equipment to each officer or civilian employee that is appropriate to their position.

- A. <u>Sworn officers:</u>
 - 1. A list of issued equipment is maintained by the Supply and Logistics Specialist in the Supply Room.
- B. <u>Civilian employees:</u>
 - 2. A list of issued equipment is maintained by the Supply and Logistics Specialist in the Supply Room.
- C. <u>Weapons:</u>
 - 1. The department issued service weapon shall be carried while on duty in accordance with standard operating procedures. (See General Order 6.2)
 - 2. Firearms carried while on duty shall be maintained in a clean and serviceable condition. Failure to maintain authorized service weapons in a clean and serviceable condition shall constitute neglect of duty.
 - 3. Defensive/Expandable batons are issued to officers after training and qualification and may be carried in accordance with standard operating procedures.
 - 4. Oleoresin Capsicum (OC) spray shall be issued and shall be carried in accordance with standard operating procedures.
 - 5. Taser's (ECW's) are issued to officers after training and may be carried while on duty in accordance with standard operating procedures. (See General Order 6.1)
 - 6. No other weapons of any kind are authorized, nor shall they be carried, without written approval from the Chief of Police. This does not include a standard pocketknife.
- D. <u>Duty Gear:</u> Shall consist of the following department issued equipment:

- 1. Leather or nylon duty belt depending on assignment.
- 2. Department issued service weapon with security holster.
- 3. Handcuffs with case *and/or strap*.
- 4. OC spray with case.
- 5. Expandable baton.
- 6. Taser with holster.
- 7. Handheld radio with holder.
- 8. Two spare magazines for the service weapon with case.
- E. <u>Alternative Equipment</u>: Members requiring alternative equipment for medical purposes shall adhere to the following guidelines:
 - 1. A written request will be made by submitting a memorandum through the chain-ofcommand to the Chief detailing the reasons for the request. The memorandum must be accompanied by:
 - a. Medical documentation clearly showing the condition caused by wearing/using the standard issue equipment.
 - b. A signed letter/documentation from the employee's physician specifying what alternative equipment is required and the estimated amount of time the alternative equipment will be needed.
 - 2. Medical documentation must be renewed (90) days from the date of the physician's original signature and every (180) days thereafter, at the employee's cost until the alternative equipment is no longer needed.
 - 3. All alternative equipment must be approved by the Chief or designee and purchased by the employee through an approved vendor.
 - 4. Employees are responsible for all costs related to the purchase of alternative equipment. The only exceptions may be worker's compensation related injuries and/or illnesses.
 - 5. All equipment is subject to inspection and must be worn/used in accordance with applicable written directives.

SECTION VI: UNIFORM/EQUIPMENT REPLACEMENT (CALEA 22.1.6, 41.3.4)

- A. <u>Notification</u>: Police personnel might in the performance of their duties damage, lose, or have stolen some part of their equipment or clothing necessary for on-duty activities. Should this occur, a detailed memorandum on the incident shall be submitted immediately to their first line supervisor, then through the chain of command to the shift commander. They shall also submit the damaged item, if possible, within four (4) days of the occurrence.
- B. <u>Compensation</u>: Compensation shall be based on the extent of damage, the circumstances surrounding the occurrence, and the physical condition of the item at the time of the occurrence. The affected division commander will review and recommend compensation at either (100%, 75%, 50%, 25%, or 0%). In no circumstance, shall compensation exceed the most expensive current price for a comparable standard uniform item. Personal items such as timepieces, sunglasses, pens, or jewelry shall in no circumstance be compensated for more than \$100.00. Prescription glasses and contact lenses shall be considered separately and individually, with a doctor's certificate accompanying the request for repair or replacement.

- C. It is suggested that personnel not wear expensive clothing or jewelry on duty as the replacement value may be less than the actual cost of the item.
- D. <u>Ownership of uniforms and equipment:</u>
 - 1. The ownership and title to all uniforms and equipment issued to police personnel is vested in the Fort Myers Police Department.
 - 2. Police personnel shall be held strictly accountable for the proper care, use, and maintenance of all issued articles of uniform and equipment. Uniforms and equipment shall be worn and used only in accordance with the provision of this standard operating procedure.
 - 3. No item of uniform or equipment shall be transferred or exchanged by police personnel without the approval of a supervisor. Only the Supply and Logistics Specialist shall conduct the exchange of uniforms and equipment.
 - 4. It shall be the duty of each officer to produce any article or item of issued uniform or equipment, or any other item worn or carried while on duty which affects the officer's appearance or performance of duty, upon demand of a supervisor.
 - 5. When an officer resigns, retires, is discharged, is granted an extended leave of absence, or in any way vacates his/her position, the officer shall surrender to the Supply and Logistics Specialist all issued items of uniform and equipment. In case of death of an officer, his/her commanding officer shall be responsible for the recovery of all property, keeping in mind the feelings of the deceased officer's family.
 - 6. Officers shall not wear any portion of the official uniform or carry a department firearm while under disciplinary suspension.
 - 7. An officer who loses, misplaces, or damages issued property shall immediately report such loss or damage to his/her commanding officer, in writing, and shall be held responsible for the replacement of same, when the loss or damage is due to the officer's negligence.
 - 8. Regular officer uniform items that become unsuited for continued use due to normal wear or size change may be replaced upon approval from a Bureau Commander.

SECTION VII: HAIRSTYLE REGULATIONS (C.A.L.E.A. 22.1.6)

- A. <u>Sworn male employees in uniform:</u> Hairstyles will be worn in a fashion that is professional in appearance and style and in keeping with normal business standards as determined by the Fort Myers Police Department. Maximum expansion out from the head shall be no more than one and one half-inches (1 ½"), tapered to no more than one inch, (1") bulk (extension from the skin) at the back of the neck. Hair shall not extend over the top of the ear when groomed and shall not touch the back of the collar in normal posture.
 - 1. Sideburns shall not extend below the opening of the ear canal (middle of the ear) and shall be no more than one inch (1") in width. Sideburns shall not flare and shall be trimmed horizontally across the bottom.
 - 2. Mustaches are permitted and must be neatly trimmed at all times. Mustaches shall not extend more than one half inch $(\frac{1}{2}")$ horizontally beyond the corners of the mouth and shall not extend more than one half $(\frac{1}{2}")$ below the corners of the mouth and shall not cover any part of the upper lip.

- 3. Beards may be worn as long as the beard is kept at the proper length trimmed on a regular basis and has a clean-shaven edge around the top of the beard and below the beard. The neck will be clean shaven. Goatees may be worn as long as the goatee is kept at the proper length trimmed on a regular basis and has a clean-shaven edge all around the goatee. The neck will be clean shaven. No facial hair shall exceed 1/2 inch in length. Beards or Goatees that are not full between the top, bottom, or side edge line (i.e., patchy appearance) will not be authorized. If the individual cannot grow a full or thick beard or goatee, then they will be prohibited from wearing such. The Chief of Police will have the final decision as to whether an individual's facial hair meets the standard. This decision is final and shall not be open to labor grievances.
- B. <u>Non-sworn male employees not in uniform:</u> Hairstyles will be worn in a fashion that is professional in appearance and style and in keeping with the normal business standards as determined by the department. Beards, long hair, and sideburns will be acceptable if well maintained and the style does not push the limits of public acceptance or create an extreme appearance, as determined by the police department. Non-sworn uniformed male employees shall adhere to the guidelines in Section A.
- C. <u>Sworn female employees in uniform:</u> Female officer's hair may touch the collar but not fall below the collar's edge. Long hair must be worn up in a neat, stylish, professional manner, which permits the wearing of a hat. Conspicuous barrettes, pins, or combs will not be permitted.
- D. <u>Sworn female employees not in uniform and non-sworn female employees:</u> Hairstyles will be worn in a fashion that is professional in appearance and style and in keeping with the normal business standards as determined by the department.
- E. <u>Specialized/Support Units:</u> Rules governing hairstyles for undercover or other non-uniformed specialized units (such as Vice, Narcotics, Intelligence) shall be determined by the necessity of the work.
- F. <u>Prohibited hairstyles:</u> The following hairstyles are prohibited for all employees (except those in specialized units noted above):
 - 1. Mohawk
 - 2. Punk Style (spikes, tails, unusual colors)
 - 3. Designs engraved in the hair
 - 4. Hairstyles deemed to be extreme (not within the norm of professional business standards)
 - 5. Hairstyles deemed to be "extreme" shall be handled on a case-by-case basis with the ultimate decision lying with the Chief of Police or designee.

SECTION VIII: JEWELRY AND TATTOO REGULATIONS (C.A.L.E.A. 22.1.6)

- A. <u>Jewelry regulations for all employees on-duty:</u> Jewelry is limited to the following:
 - 1. More than one ring can be worn on each hand as long as it does not hamper the employee's job or cause a distraction.
 - 2. One bracelet on each hand that does not exceed one half-inch $(\frac{1}{2})$ in diameter.
 - 3. Wristwatches.

- 4. A business appropriate, tasteful necklace can be worn and may be visible.
- 5. Females may wear more than one earring in each ear. Earrings must be business appropriate, tasteful, and not cause a distraction.
- 6. Earring size must not be a distraction or hamper the employee's ability to perform their job. Simple, tasteful, business appropriate earrings should not exceed 1 $\frac{1}{2}$ inches in length.
- 7. Males are prohibited from wearing earrings during on-duty hours, including court appearances and training, except as authorized by their unit commanders.
- 8. Members / employees shall not wear any item of ornamentation in their nose, eyebrow, tongue, or any other location of their body that is visible during duty hours or any duty-related function, with the exception of permitted earrings. Ornamentation shall include; body piercing jewelry, intentional body mutilation or scarring, or foreign objects inserted in or under the skin. (Exception: Undercover personnel).

B. Additionally:

- 1. The use of gold, platinum, or other veneers or caps for the purposes of ornamentation is prohibited. Teeth, whether natural, capped, or veneer, will not be ornamented with designs, jewels, initials, etc.
- 2. Fingernail painting: Sworn and non-sworn female employees in uniform may paint their fingernails one solid color, which is not deemed to be "extreme" (not within the norm of professional business standards). Second colors, designs or applications shall not be placed on the fingernails. Colors deemed to be "extreme" shall be handled on a case-by-case basis with the ultimate decision lying with the Chief of Police or designee.

C. <u>Tattoo regulations for all employees:</u>

- 1. Tattoos on the face are prohibited. Visible tattoos located on the neck, head, or hands must be able to be covered up. Tattoos located on the arms or other non-restricted areas that may be visible, shall be covered when in a teaching (e.g., SRO, Grandpa Cop, etc.) or public speaking capacity.
- 2. Visible tattoos shall not be obscene, indecent, sexually explicit, or advocate or symbolize sex, gender, racial, religious, ethnic, or national origin discrimination.
- 3. Tattoos on any area of the body that are likely to associate the member with, or be interpreted as associating the member with, or be interpreted as the member advocating, any racist, sexist, extremist, gang, criminal, or drug activity or affiliation are strictly prohibited.
- 4. The Chief of Police shall be the final determining authority whether body ornamentation is considered in violation of this policy.

SECTION IX: COURT APPEARANCES

A. <u>Work-related court attire:</u> Members attending court or depositions whether on-duty or off-duty for department related official business will be properly dressed in either a Class A uniform,

Class B uniform, business attire, or other approved uniform while they are acting as representatives of the FMPD.

- 1. Detectives shall wear business attire as described within this general order.
- 2. If an officer attends a deposition on his/her own time and in a personal vehicle, then appropriate civilian clothing shall be worn. Appropriate civilian clothing shall consist of a collared shirt, tie, and long pants. Shirts shall not display writing or pictures. Sandals or open-toed shoes are also prohibited. Officers shall present a neat and clean appearance and shall be clean-shaven.
- B. <u>Non-work-related court attire:</u> Members shall not wear their department regulation uniform for non-work-related appearances in either a criminal or civil proceeding (i.e., lawsuit, divorce, injunction hearing, mediation hearing, child custody, or traffic related incidents)
- C. Carrying and securing firearms while conducting business in the Lee County Justice Center Complex. (See attached document from Chief Judge Keith Cary dated January 15, 2008)

Uniform – Equipment Assignment Guide:

https://powerdms.com/link/FMPOLICE/document/?id=2442162

APPROVED:

[ELECTRONIC SIGNATURE ON FILE]

03/13/2025

Date

Jason Fields, Chief of Police Fort Myers Police Department