

JOB PREVIEW FORM (For Correctional Officer Jobs)

A Correctional Officer often has to do things that many people would find unpleasant, either physically or mentally. In the past, many people have taken the job of Correctional Officer without considering the requirements of the job.

Below is a list of requirements that Correctional Officers must be willing to do on the job. **CAREFULLY** consider whether **YOU** are willing to do **EVERYTHING** listed, if offered a job as a Correctional Officer. For each job requirement on the list, place an "X" in the "YES" column if you are willing and "NO" if you are not willing.

YES	NO	ARE YOU WILLING TO:
<input type="checkbox"/>	<input type="checkbox"/>	Work any shifts to include nights, days, weekends and holidays?
<input type="checkbox"/>	<input type="checkbox"/>	Work every weekend, with your regular off days during the week?
<input type="checkbox"/>	<input type="checkbox"/>	Work all holidays (Christmas, MLK Jr. Day, etc.) which are not on your regular off day?
<input type="checkbox"/>	<input type="checkbox"/>	Work more than scheduled hours to include extra shifts?
<input type="checkbox"/>	<input type="checkbox"/>	Wear a uniform to work each day?
<input type="checkbox"/>	<input type="checkbox"/>	Follow a dress code, which includes restrictions on hair length and facial hair?
<input type="checkbox"/>	<input type="checkbox"/>	Be fingerprinted and have your background checked through the FBI and other law enforcement agencies during pre-employment screening and at any time during employment?
<input type="checkbox"/>	<input type="checkbox"/>	Provide a Driver's History for the past seven years at your own expense?
<input type="checkbox"/>	<input type="checkbox"/>	Have a urine test to screen for use of illegal drugs both before and after being hired, with the understanding that any positive findings will result in adverse action?
<input type="checkbox"/>	<input type="checkbox"/>	Have a physical examination by a physician, at your own expense, if offered employment?
<input type="checkbox"/>	<input type="checkbox"/>	Work in areas where you are in close contact with prisoners who are sick and may have contagious diseases?
<input type="checkbox"/>	<input type="checkbox"/>	Work in a locked area with prisoners who are guilty of violent crimes (murder, rape, etc.) and/or who may be mentally ill?
<input type="checkbox"/>	<input type="checkbox"/>	Give first aid, including CPR, to prisoners who injured or seriously ill (HIV, AIDS, Hepatitis, etc.)?
<input type="checkbox"/>	<input type="checkbox"/>	Work in a situation where you are cursed and/or physically threatened by prisoners?
<input type="checkbox"/>	<input type="checkbox"/>	Maintain your professional composure if bodily fluids were thrown on you?
<input type="checkbox"/>	<input type="checkbox"/>	Search (pat frisk) people, regardless of their sex, for things they are not allowed to have; and visually search (strip search) the body cavities of prisoners the same sex as you for prohibited items?
<input type="checkbox"/>	<input type="checkbox"/>	Live for five (5) weeks, away from home, paid by the state, while attending training, returning home only on weekends?
<input type="checkbox"/>	<input type="checkbox"/>	Use firearms, including shooting an escaping prisoner (possibly to death), if necessary?
<input type="checkbox"/>	<input type="checkbox"/>	Risk your personal safety to rescue a fellow Correctional Officer or a prisoner from attack?
<input type="checkbox"/>	<input type="checkbox"/>	Report a fellow law enforcement officer who is breaking rules and regulations?

IF YOU ANSWERED "NO" TO ANY QUESTION, YOU CANNOT BE CONSIDERED FOR A JOB AS A CORRECTIONAL OFFICER AND THE INTERVIEW PROCESS WILL NOT CONTINUE. A CORRECTIONAL OFFICER MUST BE WILLING TO DO ALL OF THE ABOVE REQUIREMENTS OF THE JOB.

Print Name: _____

SS#: _____

Signature: _____

Date _____

Retention Schedule: Upon completion, this form shall be retained permanently in the official and local personnel files if hired; For applicants not hired, the form shall be retained for two (2) years in the local personnel office at the hiring facility, as part of the Selection Package.