

Incident Report

SOP 203.03
Attachment 1
04/01/2025

Major

Minor

Incident ID:

Facility:

Incident Date:

Time:

Location/Dorm:

Did incident result in serious injury? (Outside Medical Care)

No

Staff

Inmate

Video Used?

Y

N

 If Yes, Type?

Handheld

Body

Building

Phone/Tablet

Other

 Operator Name:

Evidence of Weapon Used?

Y

N

 If Yes, was it

Found

Not Found

Use of Force?

Y

N

 UOF Equipment Used?

Y

N

Taser

Chemical

Firearm

Hands-On

Other:

Does this incident report contain hard contraband?

Y

N

 If Yes, it was found:

Inside Grounds

Outside Grounds

Is the contraband associated with a throw-over?

Y

N

Incident Category: Check **all** that apply:

Accident

Attempted Suicide

Cell Extraction

Contraband - Hard

Contraband - Nuisance

Damaged Property

Death

Disruptive Behavior

Disruptive Event

Drone

Employee Contact with Blood

Escape-

Secure Facility

Detail

TC

Escape Attempt

Failure to Execute Policy

Fight

Fire Incident

Flooding

Four/Five Point Restraint

Homicide

Hunger Strike

Illness

Injury

Inmate Internet Violation

Inmate Special Transport

Inmate Strip Cell Status

Inmate to Inmate Assault

Inmate to Staff Assault

Institutional Drill

Keys/Tools

Maintenance Incident

Personal Dealings with Inmate

PREA - Allegation

Projecting Bodily Fluids

Property

Quarantine

Self-Injurious Behavior

Shakedown

Staff Shakedown

Staff to Staff Assault

Suicide

Taking Hostage

Unauthorized Contact

Use of Force

Visitor Incident

Involved INMATE Name	GDC #	UOF	DR	Injury	Weapon	Sex. Alleg.	Directly Involved OR Witness	
							Involved	Witness
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Involved Staff Name / Title	Employee ID#	Race	Sex	Force Used	Staff Equip.	Equip. Type

WITNESS Name	Number / Title	WITNESS Name	Number / Title

Name/Agency Notified	Date	Time	Name/Agency Notified	Date	Time

Reporting Official Signature: Date: Supervisor Signature: Date:

WARDEN / SUPERINTENDENT REVIEW: Was this incident forwarded for investigation?

Y

N

 Warden's Comments:

Warden/Superintendent Signature Date Retention Schedule: (3) years and then destroy.

