

GEORGIA DEPARTMENT OF CORRECTIONS Standard Operating Procedures		
Functional Area: Georgia Correctional Industries	Reference Number: VIB01-0009	Revises Previous Effective Date: 7/30/96
Subject: Inmate Productivity Standards		
Authority: Wetherington/Watson	Effective Date: 9/01/01	Page 1 of 2

I. POLICY:

Productivity standards for each operating unit will be maintained. This will include the specifics of work output a trained inmate work force should produce.

II. APPLICABILITY:

G.C.I. Production Facilities

III. RELATED DIRECTIVES:

NONE

IV. DEFINITIONS:

Productivity Standards: A system by which production performance is measured, evaluated or predicted.

V. ATTACHMENTS:

None

VI. PROCEDURE:

- A. Each plant manager and supervisor will compile a complete set of production output levels.
- B. Standards and production output need not be exactly precise, but may be based only on supervisor estimates.
- C. A written record of these standards should be filed with each Plant Manager and Operations Director.
- D. These standards shall be reviewed annually.

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- E. The standards shall be reviewed with each supervisor detailing the specific productivity expectations.