

GEORGIA DEPARTMENT OF CORRECTIONS



Standard Operating Procedures

Policy Name: Treatment of Employees by Healthcare Personnel

Policy Number: 507.03.07

Effective Date: 1/25/2022

Page Number: 1 of 2

Authority:
Commissioner

Originating Division:
Health Services Division
(Physical Health)

Access Listing:
Level I: All Access

I. Introduction and Summary:

Health Care Personnel will not engage in the provision of routine health care to other Georgia Department of Corrections (GDC) or contract employees. Employee health services will be limited to the provision of first aid, emergency services, and other services permitted by the Office of Health Services. The policy is applicable to all facilities that house GDC offenders, including private and county prisons.

II. Authority:

GDC Standard Operating Procedures (SOPs): 507.04.72 Food Service Workers, 507.04.74 Exposure Control Plan: Blood Borne Pathogens, 507.04.70 Infection Control Program, and 507.04.75 Hepatitis B Vaccination, Post Exposure Evaluation and Follow-Up.

III. Definitions:

Health Care Personnel - All full time, and part-time, PRN, agency and locum staff engaged in the delivery of health care services within the correctional system.

IV. Statement of Policy and Applicable Procedures:

A. Employees seeking routine health care services from Health Care Personnel will be referred to the employee's personal physician. If the presenting problem or condition is reported to be work-related, the employee will be referred to the facility personnel office for follow-up in accordance with workers' compensation policies and procedures.

B. Exceptions to the above procedure include the following:

1. Health fairs that Health Care Personnel may host.
2. Periodic screening for communicable disease, e.g., tuberculosis.
3. Administration of Hepatitis B vaccine to eligible employees.

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4. The administration of first aid and emergency services.
5. Immediate intervention subsequent to occupational exposure incidents.
6. Court mandated screening of employee food service workers.

V. Attachments:

None.

VI. Record Retention of Forms Relevant to this Policy:

None.