



Georgia Department of Corrections

Property Transfer Form

Use this form when you transfer equipment to another GDC facility or dispose of equipment
through the DOAS AssetWorks system

Property Transferred FROM

Location: _____
Address 1: _____
Address 2: _____
City/State/Zip: _____
Contact Person: _____
Phone Number: _____

Property Transferred TO

Location: _____
Address 1: _____
Address 2: _____
City/State/Zip: _____
Contact Person: _____
Phone Number: _____

Item	Qty.	Item Description	Brand/Make	Model	Tag/Decal #	Serial/VIN #
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						

Releasing Location

Receiving Location

Signature

Date

Signature

Date