

GEORGIA DEPARTMENT OF CORRECTIONS

Receiving Report #: _____

Received From: Vendor Name and Address	VIA: Delivery Company Name or Truck Line Name

Delivery Date:	Reference #:	Date:
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UNIT REQUESTING ITEM:

Equipment Only		Quantity Received	Unit	Description of Items	Total
Decal #	Serial #				

As Receiving Agent, I have this day personally examined the items received as listed and shown on the delivery receipt, and do hereby certify that they are the same items as to kind, specification, and quantity as shown on the purchase order.

Receiving Agent signature

Division, Institution, or Center Name