

**SPECIAL MANAGEMENT UNIT: TIER III PROGRAM
OFFENDER ASSIGNMENT REQUEST FORM**

I. Assignment Request

Date:	
Facility:	
Referring Warden:	
Warden Signature:	
Offender Name:	
Offender GDC#:	

☐ Approved/☐ Disapproved

ASSIGNMENT REQUESTED FOR THE FOLLOWING REASON(S):

- ☐ The offender participated in or was associated with activity such that greater management of the offender's interaction with other persons is necessary to ensure the safety, security, or orderly operation of GDC facilities, or protection of the public.
- ☐ Escape involving violence or serious threat of violence.
- ☐ Multiple escapes or escape attempts within the previous three (3) years from a close security institution.
- ☐ Participation in a major disturbance or riot during the previous five (5) years involving; (a) ten (10) or more offenders; and/or (b) the serious threat of loss of life or actual major property damage.
- ☐ Killing or causing serious injury to another person within the previous five (5) years.
- ☐ Participation in a hostage taking within the previous five (5) years.
- ☐ Possession of a firearm or an explosive device within the previous (5) years.
- ☐ Two (2) or more disciplinary infractions for possession of a weapon within the previous five (5) years.
- ☐ Three (3) or more disciplinary charges within the previous 12 months that involve excessive disruptive behavior of either a Great or High severity level as defined in SOP 209.01, Offender Discipline.
- ☐ Offender with assaultive history; or
- ☐ Offender that is considered to be a person of notoriety and placement in the Tier III Program is necessary to maintain the safety and security of a facility or the GDC system.

Describe Specific Reasons:

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II. Request for Emergency Placement in SMU: ☐ YES ☐ NO

Reasons for Emergency Placement in SMU:

Director, Field Operations (or designee) Decision on Emergency Placement:

☐ APPROVED ☐ DISAPPROVED

Director, Field Operations (or designee)
Signature/Date

III. Service of Assignment Request and 48-Hr Notice of Hearing:

Offender Signature

Date/Time

****Provide offender copy of Attachment 1****

Offender 48-Hr Hearing Rights:

1. *To be served copy of Tier III Program Assignment Request Form (Attachment 1);*
2. *The offender has the right to attend the 48-Hr hearing. The hearing may be done by video (if the offender is at another facility) or in-person (if the offender has been placed at SMU as an emergency placement. The offender may forfeit this right if he or she is disruptive, and this disruption shall be documented);*
3. *The offender has the right to make a statement and to present documents. However, the offender does not have the right to call witnesses; and*
4. *The offender has the right to submit a written statement.*