Property Disposal Flowchart (Surplus Property Disposal Process) Triage Electronic Equipment Redistribution **Public Sales Vehicles** State Agency Forward **ON-SITE** Conducts completed Conducts Agency sends Disposal, Transfer Form inspection form & Disposal, return affidavit to star@doas.ga.gov return affidavit to photos, item posted Surplus to Surplus Web Surplus No No Electronics No No No FMV between General Pending Donee FMV > \$50 FMV < \$20.00? or Equipment? \$20 - \$50? Request? Vehicle Yes Yes Yes. Yes Yes Post to Donee 5 Buy it now IS Internet Sale Surplus day listing 3-day posting 3-5 day posting Vehicle? Electronics? Process DNS or Assign AD Transfer DOAS No Redistribute? Did item Sell? Assign AD Yes Close transaction Yes Forward to vendor On-site or Process DNS or for pick-up Vendor Transfer Disposal? Close transaction appointment **Close Transaction** Close Transaction Close Transaction **VENDOR** Pick-up appointment in 2 Agency deliver to or has business days. Remove Vendor picked-up, vendor material within 30 inspects, takes photos, business days. Return offers for redistribution and receiving documents to sale to public agency & Surplus