Firearms

306.1 PURPOSE AND SCOPE

This policy provides guidelines for issuing firearms, the safe and legal carrying of firearms, firearms maintenance and firearms training.

This policy does not apply to issues related to the use of firearms that are addressed in the Use of Force or Officer-Involved Shootings and Deaths policies.

This policy only applies to those members who are authorized to carry firearms.

306.2 POLICY

The Garden Grove Police Department will equip its members with firearms to address the risks posed to the public and department members by violent and sometimes well-armed persons. The Department will ensure firearms are appropriate and in good working order and that relevant training is provided as resources allow. An employee carrying or wearing a weapon in civilian clothes (on- or off-duty) shall ensure the weapon is not conspicuously exposed to view.

306.3 AUTHORIZED FIREARMS, AMMUNITION AND OTHER WEAPONS

Members shall only use firearms that are issued or approved by the Department and have been thoroughly inspected by the department Rangemaster or department certified armorer. Except in an emergency or as directed by a supervisor, no firearm shall be carried by a member who has not qualified with that firearm at an authorized department range.

All other weapons not provided by the Department, including but not limited to edged weapons, chemical or electronic weapons, impact weapons or any weapon prohibited or restricted by law or that is not covered elsewhere by department policy, may not be carried by members in the performance of their official duties without the express written authorization of the member's Bureau Commander. This exclusion does not apply to the carrying of a single folding pocketknife that is not otherwise prohibited by law.

306.3.1 HANDGUNS

The authorized department-issued handgun is the Glock Model 21.45, Glock Model 22.40, and Glock Model 47 9mm. The following additional handguns are approved for on-duty use:

(a) The Glock Model 27.40 S&W and the Glock Model 30.45 A.C.P. may be issued to other than patrol assignments. A compensated model may be issued when recommended by a department Range Master and approved by the Chief of Police.

(b) Uniform personnel are authorized to carry the following as a primary weapon: Glock.40 and.45 caliber pistols in models 21, 21C, 21SF, 22, 22C, 23, 23C, 35 and 41.

(c) Uniform personnel are authorized to carry the following as a primary weapon: Glock 9mm pistols in models 17, 19, 34, 45 and 47.

(d) Uniform personnel are authorized to attach RDS systems from the following manufactures: Trijicon, Sig Sauer, Leupold, Aimpoint, Vortex, and Holosun to any

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Glock, Sig Sauer, or Staccato model, that are authorized. The optic will only be allowed on personally and department-owned duty and off-duty weapons. Prior to purchasing any RDS system to be used for duty use it must be approved by a department rangemaster. All personnel shall qualify using the RDS system before they can carry on duty and shall attend a Red dot transition course.

(e) Uniform personnel are authorized to carry the following as a primary weapon: Sig Sauer P320 models with any department authorized optic.

(f) Uniform Personnel are authorized to carry the following as a primary weapon: Staccato P, Staccato XC, Staccato C2, and Staccato C.

(g) Any Staccato handgun that is to be used as a department weapon must have the trigger weight of 4-4.5 lbs.

Other weapons may be carried, if the officer was authorized to carry, and had qualified with that particular weapon prior to September 1, 2009. Prior to September 1, 2009, uniform personnel were authorized to carry the following as a primary weapon:

(a) Make: Colt, Para-Ordinance, Glock, H&K, Kimber, Sig Sauer, Smith and Wesson.

(b) Model: Colt, Kimber, and Para-Ordinance: 1911 Style with 4 or 5-inch barrel. Glock: Model 1, 22, 23, H&K: USP Variant 1, Sig Sauer: P220, P229, Smith and Wesson: Model 645/4506, 4516 and 4006.

(c) Caliber:.40 S&W and.45 A.C.P.

(d) Grips: Black, brown or factory.

(e) Safety Requirements: All factory safeties must be in place and functional.

(f) Method of Carry: The Colt, Kimber, and Para-Ordinance are single-action weapons and must be carried with the hammer cocked and the thumb safety engaged. The Glock is a double action weapon that has no external safeties. The remaining pistols are double action weapons. The weapon is carried with the hammer down and de-cocker in the up, de-cocked position.

If an officer elects to carry a weapon authorized prior to September 1, 2009, that weapon shall be provided and maintained at the employee's expense. If an employee elects to carry an authorized alternative weapon, they must return the department-issued handgun to the Property and Evidence section.

A memorandum documenting that an officer has elected to carry an alternative weapon shall be placed in the officer's training file. The memorandum shall document the make, model and caliber of the weapon. The officer will be allowed to carry that particular style weapon as long as he or she works for the Garden Grove Police Department.

If an officer decides to no longer carry that particular style alternative weapon, that officer shall transition to an authorized Glock series pistol. That officer will no longer have the option of using previously authorized alternative weapons.

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Any weapon authorized for uniform or non-uniform duty use may be carried as a second (back-up) or off duty weapon.

All factory installed safeties must be in place and functional.

306.3.2 SHOTGUNS

The authorized department-issued shotgun platforms approved for duty use are:

- Remington Model 870 pump action, 12 gauge
- Benelli Super 90, 12 gauge semi-automatic

When not deployed, the shotgun shall be properly secured consistent with department training in a locking weapons rack in the patrol vehicle.

306.3.3 PATROL RIFLES

The authorized department-issued patrol rifle is the Sig Sauer M400 .223. The following additional patrol rifles are approved for on-duty use:

Members may deploy the patrol rifle in any circumstance where the member can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include but are not limited to:

(a) Situations where the member reasonably anticipates an armed encounter.

(b) When a member is faced with a situation that may require accurate and effective fire at long range.

(c) Situations where a member reasonably expects the need to meet or exceed a suspect's firepower.

(d) When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.

(e) When a member reasonably believes that a suspect may be wearing body armor.

(f) When authorized or requested by a supervisor.

(g) When needed to euthanize an animal.

When not deployed, the patrol rifle shall be properly secured consistent with department training in a locking weapons rack in the patrol vehicle.

306.3.4 PERSONALLY OWNED DUTY FIREARMS

Members desiring to carry an authorized but personally owned duty firearm must receive written approval from the Chief of Police or the authorized designee. Once approved, personally owned duty firearms are subject to the following restrictions:

(a) The firearm shall be in good working order and on the department list of approved firearms.

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(b) The firearm shall be inspected by the department Rangemaster/department armorer prior to being carried and thereafter shall be subject to inspection whenever it is deemed necessary.

(c) Prior to carrying the firearm, members shall qualify under range supervision and thereafter shall qualify in accordance with the department qualification schedule. Members must demonstrate proficiency and safe handling, and that the firearm functions properly.

(d) Members shall provide written notice of the make, model, color, serial number and caliber of the firearm to the Rangemaster, who will maintain a list of the information.

306.3.5 AUTHORIZED SECONDARY HANDGUN

Members desiring to carry department or personally owned secondary handguns are subject to the following restrictions:

(a) The handgun shall be in good working order and on the department list of approved firearms.

(b) Only one secondary handgun may be carried at a time.

(c) The purchase of the handgun and ammunition shall be the responsibility of the member unless the handgun and ammunition are provided by the Department.

(d) The handgun shall be carried concealed at all times and in such a manner as to prevent unintentional cocking, discharge or loss of physical control.

(e) The handgun shall be inspected by the departmentRangemaster/Armorer prior to being carried and thereafter shall be subject to inspection whenever it is deemed necessary.

(f) Ammunition shall be the same as department issue. If the caliber of the handgun is other than department issue, the Chief of Police or the authorized designee shall approve the ammunition.

(g) Prior to carrying the secondary handgun, members shall qualify under range supervision and thereafter shall qualify in accordance with the department qualification schedule. Members must demonstrate proficiency and safe handling, and that the handgun functions properly.

(h) Members shall provide written notice of the make, model, color, serial number and caliber of a secondary handgun to the Rangemaster, who will maintain a list of the information.

Other weapons approved for use for off-duty or as a second or (back-up) weapon include handguns made by the following manufacturers:

- Beretta
- Colt
- Glock
- Smith & Wesson

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- Walther
- Ruger
- Kimber
- FNH
- H&K
- Sig Sauer
- Springfield
- Para Ordnance
- Staccato
- Shadow Systems

The second or "back-up" weapon shall be of one of the following calibers:

- Semi-auto handguns
  - .380 acp
  - 9mm
  - .40 S&W
  - .45 acp
- Revolvers
  - .38 Special
  - .357

306.3.6 AUTHORIZED OFF-DUTY FIREARMS

The carrying of firearms by members while off-duty is permitted by the Chief of Police but may be rescinded should circumstances dictate (e.g., administrative leave). Members who choose to carry a firearm while off-duty, based on their authority as peace officers, will be required to meet the following guidelines:

(a) The member may use his/her duty firearm or may use a personally owned firearm that is carried and inspected in accordance with the Personally Owned Duty Firearms requirements in this policy. A member carrying his/her duty firearm will be deemed to have complied with (c), (d) and (e) of this section.

1. The purchase of the personally owned firearm and ammunition shall be the responsibility of the member.

(b) The firearm shall be carried concealed at all times and in such a manner as to prevent accidental unintentional cocking, discharge or loss of physical control.

(c) It will be the responsibility of the member to submit the firearm to the Rangemaster for inspection prior to being personally carried. Thereafter the firearm shall be subject to periodic inspection by the Rangemaster.

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(d) Prior to carrying any off-duty firearm, the member shall demonstrate to the Rangemaster that he/she is proficient in handling and firing the firearm and that it will be carried in a safe manner.

(e) The member will successfully qualify with the firearm prior to it being carried.

(f) Members shall provide written notice of the make, model, color, serial number and caliber of the firearm to the Rangemaster, who will maintain a list of the information

(g) If a member desires to use more than one firearm while off-duty, he/she may do so, as long as all requirements set forth in this policy for each firearm are met.

(h) Members shall only carry department-authorized ammunition.

(i) When armed, officers shall carry their Garden Grove Police Department identification cards under circumstances requiring possession of such identification.

306.3.7 AMMUNITION

Members shall carry only department-authorized ammunition. Members shall be issued fresh duty ammunition in the specified quantity for all department-issued firearms during the member's firearms qualification. Replacements for unserviceable or depleted ammunition issued by the Department shall be dispensed by the Rangemaster when needed, in accordance with established policy.

Members carrying personally owned authorized firearms of a caliber differing from department-issued firearms shall be responsible for obtaining fresh duty ammunition in accordance with the above, at their own expense.

The Department authorized ammunition is:

- 9 mm Winchester 147 grain JHP Ranger T Series
- .40 caliber Winchester 180 grain JHP Ranger T Series
- .45 caliber+P Winchester 230 grain JHP Ranger T Series
- 380 caliber Winchester 95 grain ball
- .38 caliber +P Winchester 130 grain Ranger Bonded
- .223 caliber Winchester Ballistic Silver Tip 55 grain
- .308 caliber Federal Match 168 grain
- .308 caliber Federal Bonded Tactical 165 grain
- .308 caliber Winchester 168 grain Hornady AMAX Tap
- 12 gauge Federal Tactical slug
- 12 gauge Winchester slug (Entry Benelli Shotguns)

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306.3.8 NON-UNIFORM PERSONNEL

Detectives and other non-uniform personnel are authorized to carry any weapon described as a primary weapon for uniform personnel. Detectives and other non-uniform personnel may also carry the following weapons as their primary weapon when not in uniform:

- Glock 26
- Glock 27
- Glock 30
- Glock 43
- Glock 43X
- Glock 48
- Sig Sauer P365
- Sig Sauer P365XL
- Sig Sauer P365 X-Macro
- Staccato CS
- Staccato HD C3.6

These models can have any department authorized RDS optic.

306.3.9 USE OF AUTHORIZED SPECIAL WEAPONS

Employees who are assigned to special units (such as SWAT) and have a need for specialized weapons (teargas launchers, automatic rifles, etc.) must demonstrate proficiency with the weapon prior to being allowed to carry it. The SWAT Commander will ensure that the officers under his command train with the specialized weapons and qualify on a quarterly basis.

It is the policy of the Garden Grove police Department to allow personnel to utilize personally purchased AR-15 series rifles in the performance of their official duties. The Garden Grove Police Department recognizes that this additional optional piece of equipment would potentially allow the officer to safely address threats from persons wearing body armor and/or who are at distances beyond the effective range of standard issue handguns or shotguns.

306.4 EQUIPMENT

Firearms carried on- or off-duty shall be maintained in a clean, serviceable condition. Maintenance and repair of authorized personally owned firearms are the responsibility of the individual member.

306.4.1 REPAIRS OR MODIFICATIONS

Each member shall be responsible for promptly reporting any damage or malfunction of an assigned firearm to a supervisor or the Rangemaster.

Firearms that are the property of the Department or personally owned firearms that are approved for department use may be repaired or modified only by a person who is department-approved

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and certified as an armorer or gunsmith in the repair of the specific firearm. Such modification or repair must be authorized in advance by the Rangemaster.

Any repairs or modifications to the member's personally owned firearm shall be done at his/her expense and must be approved by the Rangemaster.

A department Armorer or factory-authorized representatives are the only person(s) authorized to repair or modify any Department-owned weapon. Any repairs or modifications to the officer's personally owned weapon will be done at their own expense; must meet Department specifications, must be re-inspected and the officer must re-qualify prior to being authorized to carry. Modifications not approved by the manufacture of the firearm are prohibited.

Department issued firearms in need of repair or service shall be unloaded and submitted with issued magazines to a department Armorer. Department shotguns or other firearms in need of service or repairs shall be unloaded and submitted with a repair request indicating the service requested. The firearm may be given directly to an Armorer or may be placed in a gun safe.

All officers are responsible for ensuring their duty firearm is in good working order. It is their responsibility to immediately report any broken or malfunctioning weapon to their supervisor

A department Armorer shall conduct an inspection of all Police Department issued firearms, personally owned duty firearms, Police Department shotguns and other firearms annually. This inspection shall occur as often as needed, but not less than once each year. Inspections of Police Department owned firearms will include total breakdown, cleaning and lubricating. In addition the Armorer will make or cause to be made, any necessary repairs to the firearm.

If the Armorer determines that a firearm is in need of repair, the Armorer will retain the firearm and, if the defective firearm is a duty firearm, another department firearm will be issued to the officer. This will be recorded on the armory drive.

The Armorer will document the inspection of each firearm on the Armorer's firearm log sheets. At the conclusion of the annual inspection, a copy of the log will be forwarded to the Professional Standards Lieutenant. Additionally, at least annually, the Armorer will forward a copy of the department firearms score log, which contains the officer's name, description, manufacturer, model, serial number, owner and scores for the quarterly qualifications and off duty/back up weapons qualifications. These records will be maintained as long as the firearm remains in service. In the event the employee's personally owned firearm is one that the Armorer is not certified to repair, the employee shall take the firearm to a certified Armorer to have the inspection completed. The employee must provide a copy of the inspection, and the firearm must be inspected by a department Armorer prior to being carried.

306.4.2 HOLSTERS

Only department-approved holsters shall be used and worn by members. Members shall periodically inspect their holsters to make sure they are serviceable and provide the proper security and retention of the handgun.

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Black basketweave holster – Optional nylon material. The holster must have a rotating hood devise or traditional thumb break and barrel tensioning device, top draw, straight cant holster, or swivel design that meets the following criteria:

- 4" maximum drop
- 90 degree forward only swivel
- Rotating hood and tensioning device, or traditional thumb break and barrel tensioning device

With advancements in holsters changing daily, any other holster not listed above should be approved by a Rangemaster before using in a patrol or detective function.

306.4.3 AUTHORIZED NON-UNIFORM HOLSTERS

All department issued non-uniform holsters will meet these minimum criteria:

(a) The holster must be hooked to the belt through a loop-type fastening system or be a shoulder holster.

(b) The holster must have a spring, tension or clamp system, or be form-fitted, to prevent the weapon from falling out.

(c) The holster must have a safety strap, fastener, or thumb break system to secure the weapon in the holster.

Personnel assigned to Investigations or non-patrol positions that choose to carry a firearm other than their uniform duty weapon shall qualify at the range twice per quarter; once with the additional duty weapon and once with a primary uniform-type weapon.

The following holsters are issued to all sworn personnel where their primary assignment is a non-uniform position:

(a) Blackhawk Serpa CQC or Aker Flatsider XR12 black concealment holster (Detective/ Investigator)

(b) Safariland 6004 Tactical Holster (SWAT, Special Details)

The following holsters are issued to all sworn personnel for uniformed duty:

(a) Safariland 6280 Mid-Ride Level II Retention Holster

(b) Finishes: Basketweave, STX Tactical (Nylon)

(c) Option: For weapon equipped with gun light (ITI M3 or Streamlight)

(d) Aker "Patrolman 122"

(e) Finish: Basketweave

(f) Safariland Mid-Ride Level II Retention Holster with notch out for RDS

Shoulder holsters will not be permitted.

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306.4.4 TACTICAL LIGHTS

Tactical lights may only be installed on a firearm carried on- or off-duty after they have been examined and approved by the Rangemaster. Once the approved tactical lights have been properly installed on any firearm, the member shall qualify with the firearm to ensure proper functionality and sighting of the firearm prior to carrying it.

Officers may use their own funds to purchase attached lights for their duty weapon that are designed to illuminate a threat. The dedicated weapon light must be specifically designed for their duty weapon and be approved by Department Range Staff. Approved manufacturers include, but are not limited to, Surefire and Streamlight. The officer must receive training from the Range Staff on the proper use of the light prior to carrying it on duty.

Officers electing to install lights must have a holster designed to accommodate their specific weapon and light.

Patrol officers generally are NOT authorized to carry gun lights that activate by grip pressure. Grip pressure switches are authorized only for officer's assigned to SWAT and K-9.Officers assigned to these units are permitted to carry grip pressure light switches during their normal uniform duty. Proficiency training is required to officers electing to carry a weapon equipped with a grip pressure switch. The training will be incorporated into the regularly scheduled SWAT training.

306.4.5 OPTICS OR LASER SIGHTS

Optics or laser sights may only be installed on a firearm carried on- or off-duty after they have been examined and approved by the Rangemaster. Any approved sight shall only be installed in strict accordance with manufacturer specifications. Once approved sights have been properly installed on any firearm, the member shall qualify with the firearm to ensure proper functionality and sighting of the firearm prior to carrying it.

Except in an approved training situation, a member may only sight in on a target when the member would otherwise be justified in pointing a firearm at the target.

306.5 SAFE HANDLING, INSPECTION AND STORAGE

Members shall maintain the highest level of safety when handling firearms and shall consider the following:

(a) Members shall not unnecessarily display or handle any firearm. Employees are specifically prohibited from engaging in any form of "dry" shooting in any police building or public place, except as a part of a training course or inspection under supervision. This term is meant to include any form of aiming or trigger-pull practice, or the dropping of the hammer under any circumstances.

(b) Members shall be governed by all rules and regulations pertaining to the use of the range and shall obey all orders issued by the Rangemaster. Members shall not dry fire or practice quick draws except as instructed by the Rangemaster or other firearms training staff.

(c) The cleaning, repair, display, and loading or unloading of firearms is restricted to the locker rooms, briefing room, property and evidence, the SWAT Connix container, the

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department armory, and the department sally port weapon cleaning area. The muzzle of the weapon shall be placed in the provided accidental discharge containment system when loading, unloading or checking that the weapon is loaded or unloaded. All weapons shall be handled with the utmost safety at all times.

(d) Members shall not clean, repair, load or unload a firearm anywhere in the Department, except where clearing barrels are present.

(e) Shotguns or rifles removed from vehicles or the equipment storage room shall be loaded and unloaded in the parking lot and outside of the vehicle, using clearing barrels.

(f) Members shall not place or store any firearm or other weapon on department premises except where the place of storage is locked. No one shall carry firearms into the jail section or any part thereof when securing or processing an arrestee, but shall place all firearms in a secured location. Members providing access to the jail section to persons from outside agencies are responsible for ensuring firearms are not brought into the jail section.

(g) Members shall not use any automatic firearm, heavy caliber rifle, gas or other type of chemical weapon or firearm from the armory, except with approval of a supervisor.

(h) Any firearm authorized by the Department to be carried on- or off-duty that is determined by a member to be malfunctioning or in need of service or repair shall not be carried. It shall be promptly presented to the Department or a Rangemaster approved by the Department for inspection and repair. Any firearm deemed in need of repair or service by the Rangemaster will be immediately removed from service. If the firearm is the member's primary duty firearm, a replacement firearm will be issued to the member until the duty firearm is serviceable.

Officers will ensure that all firearms and ammunition are secured consistent with the provisions of Penal Code § 12035. Employees will maintain the highest level of safety when handling firearms and consider the following:

(a) Members shall treat all firearms as if loaded; and

(b) Officers will not display any firearm unless it is in connection with official duties, for officer safety reasons, training, or at a Department range.

(c) Off-duty handguns shall be concealed and not conspicuously exposed to view.

(d) Officers shall only dry fire or practice with an unloaded firearm in a safe manner; this shall not be completed in any police building or public place, except as a part of a training course or inspection under supervision.

(e) Officers will not place or store any firearm or other weapon on any Department premise except where it can be secured.

(f) Weapons should not be carried by any officer who has consumed any amount of an alcoholic beverage or taken any drugs that would tend to adversely affect the officer's senses or judgment.

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306.5.1 INSPECTION AND STORAGE

Handguns shall be inspected regularly and upon access or possession by another person. Shotguns and rifles shall be inspected at the beginning of the shift by the member to whom the weapon is issued. The member shall ensure that the firearm is carried in the proper condition and loaded with approved ammunition. Inspection of the shotgun and rifle shall be done while standing outside of the patrol vehicle. All firearms shall be pointed in a safe direction or into clearing barrels.

Personally owned firearms may be safely stored in lockers at the end of the shift. Department-owned firearms shall be stored in the appropriate equipment storage room. Handguns may remain loaded if they are secured in an appropriate holster. Shotguns and rifles shall be unloaded in a safe manner outside the building and then stored in the appropriate equipment storage room.

306.5.2 ADDITIONAL GUIDELINES FOR STORAGE

Members shall ensure that all firearms and ammunition are locked and secured while in their homes, vehicles, or any other area under their custody or control, and in a manner that will keep them inaccessible to children and others who should not have access. Members shall not permit department-issued firearms to be handled by anyone not authorized by the Department to do so. Members should be aware that negligent storage of a firearm could result in civil and criminal liability (Penal Code § 17060; Penal Code § 25100; Penal Code § 25105; Penal Code § 25145).

306.5.3 ADDITIONAL GUIDELINES FOR STORAGE IN VEHICLES

When leaving a handgun in an unattended vehicle, members shall ensure that it is locked in the trunk, or in a locked container that is placed out of view, or in a locked container that is permanently affixed to the vehicle's interior and not in plain view, or in a locked toolbox or utility box permanently affixed to the vehicle (Penal Code § 25140; Penal Code § 25452).

If the vehicle does not have a trunk or a locked container, then the firearm should be locked within the center utility console that can be locked with a padlock, keylock, combination lock, or other similar locking device (Penal Code § 25140).

Officers are exempt from these requirements during circumstances requiring immediate aid or action in the course of official duties (Penal Code § 25140).

306.5.4 ALCOHOL AND DRUGS

Firearms shall not be carried by any member, either on- or off-duty, who has consumed an amount of an alcoholic beverage, taken any drugs or medication, or has taken any combination thereof that would tend to adversely affect the member’s senses or judgment.

306.6 FIREARMS TRAINING AND QUALIFICATIONS

All members who carry a firearm while on-duty are required to successfully complete quarterly qualifications with their duty firearms. In addition to quarterly training, all members will qualify at least annually with their duty firearms. Members will qualify with off-duty and secondary firearms once a year. Training and qualifications must be on an approved range course.

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At least annually, all members carrying a firearm should receive practical training designed to simulate field situations including low-light shooting.

Sworn employees authorized to carry second (back-up) weapons are required to qualify annually with the use of the weapon. Employees must qualify on their own time. The Department will provide ammunition for the practice course and duty ammunition for this firearm. The weapon and the ammunition used must be inspected and approved by a Department Rangemaster prior to qualification. The qualification will be scheduled and supervised by a Department Rangemaster.

Employees must qualify with the off-duty weapon on an annual basis. The qualification course for off-duty and backup weapons will be the same as the course outlined below for retired sworn personnel firearm qualifications.

Training sessions in the use of the department-issued shotgun will be held on a semiannual basis. A Department Rangemaster at the direction of the Training Manager will arrange the training.

A night shoot will be scheduled on an annual basis to provide all sworn employees with the opportunity to shoot in darkened conditions. These training sessions will be arranged by the Department Range Master at the direction of the Training Manager.

306.6.1 NON-CERTIFICATION OR NON-QUALIFICATION

If any member fails to meet minimum standards for firearms training or qualification for any reason, including injury, illness, duty status or scheduling conflict, that member shall submit a memorandum to his/her immediate supervisor prior to the end of the required training or qualification period.

Those who fail to meet minimum standards or qualify on their first shooting attempt shall be provided remedial training and will be subject to the following requirements:

(a) Additional range assignments may be scheduled to assist the member in demonstrating consistent firearm proficiency.

(b) Members shall be given credit for a range training or qualification when obtaining a qualifying score or meeting standards after remedial training.

(c) No range credit will be given for the following:

    1. Unauthorized range make-up

    2. Failure to meet minimum standards or qualify after remedial training

(d) Rangemaster is eligible for overtime, with prior approval by the Training Manager, for retraining any deficient employee.

Employees are not excused from the quarterly qualification except with the approval of their Bureau Commander. After each quarter the Training Manager shall report a list of employees who failed to shoot or qualify to the Bureau Commanders.

Members who repeatedly fail to meet minimum standards will be removed from field assignment and may be subject to disciplinary action.

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306.6.2 EXCUSED ABSENCES

Employees excused from shooting due to an extended leave or injury during one quarter shall fire a make-up within two weeks of return to duty from excused absence.

This make-up shoot is acceptable for quarterly as well as trophy shoot and shooting medal qualification, even if it is completed at the portable range.

306.6.3 UNEXCUSED ABSENCES

Employees failing to fire the scheduled qualifying shoot without authorization are subject to disciplinary action.

306.6.4 USE OF RED DOT SYSTEMS ON HANDGUNS

Employees who purchase an approved RDS system shall complete the RDS course prior to using the weapon in an on duty capacity. All handguns that have an affixed RDS must have a raised front and rear fixed sig**.**

306.6.5 FIREARMS ORIENTATION AND QUALIFICATION FOR NEW EMPLOYEES

All new sworn employees will complete a firearms orientation and qualification with their authorized on-duty and off-duty weapons during their orientation program. The orientation program will include the issuance and instruction in all general orders related to the use of force. Should there develop an exception, the employee(s) can continue with their field training program, provided the employee(s) successfully passed an Academy's Firearms Training course (California POST approved). The minimum passing qualification score will be 80% of the highest possible score.

306.6.6 SHOOTING MEDALS

Shooting medals are awarded annually in January to those employees who have qualified for a medal for the first time, or who qualify for a higher medal than previously awarded. The medals are based on the score that the employee receives during the Bonus qualification. The Bonus qualification will be offered quarterly to all employees who wish to obtain a shooting pin.

Except as provided for in excused absences above, an employee is ineligible for shooting medals for the current year if any one qualifying shoot is either missed or is conducted at the portable range or at SWAT training. If more than one qualifying shoot during the year is conducted at the portable range or at SWAT training, the employee is ineligible for shooting medals regardless of any excused absence above.

The awards are divided into the following classifications:

RATING	**REQUIRED AVERAGE**
Master	See below
Expert	190-200
Sharpshooter	180-190
Marksman	160-180

Eligibility for the Masters Medal requires 3 expert rating in a 1 year period. The Bonus qualification can only be shot once a quarter.

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The shooting medal is worn on the uniform at all times. The medal shall be affixed to the uniform with the lower portion of the medal at the top of the right breast pocket. It shall be centered above the nameplate and between the vertical sides of the pocket. Only the highest medal awarded is worn.

306.7 FIREARM DISCHARGE

Except during training or recreational use, any member who discharges a firearm intentionally or unintentionally, on- or off-duty, shall make a verbal report to his/her supervisor as soon as circumstances permit. If the discharge results in injury or death to another person, additional statements and reports shall be made in accordance with the Officer-Involved Shootings and Deaths Policy. If a firearm was discharged as a use of force, the involved member shall adhere to the additional reporting requirements set forth in the Use of Force Policy.

In all other cases, written reports shall be made as follows:

(a) If on-duty at the time of the incident, the member shall file a written report with his/her Bureau Commander or provide a recorded statement to investigators prior to the end of shift, unless otherwise directed.

(b) If off-duty at the time of the incident, the member shall file a written report or provide a recorded statement no later than the end of the next regularly scheduled shift, unless otherwise directed by a supervisor.

All arrest, crime, and supplemental reports that pertain to the incident will be completed prior to the end of shift by all employees involved in, witnessing, or having information regarding the incident. When the discharge of deadly force results in injury or death, and the Orange County District Attorney's Office is called in, the involved officers will complete a narrative report of the incident as directed by a supervisor.

If the discharge of a firearm by a Garden Grove Police Officer results in death or injury, the Orange County District Attorney's Office, as an independent body, will be requested to conduct an investigation into the incident. If the incident involves a Garden Grove Police Officer and occurs outside of the City of Garden Grove, the investigating agency will be urged to request the Orange County District Attorney's Office, or the district attorney's office that serves the jurisdiction, to conduct an independent investigation.

If an outside-agency officer is involved in a shooting in Garden Grove that results in injury or death, the District Attorney's Office will be requested to conduct an independent investigation into the incident.

All intentional or accidental discharges by a Garden Grove Police Officer, whether or not they involve death or injury, will be administratively investigated by the Garden Grove Police Department, Internal Affairs Unit. All discharge of deadly force administrative investigations will ultimately be forwarded to the Use of Force Review Board.

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306.7.1 DESTRUCTION OF ANIMALS

Members are authorized to use firearms to stop an animal in circumstances where the animal reasonably appears to pose an imminent threat to human safety and alternative methods are not reasonably available or would likely be ineffective.

In circumstances where there is sufficient advance notice that a potentially dangerous animal may be encountered, department members should develop reasonable contingency plans for dealing with the animal (e.g., fire extinguisher, Conducted Electrical Weapon, oleoresin capsicum (OC) spray, animal control officer). Nothing in this policy shall prohibit any member from shooting a dangerous animal if circumstances reasonably dictate that a contingency plan has failed, becomes impractical, or if the animal reasonably appears to pose an imminent threat to human safety.

306.7.2 INJURED ANIMALS

With the approval of a supervisor, a member may euthanize an animal that is so badly injured that human compassion requires its removal from further suffering and where other dispositions are impractical.

Stray or abandoned injured animals that may be moved or taken to an available veterinarian should not be euthanized. With supervisor approval, abandoned injured animals (with the exception of dogs and cats) may only be euthanized after a reasonable search to locate the owner has been made. Injured dogs and cats found without their owners shall be taken to an appropriate veterinarian for determination of whether they should be treated or humanely destroyed (Penal Code § 597.1).

306.7.3 WARNING AND OTHER SHOTS

Generally, warning shots or shots fired for the purpose of summoning aid are discouraged and may not be discharged unless the member reasonably believes that they appear necessary, effective and reasonably safe.

Warning shots should not be used.

306.8 RANGEMASTER DUTIES

The range will be under the exclusive control of the Rangemaster. All members attending will follow the directions of the Rangemaster. The Rangemaster will maintain a roster of all members attending the range and will submit the roster to the armorer after each range date.

The range shall remain operational and accessible to department members during hours established by the Department.

The Rangemaster has the responsibility of making periodic inspection, at least once a year, of all duty firearms carried by members of this department to verify proper operation. The Rangemaster has the authority to deem any department-issued or personally owned firearm unfit for service. The member will be responsible for all repairs to his/her personally owned firearm and it will not be returned to service until inspected by the Rangemaster.

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The Rangemaster has the responsibility for ensuring each member meets the minimum requirements during training shoots and, on at least a yearly basis, can demonstrate proficiency in the care, cleaning and safety of all firearms the member is authorized to carry.

The Rangemaster shall complete and submit to the Training Manager documentation of the training courses provided. Documentation shall include the qualifications of each instructor who provides the training, a description of the training provided and, on a form that has been approved by the Department, a list of each member who completes the training. The Rangemaster should keep accurate records of all training shoots, qualifications, repairs, maintenance or other records as directed by the Training Manager.

Only P.O.S.T. certified firearms instructors are authorized to train and qualify department employees on department authorized firearms.

One qualifying shoot is authorized each quarter unless it is an approved:

(a) Make-up of a previously missed shoot;

(b) Make-up of a non-qualifying score; or

(c) Qualification with a different handgun.

The firing range course must be shot with the employee's primary on-duty handgun and assigned or approved patrol rifle. Patrol personnel must use an authorized uniform holster. If a non-uniform employee carries an authorized weapon other than the one he would carry in uniform, he must qualify TWICE; once with his primary duty weapon and assigned or approved patrol rifle and a second time with the weapon carried in the non-uniform assignment. For this second qualification, the non-uniform employee should use the belt, holster and magazine pouch used when carrying that weapon in the non-uniform position.

RANGE RULES PROHIBIT THE USE OF ANKLE HOLSTERS

306.9 FLYING WHILE ARMED

The Transportation Security Administration (TSA) has imposed rules governing law enforcement officers flying armed on commercial aircraft. The following requirements apply to officers who intend to be armed while flying on a commercial air carrier or flights where screening is conducted (49 CFR 1544.219):

(a) Officers wishing to fly while armed must be flying in an official capacity, not for vacation or pleasure, and must have a need to have the firearm accessible, as determined by the Department based on the law and published TSA rules.

(b) Officers must carry their Garden Grove Police Department identification card, bearing the officer’s name, a full-face photograph, identification number, the officer’s signature and the signature of the Chief of Police or the official seal of the Department and must present this identification to airline officials when requested. The officer should also carry the standard photo identification needed for passenger screening by airline and TSA officials (e.g., driver license, passport).

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(c) The Garden Grove Police Department must submit a National Law Enforcement Telecommunications System (NLETS) message prior to the officer's travel. If approved, TSA will send the Garden Grove Police Department an NLETS message containing a unique alphanumeric identifier. The officer must present the message on the day of travel to airport personnel as authorization to travel while armed.

(d) An official letter signed by the Chief of Police authorizing armed travel may also accompany the officer. The letter should outline the officer's need to fly armed, detail his/her itinerary, and include that the officer has completed the mandatory TSA training for a law enforcement officer flying while armed.

(e) Officers must have completed the mandated TSA security training covering officers flying while armed. The training shall be given by the department-appointed instructor.

(f) It is the officer's responsibility to notify the air carrier in advance of the intended armed travel. This notification should be accomplished by early check-in at the carrier's check-in counter.

(g) Any officer flying while armed should discreetly contact the flight crew prior to take-off and notify them of his/her assigned seat.

(h) Discretion must be used to avoid alarming passengers or crew by displaying a firearm. The officer must keep the firearm concealed on his/her person at all times. Firearms are not permitted in carry-on luggage and may not be stored in an overhead compartment.

(i) Officers should try to resolve any problems associated with flying armed through the flight captain, ground security manager, TSA representative or other management representative of the air carrier.

(j) Officers shall not consume alcoholic beverages while aboard an aircraft, or within eight hours prior to boarding an aircraft.

306.10 CARRYING FIREARMS OUT OF STATE

Qualified, active, full-time officers of this department are authorized to carry a concealed firearm in all other states subject to the following conditions (18 USC § 926B):

(a) The officer shall carry his/her Garden Grove Police Department identification card whenever carrying such firearm.

(b) The officer is not the subject of any current disciplinary action.

(c) The officer may not be under the influence of alcohol or any other intoxicating or hallucinatory drug.

(d) The officer will remain subject to this and all other department policies (including qualifying and training).

Officers are cautioned that individual states may enact local regulations that permit private persons or entities to prohibit or restrict the possession of concealed firearms on their property, or that prohibit or restrict the possession of firearms on any state or local government property,

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installation, building, base or park. Federal authority may not shield an officer from arrest and prosecution in such locally restricted areas.

Active law enforcement officers from other states are subject to all requirements set forth in 18 USC § 926B.

306.11 RELATED PROCEDURES

See FIREARMS PROCEDURES in the Garden Grove PD Procedures Manual.

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