



Effective: October 2021

Revised: N/A

I. PURPOSE

The purpose of this guideline is to outline the organization, function and role of the Community Engagement Group (CEG), which serves as a resource to the Chief of Police regarding public safety matters.

II. COMMUNITY ENGAGEMENT GROUP

The CEG is an informal group intended to provide feedback and communication between the Golden Police Department and members of the Golden Community.

III. SELECTION PROCESS AND TERM

The CEG is a group of up to 10 community members that must have a connection to the City of Golden as a resident, business owner, or key stakeholder. The Chief of Police will appoint the CEG members from a diverse cross-section of the community.

Interested candidates may apply through the Department CRIMEWATCH website by clicking the Community Engagement Group link and completing the application process. Applications can be submitted and reviewed for appointment at any time during the year. Candidates may be interviewed if deemed necessary by a panel approved by the Chief of Police. All candidates must complete a basic background investigation. The background will include a criminal history check and previous arrests do not necessarily eliminate a candidate from participation.

Candidates should be willing to commit to a two-year term. CEG members may be reappointed to the CEG for an additional two-year term. Reappointment will be made at the discretion of the Chief of Police. After a CEG member has completed two terms, or four years, they must complete one year off the CEG before reapplying. CEG members can discontinue their affiliation with the group at any time for any reason.

IV. ROLES AND DUTIES

The following are the role and duties expected of CEG members:

- A. CEG members are expected to attend scheduled meetings and be prepared to engage in open, honest and productive dialogue.

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- B. CEG members should be respectful and knowledgeable about conditions within the community and be able to work well in a group setting. CEG members may act as liaisons between other members of the community and the police department to bring comments or other feedback from the community to the police department for consideration or discussion.
- C. CEG members should provide a representative voice about community needs and concerns.
- D. CEG members should have the willingness to share and inform the community about the activities of the CEG.
- E. CEG members may be asked to engage in conversation intended to generate new ideas and potential solutions for issues brought up at the meetings.
- F. CEG members may be asked to provide feedback regarding police procedure, policies and best business practices.
- G. CEG members may be asked engage in conversations not described above at the discretion of the Chief of Police.
- H. CEG members will treat each other with dignity and respect.
- I. CEG members may not utilize the CEG meeting or events to facilitate personal agendas.
- J. CEG members are encouraged to attend and participate in major Police Department events and programs such as the Citizens Academy, Safety Academy, National Night Out, participate with Police Department committees, serve as evaluators on interview panels for hiring and promotional processes, and participate in the department ride-along program.

V. MEETINGS AND AGENDA TOPICS

CEG Meetings will be held bi-monthly in January, March, May, July, September and November on the second Thursday of the month at 6:00 pm.

- A. A meeting may be added or cancelled at the discretion of the Chief of Police.

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- B. The Chief of Police may assign a member of the Department Command Staff to participate as his designee when necessary.
- C. Meetings for subcommittees will be scheduled on an as needed basis.
- D. Meetings are open to the public, however, only CEG members may participate unless the Chief of Police provides a forum for open comment.
- E. The Chief of Police will set the topics for discussion with input from the CEG members.
- F. Topics relating to personnel matters are confidential and governed by various laws of the State of Colorado and Department policy, and as such, are not appropriate for CEG discussion.