

A. PURPOSE. To outline responsibilities for patrol and fire notification of premise hazards-

B. GOALS

1. More efficiently assist and protect police officers and firefighters at addresses or locations of potentially dangerous police and fire activity, i.e., calls for police service, search and arrest warrants, and chemical/hazmat risks.
2. Convey to police officers the “premise hazards” of addresses or locations regarding reported weapons violations, drug activity, selected arrest warrants, and violent, mentally disturbed persons before the arrival of the units at the scene of potential police activity

C. SPECIFIC RESPONSIBILITIES

1. Police employees who possess knowledge about any address or location that is related to weapons violations, drug activity, selected arrest warrants, or violent, mentally disturbed persons shall:
 - a. Promptly notify a supervisor for review and approval of the “premise hazard” entry recommendation.
 - b. Outline in detail, the content of their knowledge and the recommended length of time the entry shall remain in the Premise Hazard File.
 - c. Complete the related field reports regarding the incident.
 - d. Note in the field report the supervisory review process together with the name and badge number of the reviewing supervisor.
2. The Supervisor shall:
 - a. Promptly notify the Emergency Communications Unit of the entry.
 - b. Forward a copy of the field report to the Emergency Communications Unit for the centralized “premise hazard” file.
3. Emergency Communications Unit Personnel shall:
 - a. Review the conveyed information.

- b. If it is acceptable, effect the entry into the Computer Aided Dispatch (CAD) system Premise Hazard File, together with the recommended “cancel date”.
 - c. Review the related “premise hazard” and promptly render advisement to the unit if the address or location possesses a hazard file” before any police or fire unit arrives at any address or location. It should be noted that a single address or location may possess multiple “premise hazards” regarding a variety of designated offenses or activities.
 - d. Transmit the aforementioned information to police units directly after the address or location is broadcast.
 - e. Notify police units of the existence of a “premise hazard” for review pursuant to the below listed offenses and activities via MDC:
 - (1) Drugs
 - (2) Guns
 - (3) Violent, Mentally Disturbed Person
 - (4) Violent person hindering or impeding police activity
 - (5) Warrants including bench warrants
 - (6) Trespass Letters
 - f. Remove a premise hazard entry upon receipt of a notification from any police officer or police supervisor confirming that the premise hazard is no longer valid.
4. Responding Police Units
- a. At least two (2) police units shall be assigned to any address or location that possesses a “premise hazard” if the reason for the present police activity is directly related to one or more of the designated offenses or activities.

- b. If any single address or location possesses multiple “premise hazards,” at least two (2) police units, together with a police supervisor, shall be assigned.
5. Any police officer or police supervisor who confirms that a premise history is no longer valid shall notify the Communications Bureau advising them of this confirmation together with the reasons that the premise hazard is no longer valid.
- D. PREMISE HAZARD ENTRIES are permitted only pursuant to the offenses and activities outlined in this Procedure. Fire, chemical, and hazmat entries shall be as directed by the Fire Department.
1. Weapons. Knowledge of firearms possessed at any address or location
 2. Drug Activity. Prior arrests, search warrants, or confirmed “intelligence” regarding drug activity
 3. Warrants. Aggravated and sexual assaults, robberies, weapons, and drug violation warrants
 4. Violent Persons. A history of violently hindering or impeding police activity
 5. Violent, Mentally Disturbed Persons. Knowledge of or judicial orders regarding violent, mentally disturbed persons
 6. Trespass Letters. Active letters of intent to prosecute for trespass violations.