

A. PURPOSE: Outline guidelines for the issuance of retirement badges, retirement identification, and LEOSA cards.

B. DEFINITIONS:

1. RETIRED: A police officer who leaves service in “good standing” and is able to immediately receive pension benefits.
2. RESIGNED - VESTED: A police officer who has completed 10 years and leaves service in “good standing”, is eligible to receive pension benefits but does not yet qualify to collect due to not meeting the minimum age/years of service requirement.
3. RESIGNED – NOT VESTED: A police officer who leaves services prior to the completion of 10 years and is not eligible to receive a pension.
4. LEOSA: The Law Enforcement Officer Safety Act that allows police officers, who leave with at least 10 years of service and in good standing, the ability to carry concealed firearms.
5. GOOD STANDING: Eligible to receive a pension at a designated time and leaves service not related to potential / pending discipline, criminal charges, or other unbecoming conduct as defined in the Manual of Conduct 18.0.

C. RETIREMENT BADGE/IDENTIFICATION

1. A police officer who leaves service in good standing either by retirement or by resigning while vested may be presented with a retirement badge and identification.
2. A police officer who leaves service not in good standing or without being vested shall not receive a retirement badge or identification.
3. The Chief of Police may deviate from this guideline as unique and individual circumstances may dictate.

D. LEOSA WEAPONS QUALIFICATION CERTIFICATE

1. Police officers who left service in good standing with a minimum of 10 years of service or with a service-connected disability may apply to the

Chief of Police for the issuance of a LEOSA Weapons Qualification Certificate (card).

2. Upon successful completion of the LEOSA qualification standards as administered by the Training Bureau, a LEOSA Weapons Qualification Certificate (card) will be issued.
3. The LEOSA Weapons Qualification Certificate (card) will be valid for a period of one year and must be carried with the department issued retiree identification.
4. The LEOSA Weapons Qualification Certificate (card) must be renewed each year via an application, background check, and demonstration of proficient skills. There will be no expressed or implied guarantee of renewal from year to year.
5. The decision to approve or deny the issuance of a LEOSA Weapons Qualification Certificate (card) shall be that of the Chief of Police or designee. The Chief may consider but is not limited to the following examples when determining the ability to safely carry a firearm under the LEOSA privilege;
  - a. Mental ability to make proper decisions.
  - b. Physical ability to complete the requirements set forth by the LEOSA standards.
  - c. Any other circumstance that would bring into question the ability for an applicant to safely carry a firearm.