



Phone: (502) 863-7865

Fax: (502) 867-3710

August 14, 2020

Dear Board Member,

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on August 17, 2020 at 5:30 pm at the Pavilion. Meeting Protocol per Commonwealth of Kentucky, Office of the Secretary:

In recognition of the fact that there are confirmed cases of COVID-19 in Kentucky, and with more expected, all Kentucky Boards and Commissions are encouraged to take proper health precautions to mitigate the spread, including the use of video software for meetings. All meetings shall be conducted in accordance with the Kentucky Open Meetings Act, including, but not limited to, KRS 61.826.

The public can view this meeting livestream on Facebook Live at <https://www.facebook.com/GSCParks/>. Several important topics will be discussed. Your presence will be greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads "Julie Wash". The signature is written in a cursive, flowing style.

Julie Wash

Office Manager



Phone: (502) 863-7865

Fax: (502) 867-3710

AGENDA

August 17, 2020

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on August 17, 2020 at 5:30 pm at the Pavilion. Meeting Protocol per Commonwealth of Kentucky, Office of the Secretary:

In recognition of the fact that there are confirmed cases of COVID-19 in Kentucky, and with more expected, all Kentucky Boards and Commissions are encouraged to take proper health precautions to mitigate the spread, including the use of video software for meetings. All meetings shall be conducted in accordance with the Kentucky Open Meetings Act, including, but not limited to, KRS 61.826.

The public can view this meeting livestream on Facebook Live at <https://www.facebook.com/GSCParks/>.

- 1) Call to Order and Roll Call;
- 2) Approval of Agenda;
- 3) Public Comments;
- 4) Consent Agenda;
 1. Approval of the minutes
 2. Bills for Approval
- 5) Staff Reports;
 1. Bookkeepers Report – Julie Wash
 2. Pavilion Report – Ed Maynard
 3. Facilities Maintenance – Mike Short
 4. Outdoor Maintenance – Larry Brandenburg
 5. Director’s Report – Kim Rice
- 6) Old Business;
 1. SFAC Repairs
 2. Comprehensive Policies
 3. Sutton Field Repairs
 4. Football Field Building
- 7) New Business;
 1. Lisa Loosier – Refund Request
 2. Facility Maintenance Manager
 3. Surplus Items
 4. Audit
- 8) Board Members Comments;
- 9) Adjournment

Georgetown Scott County Parks and Recreation Board

Minutes

July 20, 2020

- 1) Call to Order and Roll Call; Bill Hamilton called the July 20, 2020 meeting of the Parks and Recreation Board to order. Members Present Erik Flaig, Bill Hamilton, Ben Van Meter, Dale Stowe, Camille Overstreet, DT Wells. Others Present Kim Rice, Julie Wash, Ed Maynard, Vicki Miller, Cam Culbertson, Mary Franey, Larry Brandenburg, Bill Parker, Lily Caudill, Courtlyn Ledesma, Brian Roach, Allen Wallace, Thomas Barber, Bryan Wess, Mike Short.
- 2) Approval of Agenda; A motion was made by Erik Flaig to approve the Agenda, seconded by Ben Van Meter. The motion carried unanimously
- 3) Public Comments; Bryan Wess requested permission to go past 11:00 pm to finish his softball tournament scheduled at Lois Holmes field if needed. Permission was given, no motion was made.
- 4) Consent Agenda;
 1. Approval of the minutes - A motion was made by Erik Flaig to accept the minutes of the June 15, 2020 meeting, seconded by DT Wells. The motion carried unanimously.
 2. Bills for Approval – A motion was made by Erik Flaig to approve to pay the bills as presented, seconded by DT Wells. The motion carried unanimously.
- 5) Staff Reports;
 1. Bookkeepers Report – Julie Wash reported that the balance on hand is \$669,201.36. The balance on hand this date last year was \$640,321.94. A financial report was also provided.
 2. Pavilion Report – Ed Maynard reported the Pavilion program June attendance 600. The total Pavilion attendance 2,850. The Ed Davis Learning Center June total attendance 8, the Center was only open 2 days.
 3. Facilities Maintenance – Bill Parker presented a list of items that his department is working on and future items that he has scheduled. Bill Hamilton reminded everyone that Bill Parker's last day is July 31st. His retirement party is scheduled for July 29th.
 4. Outdoor Maintenance – Larry Brandenburg stated there was an increase in vandalism last week at Brooking Park.
 5. Marketing Report – Quarter 2 – Kim Rice introduced Courtlyn Ledesma our part time marketing employee. The marketing objectives for Quarter 2 were all COVID related making sure the information got out to the community through Facebook and our Website with constant updates making sure the Community understood what we were doing and how we were phasing things in.
 6. Director's Report – Kim Rice – The RFP for the audit is live right now. We switched over to Public Purchasing an online procurement system that is also wrapped up with Public Surplus. The audit will include multiple youth sports. The administrative committee will meet August 10th at 5:30 to evaluate and grade the submissions. The committee includes Bill Hamilton, DT Wells and Dale Stowe. The on boarding process is almost complete. We are working with

KLC with NEOGOV to supply us with some OSHA training that is all digitally based. Kim requested participants from the Park tour complete the input forms that were provided in their binders. The recreation and programming committee will meet August 4th at 5:30. The topic will be the youth sports agreement. The committee includes Ben Van Meter, Camille Overstreet, Marlin McKay and Andrea Giusti.

6) Old Business;

1. SFAC Repairs – Ongoing repair to pipes and concrete. Bill Parker stated pages 3 and 4 of his handout listed the updates.
2. Comprehensive Policies – A copy of the final draft was sent out and Kim requested everyone to look over and let her know if anything needs to be adjusted.
3. Sutton Field Repairs – The steps and landing of the press box is done.
4. Football Field Building - Holding

7) New Business;

1. Kiwanis – Debbie Green – No show
2. Bluegrass Antique Farm Machinery Association – Requested future dates to reserve Brooking Park for their show. July 16-17, 2021 and July 15-16, 2022. Ben Van Meter motioned to approve these dates, seconded by Dale Stowe. The motion passed unanimously.
3. Interim Facility Maintenance Manager – Kim Rice recommended that on August 1, 2020 Mike Short our Assistant Facility Manager be appointed interim Facility Manager with a 10% pay increase. Dale Stowe motioned to accept the recommendation, seconded by DT Wells. The motion carried unanimously.

8) Board Members Comments; Bill Hamilton thanked Bill Parker for his work over the years.

9) Adjournment

*This meeting was streamed on Facebook Live

Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of August 10, 2020

	Date	Memo	Account	Debit	Credit
Amazon					
	08/07/2020		2000 · Accounts Payable		713.36
	08/07/2020	Binders For SDS	4270 · Office Supplies and Equipment	60.49	
	08/07/2020	Tire For Scagg Mower	8074 · Pavilion - Supp., Serv., Repair	154.88	
	08/07/2020	Eyewash Stations, Emergency Signs, Fendall W	8074 · Pavilion - Supp., Serv., Repair	497.99	
Total Amazon				713.36	713.36
American Business Systems Inc.					
	07/31/2020		2000 · Accounts Payable		560.84
	07/31/2020	Parks/Pavilion Copier Lease Payment	4270 · Office Supplies and Equipment	497.99	
	07/31/2020	Ed Davis Copier Lease Payment	9230 · ED - Office Supplies	62.85	
Total American Business Systems Inc.				560.84	560.84
American Mini Storage					
	08/07/2020		2000 · Accounts Payable		150.00
	08/07/2020	Storage Fee 8/9-9/8	4810 · Supplies	150.00	
Total American Mini Storage				150.00	150.00
Columbia Gas of Kentucky					
	07/31/2020		2000 · Accounts Payable		67.16
	07/31/2020	1240 Cincinnati Rd	4600 · Scott County Park	67.16	
	07/31/2020		2000 · Accounts Payable		554.61
	07/31/2020	140 Pavilion Way	8066 · Pavilion - Columbia Gas	554.61	
	07/31/2020		2000 · Accounts Payable		67.16
	07/31/2020	146 Ed Davis Lane	9311 · ED - Columbia Gas	67.16	
Total Columbia Gas of Kentucky				688.93	688.93
Georgetown Municipal Water					
	07/31/2020		2000 · Accounts Payable		12.12
	07/31/2020	Scott Co Park	4600 · Scott County Park	12.12	

Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of August 10, 2020

	Date	Memo	Account	Debit	Credit
	07/31/2020		2000 · Accounts Payable		12.12
	07/31/2020	145 Ed Davis Lane	4540 · Ed Davis Park	12.12	
	07/31/2020		2000 · Accounts Payable		93.18
	07/31/2020	151 Ed Davis Lane	9313 · ED - Georgetown Water	93.18	
	07/31/2020		2000 · Accounts Payable		251.53
	07/31/2020	S Water St Park	4650 · Royal Spring Park	251.53	
	07/31/2020		2000 · Accounts Payable		12.13
	07/31/2020	Royal Spring Park	4650 · Royal Spring Park	12.13	
	07/31/2020		2000 · Accounts Payable		23.90
	07/31/2020	Aquatic Center	5050 · SFAC Georgetown Water	23.90	
	07/31/2020		2000 · Accounts Payable		12.13
	07/31/2020	Horse Shoe Pits	4510 · Suffoletta Park	12.13	
	07/31/2020		2000 · Accounts Payable		23.14
	07/31/2020	Concession Stand	4510 · Suffoletta Park	23.14	
	07/31/2020		2000 · Accounts Payable		23.14
	07/31/2020	Picnic Shelter	4510 · Suffoletta Park	23.14	
	07/31/2020		2000 · Accounts Payable		12.12
	07/31/2020	Field #3	4510 · Suffoletta Park	12.12	
	07/31/2020		2000 · Accounts Payable		12.13
	07/31/2020	Field #2 & #4	4510 · Suffoletta Park	12.13	
	07/31/2020		2000 · Accounts Payable		104.81
	07/31/2020	Field #1	4510 · Suffoletta Park	104.81	
	07/31/2020		2000 · Accounts Payable		23.17
	07/31/2020	Batting Cage	4510 · Suffoletta Park	23.17	
	07/31/2020		2000 · Accounts Payable		23.21
	07/31/2020	200 Airport Rd Parks & Rec	4510 · Suffoletta Park	23.21	
	07/31/2020		2000 · Accounts Payable		23.17
	07/31/2020	Marshall Park Dr	4570 · Marshall Park	23.17	
	07/31/2020		2000 · Accounts Payable		2,294.53
	07/31/2020	140 Pavilion Dr	8070 · Pavilion - Georgetown Water	2,294.53	
	07/31/2020		2000 · Accounts Payable		66.95
	07/31/2020	Pavilion Upstairs	8070 · Pavilion - Georgetown Water	66.95	
	07/31/2020		2000 · Accounts Payable		12.12

Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of August 10, 2020

	Date	Memo	Account	Debit	Credit
	07/31/2020	0 Long Lick Entrance	4600 · Scott County Park	12.12	
	07/31/2020		2000 · Accounts Payable		23.14
	07/31/2020	1240 Cincinnati Pike	4600 · Scott County Park	23.14	
	07/31/2020		2000 · Accounts Payable		12.14
	07/31/2020	1260 Cincinnati Pike	4600 · Scott County Park	12.14	
Total Georgetown Municipal Water				3,070.88	3,070.88
Nextiva Inc.					
	07/31/2020		2000 · Accounts Payable		944.15
	07/31/2020	Parks/Pavilion Phone Service	4240 · Office Phone	610.89	
	07/31/2020	SFAC Phone Service	5060 · SFAC Center Phone	204.62	
	07/31/2020	Ed Davis Phone Service	9310 · ED - Telephone	64.32	
	07/31/2020	Maintenance Building Phone Service	4600 · Scott County Park	64.32	
Total Nextiva Inc.				944.15	944.15
Republic Services Inc.					
	08/10/2020		2000 · Accounts Payable		1,349.05
	08/10/2020	Garbage Service	8074 · Pavilion - Supp., Serv., Repair	1,349.05	
Total Republic Services Inc.				1,349.05	1,349.05
Tractor Supply Company					
	07/31/2020		2000 · Accounts Payable		80.98
	07/31/2020	5Gal Safety Diesel Container, Lufkin	4810 · Supplies	80.98	
Total Tractor Supply Company				80.98	80.98
Verizon Wireless					
	07/31/2020		2000 · Accounts Payable		742.80
	07/31/2020	Cell Phones	4750 · Cell phones	742.80	
Total Verizon Wireless				742.80	742.80

Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of August 10, 2020

	Date	Memo	Account	Debit	Credit
Wal-Mart					
	07/31/2020		2000 · Accounts Payable		442.47
	07/31/2020	Planner	9320 · ED - Supplies, Serv., Repair	9.86	
	07/31/2020	Prong Folder	9400 · ED-Prog., Event, Supplies&Equip	5.00	
	07/31/2020	Cleaning Supplies	8074 · Pavilion - Supp., Serv., Repair	168.06	
	07/31/2020	Computer Monitor Mike S., Binder	4270 · Office Supplies and Equipment	172.24	
	07/31/2020	Electric Tape	8085 · Pavilion - Dance/Gym Supplies	19.85	
	07/31/2020	Crayons, Cups, Pencil Boxes,	8098 · Pavilion - Child Care Supplies	67.46	
Total Wal-Mart				442.47	442.47
Total				8,743.46	8,743.46

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of August 13, 2020

	Date	Memo	Account	Debit	Credit
1 Better, LLC					
	08/12/2020		2000 · Accounts Payable		349.00
	08/12/2020	Theater Ad	4300 · Advertising, Print., Marketing	349.00	
Total 1 Better, LLC				349.00	349.00
American Red Cross					
	08/07/2020		2000 · Accounts Payable		193.00
	08/07/2020	Lifeguarding/Pathogens Training Qty 5	8094 · Pavilion - Aquatics Supplies	193.00	
Total American Red Cross				193.00	193.00
Bluegrass Business Health					
	07/31/2020		2000 · Accounts Payable		210.00
	07/31/2020	Qty 6 Drug Screens	4130 · Drug Testing	210.00	
Total Bluegrass Business Health				210.00	210.00
Brenntag Mid-South, Inc.					
	07/31/2020		2000 · Accounts Payable		625.03
	07/31/2020	Hydrochloric Acid	8094 · Pavilion - Aquatics Supplies	625.03	
	08/07/2020		2000 · Accounts Payable		184.80
	08/07/2020	Sodium Bicarbonate	8094 · Pavilion - Aquatics Supplies	184.80	
Total Brenntag Mid-South, Inc.				809.83	809.83
CDW Government, Inc.					
	08/07/2020		2000 · Accounts Payable		18.85
	08/07/2020	Tripp 6Ft DP To HDMI Adapter Marketing Laptop	4300 · Advertising, Print., Marketing	18.85	
	08/07/2020		2000 · Accounts Payable		1,382.90
	08/07/2020	Marketing Computer LVO P330 G2 E-2224G W10P	4300 · Advertising, Print., Marketing	1,041.11	
	08/07/2020	Graphics Card	4300 · Advertising, Print., Marketing	331.79	
	08/07/2020	CDW Hardware Install For DT-NB	4300 · Advertising, Print., Marketing	10.00	
	08/12/2020		2000 · Accounts Payable		215.21
	08/12/2020	LG 27in 1920X1080 IPS LED Monitor	4270 · Office Supplies and Equipment	215.21	
Total CDW Government, Inc.				1,616.96	1,616.96

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of August 13, 2020

	Date	Memo	Account	Debit	Credit
Comfort & Process Solutions					
	08/12/2020		2000 · Accounts Payable		588.15
	08/12/2020	Replaced Contactors, Burnt Wires On Dectron For Lap Pool	8074 · Pavilion - Supp., Serv., Repair	588.15	
Total Comfort & Process Solutions				588.15	588.15
Crown Trophy					
	07/31/2020		2000 · Accounts Payable		41.87
	07/31/2020	Retirement Plaque Bill Parker	4270 · Office Supplies and Equipment	41.87	
Total Crown Trophy				41.87	41.87
ELIFEGUARD, INC.					
	07/31/2020		2000 · Accounts Payable		28.08
	07/31/2020	Plastic Whistles, Lanyards	8094 · Pavilion - Aquatics Supplies	28.08	
Total ELIFEGUARD, INC.				28.08	28.08
Ferguson Enterprises, Inc.					
	07/31/2020		2000 · Accounts Payable		23.55
	07/31/2020	Plumbing Supplies For Brooking Park	8074 · Pavilion - Supp., Serv., Repair	23.55	
Total Ferguson Enterprises, Inc.				23.55	23.55
Fire Protection Services, Inc.					
	07/31/2020		2000 · Accounts Payable		496.25
	07/31/2020	Multiple Panel Troubles	8074 · Pavilion - Supp., Serv., Repair	496.25	
	07/31/2020		2000 · Accounts Payable		312.50
	07/31/2020	Fire Panel Going Off	8074 · Pavilion - Supp., Serv., Repair	312.50	
Total Fire Protection Services, Inc.				808.75	808.75
Georgetown News-Graphic					
	07/31/2020		2000 · Accounts Payable		517.30
	07/31/2020	Advertising For Financial Audit Service	4270 · Office Supplies and Equipment	182.30	
	07/31/2020	Georgetown Magazine Ads	4300 · Advertising, Print., Marketing	335.00	
Total Georgetown News-Graphic				517.30	517.30

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of August 13, 2020

	Date	Memo	Account	Debit	Credit
Global Supply & Floor Equipment					
	07/31/2020		2000 · Accounts Payable		369.50
	07/31/2020	Qty 10 Trash Bags	4810 · Supplies	369.50	
Total Global Supply & Floor Equipment				369.50	369.50
Gott Caulking, Inc.					
	07/31/2020		2000 · Accounts Payable		4,000.00
	07/31/2020	Installing New Pool Expansion Joints	5200 · SFAC Pool Supplies/Maintenance	4,000.00	
Total Gott Caulking, Inc.				4,000.00	4,000.00
Kentucky League of Cities					
	07/31/2020		2000 · Accounts Payable		81.44
	07/31/2020	Notary Bond Vicki 6515127 N	4270 · Office Supplies and Equipment	40.72	
	07/31/2020	Notary Bond Julie 65151324 N	4270 · Office Supplies and Equipment	40.72	
Total Kentucky League of Cities				81.44	81.44
Kentucky Motor of Gtown					
	07/31/2020		2000 · Accounts Payable		29.43
	07/31/2020	Med Disposable Respirator P95	8094 · Pavilion - Aquatics Supplies	29.43	
	07/31/2020		2000 · Accounts Payable		65.08
	07/31/2020	#14 Antifreeze, Thermostat, Radiator Hose	4660 · Vehicle Maintenance and Parts	65.08	
	07/31/2020		2000 · Accounts Payable		14.34
	07/31/2020	Scag Mower Oil Filter & Oil	4690 · Equipment Maintenance and Parts	14.34	
	07/31/2020		2000 · Accounts Payable		134.64
	07/31/2020	#6 & #3 Oil And Filters, Windshield Washer Fluid	4690 · Equipment Maintenance and Parts	134.64	
	07/31/2020		2000 · Accounts Payable		60.96
	07/31/2020	#16 Oil And Filter	4690 · Equipment Maintenance and Parts	60.96	
	07/31/2020		2000 · Accounts Payable		59.89
	07/31/2020	1200A Battery, Fuses	4690 · Equipment Maintenance and Parts	59.89	
Total Kentucky Motor of Gtown				364.34	364.34

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of August 13, 2020

	Date	Memo	Account	Debit	Credit
Kentucky Portable Toilets					
	07/31/2020		2000 · Accounts Payable		1,200.00
	07/31/2020	Portable Toilets	4810 · Supplies	1,200.00	
Total Kentucky Portable Toilets				1,200.00	1,200.00
Kenway Distributors, Inc.					
	07/31/2020		2000 · Accounts Payable		208.40
	07/31/2020	Qty Geneon Mineral Electrolyte	8074 · Pavilion - Supp., Serv., Repair	208.40	
Total Kenway Distributors, Inc.				208.40	208.40
Kremer Wholesale, Inc.					
	07/31/2020		2000 · Accounts Payable		11.60
	07/31/2020	Water Toys For Swim Lesson	8094 · Pavilion - Aquatics Supplies	11.60	
Total Kremer Wholesale, Inc.				11.60	11.60
M.O.S.E.S.S. Inc.					
	07/31/2020		2000 · Accounts Payable		100.85
	07/31/2020	Sharpen Chains, New Chains, Sthil Weedeater Head	8094 · Pavilion - Aquatics Supplies	100.85	
Total M.O.S.E.S.S. Inc.				100.85	100.85
Meade Tractor					
	07/31/2020		2000 · Accounts Payable		269.01
	07/31/2020	TBW 180 Pin And Drawbar	4690 · Equipment Maintenance and Parts	269.01	
	07/31/2020		2000 · Accounts Payable		262.92
	07/31/2020	925A Mower Spindle, Blade, Pulley	4690 · Equipment Maintenance and Parts	262.92	
Total Meade Tractor				531.93	531.93

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of August 13, 2020

	Date	Memo	Account	Debit	Credit
Netgain Technologies, Inc.					
	07/31/2020		2000 · Accounts Payable		2,485.64
	07/31/2020	Meraki Enterprise Lics And Support 1 year	4270 · Office Supplies and Equipment	84.43	
	07/31/2020	Meraki 1 Year Advanced Lics Security Support MX64	4270 · Office Supplies and Equipment	1,053.21	
	07/31/2020	Meraki 1 Year Advanced Lics Security Support MX84	4270 · Office Supplies and Equipment	1,348.00	
	07/31/2020		2000 · Accounts Payable		575.00
	07/31/2020	Meraki MS120-8 Perp Cloud MNGD Switch	4270 · Office Supplies and Equipment	515.00	
	07/31/2020	Meraki MS120 Lics and 3Year Support	4270 · Office Supplies and Equipment	60.00	
Total Netgain Technologies, Inc.				3,060.64	3,060.64
Orkin Exterminating					
	07/31/2020		2000 · Accounts Payable		1,508.88
	07/31/2020	Annual Orkin Inspection And Treatment For Pavilion	8074 · Pavilion - Supp., Serv., Repair	1,508.88	
	07/31/2020		2000 · Accounts Payable		773.64
	07/31/2020	Annual Inspection And Treatment For Maintenance Bldg. 7/20	4810 · Supplies	773.64	
	07/31/2020		2000 · Accounts Payable		742.92
	07/31/2020	Annual Inspection And Treatment For 151 Ed Davis Ln	9320 · ED - Supplies, Serv., Repair	742.92	
Total Orkin Exterminating				3,025.44	3,025.44
Reach Sports Marketing Group Inc.					
	07/31/2020		2000 · Accounts Payable		1,050.00
	07/31/2020	Player License Renewal Multi Media Screens	4300 · Advertising, Print., Marketing	1,050.00	
Total Reach Sports Marketing Group Inc.				1,050.00	1,050.00
Sam's Club					
	07/31/2020		2000 · Accounts Payable		97.26
	07/31/2020	Sharpies, Batteries, Tape, Post It Notes	4270 · Office Supplies and Equipment	97.26	
Total Sam's Club				97.26	97.26

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of August 13, 2020

	Date	Memo	Account	Debit	Credit
Schiller Hardware					
	07/31/2020		2000 · Accounts Payable		175.00
	07/31/2020	Key Ring Crimping Tool	8074 · Pavilion - Supp., Serv., Repair	175.00	
	07/31/2020		2000 · Accounts Payable		163.20
	07/31/2020	Qty 6 Padlocks	8074 · Pavilion - Supp., Serv., Repair	163.20	
	07/31/2020		2000 · Accounts Payable		256.05
	07/31/2020	Qty 21 Blank Keys, Qty 6 Cores	8074 · Pavilion - Supp., Serv., Repair	256.05	
Total Schiller Hardware				594.25	594.25
Southern States					
	07/31/2020		2000 · Accounts Payable		1,333.35
	07/31/2020	Fuel For Vehicles	4780 · Fuel and Oil	1,010.84	
	07/31/2020	Fuel For Mowing/Weedeating	4780 · Fuel and Oil	322.51	
Total Southern States				1,333.35	1,333.35
Time Warner Cable					
	08/13/2020		2000 · Accounts Payable		1,053.27
	08/13/2020	Phone, Internet, TV Pavilion	8074 · Pavilion - Supp., Serv., Repair	414.93	
	08/13/2020	TV, Internet Ed Davis	9315 · ED Internet Service/Cable	238.39	
	08/13/2020	Internet Maintenance	4600 · Scott County Park	134.98	
	08/13/2020	Internet Suffoletta	5060 · SFAC Center Phone	134.98	
	08/13/2020	Internet Concession Bldg	4810 · Supplies	129.99	
Total Time Warner Cable				1,053.27	1,053.27
Whitaker Bank, N.A.					
	07/31/2020		2000 · Accounts Payable		1,166.79
	07/31/2020	Eads Hardware Hustler Mower Guard	4810 · Supplies	52.99	
	07/31/2020	Schellers Fitness Wipes	8081 · Pavilion - Gym Program Supplies	980.00	
	07/31/2020	VIP Car Wash Bill Parker Unit 19	8074 · Pavilion - Supp., Serv., Repair	27.00	
	07/31/2020	Leslies Poolmart Chemical Testing Strips	8094 · Pavilion - Aquatics Supplies	106.80	
Total Whitaker Bank, N.A.				1,166.79	1,166.79

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of August 13, 2020

	Date	Memo	Account	Debit	Credit
Wiseway					
	07/31/2020		2000 · Accounts Payable		31.82
	07/31/2020	Filler Plates Qty 8	8074 · Pavilion - Supp., Serv., Repair	31.82	
	07/31/2020		2000 · Accounts Payable		13.34
	07/31/2020	Batting Cage Bldg 3/8 1 Hole Box Strap	4810 · Supplies	13.34	
Total Wiseway				45.16	45.16
Total				23,480.71	23,480.71

Georgetown-Scott County Parks and Recreation
Bills Added
As of August 17, 2020

	Date	Memo	Account	Debit	Credit
Arts Rental Equipment					
	08/17/2020		2000 · Accounts Payable		610.00
	08/17/2020	Rental Straight Boom Lift Field #5	4810 · Supplies	610.00	
Total Arts Rental Equipment				610.00	610.00
D-C Elevator Company, Inc.					
	08/17/2020		2000 · Accounts Payable		97.54
	08/17/2020	Scheduled Maintenance August 2020	8074 · Pavilion - Supp., Serv., Repair	97.54	
Total D-C Elevator Company, Inc.				97.54	97.54
Kentucky Utilities Company					
	07/31/2020		2000 · Accounts Payable		18,091.88
	07/31/2020	Markham	4510 · Suffoletta Park	39.55	
	07/31/2020	Oser	4610 · Oser Landing Park	175.49	
	07/31/2020	Horseshoe Pit	4510 · Suffoletta Park	38.34	
	07/31/2020	Louie B. Nunn Dr. Ball	4510 · Suffoletta Park	308.37	
	07/31/2020	Louie B. Nunn Dr.	4510 · Suffoletta Park	218.16	
	07/31/2020	151 Ed Davis Lane	9312 · ED - Kentucky Utilities	397.16	
	07/31/2020	Marshall Park Dr. PL	4570 · Marshall Park	615.79	
	07/31/2020	Airport Field 4	4570 · Marshall Park	33.68	
	07/31/2020	1220 Cincinnati Rd. Shop	4600 · Scott County Park	426.87	
	07/31/2020	Marshall Park Dr. Field #1	4570 · Marshall Park	126.95	
	07/31/2020	Airport Rd. Conc.St	4570 · Marshall Park	188.17	
	07/31/2020	1080 Cincinnati Rd. Ballfield	4600 · Scott County Park	101.67	
	07/31/2020	SFAC	5020 · SFAC Kentucky Utilities	813.56	
	07/31/2020	Airport Rd Conc	4570 · Marshall Park	94.60	
	07/31/2020	Pavilion	8068 · Pavilion - Kentucky Utilities	13,647.43	
	07/31/2020	Batting Cage TBR SCYB	4810 · Supplies	134.35	
	07/31/2020	Ed Davis Park	4540 · Ed Davis Park	279.25	
	07/31/2020	Airport Rd Field #2	4570 · Marshall Park	33.68	
	07/31/2020	Airport Rd. Field #3	4570 · Marshall Park	33.68	

Georgetown-Scott County Parks and Recreation
Bills Added
As of August 17, 2020

	Date	Memo	Account	Debit	Credit
	07/31/2020	Loie B Nunn Dr Ball	4510 · Suffoletta Park	210.45	
	07/31/2020	Airport Rd Field #5	4570 · Marshall Park	35.63	
	07/31/2020	Lisle Rd Soccer Gate	4810 · Supplies	36.68	
	07/31/2020	Oxford Dr	4630 · Oxford Road Park	102.37	
Total Kentucky Utilities Company				18,091.88	18,091.88
Total				18,799.42	18,799.42

Ed Davis Learning Center
Financial Statement
July 2020

Income				
Accounts	July 2020 Income	Budget	Balance	% of Budget
3070 · City - Ed Davis Funds	23,472.65	151,300.00	-127,827.35	15.51%
9120 · ED - Program Income	0.00	2,070.00	-2,070.00	0.0%
9130 · ED - Rental Income	0.00	3,000.00	-3,000.00	0.0%
9140 · ED - Miscellaneous Income	0.00	500.00	-500.00	0.0%
Total Income	23,472.65	156,870.00	-133,397.35	14.96%
Expense				
Accounts	July 2020 Expense	Budget	Balance	% of Budget
9200 · ED - SALARIES	3,701.40	48,120.00	44,418.60	7.69%
9210 · ED - Employer FICA	399.81	5,800.00	5,400.19	6.89%
9211 · ED - Unemployment Insurance	5.12	1,250.00	1,244.88	0.41%
9212 · ED - Workers Compensation	4,300.00	4,300.00	0.00	100.0%
9213 · ED - Employer Retirement	890.56	13,000.00	12,109.44	6.85%
9214 · ED - Health Insurance	1,199.76	17,700.00	16,500.24	6.78%
9220 · ED - Liability, Prop. Insurance	2,500.00	2,500.00	0.00	100.0%
9230 · ED - Office Supplies	62.85	3,000.00	2,937.15	2.1%
9240 · ED - Advertising/Printing	0.00	500.00	500.00	0.0%
9250 · ED - Continuing Education	0.00	800.00	800.00	0.0%
9260 · ED - Travel Expense	0.00	600.00	600.00	0.0%
9300 · ED - MAINTENANCE SALARIES	0.00	1,000.00	1,000.00	0.0%
9310 · ED - Telephone	64.32	1,000.00	935.68	6.43%
9311 · ED - Columbia Gas	67.16	2,600.00	2,532.84	2.58%
9312 · ED - Kentucky Utilities	397.16	6,000.00	5,602.84	6.62%
9313 · ED - Georgetown Water	93.18	1,400.00	1,306.82	6.66%
9315 · ED Internet Service/Cable	238.39	3,000.00	2,761.61	7.95%
9320 · ED - Supplies, Serv., Repair	1,382.78	6,000.00	4,617.22	23.05%
9330 · ED - Equipment	0.00	600.00	600.00	0.0%
9350 · ED - SP. EVENTS/PROG. SALARIES	1,649.66	34,000.00	32,350.34	4.85%
9400 · ED-Prog., Event, Supplies&Equip	5.00	3,500.00	3,495.00	0.14%
9600 · ED - Miscellaneous Expenses	0.00	200.00	200.00	0.0%
Total Expense	16,957.15	156,870.00	139,912.85	10.81%

Georgetown-Scott County Parks and Recreation Financial Statement July 2020

Accounts	Income			
	July 2020 Income	Budget	Balance	% of Budget
3030 · City Funds	168,578.25	1,098,711.00	-930,132.75	15.34%
3040 · City - Capital	0.00	22,500.00	-22,500.00	0.0%
3050 · County - Capital	5,625.00	22,500.00	-16,875.00	25.0%
3060 · County Funds	274,677.75	1,098,711.00	-824,033.25	25.0%
3150 · Pool Income	0.00	53,000.00	-53,000.00	0.0%
3180 · Horse Park Pool	0.00	11,555.00	-11,555.00	0.0%
3400 · Kidzworld Income	0.00	93,600.00	-93,600.00	0.0%
3430 · Fun Express Income	-750.00	14,000.00	-14,750.00	-5.36%
3470 · KLC Safety Grant	0.00	3,000.00	-3,000.00	0.0%
3600 · Facility Rental Income	3,930.50	17,500.00	-13,569.50	22.46%
3710 · Special Events Income	0.00	3,500.00	-3,500.00	0.0%
3730 · New Programs Income	0.00	5,000.00	-5,000.00	0.0%
3750 · Miscellaneous Income	0.00	300.00	-300.00	0.0%
8014 · Pavilion - 20 V Passes	893.00	13,000.00	-12,107.00	6.87%
8015 · Pavilion - Daily Passes	6,102.20	108,000.00	-101,897.80	5.65%
8016 · Pavilion - Annual Pass	14,672.36	280,000.00	-265,327.64	5.24%
8017 · Pavilion - 6 Month Pass	740.00	16,000.00	-15,260.00	4.63%
8018 · Pavilion - Aquatics Programs	1,450.00	31,400.00	-29,950.00	4.62%
8020 · Pavilion Gymnasium Programs	554.37	15,000.00	-14,445.63	3.7%
8022 · Pavilion - Dance/Gymnastics Pro	1,039.25	70,000.00	-68,960.75	1.49%
8024 · Pavilion - Aerobics Programs	214.00	17,000.00	-16,786.00	1.26%
8028 · Pavilion - Special Events	0.00	1,000.00	-1,000.00	0.0%
8030 · Pavilion - Child Care	2.00	200.00	-198.00	1.0%
8032 · Pavilion - Facility Rental	-629.50	20,000.00	-20,629.50	-3.15%
8034 · Pavilion - Concession/Vending	225.00	17,000.00	-16,775.00	1.32%
8036 · Pavilion - Miscellaneous	20.00	1,000.00	-980.00	2.0%
Total Income	477,344.18	3,033,477.00	-2,556,132.82	15.74%

Georgetown-Scott County Parks and Recreation Financial Statement July 2020

Accounts	Expense			
	July 2020 Expense	Budget	Balance	% of Budget
4030 · ADMINISTRATIVE SALARIES - FT	8,791.25	187,000.00	178,208.75	4.7%
4060 · Employer FICA Tax	5,621.60	113,000.00	107,378.40	4.98%
4090 · Unemployment Insurance	449.77	16,500.00	16,050.23	2.73%
4120 · Workers Compensation	16,811.29	54,000.00	37,188.71	31.13%
4130 · Drug Testing	210.00	5,000.00	4,790.00	4.2%
4150 · Employers Retirement	21,197.09	216,500.00	195,302.91	9.79%
4180 · Health Insurance	14,986.41	255,000.00	240,013.59	5.88%
4200 · Staff Uniforms	0.00	2,000.00	2,000.00	0.0%
4201 · REC. MANAGERS SALARIES - FT	12,000.00	134,000.00	122,000.00	8.96%
4202 · PAV. OPERATIONS SALARIES - PT	10,097.68	170,000.00	159,902.32	5.94%
4240 · Office Phone	610.89	1,800.00	1,189.11	33.94%
4260 · Equipment rental	0.00	2,500.00	2,500.00	0.0%
4270 · Office Supplies and Equipment	4,431.07	45,000.00	40,568.93	9.85%
4280 · Professional Fees	0.00	16,000.00	16,000.00	0.0%
4300 · Advertising, Print., Marketing	1,734.00	10,000.00	8,266.00	17.34%
4320 · Technology Support	0.00	30,000.00	30,000.00	0.0%
4360 · Continuing Education	25.00	10,000.00	9,975.00	0.25%
4370 · Liability, Equipment Insurance	39,180.16	85,000.00	45,819.84	46.09%
4390 · Travel Expense	0.00	3,000.00	3,000.00	0.0%
4450 · PARKS MAINT. SALARIES - FT	13,427.29	203,595.00	190,167.71	6.6%
4460 · PARKS MAINT. HOURLY - PT	1,323.36	70,000.00	68,676.64	1.89%
4470 · FACILITY MAINT. SALARIES - PT	4,315.92	61,000.00	56,684.08	7.08%
4480 · FACILITY MAINT. SALARIES - FT	11,907.62	148,500.00	136,592.38	8.02%
4509 · Trail Maintenance	0.00	5,000.00	5,000.00	0.0%
4510 · Suffoletta Park	1,048.72	12,500.00	11,451.28	8.39%
4520 · Skate Park	126.33	5,000.00	4,873.67	2.53%
4540 · Ed Davis Park	291.37	5,000.00	4,708.63	5.83%
4570 · Marshall Park	1,185.35	15,500.00	14,314.65	7.65%
4600 · Scott County Park	854.52	12,500.00	11,645.48	6.84%

Georgetown-Scott County Parks and Recreation Financial Statement July 2020

Accounts	July 2020 Expense	Budget	Balance	% of Budget
4610 · Oser Landing Park	175.49	5,000.00	4,824.51	3.51%
4630 · Oxford Road Park	102.37	2,000.00	1,897.63	5.12%
4640 · Great Crossing Park	0.00	12,500.00	12,500.00	0.0%
4650 · Royal Spring Park	263.66	5,500.00	5,236.34	4.79%
4660 · Vehicle Maintenance and Parts	65.08	12,000.00	11,934.92	0.54%
4690 · Equipment Maintenance and Parts	801.76	12,000.00	11,198.24	6.68%
4750 · Cell phones	742.80	12,000.00	11,257.20	6.19%
4780 · Fuel and Oil	1,333.35	27,000.00	25,666.65	4.94%
4810 · Supplies	7,097.17	78,000.00	70,902.83	9.1%
4850 · Parks Equipment	0.00	3,500.00	3,500.00	0.0%
4880 · Capital Expenditures	32,098.00	45,000.00	12,902.00	71.33%
4930 · SUFFOLETTA POOL SALARIES	0.00	65,000.00	65,000.00	0.0%
5000 · HORSE PARK LG HOURY	0.00	17,000.00	17,000.00	0.0%
5020 · SFAC Kentucky Utilities	813.56	25,000.00	24,186.44	3.25%
5050 · SFAC Georgetown Water	23.90	27,000.00	26,976.10	0.09%
5060 · SFAC Center Phone	339.60	3,500.00	3,160.40	9.7%
5140 · SFAC Pool Supplies/Chemicals	59.95	20,000.00	19,940.05	0.3%
5200 · SFAC Pool Supplies/Maintenance	80,124.14	15,500.00	-64,624.14	516.93%
5650 · Tennis Supplies and Equipment	0.00	500.00	500.00	0.0%
6280 · Little League Baseball	0.00	500.00	500.00	0.0%
6340 · Youth Softball	0.00	500.00	500.00	0.0%
6370 · Youth Soccer	0.00	500.00	500.00	0.0%
6400 · Youth Football	0.00	500.00	500.00	0.0%
6420 · Youth Volleyball	0.00	250.00	250.00	0.0%
6430 · Georgetown Stingrays	0.00	250.00	250.00	0.0%
6440 · Super Sharks	0.00	250.00	250.00	0.0%
6460 · KIDZWORLD SALARIES	0.00	58,800.00	58,800.00	0.0%
6490 · Kidzworld Supplies	0.00	3,000.00	3,000.00	0.0%
6500 · Kidzworld-Transportation	0.00	12,000.00	12,000.00	0.0%
6520 · Kidzworld Lunch Program	0.00	500.00	500.00	0.0%
6550 · Fun Express Supplies	0.00	800.00	800.00	0.0%

Georgetown-Scott County Parks and Recreation Financial Statement July 2020

Accounts	July 2020 Expense	Budget	Balance	% of Budget
6551 · FUN EXPRESS SALARIES	0.00	12,000.00	12,000.00	0.0%
6700 · SPORTS CAMPS SALARIES PT	0.00	500.00	500.00	0.0%
6720 · Sports Camps Supplies	0.00	500.00	500.00	0.0%
6840 · NEW PROG/SPEC EVENTS SAL PT	0.00	2,500.00	2,500.00	0.0%
6850 · New Prog/Sp Events Supplies	0.00	1,000.00	1,000.00	0.0%
6880 · Miscellaneous	0.00	800.00	800.00	0.0%
8066 · Pavilion - Columbla Gas	554.61	53,000.00	52,445.39	1.05%
8068 · Pavilion - Kentucky Utilities	13,647.43	130,000.00	116,352.57	10.5%
8070 · Pavilion - Georgetown Water	2,361.48	27,500.00	25,138.52	8.59%
8074 · Pavilion - Supp., Serv., Repair	8,601.95	120,000.00	111,398.05	7.17%
8076 · Pavilion - Equipment	0.00	4,000.00	4,000.00	0.0%
8080 · PAVILION - GYM PROGRAM SALARIES	110.00	7,400.00	7,290.00	1.49%
8081 · Pavilion - Gym Program Supplies	1,249.65	1,000.00	-249.65	124.97%
8082 · PAVILION - AEROBICS SALARIES	2,132.10	58,000.00	55,867.90	3.68%
8083 · Pavilion - Aerobics Supplies	0.00	2,000.00	2,000.00	0.0%
8084 · PAVILION - DANCE/GYM SALARIES	577.01	54,482.00	53,904.99	1.06%
8085 · Pavilion - Dance/Gym Supplies	19.85	8,000.00	7,980.15	0.25%
8088 · PAVILION - SPECIAL EVENTS SALAR	0.00	500.00	500.00	0.0%
8089 · Pavilion - Special Events Suppl	0.00	1,250.00	1,250.00	0.0%
8090 · Pavilion - Concession	0.00	10,000.00	10,000.00	0.0%
8092 · PAVILION - AQUATICS SALARIES PT	10,532.86	156,000.00	145,467.14	6.75%
8094 · Pavilion - Aquatics Supplies	1,167.79	18,000.00	16,832.21	6.49%
8098 · Pavilion - Child Care Supplies	67.46	500.00	432.54	13.49%
8100 · Pavilion - Fitness/Wgt Rm Suppl	0.00	2,000.00	2,000.00	0.0%
8102 · Pavilion - Gymnasium Supplies	0.00	1,000.00	1,000.00	0.0%
8104 · Pavilion - Miscellaneous Expens	0.00	800.00	800.00	0.0%
Total Expense	335,689.71	3,033,477.00	2,697,787.29	11.07%

July 2020 Program Report
For August 17, 2020 GSC Parks & Recreation Board Meeting
Ednal Maynard

Pavilion Operations

Pavilion Program Attendance: **1015**

Pavilion Annual Membership: **1,304**

Pavilion Daily Passes: **1,445**

Total Pavilion Attendance Including Programs, Passes, Non-Participants, and Rentals: 4,180

Fiscal Year To Date Attendance: **4,180**

Pavilion Operations Income: **\$28,049.19**

Pavilion Expenses: **\$55,435.79**

Pavilion Recovery Rate: **51%**

Ed Davis Learning Center

EDLC Attendance Including Daily Attendance, Programs, Community Services, and Rentals: 300

Daily Attendance: **107**

Community Events: **0**

Programs: **34**

Meetings: **0**

Rentals: **28**

Repast: **131**



Pavilion Operations Revenue / Expense Report for July

Revenue

	2016	2017	2018	2019	2020
20 Visit Pass	\$1,174.00	\$1,639.00	\$1,777.10	\$1,082.00	\$1,211.00
6 Month Pass	\$1,010.00	\$1,485.70	\$3,135.01	\$3,490.60	\$922.00
Annual Pass	\$20,787.18	\$31,051.33	\$31,759.19	\$33,808.93	\$14,785.37
Aquatic Programs	\$1,941.90	\$1,282.00	\$2,640.40	\$2,164.85	\$1,756.50
Camp Programs	\$9,376.00	\$7,184.75	\$7,397.13	\$10,506.50	
Child Care	\$30.00	\$32.00	\$26.00	\$16.00	\$2.00
Concessions	\$256.00	\$2,101.00	\$2,139.00	\$1,828.00	\$254.00
Daily Pass	\$20,017.50	\$18,607.25	\$16,384.70	\$20,095.90	\$6,929.20
Deposit Fee Return	(\$418.00)		(\$515.50)	(\$232.00)	
Facility Rentals	\$1,565.00	\$1,023.75	\$1,262.75	\$1,025.60	(\$756.00)
Fun Express Program					(\$750.00)
Gymnasium Programs	\$486.25	\$1,754.25	\$1,093.75	\$1,085.00	\$604.37
Land Programs	\$9,933.83	\$12,120.75	\$11,924.50	\$10,798.00	\$3,052.75
Miscellaneous	\$61.00	\$214.00	\$60.00	\$42.00	\$38.00
Program Refunds	(\$619.59)		(\$1,347.82)	(\$744.50)	
Total Revenue	\$65,601.07	\$78,495.78	\$77,736.21	\$84,966.88	\$28,049.19

Expenses

	2016	2017	2018	2019	2020
Miscellaneous		\$29.97	\$41.70	\$92.75	
Salaries	\$56,875.95	\$70,345.59	\$72,333.85	\$68,119.04	\$27,765.57
Supplies/ Equipment	\$21,925.21	\$9,240.32	\$16,218.35	\$14,516.70	\$11,106.70
Utilities	\$26,175.91	\$14,194.95	\$14,034.75	\$15,134.11	\$16,563.52
Total Expenses	\$104,977.07	\$93,810.83	\$102,628.65	\$97,862.60	\$55,435.79



5 Year Attendance Comparison for July

Attendance Type	2016	2017	2018	2019	2020
20 Visit Pass	278	253	209	229	164
20 Visit Walker Pass	230	127	146	170	39
6 Month Pass	391	450	408	490	94
Annual Pass	3466	4357	4015	4432	1304
Complimentary Pass	46	38	72	55	25
Daily Pass	3977	3802	3219	3908	1445
Observer Attendance			698	700	86
Off-Site Program Attendance	34	14	25	3	
Program Attendance	4876	5502	4816	4615	1015
Rental / Meeting Attendance	66	403	60	407	8
	13364	14946	13668	15009	4180



2016 - to Date Fiscal Year Attendance Comparison

AttendanceType	2016-17	2017-18	2018-19	2019-20	2020-21
Daily Pass	35211	39074	34959	20418	1445
Complimentary Pass	656	577	564	338	25
20 Visit Pass	3842	3284	3145	2218	164
6 Month Pass	6087	6507	5558	3213	94
20 Visit Walker Pass	3328	3333	2880	1973	39
Rental / Meeting Attendance	4306	3883	5533	5706	8
Annual Pass	45631	52177	46454	30733	1304
Program Attendance	47230	43616	42868	29062	1015
Coupon Pass					
Off-Site Program Attendance	631	488	231	10	
Observer Attendance	39	7900	7763	5031	86
	146961	160839	149955	98702	4180



Georgetown-Scott County Parks and Recreation Surplus Report

Board Meeting 8/17/2020

Items Needing Approval for Surplus:

- 1 Air Hockey Table
- Stage lighting
- 1 Strong Box containing Lighting and Sound Equipment
- 2 15-inch Subwoofer and Horn enclosed in Cabinets
- 2 Pool Tables 2-19-18
- 4 Wooden Square Lounge Tables
- 1 Steel Filing Cabinet

Items Currently Live on Public Surplus Auctions:

- 1 2001 Chevrolet 2500 HD 4X4 with Boss Snow Plow ✓
- 1 1999 Ford Explorer SUV
- 1 1997 Ford F-150
- 1 2002 Chevrolet 1500 ✓ title vin 4007
- 1 Scag Tiger Cub Mower
- 2006 • 1 2005 John Deere 777 Mower ✓ 2-18-19
- 1 1993 John Deere 5200 Tractor ✓
- 1 300 Gallon Poly Water Tank for Pickup Truck
- 1 Wheelchair Swing Set
- 1 Snack Machine - 5 Class Front 2015
- 5 4ft. Wooden Round Tables with Table Rack
- 15 K.I.M. Lighting Wall Pak Fixtures
- 1 Nevco Football Scoreboard ✓
- 4 Nevco Baseball Scoreboards ✓ } 6-17-19

16 - phones 2-19-18
3 pieces Fitness Equipment 2-19-18
9 - Computers - 2-19-18

11-2-16 Surplus
2001 - vin 8453
ST. 11/2018
JTL