



Phone: (502) 863-7865

Fax: (502) 867-3710

October 14, 2020

Dear Board Member,

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on October 19, 2020 at 5:30 pm at the Pavilion. Meeting Protocol per Commonwealth of Kentucky, Office of the Secretary:

In recognition of the fact that there are confirmed cases of COVID-19 in Kentucky, and with more expected, all Kentucky Boards and Commissions are encouraged to take proper health precautions to mitigate the spread, including the use of video software for meetings. All meetings shall be conducted in accordance with the Kentucky Open Meetings Act, including, but not limited to, KRS 61.826.

The public can view this meeting livestream on Facebook Live at <https://www.facebook.com/GSCParks/>. Several important topics will be discussed. Your presence will be greatly appreciated.

Sincerely,

Julie Wash

Office Manager



Phone: (502) 863-7865

Fax: (502) 867-3710

AGENDA

October 19, 2020

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on October 19, 2020 at 5:30 pm at the Pavilion. Meeting Protocol per Commonwealth of Kentucky, Office of the Secretary:

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- 1) Call to Order and Roll Call;
- 2) Approval of Agenda;
- 3) Public Comments;
- 4) Consent Agenda;
 1. Approval of the minutes
 2. Bills for Approval
- 5) Staff Reports;
 1. Bookkeepers Report – Julie Wash
 2. Pavilion Report – Ed Maynard
 3. Facilities Maintenance – Mike Short
 4. Outdoor Maintenance – Larry Brandenburg
 5. Q3 Marketing – Courtlyn Ledesma
 6. Director’s Report – Kim Rice
- 6) Old Business;
 1. Sutton Field Repairs
 2. Football Field Building
 3. SCBOE Swim/Dive Team Contract
- 7) New Business;
 1. Georgetown Force Volleyball
 2. Youth Sports Agreement
 3. Bylaws
 4. Policy Updates
- 8) Board Members Comments;
- 9) Adjournment

Georgetown Scott County Parks and Recreation Board
Minutes
September 21, 2020

- 1) Call to Order and Roll Call; Bill Hamilton called the September 21, 2020 meeting of the Parks and Recreation Board to order. Members Present Bill Hamilton, Ben Van Meter, Dale Stowe, Camille Overstreet, DT Wells, Erik Flaig. Others Present Kim Rice, Julie Wash, Ed Maynard, Vicki Miller, Cam Culbertson, Larry Brandenburg, Lily Caudill, Courtlyn Ledesma, Mike Short, Mary Franey, Jonathon Brandenburg, Eric McCann.
- 2) Approval of Agenda; A motion was made by Ben Van Meter to approve the Agenda, seconded by Erik Flaig. The motion carried unanimously.
- 3) Public Comments; Eric McCann spoke seeking clarity and understanding as it relates to our Georgetown Playgrounds re-opening plan.
- 4) Consent Agenda;
 1. Approval of the minutes - A motion was made by Erik Flaig to approve the minutes of the August 17, 2020 meeting, seconded by Ben Van Meter. The motion carried unanimously.
 2. Bills for Approval – A motion was made by Erik Flaig to approve to pay the bills as presented, seconded by Ben Van Meter. The motion carried unanimously.
- 5) Staff Reports;
 1. Bookkeepers Report – Julie Wash reported that the balance on hand is \$617,851.01. The balance on hand this date last year was \$1,257,645.11. A financial report was also provided.
 2. Pavilion Report – Ed Maynard reported the Pavilion program August attendance 1,533. The total Pavilion attendance 5,751. The Ed Davis Learning Center August total attendance 471. Online Public Surplus Auction total sold \$12,318.59. Erik Flaig motioned to take eligible unsold items to scrap yard & discard the rest, seconded by DT Wells. The motion carried unanimously.
 3. Facilities Maintenance – Mike Short reported they will be painting the SFAC lazy river and then winterize the facility.
 4. Outdoor Maintenance – Larry Brandenburg nothing to report.
 5. Director’s Report – Kim Rice reported the SCBOE field contract had some changes. Kim requested approval for the amended contract. Cam stated no additional approval needed. The Department of Labor safety inspections corrections have been made and accepted by the state. Kim has requested \$60,500.00 from the city toward the SFAC repairs. These funds had been set aside to be utilized for this purpose. The Bird’s Nest Drive-In football game event was last Friday. The event was sponsored by Scott County Schools and Georgetown Hospital. Based on its success it might be possible to have a Halloween event. Mary Franey has been doing some fiscal program evaluations. Mary has made a lot of corrections to the dance program to keep it more in line with the new policies as a revenue generating program.
- 6) Old Business;
 1. Sutton Field Repairs – okay for now.
 2. Football Field Building – Two contractors providing quote.

3. Audit – We had 2 bidders for the auditing process that Kim shared with her Administration and Finance Committee who were a part of the process of reviewing the proposals. Kim made her recommendations to the Administrative Committee base on what she felt were important comparisons between the two Auditors. Kim’s recommendation was for Craft, Waninger, Noble & Company, PLLC. DT Wells motioned to go with Craft, Waninger, Noble & Company, PLLC., seconded by Dale Stowe. The motion passed unanimously.

7) New Business;

1. Facility Maintenance Assistant Manager – Kim recommended that Jonathan Brandenburg be hired as Facility Maintenance Assistant Manager at \$40,400.00. DT Wells motioned to approve, seconded by Erik Flaig. The motion carried unanimously.
2. Parks Maintenance Grade 5 – Kim recommended that Terry Muddiman be hired as Parks Maintenance Grade 5 at \$29,000.00. Ben Van Meter motioned to approve, seconded by DT Wells. The motion carried unanimously.
3. SCBOE Swim/Dive Contract – The contract was updated to include Great Crossing High School. Erik Flaig motioned to accept contract, seconded by Ben Van Meter. The motion carried unanimously.

8) Board Members Comments;

9) Adjournment

*This meeting was streamed on Facebook Live

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of October 14, 2020

	Date	Memo	Account	Debit	Credit
1 Better, LLC					
	09/30/2020		2000 · Accounts Payable		349.00
	09/30/2020	Movie Theater Ad	4300 · Advertising, Print., Marketing	349.00	
Total 1 Better, LLC				349.00	349.00
All American Calendars					
	10/09/2020		2000 · Accounts Payable		200.00
	10/09/2020	Scott Co Sheriffs Office Calendar 2021	4300 · Advertising, Print., Marketing	200.00	
Total All American Calendars				200.00	200.00
Brenntag Mid-South, Inc.					
	10/09/2020		2000 · Accounts Payable		618.26
	10/09/2020	Hydrochloric Acid, Sodium Bicarbonate	8094 · Pavilion - Aquatics Supplies	618.26	
	10/14/2020		2000 · Accounts Payable		625.03
	10/14/2020	Hydrochloric Acid	8094 · Pavilion - Aquatics Supplies	625.03	
Total Brenntag Mid-South, Inc.				1,243.29	1,243.29
Comfort & Process Solutions					
	09/30/2020		2000 · Accounts Payable		241.60
	09/30/2020	Repaired Circuit #2 On Aaon Unit #2	8074 · Pavilion - Supp., Serv., Repair	241.60	
	09/30/2020		2000 · Accounts Payable		215.22
	09/30/2020	Repaired Circuits #3&4 on Aaon Unit #4	8074 · Pavilion - Supp., Serv., Repair	215.22	
Total Comfort & Process Solutions				456.82	456.82
Cooper Wholesale Inc.					
	09/30/2020		2000 · Accounts Payable		118.75
	09/30/2020	Paper Towels Qty 5	8074 · Pavilion - Supp., Serv., Repair	118.75	
	09/30/2020		2000 · Accounts Payable		126.48
	09/30/2020	Sof Cling, Liquid Suds, Surface Cleaner	8074 · Pavilion - Supp., Serv., Repair	126.48	
	09/30/2020		2000 · Accounts Payable		159.84
	09/30/2020	Sof Cling, Hand Sanitizer	8074 · Pavilion - Supp., Serv., Repair	159.84	
Total Cooper Wholesale Inc.				405.07	405.07

Unpaid Bills Detail

As of October 14, 2020

	Date	Memo	Account	Debit	Credit
Crown Trophy					
	09/30/2020		2000 · Accounts Payable		8.00
	09/30/2020	Board Member Name Plate Camille Overstreet	4270 · Office Supplies and Equipment	8.00	
Total Crown Trophy				8.00	8.00
D-C Elevator Company, Inc.					
	09/30/2020		2000 · Accounts Payable		100.47
	09/30/2020	Scheduled Maintenance For September	8074 · Pavilion - Supp., Serv., Repair	100.47	
Total D-C Elevator Company, Inc.				100.47	100.47
Kentucky Motor of Gtown					
	09/30/2020		2000 · Accounts Payable		27.38
	09/30/2020	Paint Suits	8074 · Pavilion - Supp., Serv., Repair	27.38	
	09/30/2020		2000 · Accounts Payable		81.35
	09/30/2020	Battery	4810 · Supplies	81.35	
	09/30/2020		2000 · Accounts Payable		85.15
	09/30/2020	Case Of Oil, LED Shop Light	4810 · Supplies	85.15	
Total Kentucky Motor of Gtown				193.88	193.88
Kentucky Portable Toilets					
	09/30/2020		2000 · Accounts Payable		271.00
	09/30/2020	Toilets And Hand sanitizer Station TBR By Cross CTRY	4810 · Supplies	271.00	
	09/30/2020		2000 · Accounts Payable		1,420.00
	09/30/2020	Portable Toilets	4810 · Supplies	1,420.00	
Total Kentucky Portable Toilets				1,691.00	1,691.00
Kentucky Recreation & Park Society					
	09/30/2020		2000 · Accounts Payable		695.00
	09/30/2020	Agency Dues 9/29/20-8/31/21	4360 · Continuing Education	625.00	

Unpaid Bills Detail

As of October 14, 2020

	Date	Memo	Account	Debit	Credit
	09/30/2020	Addition Of 2 Board Members	4360 · Continuing Education	70.00	
	09/30/2020		2000 · Accounts Payable		880.00
	09/30/2020	K Rice, L Caudill, S Niehaus KRPS Conference 2020	4390 · Travel Expense	660.00	
	09/30/2020	Ed Maynard KRPS Conference 2020	9260 · ED - Travel Expense	220.00	
Total Kentucky Recreation & Park Society				1,575.00	1,575.00
Lowe's Home Centers Inc.					
	09/30/2020		2000 · Accounts Payable		654.57
	09/30/2020	Storage & Measuring Containers, American Flag, Hitch	8074 · Pavilion - Supp., Serv., Repair	92.43	
	09/30/2020	Screw Driver, Fuses	9320 · ED - Supplies, Serv., Repair	77.48	
	09/30/2020	American Flag and Rope	5200 · SFAC Pool Supplies/Maintenance	24.52	
	09/30/2020	Flash Lights, Tool Bags, Shop Supplies	4810 · Supplies	271.09	
	09/30/2020	Mini Fridge	4270 · Office Supplies and Equipment	189.05	
Total Lowe's Home Centers Inc.				654.57	654.57
Meade Tractor					
	09/30/2020		2000 · Accounts Payable		152.74
	09/30/2020	925A Spindle, Qty 4 Screws	4810 · Supplies	152.74	
	09/30/2020		2000 · Accounts Payable		555.09
	09/30/2020	Parts For TBW 180	4690 · Equipment Maintenance and Parts	555.09	
	09/30/2020		2000 · Accounts Payable		164.58
	09/30/2020	Bearing Cone and Hitch For TBW 180	4690 · Equipment Maintenance and Parts	164.58	
	09/30/2020		2000 · Accounts Payable		192.57
	09/30/2020	TBW 180 Caster Yoke	4690 · Equipment Maintenance and Parts	192.57	
Total Meade Tractor				1,064.98	1,064.98
Pepsi-Cola Bottling Company					
	09/30/2020		2000 · Accounts Payable		343.90
	09/30/2020	Pepsi Products	8090 · Pavilion - Concession	343.90	
Total Pepsi-Cola Bottling Company				343.90	343.90

Georgetown-Scott County Parks and Recreation

Unpaid Bills Detail

As of October 14, 2020

	Date	Memo	Account	Debit	Credit
Pitney Bowes Global Financial Svcs, LLCL					
	09/30/2020		2000 · Accounts Payable		300.18
	09/30/2020	Postage Machine Lease Payment	4270 · Office Supplies and Equipment	300.18	
Total Pitney Bowes Global Financial Svcs, LLCL				300.18	300.18
Southern States					
	09/30/2020		2000 · Accounts Payable		1,779.75
	09/30/2020	Fuel For Mowing-Weedeating	4780 · Fuel and Oil	980.12	
	09/30/2020	Fuel For Vehicles	4780 · Fuel and Oil	799.63	
Total Southern States				1,779.75	1,779.75
Whitaker Bank, N.A.					
	09/30/2020		2000 · Accounts Payable		2,481.82
	09/30/2020	Eads Hardware Repair & Parts Hustler Super Z Mower	4810 · Supplies	455.67	
	09/30/2020	NCP Scholastic To Be Refunded	4300 · Advertising, Print., Marketing	598.00	
	09/30/2020	X10Hosting, Survey Monkey, Prestige Marketing	4300 · Advertising, Print., Marketing	638.95	
	09/30/2020	Asian World Martial Arts	8081 · Pavilion - Gym Program Supplies	120.20	
	09/30/2020	NRPA Conference Mary F, Illinois Assoc. Books Kim R	4360 · Continuing Education	619.00	
	09/30/2020	Lewis Used Auto Truck Window	4810 · Supplies	50.00	
Total Whitaker Bank, N.A.				2,481.82	2,481.82
Wiseway					
	09/30/2020		2000 · Accounts Payable		110.10
	09/30/2020	Qty 30 F32T8 Lamps	9320 · ED - Supplies, Serv., Repair	110.10	
Total Wiseway				110.10	110.10
Younger Inc. Electrical Service					
	09/30/2020		2000 · Accounts Payable		317.00
	09/30/2020	Replaced Breaker Marshall Field #3	4810 · Supplies	317.00	
Total Younger Inc. Electrical Service				317.00	317.00
Total				13,274.83	13,274.83

Georgetown-Scott County Parks and Recreation

Paid Bills

As of October 12, 2020

	Date	Memo	Account	Debit	Credit
Amazon					
	10/09/2020		2000 · Accounts Payable		466.55
	10/09/2020	Business Prime 3 Users	4270 · Office Supplies and Equipment	179.00	
	10/09/2020	Parts For Floor Machine	8074 · Pavilion - Supp., Serv., Repair	62.97	
	10/09/2020	Commercial Soap Dispenser	9320 · ED - Supplies, Serv., Repair	39.97	
	10/09/2020	Dog Waste Bags	4640 · Great Crossing Park	16.99	
	10/09/2020	Post -It Pop Up Note, Webcam For Cards, External Hard Drive	4270 · Office Supplies and Equipment	167.62	
Total Amazon				466.55	466.55
American Business Systems Inc.					
	09/30/2020		2000 · Accounts Payable		560.84
	09/30/2020	Pavilion and Parks Copier Lease Payment	4270 · Office Supplies and Equipment	497.99	
	09/30/2020	Ed Davis Copier Lease Payment	9230 · ED - Office Supplies	62.85	
Total American Business Systems Inc.				560.84	560.84
American Mini Storage					
	10/09/2020		2000 · Accounts Payable		150.00
	10/09/2020	Storage Fee 10/9-11/8	4810 · Supplies	150.00	
Total American Mini Storage				150.00	150.00
Columbia Gas of Kentucky					
	09/30/2020		2000 · Accounts Payable		67.16
	09/30/2020	146 Ed Davis Lane	9311 · ED - Columbia Gas	67.16	
	09/30/2020		2000 · Accounts Payable		80.91
	09/30/2020	1240 Cincinnati Rd	4600 · Scott County Park	80.91	
	09/30/2020		2000 · Accounts Payable		801.15
	09/30/2020	140 Pavilion Way	8066 · Pavilion - Columbia Gas	801.15	
Total Columbia Gas of Kentucky				949.22	949.22

**Georgetown-Scott County Parks and Recreation
Paid Bills
As of October 12, 2020**

	Date	Memo	Account	Debit	Credit
Georgetown Municipal Water					
	09/30/2020		2000 · Accounts Payable		93.17
	09/30/2020	151 Ed Davis Lane	9313 · ED - Georgetown Water	93.17	
	09/30/2020		2000 · Accounts Payable		12.12
	09/30/2020	145 Ed Davis Lane	4540 · Ed Davis Park	12.12	
	09/30/2020		2000 · Accounts Payable		12.12
	09/30/2020	S Water St Park	4650 · Royal Spring Park	12.12	
	09/30/2020		2000 · Accounts Payable		12.15
	09/30/2020	Royal Spring Park	4650 · Royal Spring Park	12.15	
	09/30/2020		2000 · Accounts Payable		29.04
	09/30/2020	Batting Cage	4510 · Suffoletta Park	29.04	
	09/30/2020		2000 · Accounts Payable		52.04
	09/30/2020	Field #1	4510 · Suffoletta Park	52.04	
	09/30/2020		2000 · Accounts Payable		15.14
	09/30/2020	Field #2 & #4	4510 · Suffoletta Park	15.14	
	09/30/2020		2000 · Accounts Payable		12.12
	09/30/2020	Filed #3	4510 · Suffoletta Park	12.12	
	09/30/2020		2000 · Accounts Payable		23.14
	09/30/2020	Picnic Shelter	4510 · Suffoletta Park	23.14	
	09/30/2020		2000 · Accounts Payable		23.14
	09/30/2020	Concession Stand	4510 · Suffoletta Park	23.14	
	09/30/2020		2000 · Accounts Payable		12.13
	09/30/2020	Horse Shoe Pit	4510 · Suffoletta Park	12.13	
	09/30/2020		2000 · Accounts Payable		12.18
	09/30/2020	1260 Cincinnati Pike	4600 · Scott County Park	12.18	
	09/30/2020		2000 · Accounts Payable		23.14
	09/30/2020	1240 Cincinnati Pike	4600 · Scott County Park	23.14	
	09/30/2020		2000 · Accounts Payable		12.12
	09/30/2020	0 Long Lick Entrance	4600 · Scott County Park	12.12	
	09/30/2020		2000 · Accounts Payable		73.88
	09/30/2020	140 Pavilion Dr Upstairs/Skatepark	8070 · Pavilion - Georgetown Water	73.88	
	09/30/2020		2000 · Accounts Payable		2,655.44

Georgetown-Scott County Parks and Recreation

Paid Bills

As of October 12, 2020

	Date	Memo	Account	Debit	Credit
	09/30/2020	140 Pavilion Dr	8070 · Pavilion - Georgetown Water	2,655.44	
	09/30/2020		2000 · Accounts Payable		40.38
	09/30/2020	Marshall Park Dr	4570 · Marshall Park	40.38	
	09/30/2020		2000 · Accounts Payable		37.07
	09/30/2020	200 Airport Rd	5050 · SFAC Georgetown Water	37.07	
	09/30/2020		2000 · Accounts Payable		12.12
	09/30/2020	Scott Co Park	4600 · Scott County Park	12.12	
	09/30/2020		2000 · Accounts Payable		23.16
	09/30/2020	200 Airport Rd Aquatic Center	5050 · SFAC Georgetown Water	23.16	
Total Georgetown Municipal Water				3,185.80	3,185.80
Nextiva Inc.					
	09/30/2020		2000 · Accounts Payable		944.15
	09/30/2020	Pavilion & Parks Office Phones	4240 · Office Phone	610.89	
	09/30/2020	SFAC Office Phones	5060 · SFAC Center Phone	204.62	
	09/30/2020	Ed Davis Office Phones	9310 · ED - Telephone	64.32	
	09/30/2020	Outdoor Maintenance Office Phones	4600 · Scott County Park	64.32	
Total Nextiva Inc.				944.15	944.15
Republic Services Inc.					
	10/12/2020		2000 · Accounts Payable		1,417.60
	10/12/2020	Garbage Service	8074 · Pavilion - Supp., Serv., Repair	1,417.60	
Total Republic Services Inc.				1,417.60	1,417.60
Time Warner Cable					
	09/30/2020		2000 · Accounts Payable		1,059.71
	09/30/2020	Phone, Internet, TV Pavilion	8074 · Pavilion - Supp., Serv., Repair	418.42	
	09/30/2020	TV, Internet Ed Davis	9315 · ED Internet Service/Cable	241.34	
	09/30/2020	Internet Maintenance	4600 · Scott County Park	134.98	
	09/30/2020	Internet Suffoletta	5060 · SFAC Center Phone	134.98	
	09/30/2020	Internet Concession Bldg	4810 · Supplies	129.99	
Total Time Warner Cable				1,059.71	1,059.71

Georgetown-Scott County Parks and Recreation
Paid Bills
As of October 12, 2020

	Date	Memo	Account	Debit	Credit
Verizon Wireless					
	09/30/2020		2000 · Accounts Payable		742.80
	09/30/2020	Cell Phones	4750 · Cell phones	742.80	
Total Verizon Wireless				742.80	742.80
Wal-Mart					
	09/30/2020		2000 · Accounts Payable		98.80
	09/30/2020	Wireless Mouse, Cable	4270 · Office Supplies and Equipment	35.83	
	09/30/2020	Printer Ink	8085 · Pavilion - Dance/Gym Supplies	62.97	
Total Wal-Mart				98.80	98.80
Total				9,575.47	9,575.47

AGREEMENT

This Agreement is made and entered into this ___ day of _____, 2020 ("the Effective Date") by and between the GEORGETOWN/SCOTT COUNTY PARKS AND RECREATION DEPARTMENT (hereinafter "Parks"), and the BOARD OF EDUCATION OF SCOTT COUNTY, KENTUCKY (hereinafter "The Board").

WITNESSETH:

WHEREAS, Parks owns and operates an indoor pool facility located at 140 Pavilion Drive in Georgetown, Kentucky; and

WHEREAS, the Board has approved an interscholastic swimming and diving program; and

WHEREAS, the parties have reached an agreement with respect to the use of the Parks' indoor pool facility located at 140 Pavilion Drive (hereinafter "Facility") by students enrolled in the Scott County Schools and who are involved in the swimming and diving program, and desire to reduce the same to writing for greater certainty;

NOW, THEREFORE, for and in consideration of the mutual terms and conditions contained herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The Scott County High School and Great Crossing High School swim teams shall have access to four (4) adjacent lap lanes in the Facility for a maximum of 6.5 hours per week from October 1 through March 31, for a total of 484 hours of usage during that time. The swim coach must submit in writing a schedule for practices before the beginning of the season, and Parks will make reasonable efforts to accommodate that schedule. The dive team will have access to designated pool space, as well, for a maximum of 2 hours per week from October 1 through March 31, with a total of 36 hours of usage. The dive coach must submit in writing a schedule for practices before beginning the season, as well, and Parks will make reasonable efforts to accommodate that schedule. Access to weight/cardio rooms at the Facility is permitted under this Agreement and such usage will be mutually consented to by the Facility Manager and swim/dive team coach(es). However, all swim and dive team members under the age of sixteen (16) must be supervised by an adult at all times said swim or dive team member is in the weight/cardio rooms.

2. The Board agrees to pay for the use of the Facility as set out in Paragraph (1) above in the total sum of Eleven Thousand Four Hundred Forty Dollars (\$11,440) per year.

3. The Board shall maintain at all times during the life of this AGREEMENT a liability insurance policy in the minimum amount of One Million Dollars (\$1,000,000) per occurrence which lists thereon Parks, Scott County Fiscal Court and the City of Georgetown as covered insureds. This policy is only intended to insure Parks and the Scott County Fiscal Court and the City of Georgetown against loss or injury arising from the use of the Facility by

the Board as referenced in this AGREEMENT. Provided, however, that the party or entity against whom a claim subject to this policy is brought shall bear the cost of any deductible set under the policy for that claim.

4. Each party shall designate a specific individual as the contact person who is authorized to address any questions or concerns by the other party, including requesting action by the Board, with respect to the Facility. All contact information for said individuals, phone numbers, fax numbers, email addresses, etc., shall be provided to each party upon execution of this AGREEMENT. Any changes in the designated persons and/or their contact information shall be promptly provided to the other party.

5. The Board shall make sure that at every Board athletic activity at the Facility an administrator or a designee of the Board is present for the entire activity.

6. Alcohol is not permitted on the Facility property and the student discipline code adopted by the Board shall be implemented and applicable in the use of the Facility under this AGREEMENT.

7. This AGREEMENT shall be binding on the successors and assigns of both parties.

8. This AGREEMENT contains the entire agreement between the parties and neither party is relying on any representation by the other not contained herein.

9. This AGREEMENT may only be amended by a writing executed by authorized representatives of both parties.

10. This AGREEMENT shall be governed and construed under the laws of the Commonwealth of Kentucky. The venue for any dispute arising hereunder shall be in Scott County, Kentucky.

11. This AGREEMENT shall be effective from the effective date of this Agreement noted above through June 30, 2021. Thereafter, this Agreement shall automatically renew for one year terms each year unless written notice to terminate the Agreement is given by either party giving at least thirty (30) days' notice prior to the effective date of the termination.

12. This AGREEMENT is not intended to grant rights to any individual not a party hereto, and is not intended by either party to work to the benefit of any third party except, unless, and only to the extent otherwise specifically stated in Paragraph (3) of this Agreement concerning insurance.

13. If any terms of this AGREEMENT are found to be illegal or unconstitutional, to the extent possible, the parties intend for the offending term(s) to be severed herefrom, and the remainder of the AGREEMENT to remain in effect, to the extent practicable.

IN WITNESS WHEREOF, the parties hereto have set their hands through their duly authorized representatives as of the dates noted below.

**GEORGETOWN/SCOTT COUNTY PARKS
AND RECREATION DEPARTMENT**

BY: _____
KIMBERLY RICE
DIRECTOR

COMMONWEALTH OF KENTUCKY

COUNTY OF SCOTT

Subscribed and sworn to before me by Kimberly Rice in her capacity as Director for the Georgetown/Scott County Parks and Recreation Department on this the ___ day of _____, 2020.

Notary Public
My commission expires:

Authorized by the Board on: _____

**BOARD OF EDUCATION OF SCOTT COUNTY,
KENTUCKY**

BY: _____
DR. KEVIN F. HUB
SUPERINTENDENT

COMMONWEALTH OF KENTUCKY

COUNTY OF SCOTT

Subscribed and sworn to before me by Dr. Kevin F. Hub, Superintendent, Board of Education of Scott County, Kentucky on this the ___ day of _____, 2020.

Notary Public
My commission expires:

01349466.docx



Youth Sports Agreement

Originator: Mary Franey

Date: 10/10/2020

Authorized by: _____

Date: _____

Board Chair

References: Policies CAPRA 1.4.1

Revision Date: 10/19/2020

See Attached

GEORGETOWN-SCOTT COUNTY PARKS AND RECREATION
Youth Sports Guidelines

1. The Georgetown-Scott County Parks and Recreation Board will oversee all youth sports programs that use park facilities and are funded through the Parks and Recreation budget.
2. It is recommended that each youth sport operate separately under its own constitution or set of by-laws and an Executive Board of Directors. The general administration shall be vested in the Executive Board.
3. It is recommended the Executive Board of Directors consist of a President, Vice President, Secretary, Treasurer, and several at-large members. They shall be elected at an advertised open public meeting. Head coaches may serve on the Board of Directors, however it is preferred that they do not hold an elected office (President, Vice President, Secretary, and Treasurer).
4. An annual meeting shall be held once a year following the season. The election of officers to the Executive Board is held at this meeting. You must be a Scott County resident to be elected to the board. A resident is defined as anyone living, working, or owning property in Scott County. Rule changes to the existing constitution for the following season will also be voted on at this meeting. All Scott County residents (18 years or older) in attendance will have a right to vote. This meeting must be advertised in the local news media two weeks prior to the established date. All other general meetings must be advertised at least one week in advance in local newspaper announcing specific date, time, and location.
5. Monies will be budgeted each year in the Parks and Recreation operating budget for all youth sports. These allocations will be dispersed after the following requirements have been met:
 - A. a representative from each sport must make a formal request before the Parks and Recreation Board.
 - B. a list of the Executive Board of Directors must be presented to the Parks and Recreation Board (complete with names, addresses, phone numbers, and term expiration date).
 - C. a copy of the organizations' constitution or by-laws and any changes that may have been made for the upcoming season.
 - D. a financial statement must be presented to the Parks and Recreation Board which includes the balance on hand and a projected line item budget for the upcoming season. All accounts held by the organization must be disclosed in the financial statement regardless of whether funds granted by the Parks Department are deposited in said accounts.
 - E. for organizations that distribute equipment and/or uniforms a written procedure for distribution and collection of the equipment and/or uniforms that facilitates inventory control must be provided to the Parks Board.
 - F. A list of all head coaches must be submitted to the Parks and Recreation office a minimum of two weeks prior to season beginning. Those coaches must be certified with the NYSCA program administered by the

Parks and Recreation staff **or through a certifying program of the sanctioning authority under which the sport is chartered. The department must be presented with proof of this certification.** NO COACH MAY PRACTICE WITH A TEAM UNTIL THIS TRAINING IS COMPLETE. It is also recommended that any/all assistant coaches receive the same training for liability purposes. The cost of the NYSCA program will be deducted from the annual allotment given by the Parks Department.

- G. all head coaches and assistant coaches must have a current Kentucky background check on-file with the Parks and Recreation Department. A new background check must be done preceding each season of play. A person shall be disqualified and prohibited from serving as a volunteer or board member with a Parks and Recreation Department youth sport if the person:
 - 1. fails to consent to a personal criminal background search; or
 - 2. has been convicted of a felony crime within the last ten years.
 - 3. any felony conviction at any time that is defined as a sexual offense, child abuse, sexual assault, child neglect, murder, voluntary manslaughter, felony assault, arson, robbery, burglary, indecent exposure, public lewdness, any offense against a minor, and kidnapping, (including crimes whereby a plea of "No Contest" was entered); or
 - 4. has been twice convicted, in any combination within the past 2 years of the following offenses: misdemeanor assault, misdemeanor theft; or
 - 5. has been convicted three times, in any combination during the past 5 years, of the following offenses: driving while intoxicated (DWI) or driving under the influence (DUI), or any violation of the Controlled Substance Act; or
 - 6. has been subject to any court order involving any sexual abuse or physical abuse of a minor, including but not limited to domestic order for protection.
 - H. all head coaches must have a signed copy of the physical/verbal altercation policy on file with the Parks and Recreation Department.
 - I. A copy of all game schedules must be submitted to the Parks and Recreation office no later than two weeks prior to the season beginning.
 - J. A roster of participants must be submitted to Parks and Recreation no later than 2 weeks after the beginning of the season.
6. Any/all participant fees and the annual Parks and Recreation Department allotment to each youth sport can only be used for: NYSCA training, participant equipment (hats, helmets, shoulder pads, jerseys, shorts, socks, pants, T-shirts, etc.), practice/game equipment (balls, bats, sideline markers, cones, belts, flags, etc.), game officials/referees, administrative costs (insurance, sanction fees, tournament fees, etc.), and awards. **NO OTHER ITEMS MAY BE PURCHASED FROM THESE MONEYS WITHOUT APPROVAL FROM THE PARKS DEPARTMENT.** For any/all purchases made by the youth sports boards, receipts **MUST** be kept and denoted in the financial record.
7. NO employee or volunteer may be paid monies defined as a bonus.
8. A written refund policy must be included with the registration information.
9. No monies can be charged for admission/parking into any of the league programs. If all-star games or bowl games are conducted above and beyond the league season, the youth sports board of directors have the authority to charge admission **PROVIDED** the public is given notice in advance and at the site where the special games are to be held.

10. Fundraising is a major factor for each youth sports program, therefore; the following must be adhered to when raising money: ALL fundraisers and how monies will be spent MUST be given prior approval by the Parks Department; fund raising events MUST inform the public as for the potential use of the monies; each youth sports board MUST be responsible for keeping records of all monies raised/collected and as to where these monies were used.
11. All monies due to the Parks and Recreation Department from banner advertisement sales must be paid to the Parks Department within 30 days of the date of the signing of the contract.
12. Any Youth League sponsoring or co-sponsoring a tournament must notify the Parks and Recreation Department at least two weeks prior to the tournament. In addition, the league will be responsible for trash pick-up and removal as well as general clean up for the areas used. Failure to comply may result in a charge of \$200 per field used being charged to the league.
13. A season-ending report must be given by a representative of the organization to the Parks and Recreation Board after the season(s) is completed as follows: **Softball and Baseball in January, Soccer and Football in February, Stingrays and SuperSharks in September, and Tennis in October.** These reports shall include a complete financial report of the past season, a participant report, any/all proposed changes for the next year, and any/all maintenance requests.
14. **All leagues will follow the American Red Cross and National Lightning Safety Institute guidelines for weather issues: There will be a 30-minute delay from the last sight of lightning or the last sound of thunder. In addition, all leagues will follow the KHSAA Procedure for Avoiding Heat Injury/Illness (Please see attached).**
15. As part of the Parks and Recreation Department's annual audit, each youth sports group will be audited at least once every three years. All monies must be accounted for and the following information must be submitted to the Parks and Recreation office within two weeks of request: 1) All bank statements for the budget year, 2) all receipts for purchases, and 3) time sheets for officials. In addition, the treasurer and/or president of each league must attend a training session with the Parks and Recreation Department's auditors. This meeting will be arranged by the Parks and Recreation Department.

Youth Sport Organization

President's Signature

Date

Georgetown-Scott County Parks and Recreation
140 Pavilion Drive
Georgetown, Ky 40324

Youth Sports Agreement

This agreement is made and entered into between the Georgetown-Scott County Parks and Recreation (“GCS Parks and Recreation”) and all youth sports programs that use park facilities and fall under GCS Parks and Recreation jurisdiction (“the League”) for the express purpose of providing the League with athletic facilities where they may host a youth sports program for the benefit of the youth of our community.

I. DUTIES OF THE LEAGUE—GENERAL

- a. The League shall not turn away or exclude any minor who wishes to participate in its youth sports program, except where such minor falls outside the age limitations or residential boundaries applicable to the League’s youth sports program, or where such minor repeatedly and persistently violates the League’s rules of conduct in such a manner as to interfere with the ability of other program participants to enjoy the benefits of the program. If the League believes that a situation warrants exception to this rule, it may submit a brief, written statement explaining its position to GCS Parks and Recreation, which shall then issue a written decision as to whether an exception will be permitted.
- b. The League shall not discriminate, in any of its programs or activities, against any current or prospective participants, volunteers, employees, or agents based on financial ability to pay, race, color, national origin, age, sex, religion, or disability.
- c. The League shall operate separately under its own constitution or set of by-laws and an Executive Board of Directors. The general administration shall be vested in the Executive Board.
- d. An annual meeting shall be held following the season. The election of officers to the Executive Board is held at this meeting. You must be a Scott County resident to be elected to the board. A resident is defined as anyone living, working, or owning property in Scott County. Rule changes to the existing constitution for the following season will also be voted on at this meeting. All Scott County residents (18 years or older) in attendance will have a right to vote.
- e. The League shall be responsible for inspecting the field before each game and shall assume sole liability and responsibility for repairing any unsafe conditions it may discover, or that it might have discovered by reasonable diligence.
- f. The League shall not charge spectators an admission fee to attend games without prior, written approval from GCS Parks and Recreation. Should the League wish to charge an admission fee, it may submit a written request describing the amount to be charged and the method of collecting payment to GCS Parks and Recreation at least fifteen (15) days before the game at which the fee is to be charged.

- g. The League shall include the GCS Parks and Recreation Logo in all of its advertising and marketing materials. A digital copy of the Logo shall be sent electronically to the League President.
- h. The League shall abide by all local, state, and federal laws and regulations.
- i. If the League wishes to install and maintain security cameras on the premises, it may submit to GCS Parks and Recreation a written request for permission to do so, to be accompanied by an accurate and precise depiction of the proposed location for each camera to be installed and the results of a recent criminal background check for any and all persons who would have access to footage recorded by the cameras. GCS Parks and Recreation may grant or deny, or conditionally grant or deny, the request in its sole discretion, with or without reason. Should GCS Parks and Recreation grant the League permission to install security cameras on the premises, the League shall be solely responsible for all expenses arising out of or in connection with the purchase, installation, and maintenance of the security cameras.
- j. GCS Parks and Recreation must be granted access to security cameras if requested
- k. The League shall comply with all applicable health codes in the operation of its concession stand(s) and submit to random inspection by the local health department. It will be the responsibility of the League to make all adjustments necessary to comply with applicable health codes, other than those that would require structural changes to the facility. Should the League at any time believe that structural changes are necessary, it may submit a written request for such to GCS Parks and Recreation. Failure to comply with Health Department personnel or codes may result in the termination of the League's right to operate concession stands under this Agreement.
- l. The League shall service, repair, maintain, and replace, as needed and in a timely manner, all appliances that may be used or required while operating concession stands.

II. DUTIES OF THE LEAGUE—VOLUNTEERS, EMPLOYEES, AND OFFICIALS

- a. All head coaches and assistant coaches must have a current Kentucky background check on-file with GCS Parks and Recreation. A new background check must be done each year. A person shall be disqualified and prohibited from serving as a volunteer or board member with a Parks and Recreation Department youth sport if the person:
 - i. fails to consent to a personal criminal background search; or
 - ii. has been convicted of a felony crime within the last ten years.
 - iii. any felony conviction at any time that is defined as a sexual offense, child abuse, sexual assault, child neglect, murder, voluntary manslaughter, felony assault, arson, robbery, burglary, indecent exposure, public lewdness, any offense against a minor, and kidnapping, (including crimes whereby a plea of "No Contest" was entered); or
 - iv. has been twice convicted, in any combination within the past 2 years of the following offenses: misdemeanor assault, misdemeanor theft; or
 - v. has been convicted three times, in any combination during the past 5 years, of the following offenses: driving while intoxicated (DWI) or driving under the influence (DUI), or any violation of the Controlled Substance Act; or
 - vi. has been subject to any court order involving any sexual abuse or physical abuse of a minor, including but not limited to domestic order for protection; or
 - vii. for reasons deemed necessary by the League's board. If this provision is used

in disqualifying someone from volunteering a written reason must be submitted to GCS Parks and Recreation before the disqualification and must be revisited each year the person wishes to volunteer again

- b. The League shall keep a current and accurate record containing the names, home addresses, and telephone numbers of all volunteers and/or paid staff.
- c. The League shall be responsible for securing all umpires and scorekeepers necessary to officiate its games. The League shall provide a written statement to GCS Parks and Recreation containing the mailing address, primary telephone number, and primary email address, where applicable, of the organization providing the League with umpires. The League shall also provide GCS Parks and Recreation with a copy of the organization's certificate of liability insurance.

III. DUTIES OF THE LEAGUE—REPORTING & COMPLIANCE

- a. The League shall complete and return the provided Division and Gender Report and League Financial Report, attached hereto as Appendices A and B, respectively. The Division and Gender Report shall be completed and returned no later than two (2) weeks after the League's first game of the season. The League Financial Report shall be completed and returned no later than one (1) month after the end of each season.
- b. The League shall submit a copy of its completed IRS Form 990 to GCS Parks and Recreation within one (1) week of filing the form with the IRS, but no later than April 15 of the tax year covering the season.
- c. The League shall submit to GCS Parks and Recreation a roster identifying the gender, race, age, and address of all League participants no later than two (2) weeks after the League's first game of the season. Participants' names are not required.
- d. The League shall fully comply with the [GSC Parks Behavior Management Policy \(POL.A.07.08\)](#), and shall distribute copies of such to all League participants and volunteers. In the event the League encounters unsportsmanlike conduct from players, fans, spectators, coaches, etc., the League shall report the incident on the next business day to GCS Parks and Recreation so that GCS Parks and Recreation can determine if further action needs to be taken. The League shall fully cooperate in the GCS Parks and Recreation if an investigation is necessary by providing written statements from all individuals involved in the incident and from spectators who witnessed the incident(s). During the investigation, the individual(s) accused will be suspended from all sporting activities and/or sports-related events that are sponsored by GCS Parks and Recreation or take place on property owned or managed by GCS Parks and Recreation.
- e. Head coaches must complete a certified program sanctioned by the authority under which the sport is chartered and agreed upon by the Leagues Executive Board. It is also recommended that any/all assistant coaches receive the same training.
- f. The League shall fully comply with [GCS Parks Participant Protection Policy \(POL.S.01.11\)](#) and shall distribute copies of such to all League participants and volunteers.
- g. All leagues will follow the American Red Cross and National Lightning Safety Institute guidelines for weather issues: There will be a 30-minute delay from the last sight of lightning or the last sound of thunder. In addition, all leagues will follow the KHSAA Procedure for Avoiding Heat Injury/Illness
- h. No employee or volunteer may be paid monies defined as a bonus

- i. Each League shall provide a season-ending report to the Parks and Recreation Board after the season(s) is completed. These reports will take place as follows; Softball and Baseball in January, Soccer and Football in February, Archery and Volleyball in March, Stingrays and SuperSharks in September, and Tennis in October. These reports shall include a complete financial report of the past season, a participant report, any/all proposed changes for the next year, and any/all maintenance requests.
- j. As part of the Parks and Recreation Department's annual audit, each youth sports group will be audited at least once every four years. All monies must be accounted for and the following information must be submitted to the Parks and Recreation office within two weeks of request: 1) All bank statements for the budget year, 2) all receipts for purchases, and 3) time sheets for officials. In addition, the treasurer and/or president of each league must attend a training session with the Parks and Recreation Department's auditors. This meeting will be arranged by the Parks and Recreation Department.

IV. FACILITIES

- a. The League shall submit a schedule of its regular season games (to include make up days for rain outs, etc.) to GCS Parks and Recreation no later than two (2) weeks before the first game. Should the League change its schedule for any reason, it shall provide GCS Parks and Recreation with notice of the change as soon as possible.
- b. The League shall submit a schedule of its regular team practice times and field locations to GCS Parks and Recreation no later than two (2) weeks before the first practice.
- c. The League shall not take any action that would prevent or interfere with the ability of the public to access the Facilities, unless authorized to do so in writing by GCS Parks and Recreation.
- d. GCS Parks and Recreation retains the right to schedule other events, including events hosted by or involving other youth sports programs, at the Facilities when the Facilities are not being used by the League.
- e. The League shall not permit its participants, employees, agents, or volunteers to drive or park on the grass or sidewalks at or surrounding the facilities. The League shall not permit its participants, employees, agents, or volunteers to hit or throw balls against fences or other permanent structures at the Facilities.

V. MAINTENANCE AND CONSTRUCTION OF FIELDS AND STRUCTURES

- a. GCS Parks and Recreation shall retain ownership of any and all improvements made to the Facilities.
- b. All Leagues must provide GSC Parks and Recreation Maintenance keys to all facilities. If locks are changed by leagues at any time, GSC Parks and Recreation must be given the new keys. GSC Parks and Recreation needs access to all facilities in order to do repairs, winterize, etc.
- c. Should the League wish to make any improvement, modification, or alteration to the Facilities, it must first present its proposed improvement, modification, or alteration to GCS Parks and Recreation, and must receive from GCS Parks and Recreation written permission to proceed with the proposed improvement, modification, or alteration. Should GCS Parks and Recreation choose to place any conditions upon its grant of permission, the League shall only be permitted to proceed with its improvement, modification, or alteration upon agreement to those conditions.

- d. GCS Parks and Recreation reserves the right to make improvements, modifications, alterations, and repairs to the Facilities as it deems necessary, but shall have no duty to make such improvements, modifications, alterations, or repairs. Should GCS Parks and Recreation decide, in its sole discretion, to undertake such improvements, modifications, alterations, or repairs, it shall have no duty to provide the League with advance notice of or to seek the League's consent to such. Provided, however, that GCS Parks and Recreation shall make reasonable efforts to make improvements, modifications, alterations, and repairs at such times and in such manner as to minimize disruption of the League's activities at the Facilities.
- e. The League may submit requests for pre-season repairs in writing to GCS Parks and Recreation prior to October 1st.

VI. MISCELLANEOUS

- a. This Agreement constitutes the entire agreement between parties, and there are no other covenants, agreements, promises, terms, provisions, conditions, undertakings, or understandings, either oral or written, between them other than those herein set forth.
- b. The headings, captions, numbering system, etc., are inserted only as a matter of convenience and may under no circumstances be considered in interpreting the provisions of the Agreement.
- c. All of the provisions of this Agreement are hereby made binding upon the personal representatives, heirs, successors, and assigns of both parties hereto.
- d. The League shall not sublet, assign, or otherwise transfer any interests or rights acquired under this contract without prior, written approval from GCS Parks and Recreation.
- e. Time is of the essence in this agreement. In the computation of any period of time provided for in this Agreement or by law, any date falling on a Saturday, Sunday, or legal holiday shall be deemed to refer to the next day which is not a Saturday, Sunday, or legal holiday.
- f. If any provision hereof is for any reason unenforceable or inapplicable, the other provisions hereof will remain in full force and effect in the same manner as if such unenforceable or inapplicable provision had never been contained herein.
- g. This Agreement shall be construed under and in accordance with the laws of the Commonwealth of Kentucky.
- h. This Agreement may be executed in any number of counterparts, each of which will for all purposes be deemed to be an original, and all of which are identical.

Incorporate Below Into Agreement....

- General ledgers and trial balances in excel or a QB Backup
- Copies of the board minutes for the Organizations to be audited
- Copies of the employee, volunteer manuals, bylaws, and policies and procedures for the Organizations to be audited

- Copies of the bank statements and reconciliations at 6/30/20 and 6/30/19 for the YSOs

Please let me know if you have any questions.

Youth Sports Organization Audits		
Scott County Youth Baseball	4 Years	Audit 2019-2020
Georgetown Football Club	4 Years	Audit 2019-2020
Scott County Softball Club	4 Years	Audit 2020-2021
Georgetown Force Volleyball	4 Years	Audit 2020-2021
Scott County Youth Football	4 Years	Audit 2020-2021
Archery	4 Years	Audit 2021-2022
Supersharks	4 Years	Audit 2021-2022
Stingrays	4 Years	Audit 2022-2023
Georgetown Tennis Association	4 Years	Audit 2022-2023

**BY-LAWS
OF
THE GEORGETOWN SCOTT COUNTY
PARKS AND RECREATION DEPARTMENT**

On October 19, 2020, the Scott County Parks and Recreation Board adopted the following by-laws to provide for rules in conducting the business of the board.

ARTICLE I: DIRECTORS

Section 1. General Powers. The business and affairs of the department shall be managed by its board of directors.

Section 2. Number, tenure and qualifications. The number of directors of the department shall be set by the governing legislative bodies. Each director shall hold office during such term(s) as set by the legislative body that appointed him or her.

Section 3. Regular Meeting. A regular meeting of the board shall be held on the third Monday of each month at 5:30 p.m. with notice on a monthly basis at a location provided for in the notice. Such location shall be chosen so as to be as convenient as possible for the board and the public at large.

Section 4. Special Meetings. Special meetings of the board may be called by or at the request of the parks director or any one (1) member of the board of the directors. Notice of the time and place of the special meeting shall be given to all directors.

Section 5. Notice. Notice of any special meeting shall be given at least two days previous thereto by written notice delivered personally, mailed to each director at his/her home or business address, or emailed to each director, provided, however that any director may waive notice of such special meeting.

Section 6. Quorum. A majority of the board fixed by Section 2 of this Article shall constitute a quorum for the transaction of business at any meeting of the board.

Section 7. Manner of acting. The act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the board.

Section 8. Action without a meeting. Any action required or permitted to be taken by the board at a meeting may be taken without a meeting if consent, in writing, setting forth the action taken, shall be signed by all of the directors. Such consent shall have the same effect as a unanimous vote.

Section 9. Vacancies. Any vacancy occurring in the board must be filled by the legislative body that appointed the predecessor. A director appointed to fill a vacancy shall be appointed for the unexpired term of his predecessor in office.

Section 10. Compensation. Directors shall not receive a stated salary for their services but, by resolution of the board, each director may be paid his/her expenses, if any incurred by reason of their services as a director.

ARTICLE II: OFFICERS

Section 1. Number. The officers of the board shall be a president, vice president, secretary and treasurer, each of whom shall be elected by the board. One person may not hold more than one office at any time.

Section 2. Election and term of office. The officers shall be elected annually by the board to serve a term of one year or until his/her successor shall have been duly elected and shall have qualified.

Section 3. Removal. Any officer may be removed by the board whenever, in the board's judgment, the best interests of the department will be served thereby. Removal shall require a majority vote by the board.

Section 4. Vacancies. A vacancy in any office, for whatever reason, may be filled by the board for the unexpired portion of the term.

Section 5. President. The president shall be the principal executive officer of the board, and subject to the control of the board, shall in general supervise the work of the parks director as well as the department and he/she shall, when present, preside at all meetings of the board.

Section 6. Vice President. In the absence of the president or in the event of his death, inability or refusal to act, the vice president shall perform the duties of the president, and when so acting, shall have all of the powers and be subject to all restrictions upon the president.

Section 7. Secretary. The secretary shall keep the minutes of the proceedings of the board, however, this duty may be assigned to an employee of the department; see that all notices are duly given in accordance

with the provisions of these by-laws or as required by law; be custodian; have general charge of the minute books of the board and generally perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the president and the board.

Section 8. Treasurer. The treasurer shall have charge and custody of and be responsible for all funds of the department; in general perform all duties incident to the office and such other duties as may be assigned him/her by the president or the board. If required by the board, the treasurer shall give a bond for the faithful discharge of his/her duties in such sum and with such surety or sureties as the board shall determine.

ARTICLE III: CONTRACTS, CHECKS AND DEPOSITS

Section 1. Contracts. The board may authorize the parks director or other agent to enter into any contract or execute and deliver any instrument in the name of and on behalf of the department, and such authority may be general or confined to specific instances.

Section 2. Checks and Drafts. All checks, drafts, or other orders for the payment of money, invoices or other evidences of indebtedness issued in the name of the department shall be signed by such officer, officers, or directors of the board and in such manner as shall be determined by resolution of the board.

Section 3. Deposits. All funds of the department not otherwise employed shall be deposited from time to time to the credit of the department in such banks, trust companies or other depositories as the board may select.

ARTICLE IV: FISCAL YEAR

The fiscal year of the department shall begin on the first day of July and end on the last day of June in each year.

ARTICLE V: WAIVER OF NOTICE

Whenever any notice is required to be given to any director, a waiver thereof in writing signed by the person(s) entitled to such notice whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE IV: AMENDMENTS

The board shall have the power and authority to alter, amend or repeal these by-laws at any regular or special meeting by the vote of a majority of the entire board.

THESE BY-LAWS consisting of this typewritten page and the preceding five (5) typewritten pages were adopted by the board of directors this 19th day of October, 2020.

PRESIDENT AND CHAIRMAN

ATTEST:

SECRETARY



Policy: Participant Protection - Replacement

Policy Number: POL.S.01.11

Page: pp. 141-144

Originator: Kimberly Rice

Date: 10/2/2020

Authorized by: _____

Date: _____

Board Chair

References: Policies CAPRA 1.4.1

Revision Date: _____

POL.S.01.11 – Participant Protection

Purpose

Youth athletes and program participants should be guided by what is best for the safe and healthy development of the individual. In working with each child and/or participant, it is essential that we are mindful of their physical, emotional, and developmental needs and to recognize the vulnerabilities of individuals. It is the responsibility of all adult association with GSC Parks youth sports and/or programs to develop the knowledge and skills to create and maintain a safe environment.

Scope

Coaches, officials, staff, parks employees, volunteers, and chaperones are in positions of authority and trust. While the majority of adults seek to create a positive experience for youths, some may seek to take advantage of a child's trust and use their position for purposes that can damage a child's positive developmental experience. All persons on GSC Parks property or parks or in GSC Parks recreational programs sponsored by GSC Parks are to comply with this policy.

Policy

To safeguard athletes and program participants, GSC Parks requires background checks on all employees, officials, and coaches in GSC Parks sponsored programs. All franchises, organizations, and partners should require and conduct background checks on their officials, coaches, staff, and other volunteers working in any official capacity for the respective organization that is in a leadership role or works directly with minors.

Abuse or harassment may take several forms including by not limited to any improper or inappropriate comment, action, or gesture directed toward a person that is related to race, ethnicity, national origin, religion, age, gender, of a sexual nature, disability, or other personal characteristics. The creation of an environment through behavior or a course of conduct that is insulting, intimidating, humiliating, demeaning, or offensive prevents or limits the enjoyment of the sport, program, and development of a young individual. Harassment may come from adults, teenager, or another child. GSC Parks will not tolerate or condone any form of harassment or abuse.

The Federal Child abuse Prevention and Treatment Act ([CAPTA](#)) (42 U.S.C.A §5106g) as amended by the Keeping Children and Families Safe Act of 2003, defines child abuse and neglect as, at a minimum:

Any recent act or failure to act on the part of a parent or caretaker which results in death, serious physical or emotional harm, sexual abuse, or exploitation/ or an act or failure to act which presents an imminent risk of serious harm.

Areas of Responsibility

Coaches, officials, parks employees, volunteers, and chaperones are in positions of authority and trust.

Prevention Guidelines

If a child or participant advises GSC Parks staff that someone has molested or otherwise abused the child, staff should be prepared to help the child. See the Crisis Management & Communication Plan.

- 1) GSC Parks staff working with the child or participant shall:
 - a. Parents and guardians should be encouraged to support and attend their child's programs, games, and practices.
 - b. All practices, games, and programs should be open to observation by parents and guardians at all times, exception is when observation causes a distraction to the participants and interferes with the ability to provide the program. Parents and family members may not cause a disturbance with the program while observing or they may be asked to leave.
 - c. Two-deep leadership: at least one coach and one other adult should be present at all of the programs, practices, or activities.
 - d. In providing two-deep leadership; at least two of the adults should not be closely related family members.
 - e. All interaction between leaders and program participants should occur in an open and observable environment. Some programs may be designated to provide services to clients/participants that require personal hygiene care. In specified programs, trained leaders, staff, or volunteers may provide such care, however, should have assistance from another trained leader, staff, or volunteer or notify the program leader prior to providing and immediately after personal hygiene care.
 - f. Coaches, staff, and other adult leaders should not invite youth participants to their home without permission of a parent or guardian.
 - g. Should travel occur, all room checks, meetings and/or other activities should have two-deep leadership. If participants are paired for overnight stays; they should be of the same gender and similar age.
 - h. Any other arrangement should be discussed with all parties and written permission obtained from the parent or guardian before hand.
 - i. Youth participants should not ride in a coach's vehicle without another adult present unless prior parental permission is obtained.
 - j. Communication between youth participants and adults should be positive and of a relevant subject; not sexual or otherwise inappropriate nature. Horseplay, rough housing should be avoided.
 - k. Youth participants should have a "buddy system" with another participant of the same gender and similar age while involved in programs and events that involve travel when a parent or guardian is not available. Buddy system may include opposite gender, if the participants are family members.
 - l. At a minimum every franchise and/or partner league must confirm on an annual basis that this policy is understood and communicated to everyone involved in the program/league.

- m. Every franchise and/or partner league must adopt or comply with their organization's harassment and abuse policy. If that policy conflicts with GSC Parks policy, the partner agency must notify the GSC Parks Youth Sports Liaison and request a clarification.
- n. Allegations of child abuse or neglect should always be investigated by qualified social service or law enforcement.
- o. Kentucky Unified Juvenile Code KRS 620.040(5)(c) & KRS 620.030 states that it is the duty of everyone who reasonable cause to believe that a child is dependent, neglected, or abused shall immediately cause and oral or written report to be made to a local law enforcement agency or the Kentucky State Police, the Cabinet or its designated representative; the Commonwealth's Attorney or the county attorney by telephone or otherwise. Certain professionals such as healthcare personnel, childcare personnel, and peace officers have a further duty to report.

Handling Allegations of Abuse

- p. **Remain calm and reassuring.** If you panic, become angry, or overreact to the information disclosed, so will the child. The child needs to feel that the person to whom he or she is speaking is in control of the situation and will reassure him or her that everything will be okay.
 - q. **Don't criticize the child, question the child's story, or imply that the child may have misunderstood what happened.** Accept the information openly without indicating value judgment.
 - r. **Encourage the child to tell the Director or the appropriate supervisor what happened.** Tell the child no one should ask him or her to keep a secret about what happened and that it is okay to talk to the Director about it. Make sure the child feels that he or she is not to blame for what happened. Try to avoid repeated interviews about the incident and other dealings with the child that may be very stressful for the child.
 - s. **Respect the child's privacy.** Take the child to a location where you cannot be overheard by other children but within view of another adult. It is important that you discuss the child's situation only with the Director or with the appropriate DCFS and designated law enforcement personnel. It must not become the topic of conversation among other staff members either on or off GSC Parks premises. The child and his or her family or other persons involved should not have to pay the price of a person's indiscretion. Disclosing the information to other persons is in violation of the child's privacy rights and the privacy rights of other persons involved.
- The Director or his/her designee should be the contact person for reporting suspected child abuse. In his/her absence, the Department Head should be notified. The Director and staff person reporting the suspected abuse should immediately notify DCFS as required under the Act by telephone to the DCFS "central register" or in person or by telephone through the nearest DCFS office at 1-877-597-2331. Reports are immediately transmitted to the appropriate DCFS Child Protective Service Unit ("CPS"), which will in turn begin to investigate the matter.
 - The report should include, if known:
 - 1) the name and address of the child and his or her parents or other persons responsible for the child's welfare;

- 2) the name and address of the school that the child attends or the school that the child last attended, if the report is written during the summer when school is not in session, and the name of the school district in which the school is located, if applicable;
 - 3) the child's age, sex and race;
 - 4) the nature of the child's abuse or neglect, including any evidence of previous injuries, abuse or neglect of the child or his or her siblings;
 - 5) the names of the persons apparently responsible for the abuse or neglect;
 - 6) family composition, including names, ages, sexes, and races of other children in the home;
 - 7) the name of the person making the report, his or her occupation, and where he or she can be reached;
 - 8) the actions taken by the reporting source, including the taking of photographs and x-rays, placing the child in temporary protective custody, or notifying the medical examiner or coroner; and
 - 9) any other information that the person making the report believes might be helpful in the furtherance of the purposes of this Act.
- The oral report should be confirmed by the reporting staff person in writing to the assigned CPS within 48 hours of the initial report. The Director will notify the Chair of the Park Board of Commissioners of all reports of child abuse/neglect, which are suspected and reported to the Department of Child and Family Services.

Details of the report shall not be discussed with other staff or participants.

The Commonwealth of Kentucky has provided a child abuse and neglect booklet to help with additional questions that is available online:

<https://chfs.ky.gov/agencies/dcbs/Documents/ChildAbuseandNeglectBooklet.pdf>

Replaces Policy:

POL.S.01.10 - Abused and Neglected Child and Elder Reporting

It is the policy of GSC Parks to fully comply with the State of Kentucky ([KRS 620](#), [KRS 209](#)). As such, GSC Parks will make every reasonable effort and precaution to prevent, detect and handle cases of suspected child abuse and neglect for children who participate and use GSC Parks programs, areas and facilities and will ensure that any such cases get reported to the Kentucky Department of Children and Family Services ("DCFS") in accordance with the Act.

Definitions

"Abused child" means a child whose parent or immediate family member or any person responsible for the child's welfare or any individual residing in the same home as the child or a paramour of the child's parent:

- 1) Inflicts, causes to be inflicted or allows to be inflicted upon such child physical injury by other than accidental means, which causes death, disfigurement, impairment of physical or emotional health or loss or impairment of any bodily function;
- 2) Creates a substantial risk of physical injury to such child by other than accidental means which would be likely to cause death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function;

- 3) Commits or allows to be committed any sex offense against such child, as such sex offenses are defined in the Criminal Code of 1961 as amended and extending those definitions of sex offenses to include children under eighteen (18) years of age;
- 4) Commits or allows to be committed an act or acts of torture upon such child;
- 5) Inflicts excessive corporal punishment;
- 6) Commits or allows to be committed the offense of female genital mutilation, as defined in Section 12-34 of the Criminal Code of 1961 against the child; or

A child shall not be considered abused for the sole reason that the child has been relinquished in accordance with the Abandoned Newborn Infant Act ([KRS 620.350](#)).

“Neglected child” means any child who is not receiving the proper or necessary nourishment or medically indicated treatment including food or care not provided solely on the basis of the present or anticipated mental or physical impairment as determined by a physician acting alone or in consultation with other physicians or otherwise is not receiving the proper or necessary support or medical or other remedial care recognized under State law as necessary for a child’s well-being, or other care necessary for his or her well-being, including adequate food, clothing and shelter; or who is abandoned by his or her parents or other person responsible for the child’s welfare without a proper plan of care; or who is a newborn infant whose blood, urine, or meconium contains any amount of a controlled substance thereof, with the exception of a controlled substance or metabolite thereof whose presence in the newborn infant is the result of medical treatment administered to the mother or the newborn infant. A child shall not be considered neglected for the sole reason that such child’s parent or other person responsible for his or her welfare has left the child in the care of an adult relative for any period of time. A child shall not be considered neglected for the sole reason that the child has been relinquished in accordance with the Abandoned Newborn Infant Protection Act. A child shall not be considered neglected or abused for the sole reason that such child’s parent or other person responsible for his or her welfare depends upon spiritual means through prayer alone for the treatment or cure of disease or remedial care as provided under Section 4 of this Act. A child shall not be considered neglected or abused solely because the child is not attending school in accordance with the requirements of Section 26 of The School Code, as amended (105 ILCS 5/26-1 et seq.).

Handling Allegations of Abuse

If a child advises GSC Parks staff that someone has molested or otherwise abused the child, staff should be prepared to help the child. See the Crisis Management & Communication Plan.

- 2) GSC Parks staff working with the child shall:
 - a. **Remain calm and reassuring.** If you panic, become angry, or overreact to the information disclosed, so will the child. The child needs to feel that the person to whom he or she is speaking is in control of the situation and will reassure him or her that everything will be okay.
 - b. **Don’t criticize the child, question the child’s story, or imply that the child may have misunderstood what happened.** Accept the information openly without indicating value judgment.
 - c. **Encourage the child to tell the Director or the appropriate supervisor what happened.** Tell the child no one should ask him or her to keep a secret about what happened and that it is okay to talk to the Director about it. Make sure the child feels that

he or she is not to blame for what happened. Try to avoid repeated interviews about the incident and other dealings with the child that may be very stressful for the child.

- d. **Respect the child's privacy.** Take the child to a location where you cannot be overheard by other children but within view of another adult. It is important that you discuss the child's situation only with the Director or with the appropriate DCFS and designated law enforcement personnel. It must not become the topic of conversation among other staff members either on or off GSC Parks premises. The child and his or her family or other persons involved should not have to pay the price of a person's indiscretion. Disclosing the information to other persons is in violation of the child's privacy rights and the privacy rights of other persons involved.
- The Director or his/her designee should be the contact person for reporting suspected child abuse. In his/her absence, the Department Head should be notified. The Director and staff person reporting the suspected abuse should immediately notify DCFS as required under the Act by telephone to the DCFS "central register" or in person or by telephone through the nearest DCFS office at 1-877-597-2331. Reports are immediately transmitted to the appropriate DCFS Child Protective Service Unit ("CPS"), which will in turn begin to investigate the matter.
 - The report should include, if known:
 - 1) the name and address of the child and his or her parents or other persons responsible for the child's welfare;
 - 2) the name and address of the school that the child attends or the school that the child last attended, if the report is written during the summer when school is not in session, and the name of the school district in which the school is located, if applicable;
 - 3) the child's age, sex and race;
 - 4) the nature of the child's abuse or neglect, including any evidence of previous injuries, abuse or neglect of the child or his or her siblings;
 - 5) the names of the persons apparently responsible for the abuse or neglect;
 - 6) family composition, including names, ages, sexes, and races of other children in the home;
 - 7) the name of the person making the report, his or her occupation, and where he or she can be reached;
 - 8) the actions taken by the reporting source, including the taking of photographs and x-rays, placing the child in temporary protective custody, or notifying the medical examiner or coroner; and
 - 9) any other information that the person making the report believes might be helpful in the furtherance of the purposes of this Act.
 - The oral report should be confirmed by the reporting staff person in writing to the assigned CPS within 48 hours of the initial report. The Director will notify the Chair of the Park Board of Commissioners of all reports of child abuse/neglect, which are suspected and reported to the Department of Child and Family Services.

Details of the report shall not be discussed with other staff or participants.



Policy: Park Rental Policies - Update

Policy Number: POL.A.06.04

Page: pp. 64-67

Originator: Kimberly Rice

Date: 10/2/2020

Authorized by: _____

Date: _____

Board Chair

References: Policies CAPRA 1.4.1

Revision Date: _____

POL.A.06.04 – Park Rental Policies

It is the general policy of GSC Parks to protect the general public from harm while utilizing department facilities; protect public property which is within the jurisdiction of the department; and prevent the use of public property, which is paid for and maintained by tax dollars, from being utilized for private gain.

Therefore, the following rental policies are adopted for use in the process of renting any facility owned, managed, or maintained by GSC Parks by any person or organization other than the department:

Only non-profit organizations exempt from federal and state income tax shall be permitted to reserve or utilize any park facility for the purpose of holding any event where an admission for attendance or participation will be charged. Proof of tax-exempt status must be shown to the satisfaction of GSC Parks before a reservation will be accepted. Individuals shall not be allowed to reserve or utilize park facilities for this purpose. An individual or for-profit organization shall not be allowed to reserve or utilize park facilities for the purpose of giving private athletic lessons in exchange for payment.

Brooking Park Concessions Building

1. The following shall be required of all non-profit organizations seeking to reserve or utilize any GSC Parks facility for an event which an admission for attendance or participation will be charged:

a. A one hundred-dollar (\$100) cleanup deposit paid to GSC Parks within two (2) weeks after the reservation is made. A one hundred ten-dollars (\$110) fee per day of the event to be paid to GSC Parks no later than two (2) weeks prior to the first day of the scheduled event.

b. A certificate of coverage showing proof of a liability insurance policy covering the non-profit organization with a minimum limit of \$1,000,000.00 naming Georgetown-Scott County Parks and Recreation, its members and employees, as an additional insured, must be presented to GSC Parks no later than two (2) weeks prior to the first day of the scheduled event.

c. A certificate of coverage showing proof of a worker's compensation insurance policy covering the employees of the non-profit organization as well as any volunteers, for all workers' compensation liabilities set forth in the Worker's Compensation Act of Kentucky.

d. Within seven (7) days of the last day of the rental the non-profit organization shall provide to GSC Parks a profit/loss statement of the event. This statement shall include at a minimum a breakdown of all categories of expenses and sources of revenue as well as determination of the

net profit or net loss for the event. In order to facilitate this requirement, the non-profit organization renting the facility shall sell numbered tickets to those patrons charged to attend
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the event. Ticket information shall be provided in the profit/loss statement to GSC Parks. This shall include:

- i. The number of the first ticket sold;
- ii. The number of the last ticket sold;
- iii. The number of tickets sold; and
- iv. Price per ticket

If the price of tickets varies then the number sold of each differently priced ticket must be reported separately.

Pulling Events

All pulling events will be conducted as a partnership between GSC Parks and the non-profit organization. Any non-profit organization wishing to partner with GSC Parks for a pulling event will contact GSC Parks to obtain a pulling event request form.

1. If more than one non-profit organization applies to partner with GSC Parks in any particular month, the request forms will be reviewed in the order in which they were received in the GSC Parks Administrative office. After the pulling event request form is submitted to the GSC Parks Administrative office, the request will be processed and a staff member of GSC parks will contact the non-profit organization within one working week of the submittal date. Non-profit organizations will be pre-approved on the basis of the request form. GSC parks may require references for the purpose of assisting the process of approving a request.

2. GSC Parks must approve any organization and equipment to be used in the process of holding a pulling event. References may be required for the purpose of assisting the process of approving any organization or equipment.

3. GSC Parks will not partner with any non-profit organization for more than two (2) pulls per calendar year. GSC Parks will provide one person to help oversee the pull on the night of the event. The non-profit organization will be responsible for all other volunteers needed to host the event.

4. All expenses for the pull (i.e. pulling organization fees, sled fees, advertising, insurance, concession supplies, etc.) will be the responsibility of the non-profit organization. All funds raised by the event will go to the non-profit organization. The non-profit organization will be required to complete a Pulling Event Income/Expense Report and submit it within seven working days of the event.

5. Pulls may only be held on dates specified by GSC Parks between the months of April and October of each calendar year. These designated dates will be reserved by GSC Parks until February 28 of each calendar year. After February 28, on any dates initially reserved as pull dates for which no pull has been scheduled, GSC Parks may allow other Brookings Park facilities (i.e. Concession building, barns) to be reserved, thereby eliminating the use of the park for a pull on that date. No pulls shall be held on Sunday. Rain dates will automatically be scheduled for the following Saturday after the approved date on the request form.

6. All supercharged motorized activity and/or competition must cease between the hours of 12:00am – 10:00am for each day that the event is scheduled. Any non-profit organization failing to comply with this provision may, at GSC Park's discretion after consideration of all relevant circumstances, be deemed ineligible to host a pull for a period of one year. Ineligibility shall begin after formal notification from GSC Parks has been given to the

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non-profit organization hosting the pull. A request to partner with GSC Parks for a pulling event will only be considered after the suspension is no longer in effect.

7. There will be a four (4) class maximum for each event night that begins at 6:00pm or later. Any request for additional classes must be approved during the application process by GSC Parks. The start time for any event with more than four (4) classes must be approved by GSC Parks.

8. Fire and emergency personnel must be furnished for all motorized events. The cost of providing these personnel, if any, shall be paid for by the non-profit organization.

Rental of Buildings at Brooking Park which are Non-Revenue Generating

Rental of the buildings at Brooking park for events where no admission/participation fee is charged shall be as follows:

1. Barn #1 (enclosed) \$55.00 + \$250.00 clean up deposit
2. Barn #2 (partially enclosed) \$115.00 + \$250.00 clean up deposit
3. Concession Building \$110.00 + \$100.00 clean up deposit

These fees shall be in addition to any fees paid to rent the other facilities at Brooking Park. The barns shall be used solely for agricultural events, i.e. Cattle shows/sales, sheep sales, etc. and there will be a required \$250.00 clean up deposit payable to GSC Parks within two weeks of reserving the facility. If the facility is reserved within two weeks of the scheduled event, the deposit and fee will be due within two days of reserving the facility. This deposit will only be returned to the lessor upon cleanup of the facilities, including sweep out, hose out, and removal of hay/straw and/or animal droppings, etc. from the park premises. Clean up must be completed within three (3) working days of the date of the rental.

Picnic Areas and/or Shelter Rentals

The picnic areas may be reserved for small gatherings such as family reunions, birthday parties, etc., for a fee of \$50.00 per day. A \$25.00 clean up deposit is required to be paid to GSC Parks within two (2) weeks of making a reservation and in no event less than two weeks prior to the event.

Use of GSC Parks facilities without a reservation for families or informal groups is free. These events include picnics, jogging, tennis, playground, etc.

Park Sport Amenities Rentals

This policy is intended to set the guidelines associated with the rental of sports amenities (fields/courts) within the GSC Parks system to exclude shelter rentals which are set forth in a separate policy.

Rental of any athletic playing field(s), volleyball court(s), tennis court(s), or basketball court(s) by a non-parks program or entity must be to the benefit of a non-profit organization. If the rental is made for the purpose of generating revenue shall be charged a rental fee as follows:

1. The renting entity shall pay to GSC Parks ten percent (10%) of the total revenue taken in by the renting entity for rental of any field(s) or court(s) for three (3) days or less per activity.
2. The renting entity shall pay to GSC Parks fifteen (15%) of the total revenue taken in by the renting entity for rental of any field(s) or court(s) for more than three (3) days per activity.
3. The program or entity shall provide to parks within two (2) days of the end of the rental period the fee charged for the rental. Along with this payment the program or entity shall provide a breakdown of the revenue generated by the activity/rental. (e.g. dollar amount per team for tournaments, dollar amount per player per camps, dollar amount per player per tryouts).

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4. All non-parks programs or entities shall pay a deposit of two hundred dollars (\$200.00) per field or court within two weeks of reserving or within two weeks prior to the activity/rental, whichever is sooner.
5. Usage of the lights associated with the activity/rental will be charged at a rate of fifteen dollars (\$15.00) per hour.
6. All programs or entities renting the field(s) or court(s) for the purpose of conducting camps and tournaments shall obtain liability insurance in advance of renting any field(s) or court(s) in the amount of \$1,000,000.00. Said insurance shall name Georgetown-Scott County Parks and Recreation as an additional insured under the policy.
7. No sporting activity shall start any later than 11:00p.m.
8. Field/Court rentals for the purpose of holding practice that is non-revenue generating are exempt from non-profit organization and liability insurance requirements. A rental fee of twenty dollars (\$20.00) per hour per field/court will be charged for anyone wishing to rent for practice, etc.

Failure to Comply with Rental Policies

Failure to provide a profit/loss statement or other financial documentation, if requested, documentation of the revenue and expenses shall result in a suspension of the non-profit organization's privilege to conduct an activity for a period of six (6) months for the first offense; one (1) year for the second offense; permanent suspension for the third offense.

An individual or for-profit organization that reserves or utilizes GSC Parks facilities for the purpose of giving private athletic lessons in exchange for payment is subject to a suspension of that individual's or organization's privilege to conduct an activity on GSC Parks facilities for a period of six (6) months for the first offense; one (1) year for the second offense; permanent suspension for the third offense.

Failure to comply with any provisions entered herein shall constitute grounds to terminate the rental agreement and deny rental privileges in the future. Repeated failure to comply with the provisions herein shall constitute grounds for permanent suspension of the right to rent GSC Parks facilities.

Any issue concerning the rental of any GSC Parks park facility not addressed herein shall be determined by a majority vote of the Georgetown-Scott County Parks and Recreation Board.



Policy: Public Comments - Update

Policy Number: POL.B.05.12

Page: pp. 18-19

Originator: Kimberly Rice

Date: 10/2/2020

Authorized by: _____

Date: _____

Board Chair

References: Policies CAPRA 1.4.1

Revision Date: _____

POL.B.05.12 - Public Comment

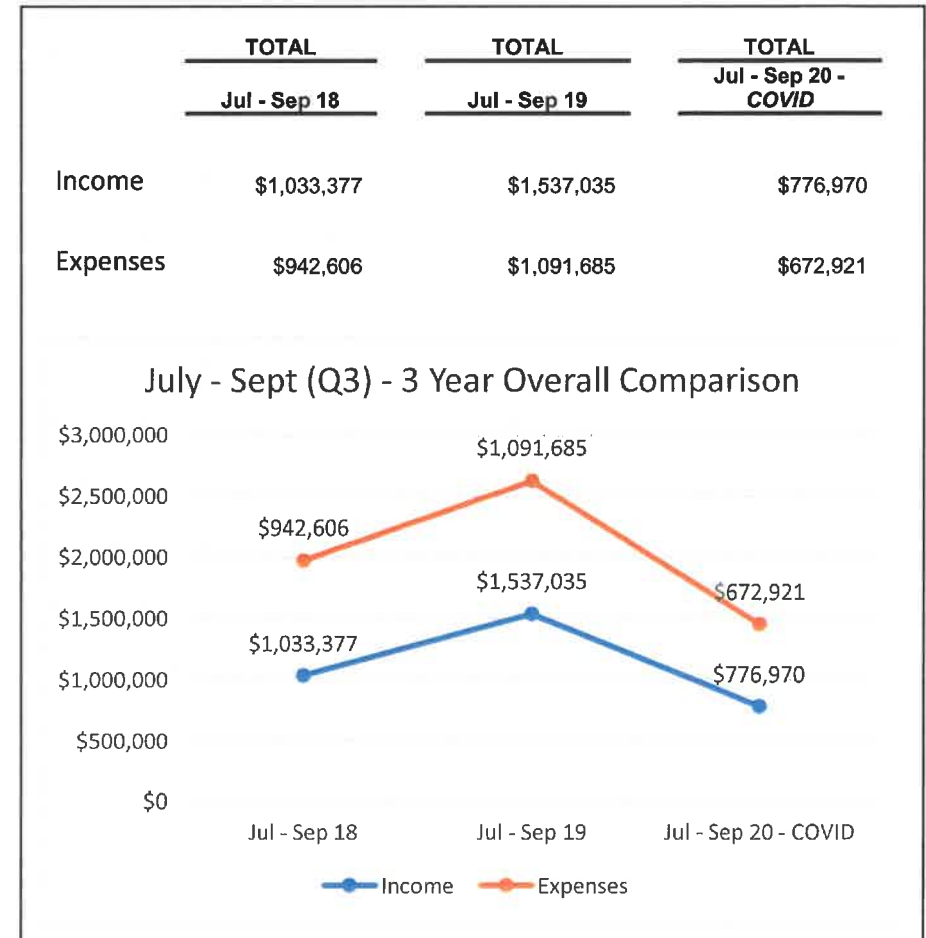
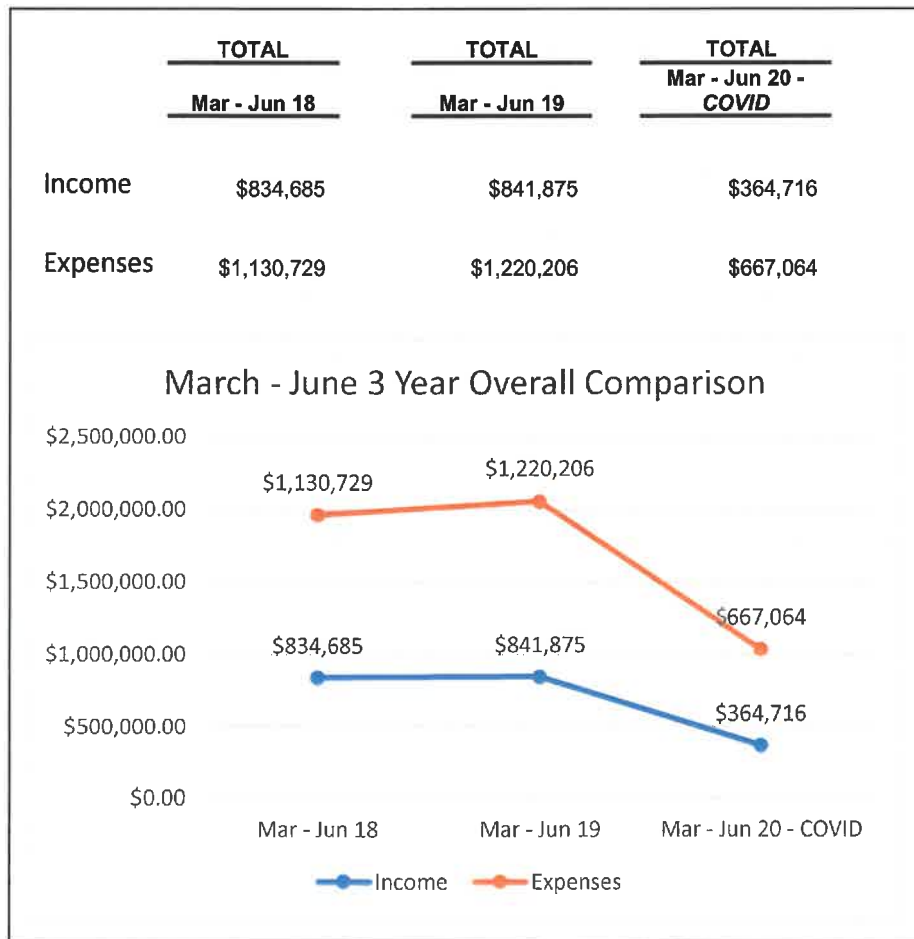
Members of the public will be allowed to speak during the "Public Comments" portion of a Committee of the Whole or Regular Board meeting, unless the business or circumstances of the Board at a particular meeting precludes public comment. The general rule shall be that an individual shall have not more than three minutes to make his or her comments and that repetitive comments are discouraged. The Board may set, on a meeting-by-meeting basis, an overall limit on the number of, and time for, public comments if necessary, to facilitate the proper and orderly conduct of the meeting and the completion of the Board's business.

Guidelines

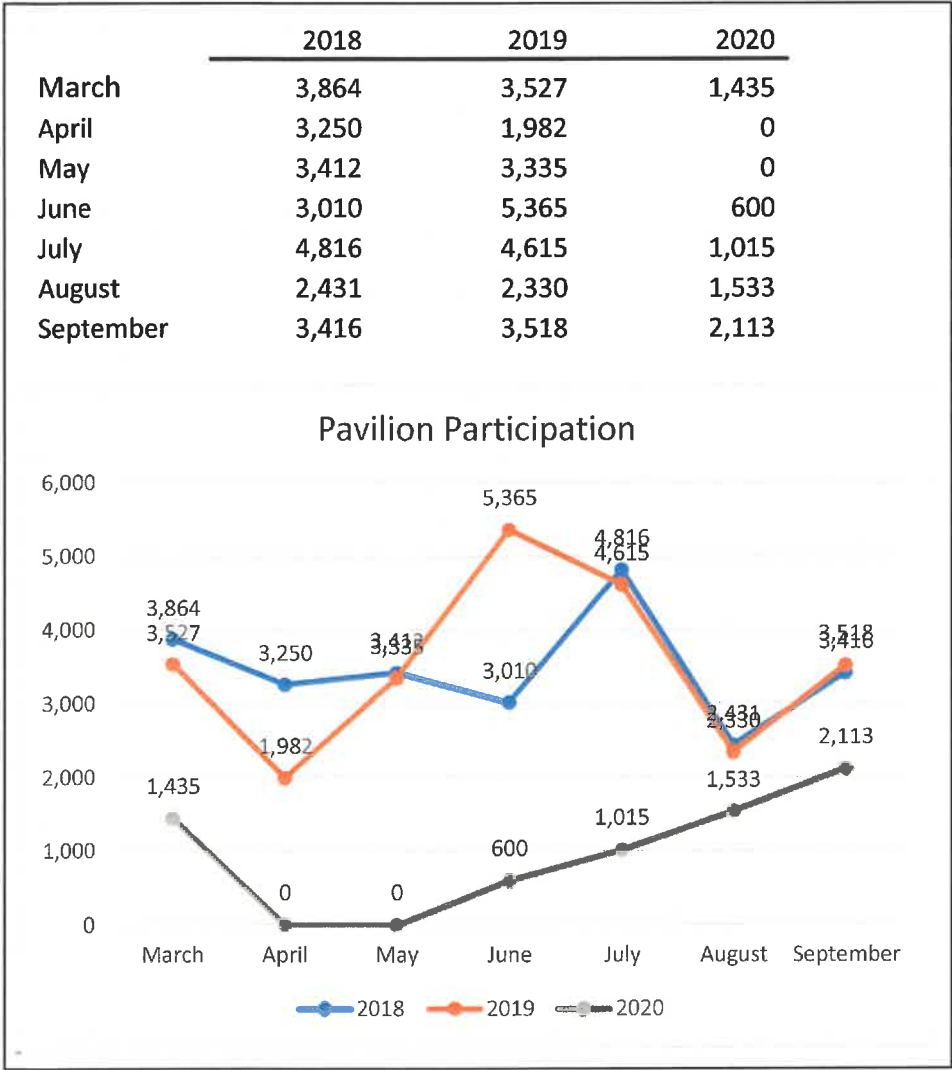
- **The time limit for public comments is three (3) minutes per speaker.**
- **This is a public discussion, not a debate.** The purpose is *not* to win an argument, but to hear many points of view and explore many options and solutions.
- **Everyone is encouraged to participate.** You may be asked to share what you think, or we may ask for comments from those who haven't spoken. It is always OK to "pass" when you are asked to share a comment.
- **No one or two individuals should dominate a discussion.** If you have already voiced your ideas, let others have an opportunity. When you speak, be brief and to the point.
- **When you speak, state your name and where you live.** In a public meeting, it is helpful to know who is speaking as well as where they live in the community.
- **One person speaks at a time.** Refrain from side conversations. Pay attention to the person speaking. If you think you will forget an idea that comes to mind, write it down.
- **Listen to and respect other points of view.**
- **Do your best to understand the pros and cons of every option,** not just those you prefer. Be as objective and fair-minded as you can be.
- **Seek first to understand, not to be understood.** Ask questions to seek clarification when you don't understand the meaning of someone's comments.

Georgetown – Scott County Parks and Recreation Post COVID – Q3 Financial Report

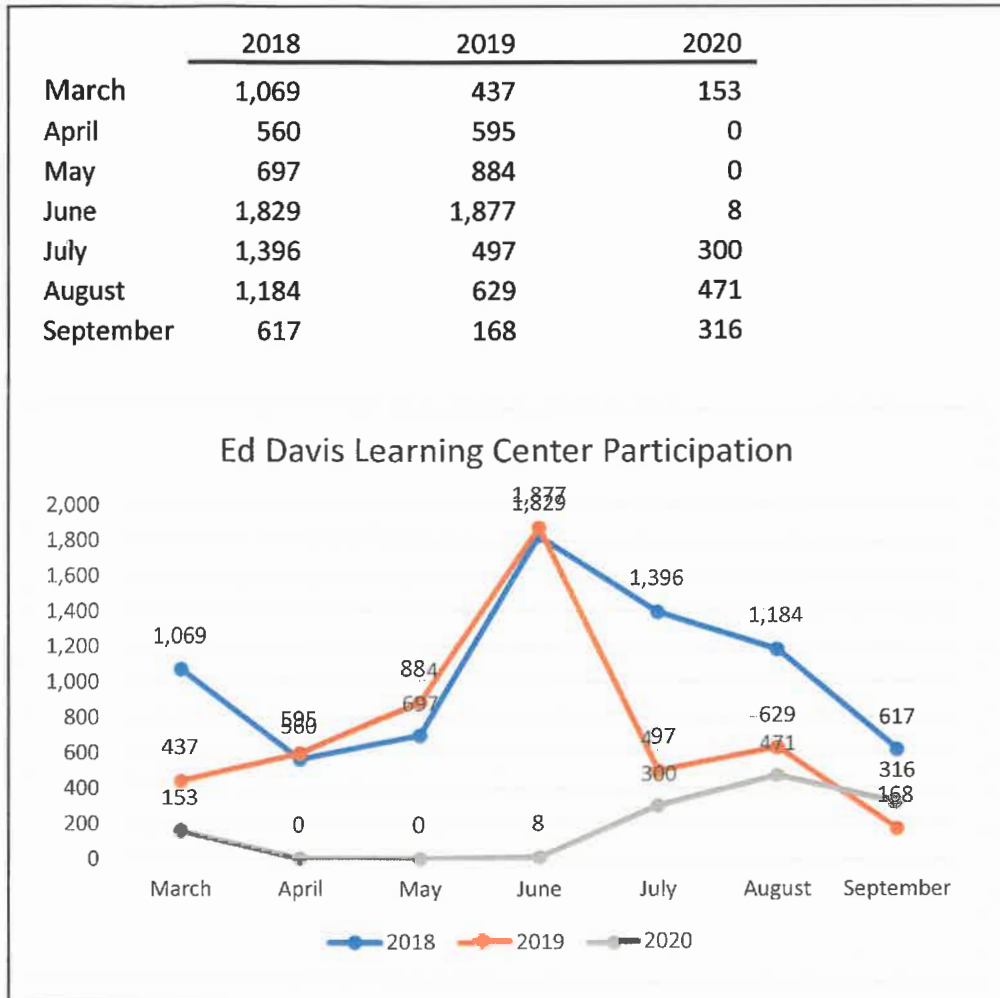
The financial information below represents the **OVERALL GSC Parks income and expenses**. *Does not include Ed Davis Learning Center.



The information below represents the Pavilion's Participation.



The information below represents the **Ed Davis Learning Center's Participation**.



September 2020 Program Report
For October 19, 2020 GSC Parks & Recreation Board Meeting
Ednal Maynard

Pavilion Operations

Pavilion Program Attendance: **2,153**

Pavilion Annual Membership: **1,493**

Pavilion Daily Passes: **713**

Total Pavilion Attendance Including Programs, Passes, Non-Participants, and Rentals: 4,994

Fiscal Year To Date Attendance: **14,931**

Pavilion Operations Income: **\$26,636.85**

Pavilion Expenses: **\$51,934.24**

Pavilion Recovery Rate: **51%**

Ed Davis Learning Center

EDLC Attendance Including Daily Attendance, Programs, Community Services, and Rentals: 316

Daily Attendance: **143**

Community Events: **0**

Programs: **46**

Meetings: **0**

Rentals: **127**

Repast: **0**



Pavilion Operations Revenue / Expense Report for September

Revenue	2016	2017	2018	2019	2020
20 Visit Pass	\$1,122.10	\$1,825.00	\$1,756.60	\$3,019.20	\$731.00
6 Month Pass	\$2,707.42	\$2,040.00	\$2,843.60	\$4,125.60	\$257.00
Annual Pass	\$26,328.92	\$28,478.11	\$31,295.69	\$62,590.98	\$16,054.92
Aquatic Programs	\$2,205.20	\$3,465.50	\$1,749.57	\$4,625.40	\$880.50
Camp Programs	\$4,961.25	\$3,237.00	\$2,448.75	\$8,012.50	
Child Care	\$20.00	\$24.00	\$12.00	\$8.00	\$4.00
Concessions	\$1,013.00	\$1,227.00	\$911.00	\$1,459.24	\$327.00
Daily Pass	\$7,491.50	\$9,116.20	\$9,171.11	\$16,026.90	\$4,719.93
Deposit Fee Return	(\$702.50)	(\$558.50)	(\$267.00)	(\$281.00)	
Facility Rentals	\$1,489.00	\$1,328.75	\$2,033.50	\$3,421.00	\$345.00
Fun Express Program				\$1,842.50	
Gymnasium Programs	\$1,291.25	\$2,816.40	\$3,081.25	\$4,930.50	\$675.00
Land Programs	\$10,629.97	\$15,065.10	\$16,868.85	\$23,652.66	\$2,633.50
Miscellaneous	\$102.00	\$66.00	\$48.00	\$92.00	\$9.00
Program Refunds	(\$656.64)	(\$884.50)	(\$1,162.62)	(\$2,333.67)	
Total Revenue	\$58,002.47	\$67,246.06	\$70,790.30	\$131,191.81	\$26,636.85

Expenses

	2016	2017	2018	2019	2020
Miscellaneous		\$167.01			
Salaries	\$35,843.42	\$37,994.78	\$34,986.77	\$32,293.79	\$30,668.36
Supplies/ Equipment	\$12,747.95	\$31,099.94	\$7,009.82	\$27,728.64	\$4,868.20
Utilities	\$16,569.88	\$17,796.57	\$41,980.53	\$15,930.48	\$16,397.68
Total Expenses	\$65,161.25	\$87,058.30	\$83,977.12	\$75,952.91	\$51,934.24



5 Year Attendance Comparison for September

Attendance Type	2016	2017	2018	2019	2020
20 Visit Pass	238	235	241	252	213
20 Visit Walker Pass	228	150	178	201	
6 Month Pass	469	490	352	348	154
Annual Pass	3361	3924	3413	3407	1493
Complimentary Pass	59	19	22	14	5
Daily Pass	1495	1791	1844	1621	713
Observer Attendance		458	889	736	251
Off-Site Program Attendance	88	34	8		
Program Attendance	3699	3966	3416	3518	2153
Rental / Meeting Attendance	250	148	325	369	12
	9887	11215	10688	10466	4994



2016 - to Date Fiscal Year Attendance Comparison

AttendanceType	2016-17	2017-18	2018-19	2019-20	2020-21
Daily Pass	35211	39074	34959	20418	3623
Complimentary Pass	656	577	564	338	50
20 Visit Pass	3842	3284	3145	2218	624
6 Month Pass	6087	6507	5558	3213	442
20 Visit Walker Pass	3328	3333	2880	1973	97
Rental / Meeting Attendance	4306	3883	5533	5706	20
Annual Pass	45631	52177	46454	30733	4848
Program Attendance	47230	43616	42868	29062	4701
Coupon Pass					
Off-Site Program Attendance	631	488	231	10	
Observer Attendance	39	7900	7763	5031	526
	146961	160839	149955	98702	14931

**Ed Davis Learning Center
Financial Statement
September 2020**

Income					
Accounts	September Income	YTD Income	Budget	Balance	% of Budget
3070 · City - Ed Davis Funds	24,350.00	47,822.65	151,300.00	-103,477.35	31.61%
9120 · ED - Program Income	0.00	-120.00	2,070.00	-2,190.00	-5.8%
9130 · ED - Rental Income	770.00	755.50	3,000.00	-2,244.50	25.18%
9140 · ED - Miscellaneous Income	0.00	0.00	500.00	-500.00	0.0%
Total Income	25,120.00	48,458.15	156,870.00	-108,411.85	30.89%
Expense					
Accounts	September Expense	YTD Expense	Budget	Balance	% of Budget
9200 · ED - SALARIES	3,720.92	11,123.72	48,120.00	36,996.28	23.12%
9210 · ED - Employer FICA	440.43	1,339.74	5,800.00	4,460.26	23.1%
9211 · ED - Unemployment Insurance	0.00	5.12	1,250.00	1,244.88	0.41%
9212 · ED - Workers Compensation	0.00	4,300.00	4,300.00	0.00	100.0%
9213 · ED - Employer Retirement	1,164.75	3,073.42	13,000.00	9,926.58	23.64%
9214 · ED - Health Insurance	1,199.76	3,599.28	17,700.00	14,100.72	20.34%
9220 · ED - Liability, Prop. Insurance	0.00	2,500.00	2,500.00	0.00	100.0%
9230 · ED - Office Supplies	492.85	618.55	3,000.00	2,381.45	20.62%
9240 · ED - Advertising/Printing	0.00	0.00	500.00	500.00	0.0%
9250 · ED - Continuing Education	0.00	85.00	800.00	715.00	10.63%
9260 · ED - Travel Expense	220.00	220.00	600.00	380.00	36.67%
9300 · ED - MAINTENANCE SALARIES	0.00	0.00	1,000.00	1,000.00	0.0%
9310 · ED - Telephone	64.32	204.38	1,000.00	795.62	20.44%
9311 · ED - Columbia Gas	67.16	201.48	2,600.00	2,398.52	7.75%
9312 · ED - Kentucky Utilities	447.35	1,282.63	6,000.00	4,717.37	21.38%
9313 · ED - Georgetown Water	93.17	279.54	1,400.00	1,120.46	19.97%
9315 · ED Internet Service/Cable	482.68	959.46	3,000.00	2,040.54	31.98%
9320 · ED - Supplies, Serv., Repair	187.58	1,570.36	6,000.00	4,429.64	26.17%
9330 · ED - Equipment	0.00	0.00	600.00	600.00	0.0%
9350 · ED - SP. EVENTS/PROG. SALARIES	2,161.04	6,763.47	34,000.00	27,236.53	19.89%
9400 · ED-Prog., Event, Supplies&Equip	0.00	276.14	3,500.00	3,223.86	7.89%
9600 · ED - Miscellaneous Expenses	0.00	0.00	200.00	200.00	0.0%
Total Expense	10,742.01	38,402.29	156,870.00	-118,467.71	24.48%

**Georgetown-Scott County Parks and Recreation
Financial Statement
September 2020**

Accounts	Income				
	September Income	YTD Income	Budget	Balance	% of Budget
3030 · City Funds	183,118.50	351,696.75	1,098,711.00	-747,014.25	32.01%
3040 · City - Capital	19,461.00	19,461.00	22,500.00	-3,039.00	86.49%
3050 · County - Capital	0.00	5,625.00	22,500.00	-16,875.00	25.0%
3060 · County Funds	0.00	274,677.75	1,098,711.00	-824,033.25	25.0%
3150 · Pool Income	0.00	0.00	53,000.00	-53,000.00	0.0%
3180 · Horse Park Pool	0.00	0.00	11,555.00	-11,555.00	0.0%
3400 · Kidzworld Income	0.00	0.00	93,600.00	-93,600.00	0.0%
3430 · Fun Express Income	0.00	-750.00	14,000.00	-14,750.00	-5.36%
3470 · KLC Safety Grant	0.00	0.00	3,000.00	-3,000.00	0.0%
3600 · Facility Rental Income	21,152.00	27,149.00	17,500.00	9,649.00	155.14%
3710 · Special Events Income	0.00	0.00	3,500.00	-3,500.00	0.0%
3730 · New Programs Income	0.00	0.00	5,000.00	-5,000.00	0.0%
3750 · Miscellaneous Income	0.00	0.00	300.00	-300.00	0.0%
8014 · Pavilion - 20 V Passes	963.10	3,178.70	13,000.00	-9,821.30	24.45%
8015 · Pavilion - Daily Passes	5,889.93	18,363.70	108,000.00	-89,636.30	17.0%
8016 · Pavilion - Annual Pass	16,401.72	46,274.62	280,000.00	-233,725.38	16.53%
8017 · Pavilion - 6 Month Pass	257.00	1,508.00	16,000.00	-14,492.00	9.43%
8018 · Pavilion - Aquatics Programs	1,800.00	6,295.50	31,400.00	-25,104.50	20.05%
8020 · Pavilion Gymnasium Programs	825.00	1,731.87	15,000.00	-13,268.13	11.55%
8022 · Pavilion - Dance/Gymnastics Pro	5,447.55	20,265.12	70,000.00	-49,734.88	28.95%
8024 · Pavilion - Aerobics Programs	384.00	977.00	17,000.00	-16,023.00	5.75%
8028 · Pavilion - Special Events	0.00	0.00	1,000.00	-1,000.00	0.0%
8030 · Pavilion - Child Care	6.00	14.00	200.00	-186.00	7.0%
8032 · Pavilion - Facility Rental	345.00	-364.00	20,000.00	-20,364.00	-1.82%
8034 · Pavilion - Concession/Vending	424.00	824.00	17,000.00	-16,176.00	4.85%
8036 · Pavilion - Miscellaneous	10.00	42.00	1,000.00	-958.00	4.2%
Total Income	256,484.80	776,970.01	3,033,477.00	-2,256,506.99	25.61%

**Georgetown-Scott County Parks and Recreation
Financial Statement
September 2020**

Accounts	Expense				
	September Expense	YTD Expense	Budget	Balance	% of Budget
4030 · ADMINISTRATIVE SALARIES - FT	8,954.06	26,571.67	187,000.00	160,428.33	14.21%
4060 · Employer FICA Tax	5,604.08	18,076.17	113,000.00	94,923.83	16.0%
4090 · Unemployment Insurance	0.00	449.77	16,500.00	16,050.23	2.73%
4120 · Workers Compensation	0.00	16,811.29	54,000.00	37,188.71	31.13%
4130 · Drug Testing	315.00	700.00	5,000.00	4,300.00	14.0%
4150 · Employers Retirement	10,125.92	42,420.09	216,500.00	174,079.91	19.59%
4180 · Health Insurance	15,260.36	44,766.29	255,000.00	210,233.71	17.56%
4200 · Staff Uniforms	0.00	0.00	2,000.00	2,000.00	0.0%
4201 · REC. MANAGERS SALARIES - FT	12,000.00	36,000.00	134,000.00	98,000.00	26.87%
4202 · PAV. OPERATIONS SALARIES - PT	9,783.30	31,107.31	170,000.00	138,892.69	18.3%
4240 · Office Phone	610.89	1,809.83	1,800.00	-9.83	100.55%
4250 · Standard Life and Casualty	6.00	0.00	0.00	0.00	0.0%
4260 · Equipment rental	0.00	0.00	2,500.00	2,500.00	0.0%
4270 · Office Supplies and Equipment	2,917.50	12,189.61	45,000.00	32,810.39	27.09%
4280 · Professional Fees	0.00	503.81	16,000.00	15,496.19	3.15%
4300 · Advertising, Print., Marketing	2,684.95	6,169.70	10,000.00	3,830.30	61.7%
4320 · Technology Support	8,834.77	8,834.77	30,000.00	21,165.23	29.45%
4360 · Continuing Education	1,314.00	1,689.00	10,000.00	8,311.00	16.89%
4370 · Liability, Equipment Insurance	0.00	39,180.16	85,000.00	45,819.84	46.09%
4390 · Travel Expense	660.00	660.00	3,000.00	2,340.00	22.0%
4450 · PARKS MAINT. SALARIES - FT	13,429.75	40,290.68	203,595.00	163,304.32	19.79%
4460 · PARKS MAINT. HOURLY - PT	1,387.69	4,107.93	70,000.00	65,892.07	5.87%
4470 · FACILITY MAINT. SALARIES - PT	4,535.32	13,528.55	61,000.00	47,471.45	22.18%
4480 · FACILITY MAINT. SALARIES - FT	8,564.20	43,025.30	148,500.00	105,474.70	28.97%
4509 · Trail Maintenance	0.00	0.00	5,000.00	5,000.00	0.0%
4510 · Suffoletta Park	932.86	3,125.93	12,500.00	9,374.07	25.01%
4520 · Skate Park	0.00	126.33	5,000.00	4,873.67	2.53%
4540 · Ed Davis Park	236.31	780.40	5,000.00	4,219.60	15.61%
4570 · Marshall Park	1,549.63	4,203.64	15,500.00	11,296.36	27.12%
4600 · Scott County Park	1,036.73	2,604.25	12,500.00	9,895.75	20.83%

**Georgetown-Scott County Parks and Recreation
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Accounts	September Expense	YTD Expense	Budget	Balance	% of Budget
4610 · Oser Landing Park	171.33	520.93	5,000.00	4,479.07	10.42%
4630 · Oxford Road Park	101.21	305.52	2,000.00	1,694.48	15.28%
4640 · Great Crossing Park	0.00	0.00	12,500.00	12,500.00	0.0%
4650 · Royal Spring Park	24.27	312.28	5,500.00	5,187.72	5.68%
4660 · Vehicle Maintenance and Parts	9.00	639.38	12,000.00	11,360.62	5.33%
4690 · Equipment Maintenance and Parts	912.24	1,768.96	12,000.00	10,231.04	14.74%
4750 · Cell phones	742.80	2,228.40	12,000.00	9,771.60	18.57%
4780 · Fuel and Oil	1,779.75	4,974.49	27,000.00	22,025.51	18.42%
4810 · Supplies	2,917.69	13,454.97	78,000.00	64,545.03	17.25%
4850 · Parks Equipment	0.00	0.00	3,500.00	3,500.00	0.0%
4880 · Capital Expenditures	0.00	38,922.00	45,000.00	6,078.00	86.49%
4930 · SUFFOLETTA POOL SALARIES	0.00	0.00	65,000.00	65,000.00	0.0%
5000 · HORSE PARK LG HOURS	0.00	0.00	17,000.00	17,000.00	0.0%
5020 · SFAC Kentucky Utilities	818.50	2,758.03	25,000.00	22,241.97	11.03%
5050 · SFAC Georgetown Water	60.23	108.69	27,000.00	26,891.31	0.4%
5060 · SFAC Center Phone	474.58	1,153.78	3,500.00	2,346.22	32.97%
5140 · SFAC Pool Supplies/Chemicals	59.95	179.85	20,000.00	19,820.15	0.9%
5200 · SFAC Pool Supplies/Maintenance	3,353.58	83,527.71	15,500.00	-68,027.71	538.89%
5500 · Concession Supplies and Equipme	0.00	0.00	0.00	0.00	0.0%
5650 · Tennis Supplies and Equipment	0.00	0.00	500.00	500.00	0.0%
6280 · Little League Baseball	0.00	0.00	500.00	500.00	0.0%
6340 · Youth Softball	0.00	0.00	500.00	500.00	0.0%
6370 · Youth Soccer	0.00	0.00	500.00	500.00	0.0%
6400 · Youth Football	0.00	0.00	500.00	500.00	0.0%
6420 · Youth Volleyball	0.00	0.00	250.00	250.00	0.0%
6430 · Georgetown Stingrays	0.00	0.00	250.00	250.00	0.0%
6440 · Super Sharks	0.00	0.00	250.00	250.00	0.0%
6460 · KIDZWORLD SALARIES	0.00	0.00	58,800.00	58,800.00	0.0%
6490 · Kidzworld Supplies	0.00	0.00	3,000.00	3,000.00	0.0%
6500 · Kidzworld-Transportation	0.00	0.00	12,000.00	12,000.00	0.0%
6520 · Kidzworld Lunch Program	0.00	0.00	500.00	500.00	0.0%
6550 · Fun Express Supplies	0.00	0.00	800.00	800.00	0.0%

**Georgetown-Scott County Parks and Recreation
 Financial Statement
 September 2020**

Accounts	September Expense	YTD Expense	Budget	Balance	% of Budget
6551 · FUN EXPRESS SALARIES	0.00	0.00	12,000.00	12,000.00	0.0%
6700 · SPORTS CAMPS SALARIES PT	0.00	0.00	500.00	500.00	0.0%
6720 · Sports Camps Supplies	0.00	0.00	500.00	500.00	0.0%
6840 · NEW PROG/SPEC EVENTS SAL PT	0.00	0.00	2,500.00	2,500.00	0.0%
6850 · New Prog/Sp Events Supplies	0.00	255.23	1,000.00	744.77	25.52%
6880 · Miscellaneous	0.00	135.02	800.00	664.98	16.88%
8066 · Pavilion - Columbia Gas	801.15	2,002.53	53,000.00	50,997.47	3.78%
8068 · Pavilion - Kentucky Utilities	12,867.21	39,253.63	130,000.00	90,746.37	30.2%
8070 · Pavilion - Georgetown Water	2,729.32	7,355.50	27,500.00	20,144.50	26.75%
8074 · Pavilion - Supp., Serv., Repair	5,222.64	21,314.52	120,000.00	98,685.48	17.76%
8076 · Pavilion - Equipment	0.00	0.00	4,000.00	4,000.00	0.0%
8080 · PAVILION - GYM PROGRAM SALARIES	400.00	890.00	7,400.00	6,510.00	12.03%
8081 · Pavilion - Gym Program Supplies	120.20	1,394.84	1,000.00	-394.84	139.48%
8082 · PAVILION - AEROBICS SALARIES	1,914.48	6,275.91	58,000.00	51,724.09	10.82%
8083 · Pavilion - Aerobics Supplies	0.00	0.00	2,000.00	2,000.00	0.0%
8084 · PAVILION - DANCE/GYM SALARIES	3,106.21	4,848.29	54,482.00	49,633.71	8.9%
8085 · Pavilion - Dance/Gym Supplies	62.97	97.95	8,000.00	7,902.05	1.22%
8088 · PAVILION - SPECIAL EVENTS SALAR	0.00	0.00	500.00	500.00	0.0%
8089 · Pavilion - Special Events Suppl	0.00	0.00	1,250.00	1,250.00	0.0%
8090 · Pavilion - Concession	343.90	834.00	10,000.00	9,166.00	8.34%
8092 · PAVILION - AQUATICS SALARIES PT	10,929.05	34,181.54	156,000.00	121,818.46	21.91%
8094 · Pavilion - Aquatics Supplies	1,193.20	3,362.89	18,000.00	14,637.11	18.68%
8098 · Pavilion - Child Care Supplies	0.00	117.05	500.00	382.95	23.41%
8100 · Pavilion - Fitness/Wgt Rm Suppl	0.00	15.00	2,000.00	1,985.00	0.75%
8102 · Pavilion - Gymnasium Supplies	0.00	0.00	1,000.00	1,000.00	0.0%
8104 · Pavilion - Miscellaneous Expens	0.00	0.00	800.00	800.00	0.0%
Total Expense	161,858.78	653,782.05	3,033,477.00	2,379,694.95	21.55%

Georgetown-Scott County Parks and Recreation
Bills Added
As of October 19, 2020

	Date	Memo	Account	Debit	Credit
Bluegrass Business Health					
	09/30/2020		2000 · Accounts Payable		350.00
	09/30/2020	Drug Screens Qty 9	4130 · Drug Testing	350.00	
Total Bluegrass Business Health				350.00	350.00
Bypass Rental Center					
	10/16/2020		2000 · Accounts Payable		193.15
	10/16/2020	Air Compressor Rental Winterizing SFAC	5200 · SFAC Pool Supplies/Maintenance	193.15	
Total Bypass Rental Center				193.15	193.15
City of Georgetown					
	09/30/2020	Finance Department	2000 · Accounts Payable		8,834.77
	09/30/2020	Netgain and Microsoft April through June 2020	4320 · Technology Support	8,834.77	
Total City of Georgetown				8,834.77	8,834.77
Georgetown Printing					
	09/30/2020		2000 · Accounts Payable		135.00
	09/30/2020	Business Cards Mike, Jonathan	4270 · Office Supplies and Equipment	135.00	
	09/30/2020		2000 · Accounts Payable		325.00
	09/30/2020	1000 Purchase Order Forms	4270 · Office Supplies and Equipment	325.00	
Total Georgetown Printing				460.00	460.00
Global Supply & Floor Equipment					
	10/19/2020		2000 · Accounts Payable		53.00
	10/19/2020	Qty Cases Paper Towels	4810 · Supplies	53.00	
Total Global Supply & Floor Equipment				53.00	53.00
Johnson Controls Fire Protection					
	09/30/2020		2000 · Accounts Payable		263.85
	09/30/2020	Annual Fire System Inspection For The Pit	8074 · Pavilion - Supp., Serv., Repair	263.85	
	09/30/2020		2000 · Accounts Payable		1,598.23

Georgetown-Scott County Parks and Recreation
Bills Added
As of October 19, 2020

	Date	Memo	Account	Debit	Credit
	09/30/2020	Annual Fire Alarm System Inspection	8074 · Pavilion - Supp., Serv., Repair	1,598.23	
	10/19/2020		2000 · Accounts Payable		619.84
	10/19/2020	Annual Fire Alarm Test and Inspection	9320 · ED - Supplies, Serv., Repair	619.84	
Total Johnson Controls Fire Protection				2,481.92	2,481.92
Kentucky Utilities Company					
	09/30/2020		2000 · Accounts Payable		17,613.88
	09/30/2020	Markham	4510 · Suffoletta Park	39.03	
	09/30/2020	Oser	4610 · Oser Landing Park	171.33	
	09/30/2020	Horseshoe Pit	4510 · Suffoletta Park	87.02	
	09/30/2020	Louie B. Nunn Dr. Ball	4510 · Suffoletta Park	301.92	
	09/30/2020	Louie B. Nunn Dr.	4510 · Suffoletta Park	277.75	
	09/30/2020	151 Ed Davis Lane	9312 · ED - Kentucky Utilities	447.35	
	09/30/2020	Marshall Park Dr. PL	4570 · Marshall Park	601.50	
	09/30/2020	Airport Field 4	4570 · Marshall Park	116.48	
	09/30/2020	1220 Cincinnati Rd. Shop	4600 · Scott County Park	477.93	
	09/30/2020	Marshall Park Dr. Field #1	4570 · Marshall Park	133.45	
	09/30/2020	Airport Rd. Conc.St	4570 · Marshall Park	244.67	
	09/30/2020	1080 Cincinnati Rd. Ballfield	4600 · Scott County Park	84.05	
	09/30/2020	SFAC	5020 · SFAC Kentucky Utilities	818.50	
	09/30/2020	Airport Rd Conc	4570 · Marshall Park	95.98	
	09/30/2020	Pavilion	8068 · Pavilion - Kentucky Utilities	12,867.21	
	09/30/2020	Batting Cage TBR SCYB	4810 · Supplies	114.82	
	09/30/2020	Ed Davis Park	4540 · Ed Davis Park	224.19	
	09/30/2020	Airport Rd Field #2	4570 · Marshall Park	152.19	
	09/30/2020	Airport Rd. Field #3	4570 · Marshall Park	90.99	
	09/30/2020	Loie B Nunn Dr Ball	4510 · Suffoletta Park	60.39	
	09/30/2020	Airport Rd Field #5	4570 · Marshall Park	73.99	
	09/30/2020	Lisle Rd Soccer Gate	4810 · Supplies	31.93	
	09/30/2020	Oxford Dr	4630 · Oxford Road Park	101.21	
Total Kentucky Utilities Company				17,613.88	17,613.88

Georgetown-Scott County Parks and Recreation
Bills Added
As of October 19, 2020

	Date	Memo	Account	Debit	Credit
Sherwin Williams					
	09/30/2020		2000 · Accounts Payable		55.27
	09/30/2020	Painting Supplies	5200 · SFAC Pool Supplies/Maintenance	55.27	
	09/30/2020		2000 · Accounts Payable		94.29
	09/30/2020	Painting Supplies	5200 · SFAC Pool Supplies/Maintenance	94.29	
Total Sherwin Williams				149.56	149.56
Total				30,136.28	30,136.28