



Phone: (502) 863-7865

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December 17, 2021

Dear Board Member,

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on December 20, 2021, at 5:30 pm at the Pavilion. 140 Pavilion Drive Georgetown KY.

Several important topics will be discussed. Your presence will be greatly appreciated.

Sincerely,

Vicki Miller

Office Manager



Phone: (502) 863-7865

Fax: (502) 867-3710

AGENDA

December 20, 2021

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on December 20, 2021, at 5:30 pm at the Pavilion, 140 Pavilion Drive, Georgetown KY.

- 1) Call to Order and Roll Call;
- 2) Approval of Agenda;
- 3) Public Comments;
- 4) Consent Agenda;
 1. Approval of the minutes for November 15, 2021.
 2. Bills for Approval
- 5) Staff Reports;
 1. Bookkeepers Report – Vicki Miller
 2. Assistant Directors Report – Ed Maynard
 3. Facilities Maintenance – Mike Short
 4. Outdoor Maintenance – Michael Woolums
 5. Directors Report- Kim Rice
- 6) Old Business;
 1. Early voting request
 2. Concession Building Road Department Request
 3. Building and Grounds Committee- Camille Overstreet
 4. Recreation Programming Committee-Erik Flaig
 5. Administrative & Finance Committee-Director Evaluation- Ben Van Meter

- 7) New Business;
 1. GSCFOTP Board Appointment
 2. Policy Update-Proper Dress and Appearance
 3. New Policy-Facility Patron Rules
 4. Ed Davis LWCF Approval- Kim Rice
 5. Road Dept./Employee Rental Approval- Vicki Miller
 6. Board Elections

- 8) Board Members Comments;
- 9) Adjournment

Georgetown Scott County Parks and Recreation Board

Minutes

November 15, 2021

- 1) Call to Order and Roll Call; Dale Stowe called the November 15, 2021, meeting of the Parks and Recreation Board to order. Members Present Ben Van Meter, Bill Hamilton, Dale Stowe, Ron Flannery, Camille Overstreet, Erik Flaig, Marlin McKay, Andrea Guisti Sharon Flynt. Also, present Ed Maynard, Kim Rice, Cam Culbertson, Vicki Miller, Mike Short, Larry Brandenburg, Bryan Parker, Megan Miller, Helen Tobin, Autumn Barnett, Stephanie Bryan, David Kenley.
- 2) Approval of Agenda; A motion was made by Ben Van Meter and seconded by Erik Flaig. The motion carried unanimously.
- 3) Public Comments; David Kenley addressed the board with concerns about the portable toilets and that we are paying for services we are not getting. Kim Rice presented pictures that were taken the same day that David Kenley approached Megan Miller about the condition of the toilet. David Kenley stated he doesn't use the toilets but just checks them when he visits Great Crossing Park.
- 4) Consent Agenda items;
 1. Approval of the October 18, 2021, board minutes.
 2. Bills for Approval. A motion was made to approve the consent agenda by Ben Van Meter and seconded by Erik Flaig. The motion carried unanimously.
- 5) Staff Reports;
 1. Bookkeepers Report – Vicki Miller reported that the balance on hand is \$1,305,022.09 the balance on hand this date last year was \$442,421.16. A financial report was also provided.
 2. Q3 Marketing -Special Events Report-Ed Maynard stated our Facebook reach is 60,305 visits 8,014 followers. Our website has 22,425 users for the 3rd quarter. We're getting Wlex-18 for the Best of the Bluegrass sponsorship with multiple promotional spots airing throughout the news, today show, evening news in the beginning of 2022. We also get a discount for in kind sponsorship. We had Tricks and Treats and The Drive through Trick or Treat/ Movie in the park events. Upcoming events breakfast with Santa and the parks department is having a float in the upcoming Christmas parade. Also planning Parents night out break-out event at Brooking Park. Camille Overstreet commented on the Tricks or Treats event at the ED Davis Learning Center and that it was such a successful event.
 3. Pavilion Report – Ed Maynard Pavilion September total attendance was 8,594 and the total Ed Davis Learning Center was 587, 330 participates were for the trick or treats event. The drive thru trick or treat and movie in the park brought in 480 people. Water fitness class participation has increased this past month. The Suffoletta Aquatic Center 2021 attendance 27,994 visitors with a net profit of 41,879.91.
 4. Facilities Maintenance- Mike Short-Winterizing Suffoletta and finished putting in the antifreeze. The scoreboard in the pool area needs to finishing being

repaired. Bryan Parker commented that the starting blocks shipped on Friday the 12th with delivery being November 18th or 19th.

5. Outdoor Maintenance- Larry Brandenburg All youth sports are over, starting to winterize the ballfields and cutting down more overgrown areas.
6. Director's Report Kim Rice introduced a new board member Sharon Flynt who is replacing Jamie Kumar as a city appointee for a four-year term to begin January 2021. The Parks department had eight employees attended the KRPS conference this year in Somerset. Kim invited the board to our staff potluck on Nov. 18th at 11:30 in the multi-purpose room.

6) Old Business;

1. Pool Heaters at Suffoletta- Bryan Parker has researched to cost maintenance for pool heaters for the SFAC. Georgetown Municipal water reported that the water entering the pool from the water line comes in at a temperature of 55 degrees. Another concern from comfort process is that we would pay to heat the water, but the spray features would be cooling the water faster than we can heat the water. Comfort Process is coming to look at the expense to complete the research requested from the board.
2. Gym Exit Door Coverage- Kim Rice is getting a quote for the same decals as the kid zone room to apply to the exit doors but put on in reverse to help with issues of glare on the gym floor but doesn't obscure the line of site from outside to inside the gym area.
3. Super Sharks- Erik Flaig reported that the Super Sharks first swim meet was successful and that the committee will be sitting down with the Super Sharks to renegotiate the contract and address any issues.
4. Operations Master Plan Update- Kim Rice has provided Mr. O'Rourke with more documentation requested so he can keep moving forward with the master plan.
5. Early Voting Request- Kim Rice stated that the Scott Co Clerk has requested The Pavilion be used as an early voting site and wants to close the facility to the public May 12th, 13th, and 14th 2022 and November 3rd, 4th, and 5th 2022 to just allow voting access. The board questioned why the entire facility had to be closed when it has been used as a voting site in the past without being closed. They also want to continue to use the conference room on the official voting day. The board had several questions concerning being closed to the public and employees lack of pay and have asked Kim Rice to request someone from the Scott Co Clerk's office to come to the December board meeting to answer these and other questions.

7) New Business;

1. SFAC Concession Report- Stephanie Bryan informed the board that she only had 5 missed days due to water/air temperature and 3 bad weather days and 9 days she was requested to stay open but had poor sales due to low daily attendance. Sales were around \$50,000 with some of the data from June missing, but the overall profit was around \$18,000 after expenses but not after payroll. Bill Hamilton encouraged Stephanie to come to the board with request that she thought would help her moving forward.
2. Policy Update-Weapons- Kim Rice along with Cam Culbertson and Devan from the city updated our policy that had to do with employees having weapons on property. A motion was made by Ben Van Meter to adopt this policy as it is written seconded by Erik Flaig. The motion carried unanimously.
3. Julie Gray Special Request- Ed Maynard asked the board to allow Mrs. Gray to apply for a scholarship to be used for this past summer KDZ World program

2021 since the state declined any payment towards daily attendance it has put a financial strain on her at this time. A motion was made by Ron Flannery to allow Mrs. Gray to apply a new scholarship to the past program and to also be allowed to reapply in March 2022 for a scholarship which can be used toward the 2022 KDZ World program seconded by Andrea Guisti. The motion carried unanimously.

4. Executive Session 61.810(1)(f) for hiring- Ben Van Meter made a motion to go into executive session seconded by Erik Flaig. The motion carried unanimously. Ben Van Meter made a motion to come out of executive session seconded by Marlin McKay. The motion carried unanimously. Bill Hamilton made a motion to deny Danielle Lucas's request for 14 additional comp-time days as per our stated policy seconded by Andrea Guisti. The motion carried unanimously. Ben Van Meter made a motion to hire Autumn Barnett as the Pavilion Recreation Manager at a salary of \$44,000 per year seconded by Ron Flannery. The motion carried unanimously.

8) Board Members Comments: Vicki Miller introduced Helen Tobin as the new Assistant Office Manager. Bill Hamilton mentioned the portable toilets and some discussion took place about different options including removing them from multiple locations.

9) Adjournment – Marlin McKay motioned to adjourn, seconded by Ron Flannery. The motion carried unanimously, Meeting adjourned.

**Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of December 10, 2021**

	Date	Memo	Account	Debit	Credit
Amazon					
	11/30/2021		2000 · Accounts Payable		429.48
	11/30/2021	Ice packs, signature stamp, markers, phone case, name badge, etc	4270 · Office Supplies and Equipment	389.50	
	11/30/2021	2 pk sia batteries	9230 · ED - Office Supplies	69.98	
Total Amazon				429.48	429.48
American Business Systems Inc.					
	11/30/2021		2000 · Accounts Payable		589.22
	11/30/2021	Copier/Printer Systems Pavilion	4270 · Office Supplies and Equipment	516.37	
	11/30/2021	Copier/Printer Systems Ed Davis	9230 · ED - Office Supplies	72.85	
Total American Business Systems Inc.				589.22	589.22
Charter Communications					
	12/09/2021		2000 · Accounts Payable		1,078.49
	12/09/2021	140 Pavilion Dr TV & Internet	8074 · Pavilion - Supp., Serv., Repair	437.20	
	12/09/2021	151 Ed Davis Ln TV & Internet	9315 · ED Internet Service/Cable	241.34	
	12/09/2021	1240 Cincinnati Rd Internet	4600 · Scott County Park	134.98	
	12/09/2021	200 Airport Rd TV & Internet	5060 · SFAC Center Phone	134.98	
	12/09/2021	Concession Bldg Internet	4810 · Supplies	129.99	
Total Charter Communications				1,078.49	1,078.49
Columbia Gas of Kentucky					
	11/30/2021		2000 · Accounts Payable		4,959.54
	11/30/2021	140 Pavilion DR	8066 · Pavilion - Columbia Gas	4,959.54	
	11/30/2021		2000 · Accounts Payable		185.18
	11/30/2021	146 Ed Davis Ln	9311 · ED - Columbia Gas	185.18	
	11/30/2021		2000 · Accounts Payable		341.45
	11/30/2021	1240 Cincinnati Rd	4600 · Scott County Park	341.45	
Total Columbia Gas of Kentucky				5,486.17	5,486.17

**Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of December 10, 2021**

	Date	Memo	Account	Debit	Credit
Fuelman	11/30/2021		2000 · Accounts Payable		205.69
	11/30/2021	Conference Travel	4390 · Travel Expense	120.94	
	11/30/2021	#12/ 48.334	4780 · Fuel and Oil	84.75	
Total Fuelman				205.69	205.69
Georgetown Municipal Water					
	11/30/2021		2000 · Accounts Payable		20.80
	11/30/2021	Field #1	4510 · Suffoletta Park	20.80	
	11/30/2021		2000 · Accounts Payable		13.79
	11/30/2021	Fields #2 & #4	4510 · Suffoletta Park	13.79	
	11/30/2021		2000 · Accounts Payable		24.75
	11/30/2021	Concession Stand	4510 · Suffoletta Park	24.75	
	11/30/2021		2000 · Accounts Payable		13.01
	11/30/2021	Horse Shoe Pit	4510 · Suffoletta Park	13.01	
	11/30/2021		2000 · Accounts Payable		13.79
	11/30/2021	Field # 3	4510 · Suffoletta Park	13.79	
	11/30/2021		2000 · Accounts Payable		24.75
	11/30/2021	Picnic Shelter	4510 · Suffoletta Park	24.75	
	11/30/2021		2000 · Accounts Payable		112.29
	11/30/2021	162-165 Scroggins dr/Batting Cage	4510 · Suffoletta Park	112.29	
	11/30/2021		2000 · Accounts Payable		20.79
	11/30/2021	145 Ed Davis Ln	4540 · Ed Davis Park	20.79	
	11/30/2021		2000 · Accounts Payable		13.79
	11/30/2021	S. Water Street Park	4650 · Royal Spring Park	13.79	
	11/30/2021		2000 · Accounts Payable		13.79
	11/30/2021	Royal Spring Park	4650 · Royal Spring Park	13.79	
	11/30/2021		2000 · Accounts Payable		172.19
	11/30/2021	200 Airport Rd Parks & Rec	4570 · Marshall Park	172.19	
	11/30/2021		2000 · Accounts Payable		13.01
	11/30/2021	Scott Co. Park	4600 · Scott County Park	13.01	
	11/30/2021		2000 · Accounts Payable		24.75

**Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of December 10, 2021**

	Date	Memo	Account	Debit	Credit
	11/30/2021	1240 Cincinnati Pike/Outdoor Maintenance Shop	4600 · Scott County Park	24.75	
	11/30/2021		2000 · Accounts Payable		13.79
	11/30/2021	Long Lick Entrance	4600 · Scott County Park	13.79	
	11/30/2021		2000 · Accounts Payable		199.13
	11/30/2021	1260 Cincinnati Pike	4600 · Scott County Park	199.13	
	11/30/2021		2000 · Accounts Payable		33.24
	11/30/2021	200 Airport Rd/Aquatic Center	5050 · SFAC Georgetown Water	33.24	
	11/30/2021		2000 · Accounts Payable		117.93
	11/30/2021	140 Pavilion Dr upstairs/Skatepark	8070 · Pavilion - Georgetown Water	117.93	
	11/30/2021		2000 · Accounts Payable		2,476.21
	11/30/2021	140 Pavilion Dr	8070 · Pavilion - Georgetown Water	2,476.21	
	11/30/2021		2000 · Accounts Payable		101.83
	11/30/2021	151 Ed Davis Ln	9313 · ED - Georgetown Water	101.83	
Total Georgetown Municipal Water				3,423.63	3,423.63
Nextiva Inc.					
	11/30/2021		2000 · Accounts Payable		933.50
	11/30/2021	Pavilion/Parks Phones	4240 · Office Phone	600.00	
	11/30/2021	SFAC Phones	5060 · SFAC Center Phone	204.86	
	11/30/2021	ED Phones	9310 · ED - Telephone	64.32	
	11/30/2021	Main. Shop	4600 · Scott County Park	64.32	
Total Nextiva Inc.				933.50	933.50
Republic Services Inc.					
	11/30/2021		2000 · Accounts Payable		1,443.48
	11/30/2021	Garbage Removal	8074 · Pavilion - Supp., Serv., Repair	1,443.48	
Total Republic Services Inc.				1,443.48	1,443.48
Verizon Wireless					
	11/30/2021		2000 · Accounts Payable		901.83
	11/30/2021	Cell Phones	4750 · Cell phones	901.83	
Total Verizon Wireless				901.83	901.83

**Georgetown-Scott County Parks and Recreation
Paid Bills Detail
As of December 10, 2021**

	Date	Memo	Account	Debit	Credit
Wal-Mart	11/30/2021		2000 · Accounts Payable		790.33
	11/30/2021	Supplies for Trunk or Treat	9400 · ED-Prog., Event, Supplies&Equip	573.75	
	11/30/2021	Bag decorating supplies Trunk or Treat	8089 · Pavilion - Special Events Suppl	199.00	
	11/30/2021	Aquatics cell phone charger	4270 · Office Supplies and Equipment	17.58	
Total Wal-Mart				790.33	790.33
Total				15,281.82	15,281.82

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail

As of December 17, 2021

	Date	Memo	Account	Debit	Credit
859print					
	11/30/2021		2000 · Accounts Payable		227.90
	11/30/2021	Banners for Toyota Classic	4300 · Advertising, Print., Marketing	227.90	
Total 859print				227.90	227.90
American Red Cross					
	11/30/2021		2000 · Accounts Payable		472.00
	11/30/2021	Lifeguard Review	8094 · Pavilion - Aquatics Supplies	120.00	
	11/30/2021	Adult/Pediatric First Aid/CPR Training	8094 · Pavilion - Aquatics Supplies	352.00	
	11/30/2021		2000 · Accounts Payable		234.00
	11/30/2021	Water Safety Instruction (6 people)	8094 · Pavilion - Aquatics Supplies	234.00	
Total American Red Cross				706.00	706.00
American Welding & Gas					
	11/30/2021		2000 · Accounts Payable		433.41
	11/30/2021	M-150 Gun 15 ft wire/ Wellmark bib apron	4810 · Supplies	433.41	
Total American Welding & Gas				433.41	433.41
Bluegrass Business Health					
	11/30/2021		2000 · Accounts Payable		302.00
	11/30/2021	Audiogram X6/ Drug screen x4/ Breath test x1	4130 · Drug Testing	302.00	
Total Bluegrass Business Health				302.00	302.00
Brandstetter Carroll, Inc.					
	11/30/2021		2000 · Accounts Payable		8,075.00
	11/30/2021	GSCPRD Operations Plan Pymt #3	8074 · Pavilion - Supp., Serv., Repair	8,075.00	
Total Brandstetter Carroll, Inc.				8,075.00	8,075.00
Brenntag Mid-South, Inc.					
	11/30/2021		2000 · Accounts Payable		673.07
	11/30/2021	Hydrochloric acid/sodium bicarbonate for pool	8094 · Pavilion - Aquatics Supplies	673.07	
Total Brenntag Mid-South, Inc.				673.07	673.07

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail

As of December 17, 2021

	Date	Memo	Account	Debit	Credit
Bypass Rental Center					
	12/02/2021		2000 · Accounts Payable		450.00
	12/02/2021	Mulch for the Pavilion	8074 · Pavilion - Supp., Serv., Repair	450.00	
Total Bypass Rental Center				450.00	450.00
Cooper Wholesale Inc.					
	11/30/2021		2000 · Accounts Payable		352.02
	11/30/2021	Detergent, Garbage Bags(QTY 8)	8074 · Pavilion - Supp., Serv., Repair	352.02	
	11/30/2021		2000 · Accounts Payable		477.22
	11/30/2021	Bio Conqueror, toilet tissue, degreaser, etc	8074 · Pavilion - Supp., Serv., Repair	477.22	
Total Cooper Wholesale Inc.				829.24	829.24
Crown Trophy					
	11/30/2021		2000 · Accounts Payable		57.00
	11/30/2021	Employee Name Badges Vicki/Helen	4270 · Office Supplies and Equipment	57.00	
Total Crown Trophy				57.00	57.00
D-C Elevator Company, Inc.					
	12/01/2021		2000 · Accounts Payable		105.49
	12/01/2021	December Scheduled Maintenance	8074 · Pavilion - Supp., Serv., Repair	105.49	
Total D-C Elevator Company, Inc.				105.49	105.49
Ferguson Enterprises, Inc.					
	11/30/2021		2000 · Accounts Payable		41.28
	11/30/2021	Diaphromy kit/Sd St kit	8074 · Pavilion - Supp., Serv., Repair	41.28	
	11/30/2021	Pvc Pipe Fittings	2000 · Accounts Payable		7.49
	11/30/2021		4810 · Supplies	7.49	
	11/30/2021		2000 · Accounts Payable		132.49
	11/30/2021	Assembly kit rebuild/tail assembly for rebuild kit	8074 · Pavilion - Supp., Serv., Repair	132.49	
Total Ferguson Enterprises, Inc.				181.26	181.26

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail

As of December 17, 2021

	Date	Memo	Account	Debit	Credit
Georgetown Tire LLC					
	11/30/2021		2000 · Accounts Payable		189.98
	11/30/2021	2 Trailer Tires	4690 · Equipment Maintenance and Parts	189.98	
Total Georgetown Tire LLC				189.98	189.98
Global Supply & Floor Equipment					
	11/30/2021		2000 · Accounts Payable		89.90
	11/30/2021	Toilet Paper/Paper Towels	4810 · Supplies	89.90	
Total Global Supply & Floor Equipment				89.90	89.90
Harrison Machine Shop					
	11/30/2021		2000 · Accounts Payable		331.90
	11/30/2021	2 bearing on salt spreader/Flange Bearing replacement	4690 · Equipment Maintenance and Parts	331.90	
Total Harrison Machine Shop				331.90	331.90
Hillyard					
	11/30/2021		2000 · Accounts Payable		169.66
	11/30/2021	Arsenal top clean	8074 · Pavilion - Supp., Serv., Repair	169.66	
Total Hillyard				169.66	169.66
IMOK LLC.					
	12/15/2021		2000 · Accounts Payable		284.72
	12/15/2021	Martial Arts Belts / Certificates	8081 · Pavilion - Gym Program Supplies	284.72	
Total IMOK LLC.				284.72	284.72
John Deere Company					
	11/30/2021		2000 · Accounts Payable		17,013.37
	11/30/2021	Qty:2 John Deere Gators	4880 · Capital Expenditures	17,000.00	
Total John Deere Company				17,013.37	17,013.37

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of December 17, 2021

	Date	Memo	Account	Debit	Credit
Kentucky League of Cities					
	11/30/2021		2000 · Accounts Payable		463.72
	11/30/2021	Bobcat Insurance	4370 · Liability, Equipment Insurance	463.72	
Total Kentucky League of Cities				463.72	463.72
Kentucky Motor of Gtown					
	11/30/2021		2000 · Accounts Payable		-20.58
	11/30/2021	Rtn Of Wrong Brakes	4660 · Vehicle Maintenance and Parts	-20.58	
	11/30/2021		2000 · Accounts Payable		-22.81
	11/30/2021	Rtn Of Steering/Tire Rod	4660 · Vehicle Maintenance and Parts	-22.81	
	11/30/2021		2000 · Accounts Payable		320.06
	11/30/2021	Unit #6 Service/disks,brakes & rotors	4660 · Vehicle Maintenance and Parts	320.06	
	11/30/2021		2000 · Accounts Payable		6.46
	11/30/2021	Rearview Mirror adhesive	4660 · Vehicle Maintenance and Parts	6.46	
Total Kentucky Motor of Gtown				283.13	283.13
Kentucky Portable Toilets					
	11/30/2021		2000 · Accounts Payable		1,620.00
	11/30/2021	Porta Potty Rentals	4810 · Supplies	1,620.00	
Total Kentucky Portable Toilets				1,620.00	1,620.00
Kentucky Utilities Company					
	11/30/2021		2000 · Accounts Payable		15,862.39
	11/30/2021	Markham	4510 · Suffoletta Park	52.23	
	11/30/2021	Oser / NA Elkhorn Creek Pk	4610 · Oser Landing Park	175.49	
	11/30/2021	Horseshoe Pit	4510 · Suffoletta Park	42.41	
	11/30/2021	Louie B. Nunn Dr. Ball	4510 · Suffoletta Park	319.37	
	11/30/2021	Louie B. Nunn Dr.	4510 · Suffoletta Park	55.53	
	11/30/2021	151 Ed Davis Lane	9312 · ED - Kentucky Utilities	235.09	
	11/30/2021	Marshall Park Dr. PL	4570 · Marshall Park	616.43	

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail

As of December 17, 2021

Date	Memo	Account	Debit	Credit
11/30/2021	Airport Field 4	4570 · Marshall Park	119.61	
11/30/2021	1220 Cincinnati Rd. Shop	4600 · Scott County Park	359.22	
11/30/2021	Marshall Park Dr. Field #1	4570 · Marshall Park	204.63	
11/30/2021	Airport Rd. Conc.St	4570 · Marshall Park	143.55	
11/30/2021	1080 Cincinnati Rd. Ballfield	4600 · Scott County Park	128.05	
11/30/2021	SFAC	5020 · SFAC Kentucky Utilities	1,707.83	
11/30/2021	Airport Rd Conc	4570 · Marshall Park	146.49	
11/30/2021	Pavilion	8068 · Pavilion - Kentucky Utilities	9,869.03	
11/30/2021	Batting Cage TBR SCYB	4810 · Supplies	652.46	
11/30/2021	Ed Davis Park/NA Chambers Ave	4540 · Ed Davis Park	240.63	
11/30/2021	Airport Rd Field #2	4570 · Marshall Park	128.41	
11/30/2021	Airport Rd. Field #3	4570 · Marshall Park	150.94	
11/30/2021	Loie B Nunn Dr Ball	4510 · Suffoletta Park	178.84	
11/30/2021	Airport Rd Field #5	4570 · Marshall Park	192.73	
11/30/2021	Lisle Rd Soccer Gate	4810 · Supplies	41.70	
11/30/2021	Oxford Dr	4630 · Oxford Road Park	101.72	
	Total Kentucky Utilities Company		15,862.39	15,862.39
	Lowe's Home Centers Inc.			
11/30/2021		2000 · Accounts Payable		1,026.66
11/30/2021	Batteries, Screw driver kit & adapters	8074 · Pavilion - Supp., Serv., Repair	122.36	
11/30/2021	Extension cords,mildew spray/Dewalt batteries/	4810 · Supplies	385.52	
11/30/2021	Supplies for Christmas Float	6850 · New Prog/Sp Events Supplies	440.18	
11/30/2021	Caster wheels/Drywall screws	9230 · ED - Office Supplies	78.60	
	Total Lowe's Home Centers Inc.		1,026.66	1,026.66
	Meade Tractor			
11/30/2021		2000 · Accounts Payable		4.00
11/30/2021	Spring Pins for equipment	4690 · Equipment Maintenance and Parts	4.00	
	Total Meade Tractor		4.00	4.00

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail

As of December 17, 2021

	Date	Memo	Account	Debit	Credit
Mosess, INC.					
	11/30/2021		2000 · Accounts Payable		115.77
	11/30/2021	Primer bulbs/Loppers	4810 · Supplies	115.77	
Total Mosess, INC.				115.77	115.77
Pitney Bowes-Reserve Acct.					
	11/30/2021		2000 · Accounts Payable		300.00
	11/30/2021	Stamp Machine	4270 · Office Supplies and Equipment	300.00	
Total Pitney Bowes-Reserve Acct.				300.00	300.00
Recreonics Corporation					
	11/30/2021		2000 · Accounts Payable		28,920.00
	11/30/2021	Starting Blocks for Pavilion Pool	4880 · Capital Expenditures	28,920.00	
Total Recreonics Corporation				28,920.00	28,920.00
Safe-Haven Fire Protection					
	11/30/2021		2000 · Accounts Payable		754.95
	11/30/2021	Annual Inspection/Rebuild kits/6 yr Maint. etc/ Pavilion	8074 · Pavilion - Supp., Serv., Repair	251.65	
	11/30/2021	Annual Inspection/Rebuild kits/6 yr Maint. etc/ SFAC	5200 · SFAC Pool Supplies/Maintenance	251.65	
	11/30/2021	Annual Inspection/Rebuild kits/6 yr Maint. etc/ Ed Davis	9320 · ED - Supplies, Serv., Repair	125.83	
	11/30/2021	Annual Inspection/Rebuild kits/6 yr Maint. etc/Conces Bldg	4810 · Supplies	125.82	
Total Safe-Haven Fire Protection				754.95	754.95
Southern States					
	11/30/2021		2000 · Accounts Payable		1,803.93
	11/30/2021	Vehicle Fuel / Mower Fuel	4780 · Fuel and Oil	1,803.93	
Total Southern States				1,803.93	1,803.93
Swim Pro Supply					
	12/03/2021		2000 · Accounts Payable		505.21
	12/03/2021	Reagent #1,2,4 & Sequa SOL Solution	8074 · Pavilion - Supp., Serv., Repair	505.21	
Total Swim Pro Supply				505.21	505.21

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail

As of December 17, 2021

	Date	Memo	Account	Debit	Credit
WEDCO					
	11/30/2021		2000 · Accounts Payable		125.00
	11/30/2021	SFAC Concession Permit for 2022	5140 · SFAC Pool Supplies/Chemicals	125.00	
Total WEDCO				125.00	125.00
Whitaker Bank, N.A.					
	11/30/2021		2000 · Accounts Payable		328.32
	11/30/2021	Tax Forms/ Annual Zoom Membership	4270 · Office Supplies and Equipment	328.32	
Total Whitaker Bank, N.A.				328.32	328.32
Wiseway					
	11/30/2021		2000 · Accounts Payable		944.00
	11/30/2021	Emergency LED 20W PANELS/ QTY 4	4880 · Capital Expenditures	944.00	
Total Wiseway				944.00	944.00
Total				83,176.98	83,176.98



Policy: Proper Dress and Appearance - Update

Policy Number: POL.P.06.04

Page: 144 - 143

Originator: Kimberly Rice

Date: 11/15/2021

Authorized by: _____

Date: _____

Board Chair

References: Policies CAPRA 1.4.1

Revision Date: _____

POL.P.06.04 - Proper Dress and Appearance

Discretion in style of dress and behavior is essential to the GSC Parks success. We regularly have important visitors, and their impression of the City's professional capabilities is often based upon what they see during their visit. We want them to leave with the impression that we are a highly professional organization.

Employees' attire on the job should be in good taste, clean, neat, and appropriate for the duties performed at work. Clothing and shoes which are torn, frayed, deteriorated, and/or visibly dirty are unacceptable. Safety equipment and clothing may be required for certain jobs and **must** be worn when assigned. Employees should avoid extremes in dress and appearance. Hair must be neat, clean, trimmed, and present a groomed appearance, including mustaches and beards. Visible body piercing jewelry is strictly limited to earrings. Exposed tattoos may not be offensive in nature, including but not limited to those using profanity, vulgarity, or otherwise offensive symbols. Any employee requiring an accommodation of this policy because of disability, religious belief, national origin, or other legally protected basis must file a written request for an accommodation with their supervisor and the Office Manager and/or the Director.

Employees are therefore required to dress in appropriate attire and behave in a professional, business-like manner. Please use good judgment in your choice of work clothes and remember to conduct yourself at all times in a way that best represents you and GSC Parks. An employee's appearance is a direct reflection on the image of the GSC Parks. Look professional and take pride in your job; do not wait for a supervisor to ask you to comply with our appearance standards.

- Staff shirts are issued to all GSC Parks employees and are required to be unaltered and worn during working hours. Part-time operations staff are required to wear denim, khaki, or black slacks, shorts, or skirts, along with a parks and recreation logo t-shirt, jacket, or vest as is appropriate depending on the weather. Clothing must be of a professional appearance (no frayed hems, faded colors, tight fitting, etc.). Shorts and skirts must be of adequate length. Dress slacks may also be worn with supervisor approval.
- Name tags are required. All employees are to wear name tags. GSC Parks will provide name tags.
- Staff shirts and name tags are not to be worn unless you are on duty or working a Special Event.
- All head covers that are worn are to have the Parks and Recreation logo on them.
- Appropriate footwear is required as dictated by your position. For example, maintenance shall always wear closed toed shoes.
- Non-parks related buttons, pins, and scarves are not part of the uniform.

Department Specific Dress Code

Operations Staff (Recreation Specialists, Managers on Duty, Head Cashiers, Cashiers, etc.)

- Operations Staff must follow all the above guidelines for proper attire.
- Often times Recreation Specialists are required to implement GSC Parks programs. Recreation Specialists may adjust their attire to accommodate for programming only while on duty performing programming job duties.
- No sweatpants or yoga pants are allowed by operations staff.
- Operations Staff are required to wear closed toed shoes.

Programming Staff (Fitness Instructors, Dance Instructors, Leisure Program Instructors)

- Instructors will wear the appropriate work out gear that identifies them as a Zumba instructor, dance instructor, Start Smart instructor, etc. or a parks and recreation logo t-shirt.
- Work out gear must be in good repair and appropriate for classes being taught.

Outdoor and Facilities Maintenance Staff

- For safety purposes, all employees working with maintenance equipment must either keep their hair pulled back and no longer than one inch below the ear, or firmly secured away from the face.
- Maintenance staff are required to wear closed toed shoes.
- Proper PPE is required when performing tasks associated with chemical handling and/or machinery. Proper PPE can include but is not limited to:
 - Hearing protection
 - Eye protection
 - Aprons
 - Face shields
 - Chemical approved gloves
 - Respirator

Aquatics Staff

- Lifeguard Swimsuit as approved by the Aquatic Manager
 - Red lifeguard suit
 - Approved lifeguard shirts
 - Approved lifeguard shorts/trunks in red
- Flip-flops/slip-ons are optional but encouraged. Other footwear is not permitted during rotations
- Whistle, with either a wrist band or a lanyard. No twirling? Should be at the ready to use
- Fanny pack including Resuscitation Mask
- Sunscreen, sunglasses, and approved lifeguard headcover for outdoor facilities
- Some programs it may be appropriate for aquatic staff to wear GSC Parks logoed t-shirts and may be approved by the Aquatic Manager in advance
- Proper PPE is required when performing tasks in the pump room. Proper PPE can include but is not limited to:

- Closed toed Shoes
- Aprons
- Face shields
- Chemical approved gloves
- Respirator
- Aquatic Staff are exempt from wearing nametags while in rotation
- Aquatic Programming Staff are exempt from general aquatic dress requirements.
 - Instructors will wear the appropriate swim attire that identifies them as an instructor
 - Swim attire must be in good repair and appropriate for classes being taught

Administration Staff

- Administration staff are expected to dress business casual.

Uniforms are Property of GSC Parks

Uniforms, nametags, jackets, vests, and other GSC Parks property remain the property of GSC Parks and must be returned upon termination. Employees may be responsible for the cost of replacing any damaged or lost GSC Parks property. Uniforms, nametags, and other items with a GSC Parks logo may not to be worn when an employee is not on duty. Employees are responsible for all items signed out to them and are required to keep them in good condition.



Policy: Facility Patron Rules - New

Policy Number: POL.A.07.10

Page: 194 - TBD

Originator: Kimberly Rice

Date: 12/9/2021

Authorized by: _____

Date: _____

Board Chair

References: Policies CAPRA 1.4.1

Revision Date: _____

POL.A.07.10 – Facility Use Rules

All GSC Parks facilities are family friendly facilities operated for the benefit of the community. It is essential to the enjoyment of our patrons that a non-threatening, pleasant atmosphere be maintained for our patrons and staff. The facility rules are intended to achieve that aim by imposing the minimum restrictions necessary on the actions of any individuals.

Behavior

Behavior Code in all GSC Parks Facilities is covered under POL.A.07.08 – Behavior Management. Disciplinary Action for Behavior Management Violations is covered by PRO.ADMIN.07.01 – Procedures for Behavior Management.

[Behavior Management Policy and Procedure Letter](#)

Warnings: A verbal warning is given to a patron the first time a problem occurs. At the time of the warning, it will be emphasized that this kind of behavior will not be tolerated and any additional problems may result in disciplinary action outlined in the [Behavior Management Policy and Procedure Letter](#).

Personal Conduct

Abusive behavior, inappropriate conduct (i.e., spitting in the facility or vandalism of equipment) and use of profane language are unacceptable during all recreation activities and within the facility. The staff reserves the right to request that individuals leave the facility for such behavior. Participants will be billed for any damage they cause to the facility and equipment through misuse. Individuals may also have their use of GSC Parks facility privileges suspended and their behavior reported to the Georgetown Police Department. Please be considerate of other facility users and follow the posted rules.

1. Skateboards, inline hockey skates, rollerblades, bikes, and pets are prohibited from GSC Parks facilities.
2. Any person suspected of being under the influence of alcohol and/or controlled substances will be asked to leave the facility and GSC Parks reserves the right to notify law enforcement.

GSC Parks and Recreation staff reserves the right to take action on circumstances determined to not be in the best interests of the public.

Check-in

For security reasons, everyone must check in at the control desk upon entering ANY GSC Parks facility (EDLC, Pavilion, SFAC). Fee based facilities such as the Pavilion and Suffoletta Family

Aquatic Center must pay an appropriate entrance fee or have purchased in advance one of the available memberships. Observers will only be admitted in associated with a currently occurring program and MUST check-in as an observer. Observers are prohibited from utilizing all areas/amenities of the facility. Members must present their membership card to the staff at the control desk every time they come.

Attire & Footwear

Proper, clean athletic shoes are required. Only non-marking soles are permitted on playing surfaces. Bare feet, socks, hard-soled shoes and open toed shoes are not permitted. Street shoes should be changed prior to participating in an activity. Participants are encouraged to wear appropriate attire while participating in all activities and are required to wear athletic attire in the fitness center. Jewelry, baseball hats, and street clothing can be dangerous and confining while exercising. A t-shirt or tank top and athletic shoes are required in the Pavilion fitness areas. Patrons must be dry and fully dressed before entering other areas apart from the natatorium.

Food and Beverage

Food & beverages are prohibited from all activity areas. Designated areas are established at each facility. Water bottles with closed tops are permitted in the fitness areas, gymnasium, and natatorium only. Chewing gum and all tobacco products are not permitted in any recreation activity area.

Inclement Weather

On days that Scott County Schools are closed or operating on a delay due to inclement weather, GSC Parks facilities will open one hour later than normally scheduled.

Unsupervised Youth Participants

- Children thirteen (13) years and older may participate at all GSC Parks facilities without an adult, 16 years of age or older.
- If GSC Parks staff encounters any problems with these children, a parent will be contacted, and the child must be picked up within 30 minutes of notification.
- Children under the age of thirteen (13) are required to have adult supervision at all times.

Personal Items

- Individuals are responsible for their personal belongings.
- GSC Parks and Recreation is not responsible for lost or stolen items.

Injuries/Assumption of Risk

Warning - Individuals may suffer physical and/or mental injury from participating in any recreational activity. Participation in recreational activities is completely voluntary. Individuals participate at their own risk and assume responsibility for their own health and safety. GSC Parks are not liable for injuries sustained during participation in any GSC Parks sponsored activity, including but not limited to sports, club sports, informal recreation, group fitness classes, and individual workouts. Participants are required to have their own health/medical insurance coverage. All injuries should be reported to the Manager on Duty (MOD) for the facility and/or staff monitor in charge of the activity, and a complete report of the injury should be recorded on

the proper form and filed with GSC Parks. This report, when appropriate, should be completed at the site of the activity. Participants should be careful to follow any doctor's instructions concerning physical handicaps, injuries, illness, and the involvement in any activity.

Brooking Park Concessions Building

Please see policy POL.A.06.04 – Park Rental Policies [insert link to policy] for policies associated with Brooking Park Concession Building.

Ed Davis Learning Center (EDLC)

TBD

Pavilion

Cubby-style storage lockers are available for daily use; to get a lock for one, you need to turn in your ID at the front desk. Lost and found items will be held at the front desk. Please report any lost or stolen items to the Manager on Duty (MOD) at the front desk.

Fitness Areas (Cardio, Weight Room, Green Room)

It is recommended that participants consult with their physician prior to starting a training program. Please consult with Pavilion operations staff before use all the equipment to ensure proper use and follow posted instructions. Personal training and fitness testing services are available at minimal cost to Pavilion users; please inquire with a staff member about these and other services. Please report any equipment malfunctions or medical emergencies to the staff.

1. Must be 16 years old to use the Cardio/Fitness room. Youth Weight Training Orientation Program is available Participants 12 - 15 years of age and then be eligible to use the cardio/ fitness area.
2. T-shirts or tank tops and athletic shoes must be worn at all times in the fitness areas. Water bottles with closed tops are acceptable.
3. Wipe down machines with disinfectant after use
4. Please re-rack plates on plate trees or plate horns when finished. DO NOT leave plates loaded on machines

Gymnasium Rules

1. Food and drinks are PROHIBITED in the gymnasium and pool area. Water bottles are allowed in bleacher area. The patio, concessions area, and balconies are available for eating and drinking.
2. Shoes and shirts are required at all times. No black soled or hard soled shoes allowed.
3. The Pavilion is a family friendly facility. The use of profane language is prohibited in all areas of the facility.
4. No hanging on basketball rims.
5. Full court play is only allowed when it is available. Staff reserves the right to limit pick-up games to half court. Winning teams stay on the court. Staff reserves the right to stop games at any time.
6. CHILDREN UNDER THE AGE OF 13 (thirteen) must be accompanied by a responsible adult 16 years of age or older. The responsible adult must be in sight of the child in all areas of the facility.

7. No kicking or throwing basketballs at the rafters or up to the track.
8. No shooting balls from the track.
9. Soccer is not allowed in the gymnasium area.
10. GSC Parks and Recreation is not responsible for lost or stolen items. Please secure your belongings.

KidZone

At The Pavilion, children should enjoy their experience as much as their parents. Children can stay and play in KidZone while their parents utilize the facility for a nominal fee. Our playroom offers a wide variety of entertainment for children three months through nine years of age. Children are to NOT be bottle fed in the KidZone and the parent will be responsible to change the child's diaper. It is not necessary to reserve a spot in The KidZone. The parent MUST be participating at The Pavilion in order to use this service!

- Maximum visit is two hours. If the parent abuses the 2 hour length of stay, up to 15 minutes late, a \$5 fee will be charged; \$10 for 15-20 minutes late. For additional policies, please inquire at the Front Desk or The KidZone Room.
- Maximum Capacity – 25
-

When is a Child Too Sick for KidZone?

In an effort to prevent the spread of illness to other children and adults, please evaluate your child's health before placing them in KidZone.

If your child has the following symptoms, please refrain from placing them in KidZone until the symptoms have abated or have been evaluated by a physician:

1. Fever
2. Moderate drainage (clear or discolored) from the mouth, nose, eyes, or ears
3. Red Discoloration to the whites of the eye(s)
4. Skin rashes
5. Severe abdominal pain
6. Vomiting
7. Diarrhea
8. Upper respiratory illness such as bronchiolitis or influenza

Natatorium Rules

Pool and facility rules and regulations are intended for the safety of all guests. Failure to follow the rules can result in illness, serious injury or expulsion from the facility.

1. Certified lifeguards will be on duty at all times. Follow lifeguard direction.
2. Do not swim alone.
3. CHILDREN UNDER THE AGE OF 10 (ten) must be accompanied by a responsible adult 16 years of age or older. The responsible adult must be in sight of the child in all areas of the facility.
4. CHILDREN 5 (five) YEARS AND YOUNGER MUST BE WITHIN ARMS REACH OF A RESPONSIBLE ADULT AT ALL TIMES WHILE THEY ARE SWIMMING.

THIS MEANS THE ADULT MUST SWIM WITH THE CHILD(REN) THEY ARE CHAPERONING.

5. Children under the age of 3 (three) years must wear swim diapers. (Regular diapers are prohibited per the CDC).
6. Safety breaks may be taken during the last fifteen minutes of every hour. The break is for adults and adults with children 5 (five) years and under to swim. There is a 2 (two) child maximum per adult.
7. Patrons MUST shower before entering the pools.
8. Proper swim attire must be worn. (No cut-offs, shorts, leotards, or colored shirts will be allowed. White or light gray t-shirts only)
9. Patrons must be dried, dressed, and wearing shoes before entering other parts of the facility.
10. Street shoes worn on deck must be clean.
11. Use of tobacco or e-cigarette products is not allowed in the Pavilion.
12. Persons with contagious conditions, open wounds, sores, infections, or fungal diseases are not permitted in the pools or the pool area.
13. Running, pushing, shoving and rough play is prohibited in the aquatic area.
14. Spitting, spouting water or blowing nose into the water is prohibited.
15. Aquatics management must approve any floatation device used which is not USCG approved. USCG approved lifejackets are available on a first come, first serve basis. Inflatable water wings and swim noodles are not permitted.
16. No throwing of hard objects.
17. Glass is PROHIBITED in the pool or pool area.
18. Food and drinks are PROHIBITED in the pool or pool area. The patio, concessions area and balconies are available for eating and drinking.
19. Rescue equipment and lifeguard chairs are for staff use only. Lifeguard attire is to be worn by GSC Parks and Recreation staff only.
20. The Pavilion is a family friendly facility. The use of profane language is prohibited in all areas of the facility
21. While using the Lap Pool, patrons must also comply with the Pavilion Pool Rules, Diving Board, Basketball, and Aqua Climb Rules as posted.
22. Additional Pool Rules are posted elsewhere in the pool area. Patrons must comply with all facility rules.

Special Equipment Pool Users

A pool lift is available for swimmers with disabilities who require assistance to enter the pool. Swimmers must provide any type of flotation device needed to swim in the pool.

1. Lifeguards are not trained nor permitted to provide swimming instructions but will assist swimmers with disabilities into and out of the pool lift as needed.
2. It is recommended that individuals coming to use the chair lift contact aquatics management in advance so that the lifeguards will have ample time to install and prepare the pool lift.

Aqua Climb Rules

1. Experienced swimmers only.
2. Only 1 (one) climber at a time on the Aqua Climb. Persons in line must wait until the previous diver or climber has safely reached the pool ladder or wall before climbing on the Aqua Climb.
3. Only one swimmer at a time in the Diving/Drop Zone.
4. Floatation devices are not permitted.
5. No diving and no backflips. Feet first entries only.
6. Please take turns while using the Diving Board and the Aqua Climb.
7. Climbers must exit the Diving/Drop Zone area immediately following entry.
8. While using the Aqua Climb, patrons must also comply with the Pavilion Pool Rules, Lap Pool Rules, and the Diving Board Rules as posted.

Diving Board Rules

1. Experienced swimmers only.
2. Only 1 (one) diver at a time on the diving board. Persons in line must wait until the previous diver or climber has safely reached the pool ladder or side of the pool before climbing on the diving board.
3. Only one swimmer at a time in the Diving/Drop Zone.
4. Only USCG approved life jackets will be allowed. Assistance and catching a participant off the diving board is prohibited.
5. Safe diving must be practiced. No running, cartwheels, sitting, or handstands on the diving board. Inward dives and multiple bounces are prohibited.
6. Diver must dive straight out from the board.
7. Swimming and jumping from the deck are not permitted in the diving area.
8. Please take turns in using the Diving Board and the Aqua Climb.
9. Divers must exit the Diving/Drop Zone area immediately following entry.
10. While using the Diving Board, patrons must also comply with the Pavilion Pool Rules, Lap Pool, and Aqua Climb Rules as posted.

Lap Pool Rules

23. Jumping into the Lap Pool is permitted except in the diving well during diving board use. Look before you jump. Jump feet first and straight out from the wall. Running starts are not allowed.
24. Diving and playing on the starting blocks is not allowed. Swim team and swim lesson participants may use them during practice and at other times with the Aquatic Manager's permission.
25. Hanging on lane ropes and lifelines is prohibited.
26. A chair lift and stairs are available for ease of access.
27. Basketball players MUST participate from the water. NO SLAMDUNKING!
28. Somersaults and back dives from the side of the pools is strictly prohibited.

Leisure Pool Rules

1. Diving is PROHIBITED in the Leisure Pool. Diving is only allowed in the deep end of the Lap Pool and diving well. Somersaults and back dives from the side of the pools are strictly prohibited.
2. Enter and Exit the Leisure Pool slowly.
3. Jumping in the Leisure Pool is prohibited in the Lazy River, Vortex, and other areas deemed unsafe by the lifeguards on duty.
4. Patrons are not permitted to exit the pool between the lazy river and the slide or walk on any of the walls or the island in the Leisure Pool.
5. Do not stand or jump from under the water slide structure or the stairs. Do not climb on or around any structures in the Leisure Pool.
6. While using the Leisure Pool, patrons must also comply with the Pavilion Pool rules, Water Slide Rules and Warm Water Cautions as posted.
7. Pregnant women, elderly persons and persons suffering from any heart condition or disease, diabetes or high/low blood pressure should not enter the pool without prior medical consultation for their physician.
8. Do not use the pools under the influence of alcohol, tranquilizers or other drugs that cause drowsiness or that raise or lower blood pressure.
9. Observe reasonable time limits, (i.e. 10 to 15 minutes) then leave the water and cool down before returning for another brief stay.
10. Long exposure to warm water may result in nausea, dizziness, fainting or death.
11. While using the Leisure Pool, patrons must comply with the Pavilion Pool Rules and Water Slide Rules.

Water Slide Rules

1. Goggles, fins, watches, jewelry, zippers, buckles, snaps, life jackets, and flotation devices are not to be worn while using the slide.
2. Only one person is allowed on the slide at a time. The lifeguard will signal when the next slider may go.
3. Patrons must be 42" tall or taller to use the slide.
4. Patrons who are pregnant, have a fear of heights, or have experienced heart or back problems should not use the slide.
5. Sliders must go down the slide in a sitting position or on their back, feet first.
6. Patrons cannot catch a slider per manufacturer instructions. Only lifeguards are permitted in the catch pool and may assist a slider.
7. While using the Water Slide, patrons must also comply with the Pavilion Pool Rules, Leisure Pool Rules, and Warm Water Rules as posted.

Track Rules

1. You must be 10 (ten) years or older to use the track
2. Do not stand on track to observe activities in the gymnasium.
3. Food and drinks are PROHIBITED on the track. The patio, concessions area, and balconies are available for eating and drinking.
4. Carrying a child while utilizing the track is prohibited

5. Strollers are prohibited from use on the track

Skate Park

1. Know your abilities and skate at your own risk.
2. Children should have parental supervision\
3. Only skateboards, in-line skates, and bicycles allowed in designated skate areas.
4. User shall wear protective equipment (helmets and pads)
5. Horseplay, shoving and/or fighting will not be permitted
6. No smoking, eating and/or drinking allowed in the designated skate area.
7. No alcohol or drugs permitted.
8. No items such as benches, tables, or other objects may be used as ramps.
9. Do not proceed into an area until it is clear of other users.
10. Do not overcrowd the facility.
11. Certain weather conditions such as rain, snow, or ice can adversely affect ramps and surface conditions. Please use care.
12. No spectators inside skating area.
13. If entering the Pavilion for use of vending, water fountains, or bathrooms, no skateboards, in-line skates or bicycles allowed.
14. KRS 411.190 (Kentucky State Recreation User Statute) applies

Suffoletta Family Aquatic Center (SFAC)

1. Certified lifeguards will be always on duty. Patrons who do not obey pool rules, will be disciplined based on the severity of the action.
2. There will be NO Rain Checks.
3. An adult (16 years and older) must always accompany children under the age of 10. Children 5 years and younger must always be in arms reach of a responsible adult.
4. All patrons entering the facility will be required to pay an entry fee to enter.
5. Persons leaving the facility will be required to pay additional entry fee upon re-entering.
6. Children under 3 years of age must wear plastic pants or swim diapers per The Center for Disease Control recommendations.
7. NO COOLERS permitted in the facility. NO outside food or drinks are allowed in the facility.
8. Do not leave belongings at concession tables. Concession tables are for eating and drinking only.
9. Food and drink (except water products) are not allowed on the pool deck. Food is allowed on the patio and grass area only per The Center for Disease Control recommendations.
10. NO DIVING allowed anywhere in the Suffoletta Family Aquatic Center.
11. Patrons must shower before entering the water.
12. Proper swim attire must be worn. No cutoffs, shorts or leotards. Only white t-shirts will be allowed.
13. Tobacco products or vaporizing devices allowed in designated areas only.
14. Alcohol is not allowed. Any person suspected of being under the influence of alcohol and/or controlled substances will be asked to leave the facility.
15. Persons with contagious conditions, open wounds sores, infections or fungal diseases are not allowed in the pool or pool area.
16. Running, pushing, shoving, boisterous and rough play is prohibited.

17. Spitting, spouting water or blowing nose into water is prohibited.
18. The lifeguard must approve any flotation device. Children unable to swim may use a USCG approved life jacket. Floats and noodles are NOT permitted.
19. Street clothes or street shoes are only permitted on designated areas of the pool deck.
20. There will be a 15-minute safety break every hour for participants under the age of 18 years old.
21. Adults with children 5 years and under may swim during break. There is a maximum of 2 children per adult during break.
22. Animals are not allowed in the facility. Service animals are welcome.
23. Suffoletta Chaise lounges are not allowed in the grass.
24. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
25. The Georgetown-Scott County Parks and recreation Department is not responsible for any lost or stolen articles.

Water Slide Rules

1. The use of tubes, life jackets, flotation devices, goggles, masks, sunglasses, fins, suits with zippers, or anything plastic or metal on a suit that scratches the slide or other features is not permitted on the slide.
2. Lifeguards will not catch sliders.
3. Only one person is allowed on the slide at a time. The attendant will signal when the next slider may go.
4. Patrons must be 48" tall or taller to use the slide.
5. Patrons, who are pregnant, have a fear of heights or have experienced heart or back problems, should not ride the slide.
6. Sliders must go down the slide on their back, feet first, ankles crossed and hands crossed over chest.
7. There will be a 15-minute safety break every hour for participants under age 18 years.
8. Do not use the railing to push off. Ask the attendant for assistance.
9. Wait at top of stairs until preceding person swims to the ladder. The attendant will indicate when it is safe to begin.
10. Keep moving on the slide.
11. Cutting the line, place holding, and spitting off the tower is not permitted and may result in dismissal from the facility.
12. Exit immediately by the ladder or cross under the rope.
13. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
14. Failure to follow slide rules can result in serious injury to yourself and others. It will result in the loss of your privilege to use the slide.
15. Maximum rider weight is 300 pounds.
16. Non-swimmers are not permitted.
17. For further information please consult the full set of pool rules in the building. Rules may be adapted or changed as needed and/or without notice.

Spray Ground and Play Feature Rules

1. The Spray Ground Feature is for children up to 10 years of age. The Central Play feature is available for all ages.
2. Children in the spray ground area MUST be under the direct supervision of an adult 16 years and older at all times.
3. Always Walk.
4. Climbing on, diving off, or jumping from play equipment is prohibited.
5. Food and drinks are permitted in grassy eating areas only.
6. Children under 3 years of age must wear plastic pants or swim diapers per the Center for Disease Control recommendations.
7. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
8. No Lifeguard on duty in this area.
9. For further information please consult the full set of pool rules in the building. Rules may be adapted or changed as needed and/or without notice.

Lazy River Rules

1. Enter and exit from tube area only.
2. Riders must wait for instruction from lifeguard before starting.
3. Riders must use tubes provided. Two sizes are available.
4. Adults (16 years and up) with children 5 years and younger must ride in tubes together.
5. Limit one child per adult. Otherwise only one rider per single rider tube.
6. Children 5 years and younger must be within arm's reach of a responsible adult at all times.
7. Children less than 48" tall must ride in an adults lap.
8. Children under 3 years of age must wear plastic pants or swim diapers due to The Center for Disease Control recommendations.
9. The Double tubes have a two-person limit.
10. No trains or chains.
11. Riders must stay in tube.
12. Always keep moving.
13. One time around then exit immediately when people are waiting.
14. Place tubes in container/holder after use.
15. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
16. For further information please consult the full set of pool rules in the building. Rules may be adapted or changed as needed and/or without notice.

November 2021 Program Report

For December 20, 2021 GSC Parks & Recreation Board Meeting

Ednal Maynard

Pavilion Operations

Pavilion Program Attendance: 2,269

Pavilion Annual Membership: 1,582

Pavilion Daily Passes: 2,284

Total Pavilion Attendance Including Programs, Passes, Non-Participants, and Rentals: 8,156

Fiscal Year To Date Attendance: 40,318

Pavilion Operations Income: \$57,467.14

Pavilion Expenses: \$92,173.79

Pavilion Recovery Rate: 62%

Ed Davis Learning Center

EDLC Attendance Including Daily Attendance, Programs, Community Services, and Rentals: 254

Daily Attendance: 131

Community Events: 0

Programs: 0

Meetings: 16

Rentals: 107

Repast: 0



Pavilion Operations Revenue / Expense Report for November

Revenue	2017	2018	2019	2020	2021
20 Visit Pass	\$1,904.60	\$2,010.60	\$1,899.60	\$898.00	\$1,017.00
6 Month Pass	\$3,346.70	\$2,463.00	\$1,722.00	\$1,648.00	\$2,132.50
Annual Pass	\$31,761.27	\$31,068.32	\$59,088.29	\$17,088.98	\$17,956.89
Aquatic Programs	\$2,086.75	\$1,856.35	\$6,056.00	\$1,303.00	\$2,581.50
Camp Programs					\$1,315.00
Child Care	\$4.00	\$16.00	\$8.00	\$2.00	\$22.00
Concessions	\$1,433.00	\$1,028.90	\$790.50	\$407.00	
Daily Pass	\$11,958.50	\$9,759.70	\$19,129.98	\$5,059.00	\$11,030.90
Deposit Fee Return	(\$442.75)	(\$585.75)	(\$420.75)		
Facility Rentals	\$1,381.50	\$2,611.00	\$5,196.00	\$269.50	\$1,485.00
Fun Express Program	\$847.50	\$403.75	\$562.50		\$975.00
Gymnasium Programs	\$2,015.00	\$1,035.00	\$3,104.50	\$865.00	\$395.00
Land Programs	\$19,435.50	\$18,824.35	\$40,922.20	\$6,494.22	\$18,551.35
Miscellaneous	\$67.00	\$68.77	\$78.00	\$2.00	\$5.00
Program Refunds	(\$715.50)	(\$434.31)	(\$341.90)		
Total Revenue	\$75,083.07	\$70,125.68	\$137,794.92	\$34,036.70	\$57,467.14

Expenses

	2017	2018	2019	2020	2021
Salaries	\$43,942.50	\$66,604.99	\$62,020.65	\$31,859.18	\$44,123.48
Supplies/ Equipment	\$11,481.59	\$27,445.60	\$7,369.40	\$5,481.91	\$30,627.60
Utilities	\$13,867.68	\$15,703.97	\$16,375.44	\$15,861.06	\$17,422.71
Total Expenses	\$69,291.77	\$109,754.56	\$85,765.49	\$53,202.15	\$92,173.79



FY 2021 - 2022 Attendance

Attendance Category	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Of Attendance
20 Visit Pass	307	145	174	172	201								999
6 Month Pass	455	210	284	270	254								1473
Annual Pass	2498	1413	1659	1797	1582								8949
Complimentary Pass	51	12	8	27	20								118
Daily Pass	6012	2177	1790	3123	2284								15386
Observer Attendance	94	48	572	283	315								1312
Program Attendance	1207	786	2419	2498	2269								9179
Rental / Meeting Attendance	593	160	322	596	1231								2902

Total: 11217 4951 7228 8766 8156

40,318



5 Year Attendance Comparison for November

Attendance Type	2017	2018	2019	2020	2021
20 Visit Pass	242	231	200	162	201
20 Visit Walker Pass	299	236	219		
6 Month Pass	433	439	297	143	254
Annual Pass	3902	3491	3127	1406	1582
Complimentary Pass	47	30	61	4	20
Coupon Pass					
Daily Pass	2329	1969	1916	1437	2284
Observer Attendance	907	836	569	131	315
Off-Site Program Attendance	54	18			
Program Attendance	3891	3551	3012	1620	2269
Rental / Meeting Attendance	244	804	888	11	1231
	12348	11605	10289	4914	8156



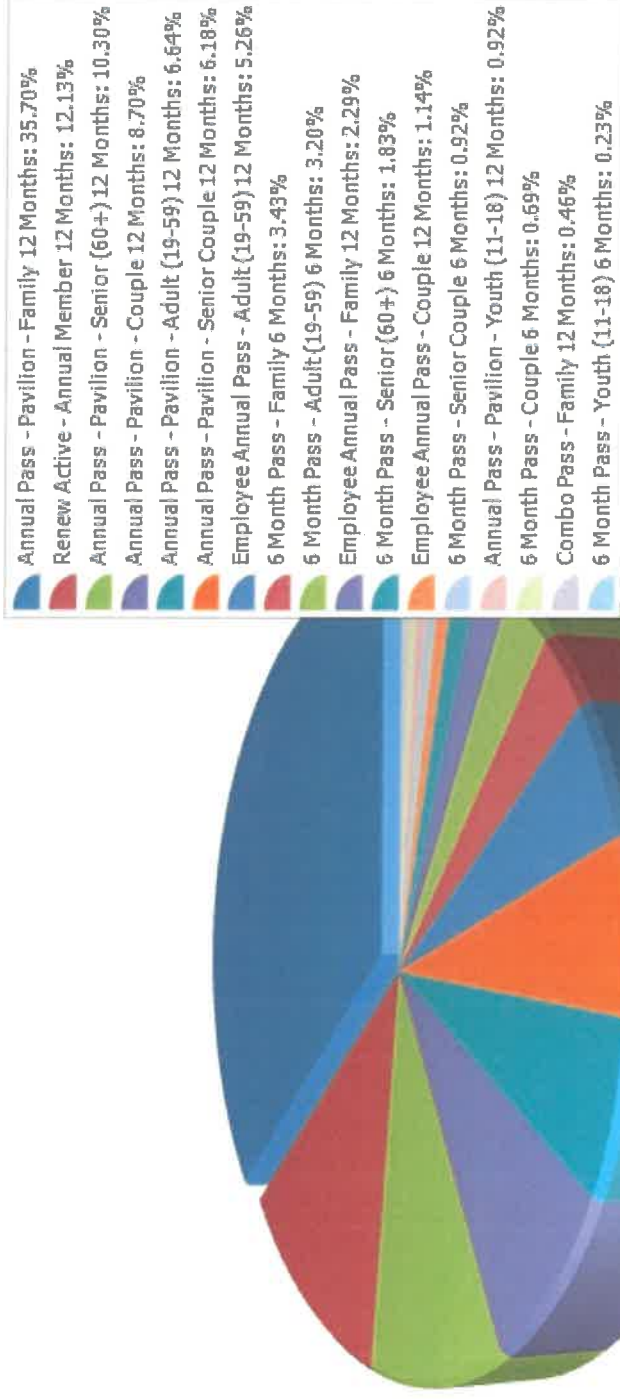
2017 - to Date Fiscal Year Attendance Comparison

AttendanceType	2017-18	2018-19	2019-20	2020-21	2021-22
Daily Pass	39074	34959	20418	26139	15386
Complimentary Pass	577	564	338	249	118
20 Visit Pass	3284	3145	2218	2414	999
6 Month Pass	6507	5558	3213	2320	1473
20 Visit Walker Pass	3333	2880	1973	191	
Rental / Meeting Attendance	3883	5533	5706	2308	2902
Annual Pass	52177	46454	30733	19202	8949
Program Attendance	43616	42868	29062	19750	9179
Coupon Pass					
Off-Site Program Attendance	488	231	10		
Observer Attendance	7900	7763	5031	1963	1312
	160839	149955	98702	74536	40318

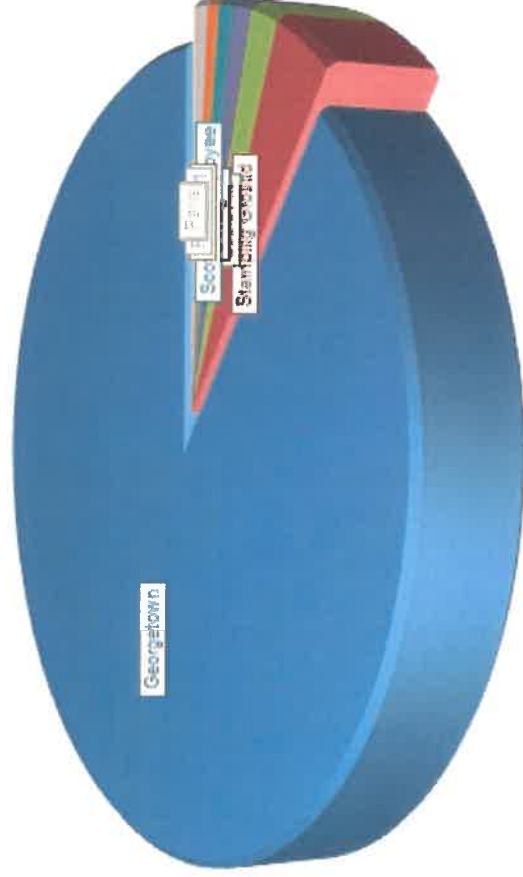
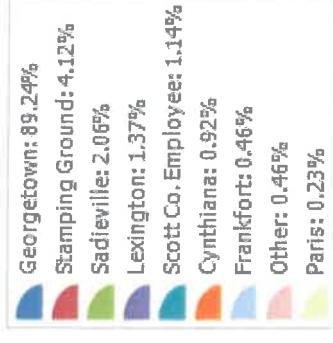
Membership Type Total # of Members



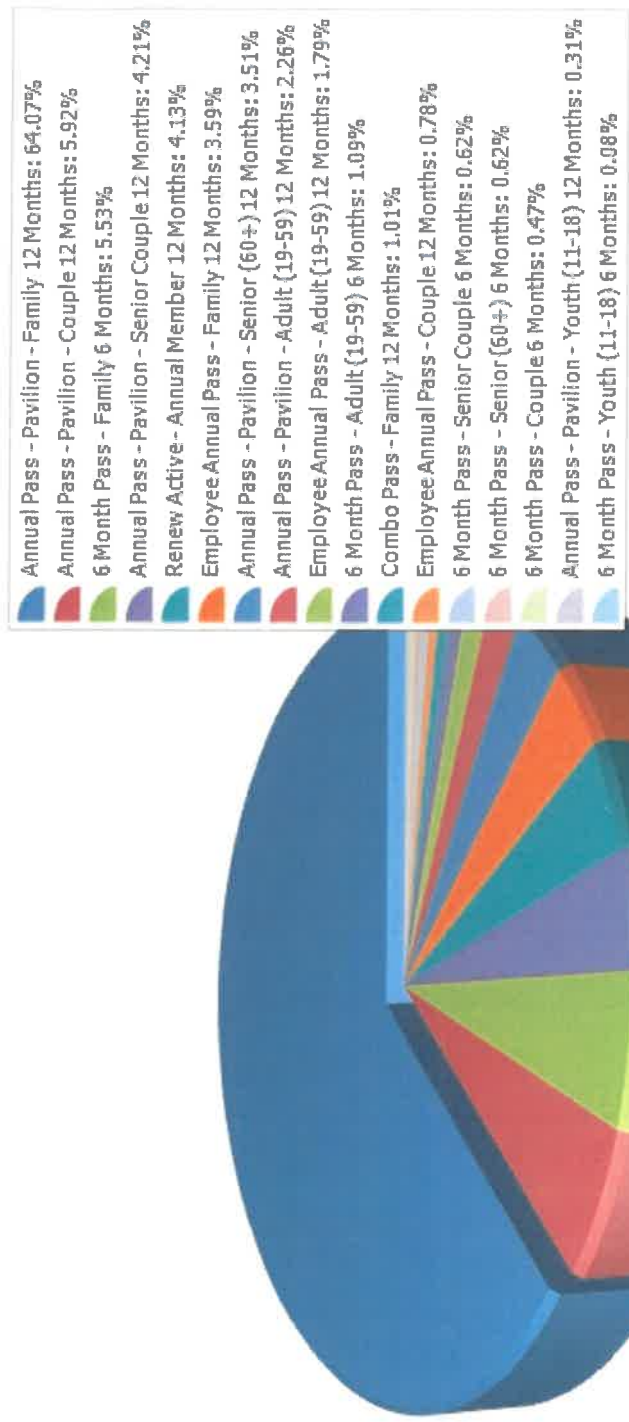
Membership Type Total # of Memberships



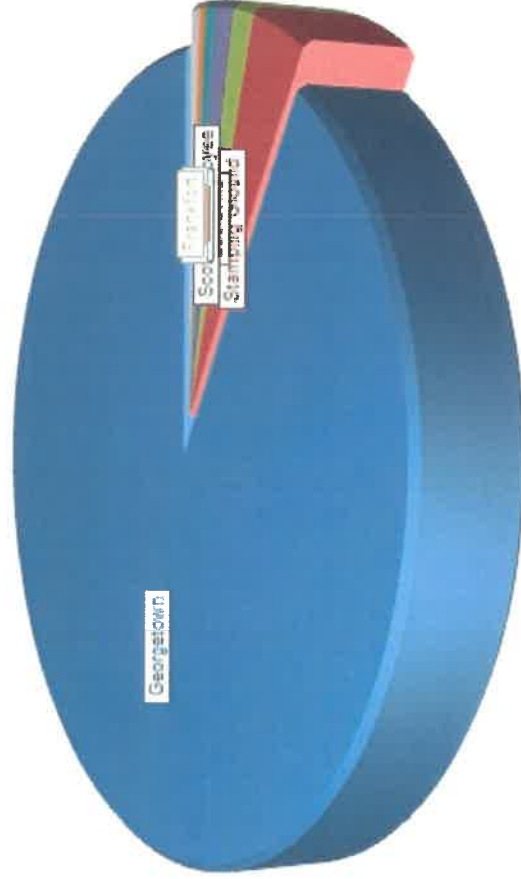
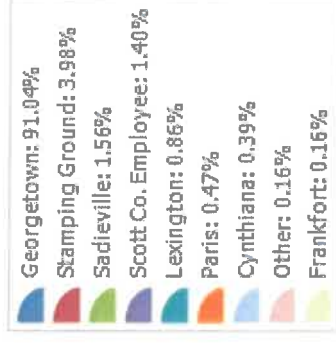
Municipality By Memberships



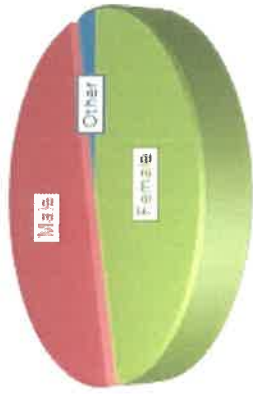
Membership Type Total # of Members



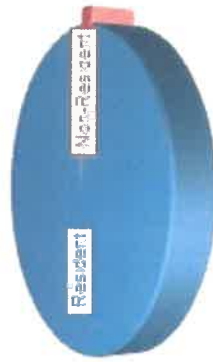
Municipality By Members



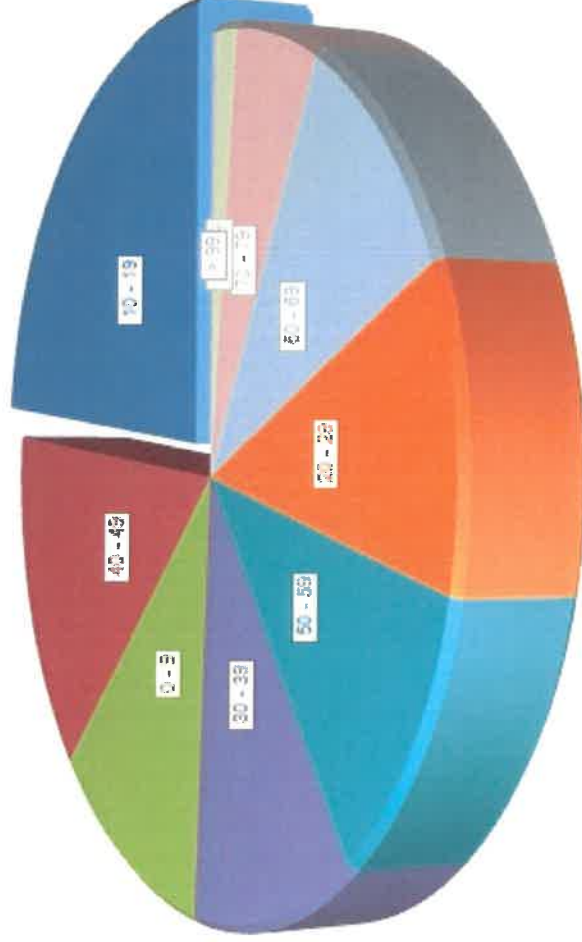
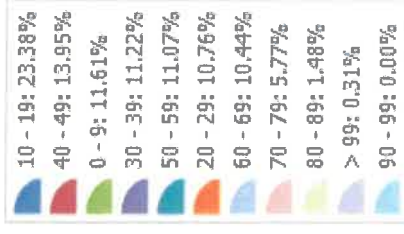
Gender



Residency



Age



Visit Pass Type Total # of Visit Passes

	20 Visit Pass - Adult (19-59) 20 Visits: 22.26%		Dance Private Lessons w/ Instructor - Youth (11-18) 4 Visits: 0.11%		Home School Gym and Swim - Senior (60+) 12 Visits: 0.09%		Home School Gym and Swim - Youth (11-18) 4 Visits: 0.11%
	Walker Pass - Individual 20 Visits: 19.20%		Home School Gym and Swim - Home School 8 Visits: 0.11%		Home School Gym and Swim - Annual Member 8 Visits: 0.09%		KRPS 1 Improving Team B
	Walker Pass - Senior (60+) 20 Visits: 14.90%		Home School Gym and Swim - Annual Member 8 Visits: 0.09%		Personal Training Pass - Individual 10 Visits: 0.09%		Land Fitness Pass - Child
	Land Fitness Pass - Individual 10 Visits: 9.15%		Aqua Jogging - SFAC Only - Senior (60+) 10 Visits: 0.07%		Aqua Jogging - Pavilion Only - Senior (60+) 10 Visits: 0.07%		Water Fitness Pass - Individual
	20 Visit Pass - Senior (60+) 20 Visits: 7.09%		Land Fitness Pass - Annual Member 10 Visits: 0.07%		Home School Gym and Swim Additional Child - Annual Member 4 Visits: 0.07%		Water Fitness Pass - Senior
	20 Visit Pass - Youth (11-18) 20 Visits: 4.42%		Marital Arts Group Lessons - Individual 6 Visits: 0.07%		Land Fitness Pass - Annual Member 10 Visits: 0.07%		
	Water Fitness Pass - Senior (60+) 10 Visits: 4.42%		Aqua Jogging - Pavilion Only - Individual 10 Visits: 0.05%		Marital Arts Group Lessons - Individual 6 Visits: 0.07%		
	Water Fitness Pass - Individual 10 Visits: 4.17%		Aqua Zumba - Annual Member 10 Visits: 0.05%		Aqua Jogging - Pavilion Only - Individual 10 Visits: 0.05%		
	20 Visit Pass - Child (3-10) 20 Visits: 2.98%		Aqua Zumba - Senior (60+) 10 Visits: 0.05%		Daily Pass - Child (3-10) 1 Visits: 0.05%		
	Home School Gym and Swim - Youth (11-18) 8 Visits: 2.34%		Daily Pass - Child (3-10) 1 Visits: 0.05%		Home School Gym and Swim Additional Child - Child (3-10) 8 Visits: 0.05%		
	Home School Gym and Swim - Child (3-10) 8 Visits: 1.69%		Home School Gym and Swim - Senior (60+) 20 Visits: 0.05%		Water Fitness Pass - Senior (60+) 20 Visits: 0.05%		
	Land Fitness Pass - Senior (60+) 10 Visits: 1.65%		Water Fitness Pass - Senior (60+) 20 Visits: 0.05%		Aqua Jogging - SFAC Only - Individual 8 Visits: 0.04%		
	Private Swim Lesson Pass - Child (3-10) 6 Visits: 1.51%		Aqua Zumba - Individual 10 Visits: 0.04%		Aqua Zumba - Individual 10 Visits: 0.04%		
	Private Swim Lesson Pass - Individual 6 Visits: 0.69%		Dance Private Lessons w/ Director - Youth (11-18) 4 Visits: 0.04%		Dance Private Lessons w/ Director - Youth (11-18) 4 Visits: 0.04%		
	Semi-Private Swim Lessons - Individual 6 Visits: 0.39%		Home School Gym and Swim - Annual Member 4 Visits: 0.04%		Home School Gym and Swim Additional Child - Child (3-10) 4 Visits: 0.04%		
	Child Care Pass - Child (3-10) 12 Visits: 0.30%		Home School Gym and Swim Additional Child - Youth (11-18) 8 Visits: 0.04%		Private Swim Lesson Pass - Senior (60+) 6 Visits: 0.04%		
	Personal Training Pass - Individual 5 Visits: 0.23%		Private Swim Lesson Pass - Senior (60+) 6 Visits: 0.04%		Dance Private Lessons w/ Instructor - Child (3-10) 4 Visits: 0.02%		
	Daily Pass - Adult (19-59) 1 Visits: 0.16%		Dance Private Lessons w/ Instructor - Senior (60+) 4 Visits: 0.02%		Dance Private Lessons w/ Instructor - Senior (60+) 4 Visits: 0.02%		
	Home School Gym and Swim - Youth (11-18) 4 Visits: 0.16%		Home School Gym and Swim - Home School 4 Visits: 0.02%		Home School Gym and Swim - Home School 4 Visits: 0.02%		
	Daily Pass - Youth (11-18) 1 Visits: 0.14%						
	Home School Gym and Swim Additional Child - Annual Member 8 Visits: 0.14%						
	Water Fitness Pass - Annual Member 10 Visits: 0.14%						
	Water Fitness Pass - Senior Annual Member 10 Visits: 0.14%						
	Home School Gym and Swim - Child (3-10) 4 Visits: 0.12%						
	Aqua Jogging - SFAC Only - Individual 12 Visits: 0.11%						

Visit Pass Type Total # of Visit Passes

	20 Visit Pass - Adult (19-59) 20 Visits: 22.26%		Dance Private Lessons w/ Instructor - Youth (11-18) 4 Visits: 0.11%		Home School Gym and Sw
	Walker Pass - Individual 20 Visits: 19.20%		Home School Gym and Swim - Home School 8 Visits: 0.11%		KRPS 1 Improving Team E
	Walker Pass - Senior (60+) 20 Visits: 14.90%		Aqua Jogging - SFAC Only - Senior (60+) 12 Visits: 0.09%		Land Fitness Pass - Child
	Land Fitness Pass - Individual 10 Visits: 9.15%		Home School Gym and Swim - Annual Member 8 Visits: 0.09%		Water Fitness Pass - Indiv
	20 Visit Pass - Senior (60+) 20 Visits: 7.09%		Personal Training Pass - Individual 10 Visits: 0.09%		Water Fitness Pass - Seni
	20 Visit Pass - Youth (11-18) 20 Visits: 4.42%		Aqua Jogging - Pavilion Only - Senior (60+) 10 Visits: 0.07%		
	Water Fitness Pass - Senior (60+) 10 Visits: 4.42%		Home School Gym and Swim Additional Child - Annual Member 4 Visits: 0.07%		
	Water Fitness Pass - Individual 10 Visits: 4.17%		Land Fitness Pass - Annual Member 10 Visits: 0.07%		
	20 Visit Pass - Child (3-10) 20 Visits: 2.98%		Marital Arts Group Lessons - Individual 6 Visits: 0.07%		
	Home School Gym and Swim - Youth (11-18) 8 Visits: 2.34%		Aqua Jogging - Pavilion Only - Individual 10 Visits: 0.05%		
	Home School Gym and Swim - Child (3-10) 8 Visits: 1.69%		Aqua Zumba - Annual Member 10 Visits: 0.05%		
	Land Fitness Pass - Senior (60+) 10 Visits: 1.65%		Aqua Zumba - Senior (60+) 10 Visits: 0.05%		
	Private Swim Lesson Pass - Child (3-10) 6 Visits: 1.51%		Daily Pass - Child (3-10) 1 Visits: 0.05%		
	Private Swim Lesson Pass - Individual 6 Visits: 0.69%		Home School Gym and Swim Additional Child - Child (3-10) 8 Visits: 0.05%		
	Semi-Private Swim Lessons - Individual 6 Visits: 0.39%		Water Fitness Pass - Senior (60+) 20 Visits: 0.05%		
	Child Care Pass - Child (3-10) 12 Visits: 0.30%		Aqua Jogging - SFAC Only - Individual 8 Visits: 0.04%		
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	Daily Pass - Adult (19-59) 1 Visits: 0.16%		Dance Private Lessons w/ Director - Youth (11-18) 4 Visits: 0.04%		
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	Home School Gym and Swim Additional Child - Annual Member 8 Visits: 0.14%		Home School Gym and Swim Additional Child - Youth (11-18) 8 Visits: 0.04%		
	Water Fitness Pass - Annual Member 10 Visits: 0.14%		Private Swim Lesson Pass - Senior (60+) 6 Visits: 0.04%		
	Water Fitness Pass - Senior Annual Member 10 Visits: 0.14%		Dance Private Lessons w/ Instructor - Child (3-10) 4 Visits: 0.02%		
	Home School Gym and Swim - Child (3-10) 4 Visits: 0.12%		Dance Private Lessons w/ Instructor - Senior (60+) 4 Visits: 0.02%		
	Aqua Jogging - SFAC Only - Individual 12 Visits: 0.11%		Home School Gym and Swim - Home School 4 Visits: 0.02%		

Ed Davis Learning Center
Financial Statement
November 2021

654

Accounts	Income					Expense				
	Nov 21 Income	YTD Income	Budget	Balance	% of Budget	Nov 21 Expenses	YTD Expenses	Budget	Balance	% of Budget
3070 · City - Ed Davis Funds	12,229.17	61,145.83	146,750.00	-85,604.17	41.67%					
9120 · ED - Program Income	80.00	430.00	4,500.00	-4,070.00	9.56%					
9130 · ED - Rental Income	107.00	1,088.00	5,000.00	-3,912.00	21.76%					
9140 · ED - Miscellaneous Income	0.00	0.00	500.00	-500.00	0.0%					
Total Income	12,416.17	62,663.83	156,750.00	-94,086.17	39.98%					
Accounts	Nov 21 Expenses	YTD Expenses	Budget	Balance	% of Budget					
9200 · ED - SALARIES	3,520.00	19,360.00	47,000.00	27,640.00	41.19%					
9210 · ED - Employer FICA	417.09	2,230.44	5,800.00	3,569.56	38.46%					
9211 · ED - Unemployment Insurance	0.00	102.75	1,250.00	1,147.25	8.22%					
9212 · ED - Workers Compensation	0.00	4,300.00	4,300.00	0.00	100.0%					
9213 · ED - Employer Retirement	1,422.96	5,083.22	14,000.00	8,916.78	36.31%					
9214 · ED - Health Insurance	640.51	3,268.47	17,700.00	14,431.53	18.47%					
9220 · ED - Liability, Prop. Insurance	0.00	2,500.00	2,500.00	0.00	100.0%					
9230 · ED - Office Supplies	431.16	1,033.55	3,000.00	1,966.45	34.45%					
9240 · ED - Advertising/Printing	0.00	0.00	500.00	500.00	0.0%					
9250 · ED - Continuing Education	0.00	220.00	800.00	580.00	27.5%					
9260 · ED - Travel Expense	0.00	319.38	600.00	280.62	53.23%					
9300 · ED - MAINTENANCE SALARIES	0.00	0.00	1,000.00	1,000.00	0.0%					
9310 · ED - Telephone	64.32	385.92	1,000.00	614.08	38.59%					
9311 · ED - Columbia Gas	185.18	484.46	2,600.00	2,115.54	18.63%					
9312 · ED - Kentucky Utilities	235.09	2,769.86	6,000.00	3,230.14	46.16%					
9313 · ED - Georgetown Water	101.83	554.57	1,400.00	845.43	39.61%					
9315 · ED Internet Service/Cable	678.06	1,643.42	3,000.00	1,356.58	54.78%					
9320 · ED - Supplies, Serv., Repair	125.83	3,267.05	6,000.00	2,732.95	54.45%					
9330 · ED - Equipment	0.00	0.00	600.00	600.00	0.0%					
9350 · ED - SP. EVENTS/PROG. SALARIES	1,972.11	10,016.36	34,000.00	23,983.64	29.46%					
9400 · ED-Prog., Event, Supplies&Equip	573.75	1,670.16	3,500.00	1,829.84	47.72%					
9600 · ED - Miscellaneous Expenses	0.00	0.00	200.00	200.00	0.0%					
Total Expense	10,367.89	59,209.61	156,750.00	97,540.39	37.77%					

Georgetown-Scott County Parks and Recreation Financial Statement November 2021

Accounts	Income				
	Nov 21 Income	YTD Income	Budget	Balance	% of Budget
3030 · City Funds	95,302.09	476,510.35	1,143,625.00	-667,114.65	41.67%
3040 · City - Capital	0.00	35,550.91	439,110.00	-403,559.09	8.1%
3050 · County - Capital	47,625.00	95,250.00	439,110.00	-343,860.00	21.69%
3060 · County Funds	276,780.00	553,560.00	1,143,625.00	-590,065.00	48.4%
3150 · Pool Income	0.00	110,350.59	258,000.00	-147,649.41	42.77%
3180 · Horse Park Pool	0.00	0.00	56,000.00	-56,000.00	0.0%
3260 · Pool Concessions- Contract	0.00	2,352.08	10,000.00	-7,647.92	23.52%
3400 · Kidzworld Income	1,315.00	4,510.75	100,000.00	-95,489.25	4.51%
3430 · Fun Express Income	720.00	4,432.50	14,000.00	-9,567.50	31.66%
3470 · KLC Safety Grant	0.00	0.00	3,000.00	-3,000.00	0.0%
3600 · Facility Rental Income	1,301.00	10,381.23	36,500.00	-26,118.77	28.44%
3710 · Special Events Income	0.00	733.00	5,000.00	-4,267.00	14.66%
3720 · Private Donations	0.00	0.00	2,500.00	-2,500.00	0.0%
3730 · New Programs Income	0.00	0.00	5,000.00	-5,000.00	0.0%
3750 · Miscellaneous Income	0.00	0.00	300.00	-300.00	0.0%
8014 · Pavilion - 20 V Passes	1,068.00	6,207.30	10,000.00	-3,792.70	62.07%
8015 · Pavilion - Daily Passes	8,805.50	66,669.65	108,000.00	-41,330.35	61.73%
8016 · Pavilion - Annual Pass	17,277.09	73,927.67	175,000.00	-101,072.33	42.24%
8017 · Pavilion - 6 Month Pass	1,164.50	8,127.70	15,000.00	-6,872.30	54.19%
8018 · Pavilion - Aquatics Programs	2,544.00	4,153.84	50,000.00	-45,846.16	8.31%
8020 · Pavilion Gymnasium Programs	475.00	4,325.00	15,000.00	-10,675.00	28.83%
8022 · Pavilion - Dance/Gymnastics Pro	10,451.75	41,151.35	78,000.00	-36,848.65	52.76%
8024 · Pavilion - Aerobics Programs	380.00	2,084.00	20,000.00	-17,916.00	10.42%
8026 · Pavilion - Camps/Childrens Act.	0.00	0.00	3,000.00	-3,000.00	0.0%
8028 · Pavilion - Special Events	0.00	0.00	5,000.00	-5,000.00	0.0%
8030 · Pavilion - Child Care	26.00	120.00	350.00	-230.00	34.29%
8032 · Pavilion - Facility Rental	6,843.50	21,883.75	45,000.00	-23,116.25	48.63%
8034 · Pavilion - Concession/Vending	759.44	4,005.26	20,000.00	-15,994.74	20.03%
8036 · Pavilion - Miscellaneous	4.00	14.00	1,000.00	-986.00	1.4%
Total Income	472,841.87	1,526,300.93	4,201,120.00	-2,674,819.07	36.33%

Georgetown-Scott County Parks and Recreation Financial Statement November 2021

Accounts	Expense				
	Nov 21 Expenses	YTD Expenses	Budget	Balance	% of Budget
4030 · ADMINISTRATIVE SALARIES - FT	18,666.92	110,181.62	222,000.00	111,818.38	49.63%
4060 · Employer FICA Tax	8,108.74	56,139.62	114,000.00	57,860.38	49.25%
4090 · Unemployment Insurance	0.00	2,595.92	17,500.00	14,904.08	14.83%
4120 · Workers Compensation	0.00	36,967.73	59,000.00	22,032.27	62.66%
4130 · Drug Testing	302.00	871.00	5,000.00	4,129.00	17.42%
4150 · Employers Retirement	23,399.02	89,318.21	217,500.00	128,181.79	41.07%
4180 · Health Insurance	14,964.21	75,825.96	288,000.00	212,174.04	26.33%
4200 · Staff Uniforms	0.00	0.00	2,500.00	2,500.00	0.0%
4201 · REC. MANAGERS SALARIES - FT	12,230.15	71,090.63	174,000.00	102,909.37	40.86%
4202 · PAV. OPERATIONS SALARIES - PT	14,352.20	71,969.14	180,000.00	108,030.86	39.98%
4240 · Office Phone	600.00	3,673.67	1,800.00	-1,873.67	204.09%
4260 · Equipment rental	0.00	0.00	2,500.00	2,500.00	0.0%
4270 · Office Supplies and Equipment	3,249.19	19,813.46	45,000.00	25,186.54	44.03%
4280 · Professional Fees	0.00	12,403.36	21,000.00	8,596.64	59.06%
4300 · Advertising, Print., Marketing	995.90	10,298.03	25,000.00	14,701.97	41.19%
4320 · Technology Support	0.00	19,068.36	32,000.00	12,931.64	59.59%
4360 · Continuing Education	0.00	3,241.00	10,000.00	6,759.00	32.41%
4370 · Liability, Equipment Insurance	463.72	77,097.19	93,000.00	15,902.81	82.9%
4390 · Travel Expense	120.94	1,743.52	6,000.00	4,256.48	29.06%
4450 · PARKS MAINT. SALARIES - FT	18,792.72	103,487.68	215,000.00	111,512.32	48.13%
4460 · PARKS MAINT. HOURLY - PT	0.00	8,460.00	70,000.00	61,540.00	12.09%
4470 · FACILITY MAINT. SALARIES - PT	6,119.64	31,168.44	61,000.00	29,831.56	51.1%
4480 · FACILITY MAINT. SALARIES - FT	12,456.95	73,353.82	149,000.00	75,646.18	49.23%
4509 · Trail Maintenance	0.00	0.00	5,000.00	5,000.00	0.0%
4510 · Suffoletta Park	871.56	5,679.58	12,500.00	6,820.42	45.44%
4520 · Skate Park	0.00	0.00	5,000.00	5,000.00	0.0%
4540 · Ed Davis Park	261.42	1,222.04	6,000.00	4,777.96	20.37%
4570 · Marshall Park	1,874.98	15,283.94	16,000.00	716.06	95.53%
4600 · Scott County Park	1,278.70	6,622.60	13,000.00	6,377.40	50.94%
4610 · Oser Landing Park	175.49	870.35	5,000.00	4,129.65	17.41%
4630 · Oxford Road Park	101.72	506.31	2,000.00	1,493.69	25.32%

Georgetown-Scott County Parks and Recreation Financial Statement November 2021

Accounts	Nov 21 Expenses	YTD Expenses	Budget	Balance	% of Budget
4640 · Great Crossing Park	0.00	0.00	12,500.00	12,500.00	0.0%
4650 · Royal Spring Park	27.58	137.90	5,500.00	5,362.10	2.51%
4660 · Vehicle Maintenance and Parts	368.13	2,460.72	12,500.00	10,039.28	19.69%
4690 · Equipment Maintenance and Parts	525.88	6,224.91	12,500.00	6,275.09	49.8%
4750 · Cell phones	901.83	4,583.53	12,000.00	7,416.47	38.2%
4780 · Fuel and Oil	1,888.68	13,404.85	29,000.00	15,595.15	46.22%
4810 · Supplies	4,239.38	36,890.01	78,000.00	41,109.99	47.3%
4850 · Parks Equipment	0.00	0.00	3,500.00	3,500.00	0.0%
4880 · Capital Expenditures	51,089.00	189,957.42	878,220.00	688,262.58	21.63%
4930 · SUFFOLETTA POOL SALARIES	598.40	78,143.59	104,000.00	25,856.41	75.14%
5000 · HORSE PARK LG HOURS	0.00	27,192.20	32,500.00	5,307.80	83.67%
5020 · SFAC Kentucky Utilities	1,707.83	33,266.94	32,500.00	-766.94	102.36%
5050 · SFAC Georgetown Water	33.24	18,222.99	27,000.00	8,777.01	67.49%
5060 · SFAC Center Phone	339.84	1,980.66	3,500.00	1,519.34	56.59%
5140 · SFAC Pool Supplies/Chemicals	125.00	25,765.29	24,000.00	-1,765.29	107.36%
5200 · SFAC Pool Supplies/Maintenance	251.65	11,913.50	19,500.00	7,586.50	61.1%
5650 · Tennis Supplies and Equipment	0.00	0.00	500.00	500.00	0.0%
6280 · Little League Baseball	0.00	0.00	500.00	500.00	0.0%
6340 · Youth Softball	0.00	0.00	500.00	500.00	0.0%
6370 · Youth Soccer	0.00	0.00	500.00	500.00	0.0%
6400 · Youth Football	0.00	0.00	500.00	500.00	0.0%
6420 · Youth Volleyball	0.00	0.00	250.00	250.00	0.0%
6430 · Georgetown Stingrays	0.00	0.00	250.00	250.00	0.0%
6440 · Super Sharks	0.00	0.00	250.00	250.00	0.0%
6460 · KIDZWORLD SALARIES	0.00	39,541.40	95,000.00	55,458.60	41.62%
6490 · Kidzworld Supplies	0.00	6,271.17	5,000.00	-1,271.17	125.42%
6500 · Kidzworld-Transportation	0.00	4,981.89	18,000.00	13,018.11	27.68%
6520 · Kidzworld Lunch Program	0.00	0.00	500.00	500.00	0.0%
6550 · Fun Express Supplies	0.00	430.58	1,000.00	569.42	43.06%
6551 · FUN EXPRESS SALARIES	0.00	3,240.50	12,000.00	8,759.50	27.0%
6700 · SPORTS CAMPS SALARIES PT	0.00	0.00	500.00	500.00	0.0%
6720 · Sports Camps Supplies	0.00	0.00	500.00	500.00	0.0%

Georgetown-Scott County Parks and Recreation Financial Statement November 2021

Accounts	Nov 21 Expenses	YTD Expenses	Budget	Balance	% of Budget
6840 · NEW PROG/SPEC EVENTS SAL PT	0.00	0.00	5,000.00	5,000.00	0.0%
6850 · New Prog/Sp Events Supplies	440.18	3,073.89	1,500.00	-1,573.89	204.93%
6880 · Miscellaneous	0.00	989.22	800.00	-189.22	123.65%
8066 · Pavilion - Columbia Gas	4,959.54	10,022.96	53,000.00	42,977.04	18.91%
8068 · Pavilion - Kentucky Utilities	9,869.03	55,516.55	130,000.00	74,483.45	42.71%
8070 · Pavilion - Georgetown Water	2,594.14	22,244.03	27,500.00	5,255.97	80.89%
8074 · Pavilion - Supp., Serv., Repair	20,712.07	108,782.80	120,000.00	11,217.20	90.65%
8076 · Pavilion - Equipment	0.00	0.00	12,000.00	12,000.00	0.0%
8080 · PAVILION - GYM PROGRAM SALARIES	696.09	2,961.70	7,700.00	4,738.30	38.46%
8081 · Pavilion - Gyn Program Supplies	0.00	1,773.69	2,000.00	226.31	88.69%
8082 · PAVILION - AEROBICS SALARIES	1,933.76	9,030.31	61,800.00	52,769.69	14.61%
8083 · Pavilion - Aerobics Supplies	0.00	0.00	2,000.00	2,000.00	0.0%
8084 · PAVILION - DANCE/GYM SALARIES	6,895.02	21,483.48	55,000.00	33,516.52	39.06%
8085 · Pavilion - Dance/Gym Supplies	0.00	118.60	8,500.00	8,381.40	1.4%
8088 · PAVILION - SPECIAL EVENTS SALAR	48.00	399.00	1,000.00	601.00	39.9%
8089 · Pavilion - Special Events Suppl	505.63	618.10	1,250.00	631.90	49.45%
8090 · Pavilion - Concession	0.00	778.08	12,500.00	11,721.92	6.23%
8092 · PAVILION - AQUATICS SALARIES PT	13,749.17	87,226.45	177,000.00	89,773.55	49.28%
8094 · Pavilion - Aquatics Supplies	9,409.90	32,531.86	20,000.00	-12,531.86	162.66%
8098 · Pavilion - Child Care Supplies	0.00	24.96	500.00	475.04	4.99%
8100 · Pavilion - Fitness/Wgt Rm Suppl	0.00	583.80	2,500.00	1,916.20	23.35%
8102 · Pavilion - Gymnasium Supplies	0.00	0.00	1,000.00	1,000.00	0.0%
8104 · Pavilion - Miscellaneous Expens	0.00	66.42	800.00	733.58	8.3%
Total Expense	273,295.14	1,771,789.13	4,201,120.00	-2,429,330.87	42.17%



Policy: Proper Dress and Appearance - Update

Policy Number: POL.P.06.04

Page: 144 - 143

Originator: Kimberly Rice

Date: 11/15/2021

Authorized by:

Dale Stouder Date: 12/20/21

Board Chair

References: Policies CAPRA 1.4.1

Revision Date:

12/20/21

POL.P.06.04 - Proper Dress and Appearance

Discretion in style of dress and behavior is essential to the GSC Parks success. We regularly have important visitors, and their impression of the City's professional capabilities is often based upon what they see during their visit. We want them to leave with the impression that we are a highly professional organization.

Employees' attire on the job should be in good taste, clean, neat, and appropriate for the duties performed at work. Clothing and shoes which are torn, frayed, deteriorated, and/or visibly dirty are unacceptable. Safety equipment and clothing may be required for certain jobs and **must** be worn when assigned. Employees should avoid extremes in dress and appearance. Hair must be neat, clean, trimmed, and present a groomed appearance, including mustaches and beards. Visible body piercing jewelry is strictly limited to earrings. Exposed tattoos may not be offensive in nature, including but not limited to those using profanity, vulgarity, or otherwise offensive symbols. Any employee requiring an accommodation of this policy because of disability, religious belief, national origin, or other legally protected basis must file a written request for an accommodation with their supervisor and the Office Manager and/or the Director.

Employees are therefore required to dress in appropriate attire and behave in a professional, business-like manner. Please use good judgment in your choice of work clothes and remember to conduct yourself at all times in a way that best represents you and GSC Parks. An employee's appearance is a direct reflection on the image of the GSC Parks. Look professional and take pride in your job; do not wait for a supervisor to ask you to comply with our appearance standards.

- Staff shirts are issued to all GSC Parks employees and are required to be unaltered and worn during working hours. Part-time operations staff are required to wear denim, khaki type, or black slacks, shorts, or skirts, along with a parks and recreation logo t-shirt, jacket, or vest as is appropriate depending on the weather. Clothing must be of a professional appearance (no frayed hems, faded colors, tight fitting, etc.). Shorts and skirts must be no less than a 5 inch inseam or no more than 3 inches above the knee. Dress slacks may also be worn with supervisor approval.
- Name tags are required. All employees are to wear name tags. GSC Parks will provide name tags.
- Staff shirts and name tags are not to be worn unless you are on duty or working a Special Event.
- All head covers that are worn are to have the Parks and Recreation logo on them.
- Appropriate footwear is required as dictated by your position. For example, maintenance shall always wear closed toed shoes.
- Non-parks related buttons, pins, and scarves are not part of the uniform.

Department Specific Dress Code

Operations Staff (Recreation Specialists, Managers on Duty, Head Cashiers, Cashiers, etc.)

- Operations Staff must follow all the above guidelines for proper attire.
- Often times Recreation Specialists are required to implement GSC Parks programs. Recreation Specialists may adjust their attire to accommodate for programming only while on duty performing programming job duties.
- No sweatpants or yoga pants are allowed by operations staff.
- Operations Staff are required to wear closed toed shoes.
- Shoes must be worn at all times.

Programming Staff (Fitness Instructors, Dance Instructors, Leisure Program Instructors)

- Instructors will wear the appropriate work out gear that identifies them as a Zumba instructor, dance instructor, Start Smart instructor, etc. or a parks and recreation logo t-shirt.
- Work out gear must be in good repair and appropriate for classes being taught.

Outdoor and Facilities Maintenance Staff

- For safety purposes, all employees working with maintenance equipment must either keep their hair pulled back and no longer than one inch below the ear, or firmly secured away from the face.
- Maintenance staff are required to wear closed toed shoes.
- Proper PPE is required when performing tasks associated with chemical handling and/or machinery. Proper PPE can include but is not limited to:
 - Hearing protection
 - Eye protection
 - Aprons
 - Face shields
 - Chemical approved gloves
 - Respirator

Aquatics Staff

- Lifeguard Swimsuit as approved by the Aquatic Manager
 - Red lifeguard suit
 - Approved lifeguard shirts
 - Approved lifeguard shorts/trunks in red
- Flip-flops/slip-ons are optional but encouraged. Other footwear is not permitted during rotations
- Whistle, with either a wrist band or a lanyard. No twirling? Should be at the ready to use
- Fanny pack including Resuscitation Mask
- Sunscreen, sunglasses, and approved lifeguard headcover for outdoor facilities
- Some programs it may be appropriate for aquatic staff to wear GSC Parks logoed t-shirts and may be approved by the Aquatic Manager in advance

- Proper PPE is required when performing tasks in the pump room. Proper PPE can include but is not limited to:
 - Closed toed Shoes
 - Aprons
 - Face shields
 - Chemical approved gloves
 - Respirator
- Aquatic Staff are exempt from wearing nametags while in rotation
- Aquatic Programming Staff are exempt from general aquatic dress requirements.
 - Instructors will wear the appropriate swim attire that identifies them as an instructor
 - Swim attire must be in good repair and appropriate for classes being taught

Administration Staff

- Administration staff are expected to dress business casual.

Uniforms are Property of GSC Parks

Uniforms, nametags, jackets, vests, and other GSC Parks property remain the property of GSC Parks and must be returned upon termination. Employees may be responsible for the cost of replacing any damaged or lost GSC Parks property. Uniforms, nametags, and other items with a GSC Parks logo may not to be worn when an employee is not on duty. Employees are responsible for all items signed out to them and are required to keep them in good condition.



Policy: Facility Patron Rules - New

Policy Number: POLA.07.10

Page: 194 - TBD

Originator: Kimberly Rice

Date: 12/9/2021

Authorized by: Dale Steure
Board Chair

Date: 12/20/21

References: Policies CAPRA 1.4.1

Revision Date: 12/20/21

POLA.07.10 – Facility Use Rules

All GSC Parks facilities are family friendly facilities operated for the benefit of the community. It is essential to the enjoyment of our patrons that a non-threatening, pleasant atmosphere be maintained for our patrons and staff. The facility rules are intended to achieve that aim by imposing the minimum restrictions necessary on the actions of any individuals.

Behavior

Behavior Code in all GSC Parks Facilities is covered under POLA.07.08 – Behavior Management. Disciplinary Action for Behavior Management Violations is covered by PRO.ADMIN.07.01 – Procedures for Behavior Management.

[Behavior Management Policy and Procedure Letter](#)

Warnings: A verbal warning is given to a patron the first time a problem occurs. At the time of the warning, it will be emphasized that this kind of behavior will not be tolerated, and any additional problems may result in disciplinary action outlined in the [Behavior Management Policy and Procedure Letter](#).

Personal Conduct

Abusive behavior, inappropriate conduct (i.e., spitting in the facility or vandalism of equipment) and use of profane language are unacceptable during all recreation activities and within the facility. The staff reserves the right to request that individuals leave the facility for such behavior. Participants will be billed for any damage they cause to the facility and equipment through misuse. Individuals may also have their use of GSC Parks facility privileges suspended and their behavior reported to the Georgetown Police Department. Please be considerate of other facility users and follow the posted rules.

1. Skateboards, inline hockey skates, rollerblades, bikes, and pets are prohibited from GSC Parks facilities.
2. Any person suspected of being under the influence of alcohol and/or controlled substances will be asked to leave the facility and GSC Parks reserves the right to notify law enforcement.

GSC Parks and Recreation staff reserves the right to take action on circumstances determined to not be in the best interests of the public.

Check-in

For security reasons, everyone must check in at the control desk upon entering ANY GSC Parks facility (EDLC, Pavilion, SFAC). Fee based facilities such as the Pavilion and Suffoletta Family

Aquatic Center must pay an appropriate entrance fee or have purchased in advance one of the available memberships. Observers will only be admitted in associated with a currently occurring program and MUST check-in as an observer. Observers are prohibited from utilizing all areas/amenities of the facility. Members must present their membership card to the staff at the control desk every time they enter the facility.

Attire & Footwear

Proper, clean athletic shoes are required. Only non-marking soles are permitted on playing surfaces. Bare feet, socks, hard-soled shoes and open toed shoes are not permitted. Street shoes should be changed prior to participating in an activity. Participants are encouraged to wear appropriate attire while participating in all activities and are required to wear athletic attire in the fitness center. Jewelry, baseball hats, and street clothing can be dangerous and confining while exercising. A t-shirt or tank top and athletic shoes are required in the Pavilion fitness areas. Patrons must be dry and fully dressed before entering other areas apart from the natatorium.

Food and Beverage

Food & beverages are prohibited from all activity areas. Designated areas are established at each facility. Water bottles with closed tops are permitted in the fitness areas, gymnasium, and natatorium only. Chewing gum and all tobacco products are not permitted in any recreation activity area.

Alcohol

“The sale and/or services of Alcohol Beverages is prohibited in all GSC Parks facilities.” Please refer to POL.A.06.06 – Alcohol Rules, Regulations and Policies [insert link to policy].

Inclement Weather

On days that Scott County Schools are closed or operating on a delay due to inclement weather, GSC Parks facilities will open one hour later than normally scheduled. In the event of severe weather conditions such as snowstorms, please contact the respective facility or visit <https://www.facebook.com/GSCParks> regarding the status of classes, meetings, and/or activities.

Unsupervised Youth Participants *(Effective March 1, 2022)*

Ed Davis Learning Center

- Children ten (10) years and older may participate in Ed Davis Learning Center facilities activities without and adult.
- If GSC Parks staff encounters any problems with these children, a parent or guardian will be contacted, and the child must be picked up within 30 minutes of notification.
- Disciplinary action may be taken in accordance with POL.A.07.08 – Behavior Management [insert link to policy].
- Children under the age of ten (10) are required to have adult supervision at all times.
- Any unsupervised youth ten (10) to seventeen (17) years old MUST be signed in at the front desk by a parent or guardian as an unsupervised youth.

Pavilion and Suffoletta Family Aquatic Center

- Children thirteen (13) years and older may participate at all GSC Parks facilities without an adult, 18 years of age or older (EDLC Exempt).
- If GSC Parks staff encounters any problems with these children, a parent or guardian will be contacted, and the child must be picked up within 30 minutes of notification.
- Disciplinary action may be taken in accordance with POL.A.07.08 – Behavior Management [insert link to policy].
- Children under the age of thirteen (13) are required to have adult supervision at all times.
- Any unsupervised youth thirteen (13) to seventeen (17) years old **MUST** be registered at the front desk by a parent or guardian as an unsupervised youth.

Personal Items

- Individuals are responsible for their personal belongings.
- GSC Parks and Recreation is not responsible for lost or stolen items.

Injuries/Assumption of Risk

Warning - Individuals may suffer physical and/or mental injury from participating in any recreational activity. Participation in recreational activities is completely voluntary. Individuals participate at their own risk and assume responsibility for their own health and safety. GSC Parks are not liable for injuries sustained during participation in any GSC Parks sponsored activity, including but not limited to sports, club sports, informal recreation, group fitness classes, and individual workouts. Participants are required to have their own health/medical insurance coverage. All injuries should be reported to the Manager on Duty (MOD) for the facility and/or staff monitor in charge of the activity, and a complete report of the injury should be recorded on the proper form and filed with GSC Parks. This report, when appropriate, should be completed at the site of the activity. Participants should be careful to follow any doctor's instructions concerning physical handicaps, injuries, illness, and the involvement in any activity.

Brooking Park Concessions Building

Please see policy POL.A.06.04 – Park Rental Policies [insert link to policy] for policies associated with Brooking Park Concession Building.

Ed Davis Learning Center (EDLC)

1. Shoes and shirts are required at all times. No black soled or hard soled shoes allowed.
2. Ed Davis Learning Center is a family friendly facility. The use of profane language is prohibited in all areas of the facility.
3. CHILDREN UNDER THE AGE OF 10 (ten) must be accompanied by a responsible adult 18 years of age or older. The responsible adult must be in sight of the child in all areas of the facility.
4. Running, pushing, shoving and rough play is prohibited.
5. Clean up any messes made inside and outside of the facility.
6. Put away anything you get out.

7. "The sale and/or services of Alcohol Beverages is prohibited in all GSC Parks facilities." Please refer to POL.A.06.06 – Alcohol Rules, Regulations and Policies [insert link to policy].
8. GSC Parks and Recreation is not responsible for lost or stolen items. Please secure your belongings.

Pavilion

Cubby-style storage lockers are available for daily use; to get a lock for one, you need to turn in your ID at the front desk. Lost and found items will be held at the front desk. Please report any lost or stolen items to the Manager on Duty (MOD) at the front desk.

Fitness Areas (Cardio, Weight Room, Green Room)

It is recommended that participants consult with their physician prior to starting a training program. Please consult with Pavilion operations staff before use all the equipment to ensure proper use and follow posted instructions. Personal training and fitness testing services are available at minimal cost to Pavilion users; please inquire with a staff member about these and other services. Please report any equipment malfunctions or medical emergencies to the staff.

1. Must be 16 years old to use the Cardio/Fitness room. Youth Weight Training Orientation Program is available Participants 12 - 15 years of age and then be eligible to use the cardio/ fitness area.
2. T-shirts or tank tops and athletic shoes must be worn at all times in the fitness areas. Water bottles with closed tops are acceptable.
3. Wipe down machines with disinfectant after use
4. Please re-rack plates on plate trees or plate horns when finished. DO NOT leave plates loaded on machines

Gymnasium Rules

9. Food and drinks are PROHIBITED in the gymnasium and pool area. Water bottles are allowed in bleacher area. The patio, concessions area, and balconies are available for eating and drinking.
10. Shoes and shirts are required at all times. No black soled or hard soled shoes allowed.
11. The Pavilion is a family friendly facility. The use of profane language is prohibited in all areas of the facility.
12. No hanging on basketball rims.
13. Full court play is only allowed when it is available. Staff reserves the right to limit pick-up games to half court. Winning teams stay on the court. Staff reserves the right to stop games at any time.
14. CHILDREN UNDER THE AGE OF 13 (thirteen) must be accompanied by a responsible adult 18 years of age or older. The responsible adult must be in sight of the child in all areas of the facility.
15. No kicking or throwing basketballs at the rafters or up to the track.
16. No shooting balls from the track.
17. Soccer is not allowed in the gymnasium area.

18. GSC Parks and Recreation is not responsible for lost or stolen items. Please secure your belongings.

KidZone

At The Pavilion, children should enjoy their experience as much as their parents. Children can stay and play in KidZone while their parents utilize the facility for a nominal fee. Our playroom offers a wide variety of entertainment for children three months through twelve (12) years of age. Children are to NOT be bottle fed in the KidZone and the parent will be responsible to change the child's diaper. It is not necessary to reserve a spot in The KidZone. The parent MUST be participating at The Pavilion in order to use this service!

- Maximum visit is two hours. If the parent abuses the 2 hour length of stay, up to 15 minutes late, a \$5 fee will be charged; \$10 for 15-20 minutes late. For additional policies, please inquire at the Front Desk or The KidZone Room.
- Maximum Capacity – 25
-

When is a Child Too Sick for KidZone?

In an effort to prevent the spread of illness to other children and adults, please evaluate your child's health before placing them in KidZone.

If your child has the following symptoms, please refrain from placing them in KidZone until the symptoms have abated or have been evaluated by a physician:

1. Fever
2. Moderate drainage (clear or discolored) from the mouth, nose, eyes, or ears
3. Red Discoloration to the whites of the eye(s)
4. Skin rashes
5. Severe abdominal pain
6. Vomiting
7. Diarrhea
8. Upper respiratory illness such as bronchiolitis or influenza

Natatorium Rules

Pool and facility rules and regulations are intended for the safety of all guests. Failure to follow the rules can result in illness, serious injury or expulsion from the facility.

Storm Policy

If an electrical storm is in the area, the indoor pools and the outdoor pools and features will be closed. The pool closure is an effort to make the Pavilion and Suffoletta Family Aquatic Center safe environments. GSC Parks follows American Red Cross and the National Lightning Safety Institute guidelines for weather issues. There will be a 30-minute waiting period from the last sight of lightning or sound of thunder.

1. Certified lifeguards will be on duty at all times. Follow lifeguard direction.
2. Do not swim alone.

3. CHILDREN UNDER THE AGE OF 13 (thirteen) must be accompanied by a responsible adult 18 years of age or older. The responsible adult must be in sight of the child in all areas of the facility.
4. CHILDREN 5 (five) YEARS AND YOUNGER MUST BE WITHIN ARMS REACH OF A RESPONSIBLE ADULT AT ALL TIMES WHILE THEY ARE SWIMMING. THIS MEANS THE ADULT MUST SWIM WITH THE CHILD(REN) THEY ARE CHAPERONING.
5. Children under the age of 3 (three) years must wear swim diapers. (Regular diapers are prohibited per the CDC).
6. Safety breaks may be taken during the last fifteen minutes of every hour. The break is for adults and adults with children 5 (five) years and under to swim. There is a 2 (two) child maximum per adult.
7. Patrons MUST shower before entering the pools.
8. Proper swim attire must be worn. (No cut-offs, shorts, leotards, or colored shirts will be allowed. White or light gray t-shirts only)
9. Patrons must be dried, dressed, and wearing shoes before entering other parts of the facility.
10. Street shoes worn on deck must be clean.
11. Use of tobacco or e-cigarette products is not allowed in the Pavilion.
12. Persons with contagious conditions, open wounds, sores, infections, or fungal diseases are not permitted in the pools or the pool area.
13. Running, pushing, shoving and rough play is prohibited in the aquatic area.
14. Spitting, spouting water or blowing nose into the water is prohibited.
15. Aquatics management must approve any floatation device used which is not USCG approved. USCG approved lifejackets are available on a first come, first serve basis. Inflatable water wings and swim noodles are not permitted.
16. No throwing of hard objects.
17. Glass is PROHIBITED in the pool or pool area.
18. Food and drinks are PROHIBITED in the pool or pool area. The patio, concessions area and balconies are available for eating and drinking.
19. Rescue equipment and lifeguard chairs are for staff use only. Lifeguard attire is to be worn by GSC Parks and Recreation staff only.
20. The Pavilion is a family friendly facility. The use of profane language is prohibited in all areas of the facility
21. While using the Lap Pool, patrons must also comply with the Pavilion Pool Rules, Diving Board, Basketball, and Aqua Climb Rules as posted.
22. Additional Pool Rules are posted elsewhere in the pool area. Patrons must comply with all facility rules.

Special Equipment Pool Users

A pool lift is available for swimmers with disabilities who require assistance to enter the pool. Swimmers must provide any type of flotation device needed to swim in the pool.

1. Lifeguards are not trained nor permitted to provide swimming instructions but will assist swimmers with disabilities into and out of the pool lift as needed.
2. It is recommended that individuals coming to use the chair lift contact aquatics management in advance so that the lifeguards will have ample time to install and prepare the pool lift.

Aqua Climb Rules

1. Experienced swimmers only.
2. Only 1 (one) climber at a time on the Aqua Climb. Persons in line must wait until the previous diver or climber has safely reached the pool ladder or wall before climbing on the Aqua Climb.
3. Only one swimmer at a time in the Diving/Drop Zone.
4. Floatation devices are not permitted.
5. No diving and no backflips. Feet first entries only.
6. Please take turns while using the Diving Board and the Aqua Climb.
7. Climbers must exit the Diving/Drop Zone area immediately following entry.
8. While using the Aqua Climb, patrons must also comply with the Pavilion Pool Rules, Lap Pool Rules, and the Diving Board Rules as posted.

Diving Board Rules

1. Experienced swimmers only.
2. Only 1 (one) diver at a time on the diving board. Persons in line must wait until the previous diver or climber has safely reached the pool ladder or side of the pool before climbing on the diving board.
3. Only one swimmer at a time in the Diving/Drop Zone.
4. Only USCG approved life jackets will be allowed. Assistance and catching a participant off the diving board is prohibited.
5. Safe diving must be practiced. No running, cartwheels, sitting, or handstands on the diving board. Inward dives and multiple bounces are prohibited.
6. Diver must dive straight out from the board.
7. Swimming and jumping from the deck are not permitted in the diving area.
8. Please take turns in using the Diving Board and the Aqua Climb.
9. Divers must exit the Diving/Drop Zone area immediately following entry.
10. While using the Diving Board, patrons must also comply with the Pavilion Pool Rules, Lap Pool, and Aqua Climb Rules as posted.

Lap Pool Rules

23. Jumping into the Lap Pool is permitted except in the diving well during diving board use. Look before you jump. Jump feet first and straight out from the wall. Running starts are not allowed.
24. Diving and playing on the starting blocks is not allowed. Swim team and swim lesson participants may use them during practice and at other times with the Aquatic Manager's permission.
25. Hanging on lane ropes and lifelines is prohibited.
26. A chair lift and stairs are available for ease of access.

27. Basketball players **MUST** participate from the water. **NO SLAMDUNKING!**
28. Somersaults and back dives from the side of the pools is strictly prohibited.

Leisure Pool Rules

1. Diving is **PROHIBITED** in the Leisure Pool. Diving is only allowed in the deep end of the Lap Pool and diving well. Somersaults and back dives from the side of the pools are strictly prohibited.
2. Enter and Exit the Leisure Pool slowly.
3. Jumping in the Leisure Pool is prohibited in the Lazy River, Vortex, and other areas deemed unsafe by the lifeguards on duty.
4. Patrons are not permitted to exit the pool between the lazy river and the slide or walk on any of the walls or the island in the Leisure Pool.
5. Do not stand or jump from under the water slide structure or the stairs. Do not climb on or around any structures in the Leisure Pool.
6. While using the Leisure Pool, patrons must also comply with the Pavilion Pool rules, Water Slide Rules and Warm Water Cautions as posted.
7. Pregnant women, elderly persons and persons suffering from any heart condition or disease, diabetes or high/low blood pressure should not enter the pool without prior medical consultation for their physician.
8. Do not use the pools under the influence of alcohol, tranquilizers or other drugs that cause drowsiness or that raise or lower blood pressure.
9. Observe reasonable time limits, (i.e. 10 to 15 minutes) then leave the water and cool down before returning for another brief stay.
10. Long exposure to warm water may result in nausea, dizziness, fainting or death.
11. While using the Leisure Pool, patrons must comply with the Pavilion Pool Rules and Water Slide Rules.

Water Slide Rules

1. Goggles, fins, watches, jewelry, zippers, buckles, snaps, life jackets, and flotation devices are not to be worn while using the slide.
2. Only one person is allowed on the slide at a time. The lifeguard will signal when the next slider may go.
3. Patrons must be 42" tall or taller to use the slide.
4. Patrons who are pregnant, have a fear of heights, or have experienced heart or back problems should not use the slide.
5. Sliders must go down the slide in a sitting position or on their back, feet first.
6. Patrons cannot catch a slider per manufacturer instructions. Only lifeguards are permitted in the catch pool and may assist a slider.
7. While using the Water Slide, patrons must also comply with the Pavilion Pool Rules, Leisure Pool Rules, and Warm Water Rules as posted.

Track Rules

1. You must be 10 (ten) years or older to use the track
2. Do not stand on track to observe activities in the gymnasium.

3. Food and drinks are PROHIBITED on the track. The patio, concessions area, and balconies are available for eating and drinking.
4. Carrying a child while utilizing the track is prohibited
5. Strollers are prohibited from use on the track

Personal Training

Skate Park

1. Know your abilities and skate at your own risk.
2. Children should have parental supervision\
3. Only skateboards, in-line skates, and bicycles allowed in designated skate areas.
4. User shall wear protective equipment (helmets and pads)
5. Horseplay, shoving and/or fighting will not be permitted
6. No smoking, eating and/or drinking allowed in the designated skate area.
7. No alcohol or drugs permitted.
8. No items such as benches, tables, or other objects may be used as ramps.
9. Do not proceed into an area until it is clear of other users.
10. Do not overcrowd the facility.
11. Certain weather conditions such as rain, snow, or ice can adversely affect ramps and surface conditions. Please use care.
12. No spectators inside skating area.
13. If entering the Pavilion for use of vending, water fountains, or bathrooms, no skateboards, in-line skates or bicycles allowed.
14. KRS 411.190 (Kentucky State Recreation User Statute) applies

Suffoletta Family Aquatic Center (SFAC)

Storm Policy

If an electrical storm is in the area, the indoor pools and the outdoor pools and features will be closed. The pool closure is an effort to make the Pavilion and Suffoletta Family Aquatic Center safe environments. GSC Parks follows American Red Cross and the National Lightning Safety Institute guidelines for weather issues. There will be a 30-minute waiting period from the last sight of lightning or sound of thunder.

1. Certified lifeguards will be always on duty. Patrons who do not obey pool rules, will be disciplined based on the severity of the action.
2. There will be NO Rain Checks.
3. An adult (18 years and older) must always accompany children under the age of 13. Children 5 years and younger must always be in arms reach of a responsible adult.
4. All patrons entering the facility will be required to pay an entry fee to enter.
5. Persons leaving the facility will be required to pay additional entry fee upon re-entering.
6. Children under 3 years of age must wear plastic pants or swim diapers per The Center for Disease Control recommendations.
7. NO COOLERS permitted in the facility. NO outside food or drinks are allowed in the facility.

8. Do not leave belongings at concession tables. Concession tables are for eating and drinking only.
9. Food and drink (except water products) are not allowed on the pool deck. Food is allowed on the patio and grass area only per The Center for Disease Control recommendations.
10. NO DIVING allowed anywhere in the Suffoletta Family Aquatic Center.
11. Patrons must shower before entering the water.
12. Proper swim attire must be worn. No cutoffs, shorts or leotards. Only white t-shirts will be allowed.
13. Tobacco products or vaporizing devices allowed in designated areas only.
14. Alcohol is not allowed. Any person suspected of being under the influence of alcohol and/or controlled substances will be asked to leave the facility.
15. Persons with contagious conditions, open wounds sores, infections or fungal diseases are not allowed in the pool or pool area.
16. Running, pushing, shoving, boisterous and rough play is prohibited.
17. Spitting, spouting water or blowing nose into water is prohibited.
18. The lifeguard must approve ant flotation device. Children unable to swim may use a USCG approved life jacket. Floats and noodles are NOT permitted.
19. Street clothes or street shoes are only permitted on designated areas of the pool deck.
20. There will be a 15-minute safety break every hour for participants under the age of 18 years old.
21. Adults with children 5 years and under may swim during break. There is a maximum of 2 children per adult during break.
22. Animals are not allowed in the facility. Service animals are welcome.
23. Suffoletta Chaise lounges are not allowed in the grass.
24. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
25. The Georgetown-Scott County Parks and recreation Department is not responsible for any lost or stolen articles.

Water Slide Rules

1. The use of tubes, life jackets, flotation devices, goggles, masks, sunglasses, fins, suits with zippers, or anything plastic or metal on a suit that scratches the slide or other features is not permitted on the slide.
2. Lifeguards will not catch sliders.
3. Only one person is allowed on the slide at a time. The attendant will signal when the next slider may go.
4. Patrons must be 48" tall or taller to use the slide.
5. Patrons, who are pregnant, have a fear of heights or have experienced heart or back problems, should not ride the slide.
6. Sliders must go down the slide on their back, feet first, ankles crossed and hands crossed over chest.
7. There will be a 15-minute safety break every hour for participants under age 18 years.
8. Do not use the railing to push off. Ask the attendant for assistance.
9. Wait at top of stairs until preceding person swims to the ladder. The attendant will indicate when it is safe to begin.
10. Keep moving on the slide.

11. Cutting the line, place holding, and spitting off the tower is not permitted and may result in dismissal from the facility.
12. Exit immediately by the ladder or cross under the rope.
13. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
14. Failure to follow slide rules can result in serious injury to yourself and others. It will result in the loss of your privilege to use the slide.
15. Maximum rider weight is 300 pounds.
16. Non-swimmers are not permitted.
17. For further information please consult the full set of pool rules in the building. Rules may be adapted or changed as needed and/or without notice.

Spray Ground and Play Feature Rules

1. The Spray Ground Feature is for children up to 10 years of age. The Central Play feature is available for all ages.
2. Children in the spray ground area MUST be under the direct supervision of an adult 16 years and older at all times.
3. Always Walk.
4. Climbing on, diving off, or jumping from play equipment is prohibited.
5. Food and drinks are permitted in grassy eating areas only.
6. Children under 3 years of age must wear plastic pants or swim diapers per the Center for Disease Control recommendations.
7. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
8. No Lifeguard on duty in this area.
9. For further information please consult the full set of pool rules in the building. Rules may be adapted or changed as needed and/or without notice.

Lazy River Rules

1. Enter and exit from tube area only.
2. Riders must wait for instruction from lifeguard before starting.
3. Riders must use tubes provided. Two sizes are available.
4. Adults (16 years and up) with children 5 years and younger must ride in tubes together.
5. Limit one child per adult. Otherwise only one rider per single rider tube.
6. Children 5 years and younger must be within arm's reach of a responsible adult at all times.
7. Children less than 48" tall must ride in an adults lap.
8. Children under 3 years of age must wear plastic pants or swim diapers due to The Center for Disease Control recommendations.
9. The Double tubes have a two-person limit.
10. No trains or chains.
11. Riders must stay in tube.
12. Always keep moving.
13. One time around then exit immediately when people are waiting.

14. Place tubes in container/holder after use.
15. Management reserves the right to act on any situation that may not be in the best interest and safety of the public.
16. For further information please consult the full set of pool rules in the building. Rules may be adapted or changed as needed and/or without notice.