



*Phone: (502) 863-7865*

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**July 15, 2022**

**Dear Board Members,**

**The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on July 18, 2022, 5:30pm at the Pavilion, 140 Pavilion Drive Georgetown KY.**

**Several important topics will be discussed. Your presence is greatly appreciated.**

**Thank you,  
Camille Overstreet, Chair  
Georgetown - Scott County Parks and Recreation**



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## Board Meeting

# AGENDA

July 18, 2022

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on July 18, 2022, at 5:30 pm at the Pavilion, 140 Pavilion Drive, Georgetown KY.

- 1) Call to Order and Roll Call;
- 2) Approval of Agenda;
- 3) Public Comments;
- 4) Consent Agenda;
  1. Approval of the minutes for June 21, 2022, Special Board Meeting
  2. Bills for Approval
- 5) Staff Reports;
  1. Bookkeepers Report – Vicki Miller
  2. Assistant Directors Report – Ed Maynard
  3. Facilities Maintenance – Mike Short
  4. Outdoor Maintenance – Larry Brandenburg
  5. Directors Report- Kim Rice
- 6) Old Business;
  1. Kiwanis-Donnie Fryman
  2. Comfort Process Solutions- Jeff Fristoe
- 7) New Business;
  1. Capital Purchase Request-Larry Brandenburg
  2. Quarter 2 Marketing Report-Courtlyn Ledesma
  3. Request to Transfer Budget allowance to Archery
  4. Policy Update Fixed Assets-Kim Rice
  5. Executive Session Per KRS 61.810(1)(c)
- 8) Board Members Comments;
- 9) Adjournment

# Special Board Meeting

## Georgetown Scott County Parks and Recreation Board

### Minutes

June 21, 2022

- 1) Call to Order and Roll Call; Camille Overstreet called the June 21, 2022, meeting of the Parks and Recreation Board to order. Board members present are Erik Flaig, Dale Stowe, Bill Hamilton, Sharon Flynt, Ron Flannery, DT Wells, Andrea Giusti, Marlin McKay. Also present were Kim Rice, Ednal Maynard, Bryan Parker, Helen Tobin, Autumn Barnett, Vicki Miller, Katie Posey, Ben Willis, and Burt Jenkins.
- 2) Approval of the Agenda: Ron Flannery made a motion to approve the agenda seconded by Dale Stowe. The motion carried unanimously.
- 3) Public Comments; Zachary Hewlett addressed the board requesting a change from the mandatory t-shirt policy for the lifeguard staff. Wearing a shirt makes heat exhaustion a possibility and affecting work performance. The change was enacted to be more inclusive for all staff members. Zachary Hewlett gave examples of compromise for the board to consider and the board decided to have the Administrative and Finance Committee meet to better understand the issues and come up with a proposal for the board.
- 4) Consent Agenda items;
  1. Approval of the May 16, 2022, board minutes. DT Wells made a motion to approve the minutes seconded by Erik Flaig. The motion carried unanimously.
  2. Approval to pay the bills was motioned by Dale Stowe and seconded by Ron Flannery. The motion carried unanimously.
- 5) Staff Reports;
  1. Bookkeepers Report – Vicki Miller reported that we currently have \$1,959,811.01 verses this time last year was \$1,311,834.59. A financial statement was given. County pre-paid half of the expected pool renovation expenses included in this balance.
  2. Assistant Directors Report- Ednal Maynard reported that the total pavilion attendance was 9428 for May. Ed Davis total May attendance was 1010. Suffoletta Family Aquatic Center attendance for May was 1466 which was only 3 days. Ednal Maynard informed the board that we were awarded a grant for our tennis program for \$2000.00.
  3. Facility Maintenance- Kim Rice reported that the construction work has started on the pool, the decks are removed, and C-Logic is complete. CPS has installed all of one return and half of the other. We have a OSHA inspection on the 23<sup>rd</sup> with the Dept. of Labor. The leak has been repaired at the outdoor pool and we are currently filling with water. Once the season is over, we will paint the repaired area at that time.
  4. Outdoor Maintenance Kim Rice informed the board that we still have some trees down but getting that cleaned up as soon as possible, but we didn't have any loss of property or equipment.
  5. Directors Report- Kim Rice informed the board that we got the Legacy Trail Grant 1.6 million dollars. Grass growing at Lisle Rd complex and the concession building construction is coming

along and starting to take shape. We have applied for the Land Water Grant for the Ed Davis playground. There were volunteers from St John's Church that came and helped with the Brooking Park playground mulching and weeding. Kim Rice informed the board that were working on the financial software and developing the new line items. Kim Rice mentioned a request from a boy scout group to set up a BB Gun activity at the park during the July 4<sup>th</sup> event and Kim advised them that wouldn't be possible for safety reasons. Katie Posey stated that the Juneteenth event at Ed Davis Learning Center was a success and listed some of the activities that were offered. Bill Hamilton asked what the reason was for not applying for the Land Water Grant for Brooking Park playground since it needs to be replaced and Kim Rice stated that the county wanted to wait and see what the expense was going to be to fix the lazy river at Suffoletta. Bill Hamilton also asked about the proposed completion date for Royal Springs Park which Kim Rice stated was August.

#### 6) Old Business;

1. All KY Kids Matter Volleyball Request- Kari Bond's request for the volleyball league to be accepted to operate under the Parks umbrella as a separate program from Georgetown Force. Currently the program is a school operated program, and if it moves to being a Parks and Recreation program there would be rental fees for use of the school gyms. Kari Bond informed the board that in the school they are limited to Scott Co School students only and there is interest from adults and out of county people to participate. Bill Hamilton made a motion to get Mr. Ortman and Mr. Mason together along with the program committee to work out the details and get this added to our current program seconded by Andrea Giusti. The motion carried unanimously.
2. Revote the Youth Sports Agreement- Kim Rice informed the board that we missed part of the motion at last board meeting, and we needed to complete the process. DT Wells made a motion to accept the changes to the Organized Sports Agreement seconded by Erik Flaig. The motion carried unanimously.

#### 7) New Business:

1. Surplus Request- Ednal Maynard asked the board to approve scraping the old starting blocks that never sold. Erik Flaig made a motion to scrap the starting blocks seconded by Ron Flannery. The motion carried unanimously. Ednal also requested the board to approve the surplus of a server backup battery and color laser jet printer. Erik Flaig made a motion to surplus requested items seconded by DT Wells. The motion carried unanimously.
2. Budget & Budget Amendment Request Kim Rice informed the board there is not a budget amendment just approval of the final budget which only had changes to the capital requests. Bill Hamilton made a motion to approve the budget seconded by DT Wells. The motion carried unanimously. There was discussion about amending the budget in 6 months to accommodate raising pay grades along with salaries based on job descriptions.
3. Kiwanis Club Tractor Pull Request- Kim Rice presented to the board the revenue and expenses associated with Kiwanis recent event and asked that we waive the current policy which is 10% and would put them in a negative. They had severe weather and the last class was canceled. Andrea Giusti made a motion to waive the current policy fees seconded by Marlin McKay. The motion carried unanimously.
4. Portable Toilets Bid- Kim Rice presented the bid to the board from Marlin Sanitation which was the only vendor to respond. Marlin McKay made a motion to approve the bid

seconded by Dale Stowe. The motion carried unanimously.

5. School Field Use Contract- Kim Rice presented the contract and mentioned adding both softball and baseball having an opportunity to have a fundraising event and for the cross-country team to host a meet at the Scott Co Park. Erik Flaig made a motion to approve the contract as presented seconded by Dale Stowe. DT Wells recused himself, the motion carried.
6. Group Reduced Usage Fee- Autumn Barnett informed the board that Lisa Stump from Georgetown Community Hospital wanted to get a discount or reduced rate for cancer patients to come and use the facility. Autumn Barnett gave a recommendation to the board of proposed fees for them to consider and the board discussed it and wanted a pass to be created that would be the start of a better working relationship or partnership. Ron Flannery made a motion to take the 20-visit pass to a 12-visit pass and discount by fifty-percent seconded by Dale Stowe. The motion carried unanimously.
7. Dale Stowe made a motion to go into executive session per KRS 61.810(1) (f) seconded by Bill Hamilton. The motion carried unanimously. Andrea Giusti made a motion to come out of executive session seconded by Ron Flannery. The motion carried unanimously. DT Wells made a motion to hire Ben Willis as the interim board attorney contingent on completion of the hiring process at the rate of Mr. Culbertson seconded by Ron Flannery. The motion carried unanimously.
- 8) Board members comments; Bill Hamilton asked about the Master Plan and Kim Rice is going to follow up and inform the board. Bill Hamilton also suggested Kim Rice reach out to Mayor Prather to offer ideas and support with future development at a recently vacant property.
- 9) Adjournment – Ron Flannery made a motion to adjourn seconded by DT Wells. The motion carried unanimously.