



*Phone: (502) 863-7865*

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**May 15, 2023,**

**Dear Board Member,**

**The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on May 15, 2023, at 5:30 pm at the Pavilion, 140 Pavilion Drive Georgetown KY.**

**Several important topics will be discussed so your attendance is greatly appreciated.**

**Sincerely,**

**Vicki Miller  
Office Manager**



Phone: (502) 863-7865

Fax: (502) 867-3710

## Board Meeting

# AGENDA

May 15, 2023

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on May 15, 2023, at 5:30 pm at the Pavilion, 140 Pavilion Drive, Georgetown KY.

- 1) Call to Order and Roll Call
- 2) Approval of Agenda
- 3) Public Comments
- 4) Consent Agenda
  1. Approval of the minutes for April 17, 2023, Board Meeting
  2. Bills for Approval
  3. Approval of the minutes for the April 26, 2023, Special Board Meeting
- 5) Staff Reports
  1. Bookkeepers Report – Vicki Miller
  2. Assistant Directors Report – Ed Maynard
  3. Facilities Maintenance – Mike Short
  4. Outdoor Maintenance – Larry Brandenburg
  5. Directors Report- Kim Rice
- 6) Old Business
  1. Volleyball Michael Ortman
  2. Skatepark Discussion-Leandre Hayes
  3. AED's-Bryan Parker
  4. GSC FOTP Sonya Ducett- Kim Rice
- 7) New Business
  1. Approval of Policies-Kim Rice
  2. Request for Recyclable Containers- Vicki Miller (Adrian Feldman)
  3. Stingrays Update-Bryan Parker
  4. Softball Club-Melanie Helton, Jackie Beavers, Ashley Mueller
  3. Director's Goals and Objectives-Ron Flannery
- 8) Board Member's Comments
- 9) Adjournment

**Georgetown Scott County Parks and Recreation Board**  
**Minutes**  
**April 17, 2023**

1) Call to Order and Roll Call; DT Wells called the April 17, 2023, board meeting to order, other members present were Andrea Giusti, Dale Stowe, Michael Johnson, Bill Hamilton, and Sharon Flynt. Others present were Ben Willis, Ed Maynard, Vicki Miller, Helen Tobin, Katie Posey, Kim Rice, Larry Brandenburg, Tina Lilly, Ami Tyler, Dustin Harris, Gary Case, Alania Case, Paden Dyer, Mike Short, Birgen D'Hondt, Heather D'Hondt, Addie Tyler and Spencer Mahon.

2) Approval of Agenda; Bill Hamilton made a motion to approve the agenda seconded by Andrea Giusti. Kim Rice requested to amend the agenda by adding 10. Ed Davis Playground, Bill Hamilton motioned to approve the amended agenda seconded by Andres Giusti. The motion carried unanimously.

3) Public Comments; NA

4) Consent Agenda items;

1. Approval of the March 20, 2023, minutes and the bills for approval Bill Hamilton motioned to approve the items seconded by Dale Stowe. The motion carried unanimously.

5) Staff Reports;

1. Bookkeeper's Report – Vicki Miller reported that the balance on hand is \$1,841,509.27 versus this time last year of \$1,233,131.38, a financial statement was also given.
2. Assistant Directors Report-Ed Maynard reported that for the month of March that the Pavilion attendance was 17,053 and the Ed Davis attendance was 305.
3. Facility Maintenance-Mike Short reported that we will be getting a 4 to 5 crew from the inmates to help with indoor and outdoor maintenance starting within the week. The Brooking Park concession building HVAC installation is complete and the HVAC at Suffoletta kitchen is complete. The green room HVAC installation at the Pavilion will start this week. Mike Short told the board they will start filling the Suffoletta pool as early as next Monday, March 27<sup>th</sup>.
4. Outdoor Maintenance- Larry Brandenburg-Informed the board that Cricket has started playing on the field.
5. Directors Report-Kim Rice informed the board we have entered the first month's revenue and expenses into VIP and there has been an issue with the balancing with the new GL codes. The budget has been submitted to the city and the county and there's talk of large capital projects in the future and Parks overseeing those and the funds. An advisory board for the reservoir has been created under the county. Kim Rice informed the board that Tina Lilly was hired as the recreation manager for Ed Davis Learning Center. Cricket has requested that 4 trees be removed due to the area of the playing field, Kim Rice requested for each tree that would be removed they would need to purchase a replacement of an approved tree based on height and native to Kentucky and is waiting for their response.

6) Old Business;

1. Suffoletta Concession Contract- Bryan Parker informed the board that

Twisted Fixins had requested a reduced fee due to the weather. The request died with no motion.

2. FFA Reduced Fee- Kim Rice made a recommendation to create a school club fee of \$110.00 for the concession building usage. Dale Stowe made a motion to create that fee seconded by Michael Johnson. The motion carried unanimously.
3. AED's Quote- Bryan Parker presented the cost of 4 AEDs for \$7685.16. The board requested we put the matter on hold at this time to look at what the county is moving forward with and if we can utilize the program they use.
4. Auditor Contract-Ben Willis reported that we don't have to do an RFP for professional services. Kim Rice requested the board to continue our service with Craft, Waninger, Noble, and Company for another 3-year contract for the same fee. Dale Stowe motioned for Kim Rice to sign the contract seconded by Andrea Giusti. The motion carried unanimously.

7) New Business;

1. Discipline Appeal- Kim Rice requested that we prorate Ms. Broussard for the remainder of the dance class and her annual membership for a refund and change the suspension to the facilities and programs only so her daughter can still, visit our parks. Kim Rice also wanted to change the suspension time to end so her daughter could participate in the fall classes. Ms. Broussard spoke and agreed with the decision that Kim Rice proposed. Dale Stowe made a motion to accept the changes in the suspension recommended by Kim Rice seconded by Michael Johnson. The motion carried unanimously.
2. Softball Club Appeal-Kim Rice made a recommendation to pass this appeal to the recreation and program committee to set a date and review this issue. DT Wells made a motion to pass the appeal to the committee seconded by Dale S Stowe. The motion carried unanimously.
3. Georgetown Force Volleyball no show
4. Update to Polices- moved to next month's meeting.
5. Marketing Report-Ed Maynard presented the report for Quarter One highlighting the future grant request for Brooking Park Playground and Marshall Field, one lights. Paws in the Park Easter Egg Hunt and the Ed Davis Easter Egg Hunt had approximately 208 participants.
6. Chemical Bid-Bryan Parker handed out a recommendation sheet for the board to consider for the chemical bid. Michael Johnson made a motion to accept the bid as presented and seconded by Andrea Giusti. The motion carried unanimously.
7. Cabanas-Bryan Parker asked the board to approve the building of the three additional cabanas at a cost of \$6207.30, Bryan Parker stated that we had recovered the cost of the cabanas with rentals in 2022. Dale Stowe made a Dale Stowe made a motion to purchase the three cabanas seconded by Michael Johnson. The motion carried unanimously.
8. Secretary of GSC Parks Board- Dt Wells informed the board that with Camille Overstreet's request to be removed from the board left the secretary position unfilled. Kim Rice informed the board that appointee would also serve as the chair for the recreation and programming committee. Dale Stowe made a motion to nominate Andrea Giusti as secretary seconded by Michael Johnson. The motion carried unanimously.

9. Claims Awareness Report- Kim Rice informed the board about the report we annually.
10. Ed Davis Playground-Kim Rice handed out a rendering of the playground for Ed Davis and requested the board to approve the purchase of the playground for \$478,568.00 because the price would increase by \$23,928 on May 1<sup>st</sup>. And using KY Procurement secures a savings of \$85,000.00. Sharon Flynt made a motion to approve the signing of the purchase order to lock in the purchase price seconded by Andrea Giusti. The motion carried unanimously.
- 11) Board member comments-
- 12) Adjournment Dale Stowe made a motion to adjourn seconded by Andrea Giusti. The motion carried unanimously.
- 13) Resolutions:
  - Res#22-054 Approved a school club fee for concession bldg. at \$110.00.
  - Res#22-055 Approved a 3-year contract with Craft Waninger and Noble for audits.
  - Res#22-056 Approved a prorated refund of the dance program and annual membership.
  - Res#22-057 Approved the Chemical bid as presented by Bryan Parker
  - Res#22-058 Approved the purchase of three cabanas for Suff for \$6207.30
  - Res#22-059 Approved Andrea Giusti as secretary for the GSC Parks board.
  - Res#22-060 Approved the Purchase order for the ED Davis Playground for \$478,568.00.

**Georgetown Scott County Parks and Recreation Board**  
**Special Meeting**  
**Minutes**  
**April 25, 2023**

1) Call to Order and Roll Call; Bill Hamilton called April 25, 2023, of the Georgetown Scott Co Parks and Recreation Special Board Meeting, to order. Members present are Marlin McKay, Dale Stowe, Michael Johnson, and Andrea Giusti. Others present are Kim Rice, Ednal Maynard, Helen Tobin, Vicki Miller, and a Georgetown News Graphic representative.

2) Bill Hamilton gave a brief description of the agenda topic and turned the floor over to Kim Rice to read Resolution 22-061 as presented with the consent of the Fiscal County and the City of Georgetown. Michael Johnson made a motion to approve the Resolution as read and seconded by Andrea Giusti. The motion carried unanimously.

3) Adjournment – Bill Hamilton motioned the meeting to be adjourned.

Res#22-061 Approved the City and County giving funds to the Parks Department for Large capital projects to include an addition of a cloverleaf at Great Crossing Park is to be used for baseball and softball. Phase two Suffoletta Family Aquatic Center, turf field installation at Marshall Park for Football, turf field installation, and lights at Lisle Rd Soccer Complex for Soccer, construction of pickleball and tennis courts at Great Crossing Park.

**Georgetown-Scott County Parks and Recreation  
Early Bills Detail  
As of May 10, 2023**

	Date	Memo	Account	Debit	Credit
Amazon					
	04/30/2023		2000 · Accounts Payable		349.23
	04/30/2023	Toys, Kid's Activity Carpet, Etc. for KidZone	8098 · Child Care Supplies	349.23	
	04/30/2023		2000 · Accounts Payable		3,141.05
	04/30/2023	Aquatics Swimsuits/ Fannie Packs	8094 · Pavilion - Aquatics Supplies	3,141.05	
	04/30/2023		2000 · Accounts Payable		276.40
	04/30/2023	5 Cases of Copy Paper	4270 · Office Supplies and Equipment	276.40	
	04/30/2023		2000 · Accounts Payable		3,174.98
	04/30/2023	Chairs, Tables, Speaker/Mixer Sev EDLC Remodel Grant	4880 · Capital Expenditures	3,174.98	
	04/30/2023		2000 · Accounts Payable		216.35
	04/30/2023	Chemistry Liquid Cover/Food Scale	5140 · SFAC Pool Supplies/Chemicals	174.80	
	04/30/2023	Food Kitchen Scale	8094 · Pavilion - Aquatics Supplies	29.96	
	04/30/2023	3 Hole Punch	4270 · Office Supplies and Equipment	11.59	
	04/30/2023		2000 · Accounts Payable		489.00
	04/30/2023	Laser Jet Wireless Printer for ED Mgr. Office	9230 · ED - Office Supplies	489.00	
	04/30/2023		2000 · Accounts Payable		14.89
	04/30/2023	Phone Case for Facility Main. Asst. Mgr.	4270 · Office Supplies and Equipment	14.89	
	04/30/2023		2000 · Accounts Payable		512.68
	04/30/2023	Credit Card Receipt Paper	5140 · SFAC Pool Supplies/Chemicals	21.79	
	04/30/2023	Lysol Wipes, Kleenex & Credit Card Receipt Paper	4270 · Office Supplies and Equipment	116.04	
	04/30/2023	Zogic Gym Wipes Qty.3	8100 · Pavilion - Fitness/Wgt Rm Suppl	374.85	
	04/30/2023		2000 · Accounts Payable		333.40
	04/30/2023	Aquatics Women's Swimsuits	8094 · Pavilion - Aquatics Supplies	333.40	
	04/30/2023		2000 · Accounts Payable		131.35
	04/30/2023	Bike Derby Supplies/ Traffic Signs & Checkered Flags	6850 · New Prog/Sp Events Supplies	131.35	
	04/30/2023		2000 · Accounts Payable		389.94
	04/30/2023	Qty:3 12 Pack 28' Traffic Cones	4810 · Supplies	389.94	
	04/30/2023		2000 · Accounts Payable		87.99
	04/30/2023	Soil Probe	4810 · Supplies	87.99	

**Georgetown-Scott County Parks and Recreation  
Early Bills Detail  
As of May 10, 2023**

	Date	Memo	Account	Debit	Credit
	04/30/2023		2000 · Accounts Payable		11.99
	04/30/2023	Phone Case for Ed Davis Mgr.	9230 · ED - Office Supplies	11.99	
	04/30/2023		2000 · Accounts Payable		46.23
	04/30/2023	Mirror for Gator & Flo Orange Flagging Tape	4810 · Supplies	46.23	
<b>Total Amazon</b>				<b>9,175.48</b>	<b>9,175.48</b>
<b>American Business Systems Inc.</b>					
	04/30/2023		2000 · Accounts Payable		790.35
	04/30/2023	Parks Copier Usage Fees	4270 · Office Supplies and Equipment	638.65	
	04/30/2023	Pavilion Copier Usage Fees	4270 · Office Supplies and Equipment	75.85	
	04/30/2023	Ed Davis Copier Usage Fees	9230 · ED - Office Supplies	75.85	
<b>Total American Business Systems Inc.</b>				<b>790.35</b>	<b>790.35</b>
<b>Bluegrass Ballfield Products LLC</b>					
	04/30/2023		2000 · Accounts Payable		3,522.30
	04/30/2023	Chalk for Brooking Park Fields	4810 · Supplies	287.30	
	04/30/2023	Chalk for Marshall Park Fields	4810 · Supplies	616.85	
	04/30/2023	Chalk for Suffoleta Fields	4810 · Supplies	616.85	
	04/30/2023	Conditioner for Brooking Park Fields	4810 · Supplies	216.85	
	04/30/2023	Conditioner for Marshall Park Fields	4810 · Supplies	820.97	
	04/30/2023	Conditioner for Suffoleta Fields	4810 · Supplies	820.97	
	04/30/2023	Clay for Marshall Park Fields	4810 · Supplies	142.51	
<b>Total Bluegrass Ballfield Products LLC</b>				<b>3,522.30</b>	<b>3,522.30</b>
<b>Fuelman</b>					
	04/30/2023		2000 · Accounts Payable		227.35
	04/30/2023	Facility Maintenance Gas	4780 · Fuel and Oil	105.44	
	04/30/2023	Monthly Service Charge for Fuel Card Plan	4780 · Fuel and Oil	121.91	
<b>Total Fuelman</b>				<b>227.35</b>	<b>227.35</b>



## Georgetown-Scott County Parks and Recreation Early Bills Detail As of May 10, 2023

	Date	Memo	Account	Debit	Credit
Georgetown Municipal Water					
	04/30/2023		2000 · Accounts Payable		40.69
	04/30/2023	200 Jacobs Dr./ SFAC	5050 · SFAC Georgetown Water	40.69	
	04/30/2023		2000 · Accounts Payable		32.67
	04/30/2023	162-165 Scroggins Dr./ Batting Cage	4510 · Suffoletta Park	32.67	
	04/30/2023		2000 · Accounts Payable		25.23
	04/30/2023	Louie B Nunn Dr./ Field #1	4510 · Suffoletta Park	25.23	
	04/30/2023		2000 · Accounts Payable		17.23
	04/30/2023	162-165 Scroggins Dr./ Fields #2 & #4	4510 · Suffoletta Park	17.23	
	04/30/2023		2000 · Accounts Payable		17.23
	04/30/2023	Louie B Nunn Dr./Field #3	4510 · Suffoletta Park	17.23	
	04/30/2023		2000 · Accounts Payable		30.78
	04/30/2023	162-165 Scroggins Dr./ Picnic Shelter	4510 · Suffoletta Park	30.78	
	04/30/2023		2000 · Accounts Payable		30.78
	04/30/2023	Louie B. Nunn Dr./ Concession Stand	4510 · Suffoletta Park	30.78	
	04/30/2023		2000 · Accounts Payable		16.25
	04/30/2023	Horseshoe Pit	4510 · Suffoletta Park	16.25	
	04/30/2023		2000 · Accounts Payable		17.23
	04/30/2023	Royal Springs Park	4650 · Royal Spring Park	17.23	
	04/30/2023		2000 · Accounts Payable		17.23
	04/30/2023	S Water Street Park	4650 · Royal Spring Park	17.23	
	04/30/2023		2000 · Accounts Payable		25.23
	04/30/2023	145 Ed Davis Lane	4540 · Ed Davis Park	25.23	
	04/30/2023		2000 · Accounts Payable		178.60
	04/30/2023	1260 Cincinnati Pk.	4600 · Scott County Park	178.60	
	04/30/2023		2000 · Accounts Payable		30.78
	04/30/2023	1240 Cincinnati Pk.	4600 · Scott County Park	30.78	
	04/30/2023		2000 · Accounts Payable		17.23
	04/30/2023	0 Long Lick Entrance	4600 · Scott County Park	17.23	
	04/30/2023		2000 · Accounts Payable		208.14
	04/30/2023	140 Pavilion Upstairs/Skate Park	8070 · Pavilion - Georgetown Water	208.14	

## Georgetown-Scott County Parks and Recreation

### Early Bills Detail

As of May 10, 2023

	Date	Memo	Account	Debit	Credit
	04/30/2023	Parks 1% Administration	8070 · Pavilion - Georgetown Water	2.10	
	04/30/2023		2000 · Accounts Payable		4,337.77
	04/30/2023	140 Pavilion Dr.	8070 · Pavilion - Georgetown Water	4,293.96	
	04/30/2023	Parks 1% Administration	8070 · Pavilion - Georgetown Water	43.81	
	04/30/2023		2000 · Accounts Payable		38.86
	04/30/2023	Marshall Park Dr.	4570 · Marshall Park	38.86	
	04/30/2023		2000 · Accounts Payable		32.63
	04/30/2023	200 Jacobs Dr./ Parks & Rec	4570 · Marshall Park	32.63	
	04/30/2023		2000 · Accounts Payable		16.25
	04/30/2023	Scott County Park	4600 · Scott County Park	16.25	
	04/30/2023		2000 · Accounts Payable		110.92
	04/30/2023	151 Ed Davis Lane	9313 · ED - Georgetown Water	110.92	
<b>Total Georgetown Municipal Water</b>				<b>5,241.73</b>	<b>5,241.73</b>
<b>Nextiva Inc.</b>					
	04/30/2023		2000 · Accounts Payable		952.96
	04/30/2023	Pavilion Office Phones Usage	4240 · Office Phone	599.34	
	04/30/2023	SFAC Office Phones Usage	5060 · SFAC Center Phone	64.32	
	04/30/2023	Ed Davis Office Phones Usage	9310 · ED - Telephone	200.00	
	04/30/2023	Outdoor Maintenance Bldg. Office Phone Usage	4600 · Scott County Park	64.32	
	04/30/2023	Parks Administrative 4%	4240 · Office Phone	24.98	
<b>Total Nextiva Inc.</b>				<b>952.96</b>	<b>952.96</b>
<b>Republic Services Inc.</b>					
	04/30/2023		2000 · Accounts Payable		3,528.73
	04/30/2023	140 Pavilion Dr. Trash Removal Services	8074 · Pavilion - Supp., Serv., Repair	482.13	
	04/30/2023	200 Airport Rd./SFAC Trash Removal Services	8074 · Pavilion - Supp., Serv., Repair	1,079.62	
	04/30/2023	800 E. Jackson Street/Parks Trash Removal Services	8074 · Pavilion - Supp., Serv., Repair	1,630.82	
	04/30/2023	200 Airport Rd./SFAC Extra Dumpster Trash Removal	8074 · Pavilion - Supp., Serv., Repair	336.16	
<b>Total Republic Services Inc.</b>				<b>3,528.73</b>	<b>3,528.73</b>

## Georgetown-Scott County Parks and Recreation Early Bills Detail As of May 10, 2023

	Date	Memo	Account	Debit	Credit
Verizon Wireless	04/30/2023		2000 · Accounts Payable		121.80
	04/30/2023	Administration Sal/FT Cell Phones	4750 · Cell phones	34.80	
	04/30/2023	Pavilion Mgr. Cell Phones	4750 · Cell phones	8.70	
	04/30/2023	Facility Maintenance Sal/FT Cell Phones	4750 · Cell phones	34.80	
	04/30/2023	Outdoor Main. Sal/FT Cell Phones	4750 · Cell phones	26.10	
	04/30/2023	Aquatics Salary Cell Phones	4750 · Cell phones	17.40	
	04/30/2023		2000 · Accounts Payable		137.17
	04/30/2023	Administrative Sal/FT Cell Phones	4750 · Cell phones	18.05	
	04/30/2023	Outdoor Main. Sal/FT Cell Phones	4750 · Cell phones	124.53	
Total Verizon Wireless	04/30/2023	Ed Davis Mgr. Cell Phone	4750 · Cell phones	49.33	
				313.71	258.97
Wal-Mart	04/30/2023		2000 · Accounts Payable		717.26
	04/30/2023	STEM Family Night Supplies @ Western Elem.	4300 · Advertising, Print., Marketing	25.82	
	04/30/2023	Offices Supplies	4270 · Office Supplies and Equipment	65.21	
	04/30/2023	Craft Items for Fun Express	6550 · Fun Express Supplies	153.22	
	04/30/2023	Drinks for Beard Meeting	6880 · Miscellaneous	19.40	
	04/30/2023	Plastic Eggs/Supplies For Aquatic Egg Hunt	8089 · Pavilion - Special Events Suppl	227.12	
	04/30/2023	EDLC Easter Egg Hunt Supplies	9400 · ED-Prog., Event, Supplies&Equip	52.39	
Total Wal-Mart	04/30/2023	BHM Supplies (MISSING RECEIPTS)	9400 · ED-Prog., Event, Supplies&Equip	174.10	
				717.26	717.26
TOTALS:				24,469.87	24,415.13

# Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
<b>1 Better, LLC</b>					
	05/01/2023		2000 · Accounts Payable		266.51
	05/01/2023	May Pavilion Ads @ Georgetown Theaters	4300 · Advertising, Print., Marketing	266.51	
<b>Total 1 Better, LLC</b>				266.51	266.51
<b>American Red Cross</b>					
	04/30/2023		2000 · Accounts Payable		462.00
	04/30/2023	Qty:4 Lifeguard Review Classes	8094 · Pavilion - Aquatics Supplies	168.00	
	04/30/2023	Qty :7 Lifeguard BL Classes	8094 · Pavilion - Aquatics Supplies	294.00	
	04/30/2023		2000 · Accounts Payable		456.00
	04/30/2023	Qty:6 LTS Package (KRPS Reimbursement)	8094 · Pavilion - Aquatics Supplies	246.00	
	04/30/2023	Qty:5 Lifeguard BL Course	8094 · Pavilion - Aquatics Supplies	210.00	
	04/30/2023		2000 · Accounts Payable		42.00
	04/30/2023	Qty:1 Lifeguard Review	8094 · Pavilion - Aquatics Supplies	42.00	
<b>Total American Red Cross</b>				960.00	960.00
<b>Bluegrass Business Health</b>					
	04/30/2023		2000 · Accounts Payable		720.00
	04/30/2023	Qty:22 Drug Screenings	4130 · Drug Testing	720.00	
<b>Total Bluegrass Business Health</b>				720.00	720.00
<b>Brandstetter Carroll, Inc.</b>					
	04/30/2023		2000 · Accounts Payable		10,700.00
	04/30/2023	Comprehensive Master Plan Pymt #2	4880 · Capital Expenditures	10,700.00	
<b>Total Brandstetter Carroll, Inc.</b>				10,700.00	10,700.00
<b>Brenntag Mid-South, Inc.</b>					
	04/30/2023		2000 · Accounts Payable		1,056.10
	04/30/2023	Hydrochloric Acid/Sodium Bicarbonate/Shipping	5140 · SFAC Pool Supplies/Chemicals	1,056.10	
	04/30/2023		2000 · Accounts Payable		1,277.69
	04/30/2023	Hydrochloric Acid/Sodium Bicarbonate	8094 · Pavilion - Aquatics Supplies	1,277.69	
	05/01/2023		2000 · Accounts Payable		1,241.83
	05/01/2023	Hydrochloric Acid & Down flake Chloride	5140 · SFAC Pool Supplies/Chemicals	1,241.83	

# Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
	05/01/2023		2000 · Accounts Payable		1,244.29
	05/01/2023	Hydrochloric Acid/Sodium Bicarbonate/Shipping	5140 · SFAC Pool Supplies/Chemicals	1,244.29	
Total Brenntag Mid-South, Inc.				4,819.91	4,819.91
<b>BRH Contracting LLC</b>					
	04/30/2023		2000 · Accounts Payable		3,750.00
	04/30/2023	Concrete Slab Corrections @ SFAC	5200 · SFAC Pool Supplies/Maintenance	3,750.00	
Total BRH Contracting LLC				3,750.00	3,750.00
<b>Central Equipment</b>					
	04/30/2023		2000 · Accounts Payable		343.03
	04/30/2023	TBW-180 Parts/Collar Yoke/JU Joint Repair	4690 · Equipment Maintenance and Parts	343.03	
	04/30/2023		2000 · Accounts Payable		1,359.15
	04/30/2023	Honda Generator for Ser #EAMT2810575	4810 · Supplies	1,359.15	
Total Central Equipment				1,702.18	1,702.18
<b>Charter Communications</b>					
	04/30/2023		2000 · Accounts Payable		4.23
	04/30/2023	Cable & Internet Usage Fees	8074 · Pavilion - Supp., Serv., Repair	4.23	
Total Charter Communications				4.23	4.23
<b>Clark's Tire &amp; Auto Service</b>					
	04/30/2023		2000 · Accounts Payable		502.50
	04/30/2023	5525 JD Rear Tires Change	4690 · Equipment Maintenance and Parts	502.50	
Total Clark's Tire & Auto Service				502.50	502.50
<b>CNA Surety</b>					
	05/08/2023		2000 · Accounts Payable		356.30
	05/08/2023	Bonding of Employees for \$100,000.00	4370 · Liability, Equipment Insurance	356.30	
	05/08/2023		2000 · Accounts Payable		126.33
	05/08/2023	Bonding of Employees for \$5000.00	4370 · Liability, Equipment Insurance	126.33	
Total CNA Surety				482.63	482.63

# Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
<b>Columbia Gas of Kentucky</b>					
	05/11/2023		2000 · Accounts Payable		3,195.71
	05/11/2023	140 Pavilion Dr 0030006	8066 · Pavilion - Columbia Gas	2,699.26	
	05/11/2023	Admin 4%	8066 · Pavilion - Columbia Gas	112.47	
	05/11/2023	1240 Cincinnati Rd 0050004	4600 · Scott County Park	200.88	
	05/11/2023	146 Ed Davis Lane 0040005	9311 · ED - Columbia Gas	183.10	
<b>Total Columbia Gas of Kentucky</b>				<b>3,195.71</b>	<b>3,195.71</b>
<b>Comfort &amp; Process Solutions</b>					
	04/30/2023		2000 · Accounts Payable		571.48
	04/30/2023	HVAC Aquatics Rm/Dance Rm. Repairs	8074 · Pavilion - Supp., Serv., Repair	571.48	
	04/30/2023	Pavilion Air Handling Repairs	2000 · Accounts Payable		674,513.00
	04/30/2023		4880 · Capital Expenditures	674,513.00	
	04/30/2023		2000 · Accounts Payable		1,026.21
	04/30/2023	HVAC in Gymnasium Repairs	8074 · Pavilion - Supp., Serv., Repair	1,026.21	
<b>Total Comfort &amp; Process Solutions</b>				<b>676,110.69</b>	<b>676,110.69</b>
<b>Cooper Wholesale Inc.</b>					
	04/30/2023		2000 · Accounts Payable		739.26
	04/30/2023	P Towels, Toilet Paper, & Trash Bags	8074 · Pavilion - Supp., Serv., Repair	413.44	
	04/30/2023	Sof Cling, Bio Conqueror/Degreaser/Liquid Soap	8074 · Pavilion - Supp., Serv., Repair	325.82	
	04/30/2023		2000 · Accounts Payable		353.04
	04/30/2023	Sof Cling/Surface TB/Blast Degreaser	8074 · Pavilion - Supp., Serv., Repair	129.32	
	04/30/2023	Paper Towels/Toilet Paper	8074 · Pavilion - Supp., Serv., Repair	223.72	
<b>Total Cooper Wholesale Inc.</b>				<b>1,092.30</b>	<b>1,092.30</b>
<b>Crown Trophy</b>					
	04/30/2023		2000 · Accounts Payable		57.00
	04/30/2023	Name Tags for Tina Lilly/ED Mgr.	4270 · Office Supplies and Equipment	57.00	
<b>Total Crown Trophy</b>				<b>57.00</b>	<b>57.00</b>

**Georgetown-Scott County Parks and Recreation**  
**Unpaid Bills Detail**  
As of May 15, 2023

	Date	Memo	Account	Debit	Credit
<b>CSG Forte Payments, Inc.</b>					
	04/30/2023		2000 · Accounts Payable		1,655.27
	04/30/2023	Credit Card Machine Admin/Parks	4270 · Office Supplies and Equipment	249.46	
	04/30/2023	Credit Card Machine/ Ed Davis	9230 · ED - Office Supplies	249.46	
	04/30/2023	Credit Card Machines/ SFAC	5140 · SFAC Pool Supplies/Chemicals	468.89	
	04/30/2023	Credit Card Machines/ Pavilion	4270 · Office Supplies and Equipment	687.46	
<b>Total CSG Forte Payments, Inc.</b>				<b>1,655.27</b>	<b>1,655.27</b>
<b>D-C Elevator Company, Inc.</b>					
	05/01/2023		2000 · Accounts Payable		110.77
	05/01/2023	May Scheduled Maintenance on Elevator	8074 · Pavilion - Supp., Serv., Repair	110.77	
<b>Total D-C Elevator Company, Inc.</b>				<b>110.77</b>	<b>110.77</b>
<b>Equipment Sales and Rentals</b>					
	04/30/2023		2000 · Accounts Payable		120.87
	04/30/2023	Fuel Mix	4780 · Fuel and Oil	36.07	
	04/30/2023	Deck Spring/Trimmer Line	4690 · Equipment Maintenance and Parts	84.80	
<b>Total Equipment Sales and Rentals</b>				<b>120.87</b>	<b>120.87</b>
<b>Ferguson Enterprises, Inc.</b>					
	04/30/2023		2000 · Accounts Payable		249.98
	04/30/2023	Pavilion Backflow Calibration	8074 · Pavilion - Supp., Serv., Repair	249.98	
	04/30/2023		2000 · Accounts Payable		13.09
	04/30/2023	H541ASD 1 SD Kit for SFAC	5200 · SFAC Pool Supplies/Maintenance	13.09	
	04/30/2023		2000 · Accounts Payable		368.60
	04/30/2023	Pavilion Electric Sewer Machine	8074 · Pavilion - Supp., Serv., Repair	368.60	
<b>Total Ferguson Enterprises, Inc.</b>				<b>631.67</b>	<b>631.67</b>
<b>Georgetown Advantage Air LLC</b>					
	04/30/2023		2000 Accounts Payable		1,250.00
	04/30/2023	Service on ED Outdoor HVAC Unit/Added Freon	9320 ED - Supplies, Serv., Repair	1,250.00	
	04/30/2023		2000 Accounts Payable		327.50

# Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
	04/30/2023	Concession Bldg. HVAC Unit Service	4810 · Supplies	327.50	
	05/01/2023		2000 · Accounts Payable		1,651.00
	05/01/2023	Replaced Air Compressor in Aquatics Office	8074 · Pavilion - Supp., Serv., Repair	1,651.00	
Total Georgetown Advantage Air LLC				3,228.50	3,228.50
<b>Georgetown News-Graphic</b>					
	04/30/2023		2000 · Accounts Payable		18.74
	04/30/2023	Audit Public Notice for Paper	4300 · Advertising, Print., Marketing	18.74	
Total Georgetown News-Graphic				18.74	18.74
<b>Georgetown/Scott Co. Chamber of Commerce</b>					
	05/01/2023		2000 · Accounts Payable		75.00
	05/01/2023	Qty: 5 May Chamber Luncheon Meals	6880 · Miscellaneous	75.00	
Total Georgetown/Scott Co. Chamber of Commerce				75.00	75.00
<b>Global Supply &amp; Floor Equipment</b>					
	04/30/2023		2000 · Accounts Payable		692.00
	04/30/2023	Safety Glasses for SFAC Clean up	5200 · SFAC Pool Supplies/Maintenance	66.00	
	04/30/2023	Cleaning Supplies/Disinfectants for SFAC	5200 · SFAC Pool Supplies/Maintenance	626.00	
	04/30/2023		2000 · Accounts Payable		64.00
	04/30/2023	Qty:2 Jumbo Toilet Paper Cases	4810 · Supplies	64.00	
	05/01/2023		2000 · Accounts Payable		92.16
	05/01/2023	Mildew Remover for SFAC Clean-up	5140 · SFAC Pool Supplies/Chemicals	71.88	
	05/01/2023	Johnny Mops	5140 · SFAC Pool Supplies/Chemicals	20.28	
	05/01/2023		2000 · Accounts Payable		66.75
	05/01/2023	Plastic Spray Bottles/Scrubber Pads/Etc.	5140 · SFAC Pool Supplies/Chemicals	66.75	
Total Global Supply & Floor Equipment				914.91	914.91
<b>Gott Caulking, Inc.</b>					
	04/30/2023		2000 · Accounts Payable		3,750.00
	04/30/2023	Caulking Joint in Lazy River Labor/Materials	5200 · SFAC Pool Supplies/Maintenance	3,750.00	
Total Gott Caulking, Inc.				3,750.00	3,750.00



**Georgetown-Scott County Parks and Recreation**  
**Unpaid Bills Detail**  
As of May 15, 2023

	Date	Memo	Account	Debit	Credit
<b>Governmentjobs.com INC</b>					
	04/30/2023		2000 · Accounts Payable		5,592.08
	04/30/2023	Administration NEO Gov Annual Subscription	4360 · Continuing Education	279.61	
	04/30/2023	Aquatics NEO Gov Annual Subscription	4360 · Continuing Education	447.37	
	04/30/2023	Pavilion NEO Gov Annual Subscription	4360 · Continuing Education	4,361.80	
	04/30/2023	Parks NEO Gov Annual Subscription	4360 · Continuing Education	279.61	
	04/30/2023	Ed Davis NEO Gov Annual Subscription	9250 · Continuing Education	223.69	
<b>Total Governmentjobs.com INC</b>				5,592.08	5,592.08
<b>Hilander Feed Co.</b>					
	04/30/2023		2000 · Accounts Payable		1,770.00
	04/30/2023	Qty:12 600 lbs. Grass Seed for Marshall Park	4810 · Supplies	1,770.00	
<b>Total Hilander Feed Co.</b>				1,770.00	1,770.00
<b>Hillyard</b>					
	04/30/2023		2000 · Accounts Payable		209.25
	04/30/2023	1 Case of Top Clean Arsenal from Feb 2023	8074 · Pavilion - Supp., Serv., Repair	209.25	
	05/01/2023		2000 · Accounts Payable		209.25
	05/01/2023	1 Case of Top Clean Arsenal	8074 · Pavilion - Supp., Serv., Repair	209.25	
<b>Total Hillyard</b>				418.50	418.50
<b>Johnson Controls Fire Protection</b>					
	04/30/2023		2000 · Accounts Payable		1,148.00
	04/30/2023	Pavilion Alarm Service Call/Labor	8074 · Pavilion - Supp., Serv., Repair	1,148.00	
<b>Total Johnson Controls Fire Protection</b>				1,148.00	1,148.00
<b>Kentucky Motor of Gtown</b>					
	04/30/2023		2000 · Accounts Payable		25.70
	04/30/2023	Pav. Roof Exhaust Fan Belts	8074 · Pavilion - Supp., Serv., Repair	25.70	
	04/30/2023		2000 · Accounts Payable		41.58
	04/30/2023	Unit #20 Fuel Tank Straps	4660 · Vehicle Maintenance and Parts	41.58	

# Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
Total Kentucky Motor of Gtawn				67.28	67.28
<b>Kentucky Portable Toilets</b>					
	04/30/2023		2000 · Accounts Payable		2,050.00
	04/30/2023	Brooking Park Portable Toilet Rentals	4810 · Supplies	300.00	
	04/30/2023	Cardome Park Portable Toilet Rentals	4810 · Supplies	85.00	
	04/30/2023	Scott Co. Park Portable Toilet Rentals	4810 · Supplies	170.00	
	04/30/2023	Great Crossing Portable Toilet Rentals	4810 · Supplies	170.00	
	04/30/2023	Lisle Rd. Soccer Complex Portable Toilet Rentals	4810 · Supplies	810.00	
	04/30/2023	Marshall Park Portable Toilet Rentals	4810 · Supplies	300.00	
	04/30/2023	Oxford Park Portable Toilet Rentals	4810 · Supplies	85.00	
	04/30/2023	Pavilion Park Portable Toilet Rentals	4810 · Supplies	130.00	
Total Kentucky Portable Toilets				2,050.00	2,050.00
<b>Kentucky Utilities Company</b>					
	04/30/2023		2000 · Accounts Payable		14,909.50
	04/30/2023	NA Markham Dr. 3000-0027-0730	4510 · Suffoletta Park	54.44	
	04/30/2023	Horseshoe Pit 3000-0358-2826	4510 · Suffoletta Park	44.21	
	04/30/2023	Louie B. Nunn Dr. Ball 3000-0369-7442	4510 · Suffoletta Park	327.90	
	04/30/2023	Louie B. Nunn Dr. 3000-0371-2191	4510 · Suffoletta Park	292.35	
	04/30/2023	Marshall Park Dr. PL 3000-0417-3146	4570 · Marshall Park	630.78	
	04/30/2023	Airport Field 4 3000-0424-4939	4570 · Marshall Park	190.09	
	04/30/2023	Marshall Park Dr. Field #1 3000-0485-0149	4570 · Marshall Park	146.87	
	04/30/2023	Airport Rd. Conc.St 3000-0489-5441	4570 · Marshall Park	170.34	
	04/30/2023	1080 Cincinnati Rd. Ballfield 3000-0501-2655	4600 · Scott County Park	187.05	
	04/30/2023	SFAC 3000-0520-8115	5020 · SFAC Kentucky Utilities	1,663.87	
	04/30/2023	Airport Rd Conc 3000-0541-8292	4570 · Marshall Park	129.70	
	04/30/2023	Pavilion 3000-0551-5782	8068 · Pavilion - Kentucky Utilities	9,568.66	
	04/30/2023	Pavilion Admin 4% 3000-0551-5782	8068 · Pavilion - Kentucky Utilities	398.69	
	04/30/2023	Chambers Ave/ Ed Davis Park 3000-0601-9321	4540 · Ed Davis Park	216.85	
	04/30/2023	Airport Rd Field #2 3000-0613-6943	4570 · Marshall Park	49.47	

# Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
	04/30/2023	Airport Rd. Field #3 3000-0613-7339	4570 · Marshall Park	100.53	
	04/30/2023	Louie B Nunn Dr Ball 3000-0680-8111	4510 · Suffoletta Park	99.68	
	04/30/2023	Airport Rd Field #5 3000-0687-3172	4570 · Marshall Park	58.44	
	04/30/2023	Lisle Rd Soccer Gate 3000-0848-0968	4810 · Supplies	43.47	
	04/30/2023	Oxford Dr 3000-3257-0123	4630 · Oxford Road Park	103.68	
	04/30/2023	Batting Cage TBR SCYB 3000-0586-6755	4810 · Supplies	432.43	
				14,909.50	14,909.50
Total Kentucky Utilities Company					
<b>Lowe's Home Centers Inc.</b>					
	04/30/2023		2000 · Accounts Payable		9,592.01
	04/30/2023	Range & Hood, Fridge, Microwave for ED Ren.	4880 · Capital Expenditures	1,334.52	
	04/30/2023	SFAC Patching Materials & Quickrete for Pool	5200 · SFAC Pool Supplies/Maintenance	233.57	
	04/30/2023	Qty:3 Cabana's, Chairs & Tables for Cabana's	5140 · SFAC Pool Supplies/Chemicals	7,476.30	
	04/30/2023	PVC Pipe, Saw Blades,W. Hose, WH Elements	4810 · Supplies	547.62	
				9,592.01	9,592.01
Total Lowe's Home Centers Inc.					
<b>Meade Tractor</b>					
	04/30/2023		2000 · Accounts Payable		72.74
	04/30/2023	Drive Lock Collar Repair Kit	4690 · Equipment Maintenance and Parts	72.74	
	04/30/2023		2000 · Accounts Payable		95.45
	04/30/2023	U-Joint Repair Kit for TBW180 Mower	4690 · Equipment Maintenance and Parts	95.45	
	04/30/2023		2000 · Accounts Payable		557.20
	04/30/2023	DRV ASY CMPL 40 for TBW-180 Mower	4690 · Equipment Maintenance and Parts	557.20	
				725.39	725.39
Total Meade Tractor					
<b>MLS Powersports LLC</b>					
	04/30/2023		2000 · Accounts Payable		83.22
	04/30/2023	Scag 52' Cutting Deck Belt	4690 · Equipment Maintenance and Parts	83.22	
	04/30/2023		2000 · Accounts Payable		30.99
	04/30/2023	Deck Spring Mower	4690 · Equipment Maintenance and Parts	30.99	
	04/30/2023		2000 · Accounts Payable		262.30
	04/30/2023	Qty:2 STC Pump Drive Belts & Deck Cutter Belts	4690 · Equipment Maintenance and Parts	262.30	
				376.51	376.51
Total MLS Powersports LLC					

## Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
<b>Mosess, INC.</b>					
	04/30/2023		2000 · Accounts Payable		76.71
	04/30/2023	Chain Saw Service/Maintenance	4690 · Equipment Maintenance and Parts	76.71	
<b>Total Mosess, INC.</b>				76.71	76.71
<b>NRPA</b>					
	04/30/2023		2000 · Accounts Payable		700.00
	04/30/2023	NRPA Premier Package Ann. Membership Fees	4280 · Professional Fees	700.00	
<b>Total NRPA</b>				700.00	700.00
<b>Pitney Bowes Bank INC Reserve Account</b>					
	04/30/2023		2000 · Accounts Payable		300.00
	04/30/2023	Postage Refill for Stamp Machine	4270 · Office Supplies and Equipment	300.00	
<b>Total Pitney Bowes Bank INC Reserve Account</b>				300.00	300.00
<b>Recreonics Corporation</b>					
	04/30/2023		2000 · Accounts Payable		130.81
	04/30/2023	Qty:2 Pool Vacuum Bags	8094 · Pavilion - Aquatics Supplies	130.81	
	04/30/2023		2000 · Accounts Payable		983.50
	04/30/2023	Qty: 10 Gallon Epoxy Paint for SFAC Touch Up	5200 · SFAC Pool Supplies/Maintenance	983.50	
<b>Total Recreonics Corporation</b>				1,114.31	1,114.31
<b>Southern States</b>					
	04/30/2023		2000 · Accounts Payable		3,233.41
	04/30/2023	Outdoor Maintenance Vehicle Fuel	4780 · Fuel and Oil	1,227.97	
	04/30/2023	Outdoor Maintenance Mower Fuel	4780 · Fuel and Oil	502.18	
	04/30/2023	Outdoor Maintenance Fuel Tank Fuel	4780 · Fuel and Oil	571.63	
	04/30/2023	Outdoor Maintenance Flatbed Truck Fuel	4780 · Fuel and Oil	179.45	
	04/30/2023	Outdoor Maintenance Equipment Fuel	4780 · Fuel and Oil	84.30	
	04/30/2023	Facility Main./Pavilion Vehicle Fuel	4780 · Fuel and Oil	584.39	
	04/30/2023	Facility Maintenance Mower Fuel	4780 · Fuel and Oil	83.49	
<b>Total Southern States</b>				3,233.41	3,233.41

# Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
<b>Sunbelt Rentals Inc</b>					
	04/30/2023		2000 · Accounts Payable		537.18
	04/30/2023	Grinder & Acc. Rented for SFAC Crack Repair	4260 · Equipment rental	537.18	
<b>Total Sunbelt Rentals Inc</b>				537.18	537.18
<b>Swim Pro Supply</b>					
	04/30/2023		2000 · Accounts Payable		3,513.72
	04/30/2023	Liquid Chlorine, Sequa Solution & Shipping	5140 · SFAC Pool Supplies/Chemicals	3,513.72	
	04/30/2023		2000 · Accounts Payable		1,224.00
	04/30/2023	300 Units of C Liquid Chlorine & Shipping	8094 · Pavilion - Aquatics Supplies	1,224.00	
	04/30/2023		2000 · Accounts Payable		364.42
	04/30/2023	Skid Resistant Pool Markers/ Yoke, Filter & Tile	5140 · SFAC Pool Supplies/Chemicals	364.42	
<b>Total Swim Pro Supply</b>				5,102.14	5,102.14
<b>Tracy's Landscape Supply, LLC</b>					
	04/30/2023		2000 · Accounts Payable		456.00
	04/30/2023	12 Loads of Black Mulch for Scott Co. Park	4810 · Supplies	456.00	
<b>Total Tracy's Landscape Supply, LLC</b>				456.00	456.00
<b>Younger Inc. Electrical Service</b>					
	04/30/2023		2000 · Accounts Payable		214.00
	04/30/2023	Replaced Light Breaker on Field #1 Marshall Park	4810 · Supplies	214.00	
<b>Total Younger Inc. Electrical Service</b>				214.00	214.00
<b>Your Name Here Advertising Products</b>					
	04/30/2023		2000 · Accounts Payable		1,131.75
	04/30/2023	Qty:100 Staff Shirts Parks/Pav/Ed/SFAC	4200 · Staff Uniforms	1,131.75	
<b>Total Your Name Here Advertising Products</b>				1,131.75	1,131.75
<b>TOTALS:</b>				<b>764,384.16</b>	<b>764,384.16</b>

**Ed Davis Learning Center**  
**April 2023**  
**Financial Statement**

Accounts	Income				
	April 2023 Income	YTD Income	Budget	Balance	% of Budget
3070 · City - Ed Davis Funds	26,466.66	119,099.97	158,800.00	-39,700.03	75.0%
9120 · ED - Program Income	25.00	2,432.50	5,000.00	-2,567.50	48.65%
9130 · ED - Rental Income	904.00	4,145.00	5,000.00	-855.00	82.9%
9140 · ED - Miscellaneous Income	0.00	0.00	500.00	-500.00	0.0%
9141 · Grants/Donations	0.00	450.00	1,000.00	-550.00	45.0%
<b>Total Income</b>	<b>27,395.66</b>	<b>126,127.47</b>	<b>170,300.00</b>	<b>-44,172.53</b>	<b>74.06%</b>
	<b>Expense</b>				
Accounts	April 2023 Expense	YTD Expense	Budget	Balance	% of Budget
9200 · ED - SALARIES	1,980.30	22,702.94	50,500.00	27,797.06	44.96%
9210 · ED - Employer FICA	257.56	4,018.28	6,100.00	2,081.72	65.87%
9211 · ED - Unemployment Insurance	0.00	0.00	1,300.00	1,300.00	0.0%
9212 · ED - Workers Compensation	0.00	4,300.00	4,300.00	0.00	100.0%
9213 · ED - Employer Retirement	0.00	9,246.88	14,000.00	4,753.12	66.05%
9214 · ED - Health Insurance	0.00	5,209.24	17,700.00	12,490.76	29.43%
9220 · ED - Liability, Prop. Insurance	0.00	2,500.00	2,500.00	0.00	100.0%
9230 · ED - Office Supplies	921.30	2,621.66	3,000.00	378.34	87.39%
9240 · ED - Advertising/Printing	0.00	0.00	500.00	500.00	0.0%
9250 · ED - Continuing Education	223.69	223.69	800.00	576.31	27.96%
9260 · ED - Travel Expense	0.00	526.81	600.00	73.19	87.8%
9300 · ED - MAINTENANCE SALARIES	0.00	0.00	1,000.00	1,000.00	0.0%
9310 · ED - Telephone	200.00	950.24	1,000.00	49.76	95.02%
9311 · ED - Columbia Gas	0.00	2,508.40	2,600.00	91.60	96.48%
9312 · ED - Kentucky Utilities	0.00	4,212.78	7,000.00	2,787.22	60.18%
9313 · ED - Georgetown Water	110.92	1,154.73	1,600.00	445.27	72.17%
9315 · ED Internet Service/Cable	0.00	2,331.49	5,000.00	2,668.51	46.63%
9320 · ED - Supplies, Serv., Repair	1,287.00	19,120.90	10,000.00	-9,120.90	191.21%
9330 · ED - Equipment	0.00	599.99	600.00	0.01	100.0%
9350 · ED - SP. EVENTS/PROG. SALARIES	998.63	27,222.24	36,000.00	8,777.76	75.62%
9400 · ED-Prog., Event, Supplies&Equip	226.49	7,847.34	4,000.00	-3,847.34	196.18%
9600 · ED - Miscellaneous Expenses	0.00	0.00	200.00	200.00	0.0%
<b>Total Expense</b>	<b>6,205.89</b>	<b>117,297.61</b>	<b>170,300.00</b>	<b>53,002.39</b>	<b>68.88%</b>

**Georgetown-Scott County Parks and Recreation  
April 2023 Financial Statement**

3:23 PM  
05/15/23  
Accrual Basis

Accounts	Income			
	April 2023 Income	YTD Income	Budget	% of Budget
3030 · City Funds	209,166.66	970,449.34	1,255,000.00	77.33%
3060 · County Funds	0.00	941,250.00	1,255,000.00	75.0%
3150 · Pool Income	120.00	87,942.66	258,000.00	34.09%
3180 · Horse Park Pool	0.00	41,044.50	57,700.00	71.13%
3260 · Pool Concessions- Contract	0.00	1,487.17	5,000.00	29.74%
3400 · Kidzworld Income	17,299.00	103,159.33	105,000.00	98.25%
3430 · Fun Express Income	0.00	7,345.00	10,000.00	73.45%
3470 · KLC Safety Grant	0.00	0.00	3,000.00	0.0%
3600 · Facility Rental Income	3,675.00	31,845.25	36,500.00	87.25%
3710 · Special Events Income	30.00	4,757.00	5,000.00	95.14%
3720 · Private Donations	0.00	6.00	2,500.00	0.24%
3730 · New Programs Income	0.00	2,000.00	5,000.00	40.0%
3750 · Miscellaneous Income	0.00	0.00	300.00	0.0%
8014 · Pavilion - 20 V Passes	1,260.00	21,211.92	30,000.00	70.71%
8015 · Pavilion - Daily Passes	31,101.38	173,337.14	164,000.00	105.69%
8016 · Pavilion - Annual Pass	23,607.23	259,250.27	220,000.00	117.84%
8017 · Pavilion - 6 Month Pass	286.01	11,302.81	22,000.00	51.38%
8018 · Pavilion - Aquatics Programs	-1,188.30	19,493.60	50,000.00	38.99%
8020 · Pavilion Gymnasium Programs	1,335.00	17,015.14	20,000.00	85.08%
8022 · Pavilion - Dance/Gymnastics Pro	85.04	93,264.96	114,000.00	81.81%
8023 · Costumes	0.00	-68.00	0.00	100.0%
8024 · Pavilion - Aerobics Programs	691.00	8,823.00	15,000.00	58.82%
8026 · Pavilion - Camps/Childrens Act.	0.00	0.00	3,000.00	0.0%
8028 · Pavilion - Special Events	0.00	403.36	5,000.00	8.07%
8030 · Pavilion - Child Care	15.00	235.00	350.00	67.14%
8032 · Pavilion - Facility Rental	990.00	28,578.00	45,000.00	63.51%
8034 · Pavilion - Concession/Vending	1,781.69	8,563.30	10,000.00	85.63%
8035 · Gift Certificates	0.00	335.00	0.00	100.0%
8036 · Pavilion - Miscellaneous	8.00	59.00	500.00	11.8%
<b>Total Income</b>	<b>290,262.71</b>	<b>2,833,090.75</b>	<b>3,696,850.00</b>	<b>76.64%</b>

**Georgetown-Scott County Parks and Recreation  
April 2023 Financial Statement**

3:23 PM  
05/15/23  
Accrual Basis

Accounts	Expense				
	April 2023 Expense	YTD Expense	Budget	Balance	% of Budget
4030 · ADMINISTRATIVE SALARIES - FT	15,626.41	177,974.78	300,000.00	122,025.22	59.33%
4060 · Employer FICA Tax	10,008.02	97,965.93	130,000.00	32,034.07	75.36%
4090 · Unemployment Insurance	230.04	2,188.62	17,500.00	15,311.38	12.51%
4120 · Workers Compensation	0.00	41,061.73	59,000.00	17,938.27	69.6%
4130 · Drug Testing	720.00	2,890.00	5,000.00	2,110.00	57.8%
4150 · Employers Retirement	27,737.29	197,427.13	218,000.00	20,572.87	90.56%
4180 · Health Insurance	44,816.42	227,838.88	290,000.00	62,161.12	78.57%
4200 · Staff Uniforms	1,131.75	1,131.75	3,000.00	1,868.25	37.73%
4201 · REC. MANAGERS SALARIES - FT	7,170.38	73,164.92	153,000.00	79,835.08	47.82%
4202 · PAV. OPERATIONS SALARIES - PT	17,682.71	170,615.81	185,400.00	14,784.19	92.03%
4240 · Office Phone	624.32	6,126.71	1,800.00	-4,326.71	340.37%
4260 · Equipment rental	537.18	537.18	4,000.00	3,462.82	13.43%
4270 · Office Supplies and Equipment	8,743.39	75,909.51	46,000.00	-29,909.51	165.02%
4280 · Professional Fees	1,165.30	25,244.46	25,000.00	-244.46	100.98%
4300 · Advertising, Print., Marketing	391.07	19,667.72	25,000.00	5,332.28	78.67%
4320 · Technology Support	2,738.60	57,078.88	40,000.00	-17,078.88	142.7%
4360 · Continuing Education	5,868.39	9,799.18	11,000.00	1,200.82	89.08%
4370 · Liability, Equipment Insurance	0.00	78,734.14	94,000.00	15,265.86	83.76%
4390 · Travel Expense	0.00	1,344.04	7,000.00	5,655.96	19.2%
4450 · PARKS MAINT. SALARIES - FT	15,593.55	153,252.45	258,000.00	104,747.55	59.4%
4460 · PARKS MAINT. HOURLY - PT	0.00	7,198.26	80,000.00	72,801.74	9.0%
4470 · FACILITY MAINT. SALARIES - PT	5,715.49	55,937.06	70,000.00	14,062.94	79.91%
4480 · FACILITY MAINT. SALARIES - FT	9,252.42	102,480.39	190,000.00	87,519.61	53.94%
4490 · 4490 - FAC. MAINT. SALARY - FT	0.00	0.00	0.00	0.00	0.0%
4509 · Trail Maintenance	0.00	0.00	5,000.00	5,000.00	0.0%
4510 · Suffoletta Park	988.75	10,987.49	12,500.00	1,512.51	87.9%
4520 · Skate Park	0.00	0.00	5,000.00	5,000.00	0.0%
4540 · Ed Davis Park	242.08	3,133.05	6,000.00	2,866.95	52.22%
4570 · Marshall Park	1,547.71	23,203.54	16,000.00	-7,203.54	145.02%
4600 · Scott County Park	1,214.14	28,364.20	13,000.00	-15,364.20	218.19%
4610 · Oser Landing Park	357.20	1,974.79	5,000.00	3,025.21	39.5%
4630 · Oxford Road Park	103.68	1,041.84	2,000.00	958.16	52.09%



**Georgetown-Scott County Parks and Recreation  
April 2023 Financial Statement**

3:23 PM  
05/15/23  
Accrual Basis

Accounts	April 2023 Expense	YTD Expense	Budget	Balance	% of Budget
4640 · Great Crossing Park	0.00	0.00	12,500.00	12,500.00	0.0%
4650 · Royal Spring Park	34.46	289.94	5,500.00	5,210.06	5.27%
4660 · Vehicle Maintenance and Parts	41.58	9,932.13	12,500.00	2,567.87	79.46%
4690 · Equipment Maintenance and Parts	3,108.92	9,523.97	13,000.00	3,476.03	73.26%
4750 · Cell phones	258.97	8,748.88	12,000.00	3,251.12	72.91%
4780 · Fuel and Oil	3,496.83	29,132.43	33,000.00	3,867.57	88.28%
4810 · Supplies	8,009.81	93,108.10	78,000.00	-15,108.10	119.37%
4850 · Parks Equipment	0.00	0.00	3,500.00	3,500.00	0.0%
4930 · SUFFOLETTA POOL SALARIES	0.00	66,048.20	107,200.00	41,151.80	61.61%
5000 · HORSE PARK LG HOURLY	0.00	23,730.71	33,500.00	9,769.29	70.84%
5020 · SFAC Kentucky Utilities	1,663.87	35,029.40	35,000.00	-29.40	100.08%
5050 · SFAC Georgetown Water	40.69	15,090.30	27,000.00	11,909.70	55.89%
5060 · SFAC Center Phone	64.32	2,957.11	3,700.00	742.89	79.92%
5140 · SFAC Pool Supplies/Chemicals	13,364.91	35,306.80	33,000.00	-2,306.80	106.99%
5200 · SFAC Pool Supplies/Maintenance	9,657.16	35,469.28	21,000.00	-14,469.28	168.9%
6280 · Little League Baseball	0.00	0.00	500.00	500.00	0.0%
6330 · Archery	0.00	0.00	500.00	500.00	0.0%
6340 · Youth Softball	0.00	537.50	500.00	-37.50	107.5%
6370 · Youth Soccer	0.00	0.00	500.00	500.00	0.0%
6400 · Youth Football	0.00	7.65	500.00	492.35	1.53%
6420 · Youth Volleyball	0.00	0.00	250.00	250.00	0.0%
6430 · Georgetown Stingrays	0.00	0.00	250.00	250.00	0.0%
6440 · Super Sharks	0.00	0.00	0.00	0.00	0.0%
6460 · KIDZWORLD SALARIES	139.13	42,518.12	98,000.00	55,481.88	43.39%
6490 · Kidzworld Supplies	20.00	11,066.19	5,000.00	-6,066.19	221.32%
6500 · Kidzworld-Transportation	0.00	7,178.38	22,000.00	14,821.62	32.63%
6520 · Kidzworld Lunch Program	0.00	993.97	600.00	-393.97	165.66%
6550 · Fun Express Supplies	275.32	769.26	1,000.00	230.74	76.93%
6551 · FUN EXPRESS SALARIES	1,645.79	3,885.29	12,000.00	8,114.71	32.38%
6700 · SPORTS CAMPS SALARIES PT	0.00	0.00	500.00	500.00	0.0%
6720 · Sports Camps Supplies	0.00	0.00	500.00	500.00	0.0%
6840 · NEW PROG/SPEC EVENTS SAL PT	34.33	1,163.19	5,000.00	3,836.81	23.26%
6850 · New Prog/Sp Events Supplies	131.35	5,763.45	1,500.00	-4,263.45	384.23%

## Georgetown-Scott County Parks and Recreation April 2023 Financial Statement

Accounts	April 2023 Expense	YTD Expense	Budget	Balance	% of Budget
6880 · Miscellaneous	392.12	1,025.51	800.00	-225.51	128.19%
8066 · Pavilion - Columbia Gas	0.00	38,672.93	53,000.00	14,327.07	72.97%
8068 · Pavilion - Kentucky Utilities	9,967.35	113,396.41	140,000.00	26,603.59	81.0%
8070 · Pavilion - Georgetown Water	4,545.91	37,777.01	60,000.00	22,222.99	62.96%
8074 · Pavilion - Supp., Serv., Repair	8,335.25	153,166.32	200,000.00	46,833.68	76.58%
8076 · Pavilion - Equipment	0.00	49.99	12,000.00	11,950.01	0.42%
8080 · PAVILION - GYM PROGRAM SALARIES	106.79	1,408.29	8,000.00	6,591.71	17.6%
8081 · Pavilion - Gym Program Supplies	0.00	1,056.45	2,000.00	943.55	52.82%
8082 · PAVILION - AEROBICS SALARIES	2,571.92	24,525.06	61,800.00	37,274.94	39.69%
8083 · Pavilion - Aerobics Supplies	0.00	125.92	2,000.00	1,874.08	6.3%
8084 · PAVILION - DANCE/GYM SALARIES	3,962.81	36,564.42	55,000.00	18,435.58	66.48%
8085 · Pavilion - Dance/Gym Supplies	650.90	14,700.19	8,500.00	-6,200.19	172.94%
8088 · PAVILION - SPECIAL EVENTS SALAR	0.00	0.00	1,000.00	1,000.00	0.0%
8089 · Pavilion - Special Events Suppl	227.12	1,959.82	1,250.00	-709.82	156.79%
8090 · Pavilion - Concession	0.00	0.00	0.00	0.00	0.0%
8092 · PAVILION - AQUATICS SALARIES PT	19,120.83	162,084.95	210,000.00	47,915.05	77.18%
8094 · Pavilion - Aquatics Supplies	8,089.00	45,702.74	20,000.00	-25,702.74	228.51%
8098 · Pavilion - Child Care Supplies	349.23	417.27	500.00	82.73	83.45%
8100 · Pavilion - Fitness/Wgt Rm Suppl	374.85	3,836.92	2,500.00	-1,336.92	153.48%
8102 · Pavilion - Gymnasium Supplies	0.00	187.52	1,000.00	812.48	18.75%
8104 · Pavilion - Miscellaneous Expens	0.00	0.00	800.00	800.00	0.0%
<b>Total Expense</b>	<b>280,887.81</b>	<b>2,729,182.41</b>	<b>3,696,850.00</b>	<b>967,667.59</b>	<b>73.83%</b>

# Georgetown-Scott County Parks and Recreation Added Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
<b>American Red Cross</b>					
	04/30/2023		2000 · Accounts Payable		252.00
	04/30/2023	Qty:6 Lifeguard BL Classes	8094 · Pavilion - Aquatics Supplies	252.00	
<b>Total American Red Cross</b>				252.00	252.00
<b>Kentucky Utilities Company</b>					
	04/30/2023		2000 · Accounts Payable		496.76
	04/30/2023	Oser Landing/NA Elkhorn Creek Pk.	4610 · Oser Landing Park	178.31	
	04/30/2023	1220 Cincinnati Rd. Shop	4600 · Scott County Park	318.45	
<b>Total Kentucky Utilities Company</b>				496.76	496.76
<b>Personal Style</b>					
	05/01/2023		2000 · Accounts Payable		4,762.00
	05/01/2023	Qty: 204 Field Trip Shirts for Kids	6490 · Kidzworld Supplies	1,632.00	
	05/01/2023	Qty: 201 UV Swim Shirts for Kids	6490 · Kidzworld Supplies	2,010.00	
	05/01/2023	Qty: 78 Camp Staff Shirts(2 Each)	6490 · Kidzworld Supplies	702.00	
	05/01/2023	Qty: 38 UV Camp Staff Swim Shirts	6490 · Kidzworld Supplies	418.00	
<b>Total Personal Style</b>				4,762.00	4,762.00
<b>Swim Pro Supply</b>					
	05/01/2023		2000 · Accounts Payable		2,048.25
	05/01/2023	585 Units C-Liquid Chlorine/Delivery Fee	5140 · SFAC Pool Supplies/Chemicals	2,048.25	
<b>Total Swim Pro Supply</b>				2,048.25	2,048.25

# Georgetown-Scott County Parks and Recreation Added Bills Detail As of May 15, 2023

	Date	Memo	Account	Debit	Credit
Whitaker Bank, N.A.					
	04/30/2023		2000 · Accounts Payable		1,608.62
	04/30/2023	CAN Background Checks for KidZone	4280 · Professional Fees	20.00	
	04/30/2023	Land/Water Grant App. Fee for Marshall Park	4300 · Advertising, Print., Marketing	40.00	
	04/30/2023	Land/Water Grant App. Fee for Brooking Park	4300 · Advertising, Print., Marketing	40.00	
	04/30/2023	SPEG Registration Fees	4360 · Continuing Education	500.00	
	04/30/2023	SCSC Luncheon Meeting	6880 · Miscellaneous	119.09	
	04/30/2023	Food/Supplies for Masterplan Meetings	6880 · Miscellaneous	190.29	
	04/30/2023	A.W. Basketball Camp Meeting Lunch	6880 · Miscellaneous	48.34	
	04/30/2023	Dance/Gymnastics Costumes for Recital	8085 · Pavilion - Dance/Gym Supplies	650.90	
Total Whitaker Bank, N.A.				1,608.62	1,608.62
<b>TOTAL</b>				<b>9,167.63</b>	<b>9,167.63</b>



## **Policy: At Will Employer - Update**

Policy Number: POL.P.01.02

Page: 89

Originator: Kimberly Rice

Date: 3/22/2023

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Chair*

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

### **POL.P.01.02 – At Will Employer**

~~The policies contained in the Personnel Policies of this document are not a contract of employment with GSC Parks. All employment with GSC Parks is “at will”. This means that employees retain the freedom to leave their employment at any time, with or without prior notice. In turn, GSC Parks retains the right to terminate the employment of any person at anytime at management’s sole discretion, with or without cause and with or without notice, except where tenure and terms of employment are protected by statute, ordinance or contract. This policy may not be modified or amended other than through an express written contract between the GSC Parks Board, and an employee, signed by the Director, and the employee.~~

All GSC Parks employees are at will employees. This means there is no contract of employment, express or implied, and that either GSC Parks or the employees is free to terminate the employment relationship at any time, with or without cause. GSC Parks At-Will Employment Policy will only be varied by a specific written agreement that is entered into and signed by the executive authority and an individual employee. Therefore, nothing contained in this Handbook or any other document provided to the employee will be relied upon or interpreted to form a contract binding upon GSC Parks regarding any benefit, policy, procedure, or other term or condition of employment.

***Updated to be consistent with “City of Georgetown, Employee Handbook, 2023 Edition”.***



## **Policy: Equal Opportunity Employer - Update**

Policy Number: POL.P.01.03

Page: 89

Originator: Kimberly Rice

Date: 3/22/2023

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Chair*

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

### **POL.P.01.03 – Equal Employment Opportunity**

~~The Georgetown Scott County Parks and Recreation Department seeks to provide equal employment opportunity to all its employees and applicants for employment and to prohibit discrimination based on race, color, religion, sex, national origin, age, disability, pregnancy, childbirth, or other related medical condition, political affiliation, or because the individual is a smoker or nonsmoker, or any other status protected by statute, the department promotes equal opportunity in matters of hiring, training, promotion, pay, employee benefits and other conditions of employment.~~

- GSC parks is an equal opportunity employer. It is GSC Parks policy to afford equal employment opportunity to all qualified persons regardless of race, color, religion, age, sex, sexual orientation, genetic makeup, gender identity, pregnancy, childbirth, pregnancy/childbirth-related medical conditions, national origin, disability, veteran or family status, an individual's status as a smoker or nonsmoker or any other status or condition protected by applicable local, state, or federal laws, except where a bona fide occupation qualification applies.
- GSC Parks commitment as an equal opportunity employer extends to all its employment and personnel practices including job opportunities, promotions, pay and benefits, discipline, discharge, training, and other social and recreational activities sponsored by GSC Parks and/or the City of Georgetown.
- The harassment, retaliation, coercion, interference, or intimidation of any employee due to that employee's race, religion, color, national origin, sex, sexual orientation, genetic makeup, gender identity, pregnancy, childbirth, pregnancy/childbirth-related medical conditions, age, disability, veteran or family status, or because the employee is a smoker or nonsmoker is strictly forbidden. Any employee who experiences such treatment should immediately report it to their supervisor or other supervisory or management staff in accordance with POL.P.01.06 – Sexual and Nonsexual Harassment Policy.

***Updated to be consistent with "City of Georgetown, Employee Handbook, 2023 Edition".***



## **Policy: American with Disabilities Act (ADA) - Update**

Policy Number: POL.P.01.04

Page: 90

Originator: Kimberly Rice

Date: 3/22/2023

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Chair*

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

### **POL.P.01.04 – Americans with Disabilities Act (ADA)**

~~GSC Parks complies with the Americans with Disabilities Act of 1990, which prohibits discrimination based on disability and protects qualified applicants and employees with disabilities from discrimination in hiring, promotion, discharge, pay, job training, fringe benefits, and other aspects of employment.~~

~~GSC Parks will provide reasonable accommodation to qualified individuals with a disability who, with or without an accommodation, can perform the essential functions of the job, unless the accommodation will impose an undue hardship for the department.~~

- ~~• Any person (employee or citizen) who believes that he or she has been subjected to prohibited discrimination may personally or by a representative, file a complaint with the Director of the Department. A person who has not personally been subjected to discrimination may also file a complaint.~~
- ~~• When a person (citizen, applicant, or employee) believes he or she has been adversely affected by an act or decision by the Georgetown-Scott County Parks and Recreation~~
- ~~• Department, and that such act or decision was based on disabled status, that person shall have the right to process a complaint or grievance in accordance with the following procedures Outlined in GSC Parks Personnel Procedures.~~
- GSC Parks will offer equal employment opportunities for qualified individuals who may have a physical or mental disability, including medical conditions related to pregnancy, but who can still perform the essential job functions with or without reasonable accommodations. GSC Parks will provide reasonable accommodations to individuals qualifying under ADA only when that accommodation does not create an “undue hardship” to the city.
- Any employee who feels they may need an accommodation in order to

perform their job functions should notify their immediate supervisor in writing. Because analysis under the ADA requires an open dialogue between the employee and the employer, the employee and the supervisor are encouraged to discuss the situation openly and involve the executive authority, human resources director, and other necessary staff as appropriate.

- Medical information may be requested by GSC Parks to assist in understanding the employee's capabilities and limitations.

***Updated to be consistent with "City of Georgetown, Employee Handbook, 2023 Edition".***





**Policy: Immigration Reform and Control Act (IRCA),  
formerly Immigration Law Compliance - Update**

Policy Number: POL.P.01.05 (formerly POL.P.01.10)

Page: 90, formerly p. 127

Originator: Kimberly Rice

Date: 3/22/2023

Authorized by: \_\_\_\_\_  
Board Chair

Date: \_\_\_\_\_

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

~~POL.P.01.10 – Immigration Law Compliance~~

~~In compliance with the [Immigration Reform and Control Act](#), all newly hired employees (including new hires previously employed by GSC Parks) must present documented proof of identity and eligibility to work in the United States. Employees will be required to furnish this information on the first day of work or within 3 working days of your hire date. If the employee cannot verify his or her right to work in the United States within 3 working days of hire, GSC Parks is required by law to terminate his or her employment.~~

POL.P.01.05 - Immigration Reform and Control Act (IRCA)

- (1) GSC Parks will comply with the [Immigration Reform and Control Act 1986 \(IRCA\)](#), including Form I-9 requirements.
- (2) Under IRCA, all employers must complete an Employment Eligibility Verification Forms, commonly known as Form I-9, for all current employees and maintain those forms in a separate file for the longer of either:
  - a. Three years from the first day of employment; or
  - b. One year after the employment ended.
- (3) IRCA prohibits employers from:
  - a. Knowingly hiring, recruiting or referring (for a fee) aliens who are not authorized to work in the U.S.
  - b. Requiring specific documents to complete Form I-9.
  - c. Retaliating against employees that file a charge or participate in an investigation.

***Updated to be consistent with "City of Georgetown, Employee Handbook, 2023 Edition".***



**Policy: Application and Advertisement of Vacant Positions - New**

Policy Number: POL.P.01.06

Page: 91

Originator: Kimberly Rice

Date: 3/22/2023

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Chair*

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

[POL.P.01.06 - Application and Advertisement of Vacant Positions](#)

When a vacancy occurs, current GSC Parks employees may be notified of the vacancy by placing notice(s) in strategic locations. Notices posted will include position title, summary of duties, position qualifications and the time limit for applying. Employees who wish to apply for the position must apply for the position through the GSC Parks website at [georgetownky.gov](http://georgetownky.gov). The executive authority may fill the vacancy by either promoting a current employee or employing a person from outside of the existing GSC Parks government organization. When announcements of vacant position(s) are made outside of the organization, any of the following procedures may apply:

- GSC Parks may advertise all vacant position(s) in a newspaper or other form of media. All announcements will include such information as where to apply, deadline for applications, pay range for the position, summary of duties, and position qualifications. All written announcements of vacant position(s) will also contain the following statement, "An Equal Opportunity Employer." Written announcements of vacant position(s) also may include, "Any applicant who needs an ADA accommodation in the employment selection process will request the accommodation from the office manager."

***Updated to be consistent with "City of Georgetown, Employee Handbook, 2023 Edition".***



**Policy: Application for Position - New**

Policy Number: POL.P.01.07

Page: 91

Originator: Kimberly Rice

Date: 3/23/2023

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Chair*

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

**POL.P.01.07 - Application for Position**

- Employment applications shall be completed and submitted online at [www.gscparks.com](http://www.gscparks.com). Applicants will include information about the applicant's training, experience, and additional information as required.
- No person may be appointed to a position unless information on the official employment application is verified, and they meet the qualifications for the position as set forth in the position description.
- The employment application must be signed by typing the applicant's signature in the relevant fields and dated by the applicant.

***Updated to be consistent with "City of Georgetown, Employee Handbook, 2023 Edition".***



## **Policy: Promotions, Transfers and Temporary Appointments - New**

Policy Number: POL.P.01.08

Page: 91

Originator: Kimberly Rice

Date: 3/23/2023

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Chair*

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

~~POL.P.03.01 – Compensation.....~~

### ~~Temporary/Interim Assignment Pay~~

~~When a vacancy exists in a department due to a reason such as a resignation, retirement, or termination, or due to an extended paid or unpaid leave of absence of the employee who regularly occupies the position, another employee who meets the minimum qualifications of the position, may be assigned to the position on a temporary/interim basis.~~

~~The department manager may submit a request to the Director requesting to place an employee in the temporary vacancy. Employees who are currently working in the department where the temporary vacancy exists will be given first consideration. The employee must meet the minimum qualifications of the position; and must be a regular, full-time employee of GSC Parks. If there are no employees within the department who meet these qualifications, an employee from another department who meets the qualifications may be selected for the temporary/interim assignment.~~

~~Employees who are placed in a temporary/interim assignment will be compensated at the minimum of the pay grade for that position or be provided a 10% increase in pay, whichever is greater, during the time they occupy the temporary/interim assignment. A temporary assignment and the accompanying pay will only be granted in situations where an employee will occupy the position for ten (10) working days or more. In no case should the temporary assignment last longer than six (6) months, except in extenuating circumstances approved by the Board.~~

~~Employees will complete a Temporary/Interim Assignment Form at the time of assignment ([Temporary/Interim Assignment Form](#)).~~

### POL.P.01.08 - Promotions, Transfers and Temporary Appointments

- Vacancies may be filled by transfer or promotion from within GSC Parks. Employees may apply for the position by submitting an online application and notifying the office manager. An employee may be transferred or promoted from

one position to another only if the employee has the qualifications for the higher position. The same procedures as those authorized for ascertaining qualifications for initial appointment to a position will be followed. All pertinent documentation of said transfer or promotion will be entered into the employee's personnel file.

- In the case where vacancies cannot be filled from within GSC Parks service or from an eligibility list, or a vacancy is temporary due to an extended leave of absence, temporary appointments may be made by the executive authority for a period not to exceed six months. Appointments are made by the executive authority with approval by the legislative authority.
- Employees placed in a temporary appointment will be compensated at the minimum of the pay grade for that position or receive a 10% increase in pay, whichever is greater, while they occupy the temporary appointment.
- Temporary appointments will terminate as soon as a qualified candidate can fill the position in question in accordance with personnel hiring procedures or the person permanently assigned to the position returns from the extended leave of absence.

(Temporary/Interim Assignment Form).

***Updated to be consistent with "City of Georgetown, Employee Handbook, 2023 Edition".***

# Measure 15-214: Ashland voters asked to amend food and beverage tax



*The Ashland Parks and Recreation office in Lithia Park. Bob Palermini photo*

May 15, 2023

## Change would allow funds to be used for Parks & Recreation operations, not just capital expenses, and extend the tax to 2040

By Morgan Rothborne, Rogue Valley Times

Measure 15-214 asks Ashland voters to amend the city's food and beverage tax: "Shall the ordinance be amended to dedicate revenues to city parks, open space, recreation and senior service purposes?"

The ordinance for the tax on restaurant purchases of food and beverages was established by a public vote in 1995, according to the measure's explanatory statement. The original ordinance appropriated funds from the tax into three uses:

- Not less than 25% was allocated to capital expenses for acquisition, planning, development repair and rehabilitation of city parks.
- Up to 2% for the administration of the tax.
- 73% could be appropriated for street repair or for city parks capital expenses.

Measure 15-214, to be voted on in the May 16 special election, would allow for more of the funds to be spent on parks and not be limited to capital improvements, which has been interpreted by Ashland City Manager Joe Lessard to be specific to large-scale infrastructure expenses.

A vote yes for the measure would alter the tax into three new allocations:

- 25% could be used for city parks capital expenses
- 2% for administration of the tax

- 75% would be “appropriated more broadly for parks, open space, recreation and senior services purposes,” according to the explanatory statement.

The measure would also change when the tax would expire. Originally passed as a temporary tax in 1995, the tax’s expiration date has been previously extended by public vote. A vote yes for Measure 15-214 would extend the tax to Dec. 31, 2040.

A no vote on the measure would maintain the existing allocation of funds and the existing expiration date of Dec. 31, 2030.

Ashland voters offered differing perspectives on the measure in Voters’ Pamphlet arguments.

Those in favor often highlight a connection between Ashland’s parks system and a feeling of livability for the city.

“For the past 117 years our community has invested in a variety of parks, open space and trails to benefit Ashlanders of all ages and incomes. Our current neighborhood parks system provides needed outdoor space and recreational opportunities for many of our citizens living in apartments, smaller auxiliary dwellings and affordable workforce housing,” wrote Mike Gardiner, a former Ashland Parks and Recreation Commission member, in an argument in favor.

“COVID, fires and city staff shortages have affected every person in Ashland over the recent years,” wrote Jim Falkenstein in opposition. “In an attempt to rebuild a new sense of normal we need to share resources and help lift each other up. Just like our citizens, every department in the city could use a little more help. Police and fire continue to struggle to fully staff. Our billing department has been rebuilding after being completely closed for months.

“With all the various needs for assistance throughout town, the Parks Department is selfishly asking voters to single them out and give them 98% of all the city food and beverage tax for the next 17 years,” he wrote.

*Reach reporter Morgan Rothborne at [mrothborne@rv-times.com](mailto:mrothborne@rv-times.com). This story first appeared in the Rogue Valley Times.*



## ***Organized Sports Agreement - Update***

Policy Number: Organized Sports Agreement Page: Addendum A

Originator: Kimberly Rice

Date: 05/15/2023

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Chair*

References: Policies CAPRA 1.4.1

Revision Date: \_\_\_\_\_

### **Organized Sports Agreement**

This agreement is made and entered into between the Georgetown-Scott County Parks and Recreation (“GCS Parks and Recreation”) and all organized sports programs that use park facilities and fall under GCS Parks and Recreation jurisdiction (“the League”) for the express purpose of providing the League with athletic facilities where they may host an organized sports program for the benefit of our community.

#### **I. DUTIES OF THE LEAGUE—GENERAL**

- a. The League shall not turn away or exclude any minor or adult, whichever is appropriate, who wishes to participate in its organized sports program, except where such minor falls outside the age limitations or residential boundaries applicable to the League’s organized sports program, or where such individual repeatedly and persistently violates the League’s rules of conduct in such a manner as to interfere with the ability of other program participants to enjoy the benefits of the program. If the League believes that a situation warrants an exception to this rule, it may submit a brief, written statement explaining its position to GCS Parks and Recreation, which shall then issue a written decision as to whether an exception will be permitted.
- b. The League shall not discriminate, in any of its programs or activities, against any current or prospective participants, volunteers, employees, or agents based on financial ability to pay, race, color, national origin, age, sex, religion, or disability.
- c. The League shall operate separately under its own constitution or set of by-laws and an Executive Board of Directors. The general administration shall be vested in the Executive Board.
- d. An annual meeting shall be held following the season. The election of officers to the Executive Board is held at this meeting. You must be a Scott County resident to be elected to the board. A resident is defined as anyone living, working, or owning property in Scott County. Rule changes to the existing constitution for the following season will also be voted on at this meeting. All Scott County residents (18 years or older) in attendance will have a right to vote.
- e. The League shall be responsible for inspecting the field before each game and shall assume sole liability and responsibility for repairing any unsafe conditions it may discover, or that it might have discovered by reasonable diligence.



- f. The League shall not charge spectators an admission fee to attend games without prior, written approval from GCS Parks and Recreation. Should the League wish to charge an admission fee, it may submit a written request describing the amount to be charged and the method of collecting payment to GCS Parks and Recreation at least fifteen (15) days before the game/tournament at which the fee is to be charged.
- g. The League shall include the GCS Parks and Recreation Logo in all of its advertising and marketing materials. A digital copy of the Logo shall be sent electronically to the League President.
- h. The League shall abide by all local, state, and federal laws and regulations.
- i. If the League wishes to install and maintain security cameras on the premises, it may submit to GCS Parks and Recreation a written request for permission to do so, to be accompanied by an accurate and precise depiction of the proposed location for each camera to be installed and the results of a recent criminal background check for any and all persons who would have access to footage recorded by the cameras. GCS Parks and Recreation may grant or deny, or conditionally grant or deny, the request in its sole discretion, with or without reason. Should GCS Parks and Recreation grant the League permission to install security cameras on the premises, the League shall be solely responsible for all expenses arising out of or in connection with the purchase, installation, and maintenance of the security cameras.
- j. GCS Parks and Recreation must be granted access to security cameras if requested.
- k. The League shall comply with all applicable health codes in the operation of its concession stand(s) and submit to random inspection by the local health department. It will be the responsibility of the League to make all adjustments necessary to comply with applicable health codes, other than those that would require structural changes to the facility. Should the League at any time believe that structural changes are necessary, it may submit a written request for such to GCS Parks and Recreation. Failure to comply with Health Department personnel or codes may result in the termination of the League's right to operate concession stands under this Agreement.
- l. The League shall service, repair, maintain, and replace, as needed and in a timely manner, all appliances that may be used or required while operating concession stands.

## **II. DUTIES OF THE LEAGUE—VOLUNTEERS, EMPLOYEES, AND OFFICIALS**

- a. All head coaches and assistant coaches must have a current Kentucky background check on-file with GCS Parks and Recreation. A new background check must be done each year. A person shall be disqualified and prohibited from serving as a volunteer or board member with a Parks and Recreation Department youth sport if the person:
  - i. fails to consent to a personal criminal background search; or
  - ii. has been convicted of a felony crime within the last ten years.
  - iii. any felony conviction at any time that is defined as a sexual offense, child abuse, sexual assault, child neglect, murder, voluntary manslaughter, felony assault, arson, robbery, burglary, indecent exposure, public lewdness, any offense against a minor, and kidnapping, (including crimes whereby a plea of "No Contest" was entered); or
  - iv. has been twice convicted, in any combination within the past 2 years of the following offenses: misdemeanor assault, misdemeanor theft; or
  - v. has been convicted three times, in any combination during the past 5 years, of the following offenses: driving while intoxicated (DWI) or driving under the

- influence (DUI), or any violation of the Controlled Substance Act; or
  - vi. has been subject to any court order involving any sexual abuse or physical abuse of a minor, including but not limited to domestic order for protection; or
  - vii. for reasons deemed necessary by the League's board. If this provision is used in disqualifying someone from volunteering a written reason must be submitted to GSC Parks and Recreation before the disqualification and must be revisited each year the person wishes to volunteer again
- b. The League shall keep a current and accurate record containing the names, home addresses, and telephone numbers of all volunteers and/or paid staff.
  - c. The League shall be responsible for securing all umpires and scorekeepers necessary to officiate its games. The League shall provide a written statement to GCS Parks and Recreation containing the mailing address, primary telephone number, and primary email address, where applicable, of the organization providing the League with umpires. The League shall also provide GCS Parks and Recreation with a copy of the organization's certificate of liability insurance.
  - d. Members serving on each Leagues' board must be a resident of Scott County.

### **III. DUTIES OF THE LEAGUE—REPORTING & COMPLIANCE**

- a. The League shall complete and return the provided Division and Gender Report and League Financial Report, attached hereto as Appendices A and B, respectively. The Division and Gender Report shall be completed and returned no later than two (2) weeks after the League's first game of the season. The League Financial Report shall be completed and returned no later than one (1) month after the end of each season.
- b. The League shall submit a copy of its completed IRS Form 990 to GCS Parks and Recreation within one (1) week of filing the form with the IRS, but no later than April 15 of the tax year covering the season.
- c. The League shall submit to GCS Parks and Recreation a roster identifying the gender, race, age, and address of all League participants no later than two (2) weeks after the League's first game of the season. Participants' names are not required.
- d. The League shall fully comply with the GSC Parks Behavior Management Policy (POL.A.07.08), and shall distribute copies of such to all League participants and volunteers. In the event the League encounters unsportsmanlike conduct from players, fans, spectators, coaches, etc., the League shall report the incident on the next business day to GCS Parks and Recreation so that GCS Parks and Recreation can determine if further action needs to be taken. The League shall fully cooperate in the GCS Parks and Recreation if an investigation is necessary by providing written statements from all individuals involved in the incident and from spectators who witnessed the incident(s). During the investigation, the individual(s) accused will be suspended from all sporting activities and/or sports-related events that are sponsored by GCS Parks and Recreation or take place on property owned or managed by GCS Parks and Recreation.
- e. Head coaches must complete a certified program sanctioned by the authority under which the sport is chartered and agreed upon by the Leagues Executive Board. It is also recommended that any/all assistant coaches receive the same training.
- f. The League shall fully comply with GCS Parks Participant Protection Policy (POL.S.01.11) and shall distribute copies of such to all League participants and volunteers.

- g. All leagues will follow the American Red Cross and National Lightning Safety Institute guidelines for weather issues: There will be a 30-minute delay from the last sight of lightning or the last sound of thunder. In addition, all leagues will follow the KHSAA Procedure for Avoiding Heat Injury/Illness and the KHSAA Heat Index Chart.
- h. No employee or volunteer may be paid monies defined as a bonus
- i. The League shall provide a written refund policy with registration information.
- j. Each League shall provide a season-ending report to the Parks and Recreation Board after the season(s) is completed. These reports will take place as follows; Softball and Baseball in January, Soccer and Football in February, Archery and Volleyball in March, Stingrays in September, and Tennis in October. These reports shall include a complete financial report of the past season, a participant report, any/all proposed changes for the next year, and any/all maintenance requests.
- k. As part of the Parks and Recreation Department's annual audit, each youth sports group will be audited at least once every four years as seen on the table below. All monies must be accounted for and the following information must be submitted to the Parks and Recreation office within two weeks of request: 1) All bank statements for the budget year, 2) all receipts for purchases, and 3) time sheets for officials 4) General ledgers and trial balances in excel or a QuickBooks backup 5) Copies of the board minutes for the Organizations to be audited 6) Copies of the employee, volunteer manuals, bylaws, and policies and procedures for the Organizations to be audited 7) Copies of the bank statements and reconciliations at 6/30/2\* and the previous year on 6/30/2\* for the OSOs. In addition, the treasurer and/or president of each league must attend a training session with the Parks and Recreation Department's auditors. This meeting will be arranged by the Parks and Recreation Department.

Youth Sports Organization Audits		
Scott County Youth Baseball	4 Years	Audit 2023-2024
Georgetown Football Club	4 Years	Audit 2023-2024
Scott County Softball Club	4 Years	Audit 2024-2025
Scott County Youth Football	4 Years	Audit 2024-2025
Georgetown Force Volleyball	4 Years	Audit 2025-2026
Archery	4 Years	Audit 2025-2026
Stingrays	4 Years	Audit 2022-2023
Georgetown Tennis Association	4 Years	Audit 2022-2023

- 1. If a GSC Parks Organized Sport Organization chooses to incorporate select/competitive program under it's umbrella, funds must be kept in two separate bank accounts from the recreational league's finances. The OSO must establish a threshold for transfers from the recreational league accounts to the select account for shared operational expenses only. This can either be a set dollar amount or a percentage annually. All transfers between said accounts must be reported to the GSC Parks Board.

**IV. FACILITIES**

- a. The League shall submit a schedule of its regular season games (to include make up days for rain outs, etc.) to GCS Parks and Recreation no later than two (2) weeks before

- the first game. Should the League change its schedule for any reason, it shall provide GCS Parks and Recreation with notice of the change as soon as possible.
- b. The League shall submit a schedule of its regular team practice times and field locations to GCS Parks and Recreation no later than two (2) weeks before the first practice.
  - c. The League shall not take any action that would prevent or interfere with the ability of the public to access the Facilities, unless authorized to do so in writing by GCS Parks and Recreation.
  - d. GCS Parks and Recreation retains the right to schedule other events, including events hosted by or involving other Organized Sports Programs, and/or rentals, at the Facilities when the Facilities are not being used by the League.
  - e. The League shall not permit its participants, employees, agents, or volunteers to drive or park on the grass or sidewalks at or surrounding the facilities. The League shall not permit its participants, employees, agents, or volunteers to hit or throw balls against fences or other permanent structures at the Facilities.
  - f. Any Organized Sport Organization sponsoring or co-sponsoring a tournament must notify Georgetown-Scott County Parks and Recreation at least two weeks prior to the tournament. In addition, the league will be responsible for trash pick-up and removal as well as general clean up for the areas used. Failure to comply may result in a charge of \$200 per field used being charged to the league.

#### **V. MAINTENANCE AND CONSTRUCTION OF FIELDS AND STRUCTURES**

- a. GCS Parks and Recreation and/or the property owning body shall retain ownership of any and all improvements made to the Facilities.
- b. All Leagues must provide GSC Parks and Recreation Maintenance keys to all facilities. If locks are changed by leagues at any time, GSC Parks and Recreation must be given the new keys. GSC Parks and Recreation needs access to all facilities in order to do repairs, winterize, etc.
- c. Should the League wish to make any improvement, modification, or alteration to the Facilities, it must first present its proposed improvement, modification, or alteration to GCS Parks and Recreation, and must receive from GCS Parks and Recreation written permission to proceed with the proposed improvement, modification, or alteration. Should GCS Parks and Recreation choose to place any conditions upon its grant of permission, the League shall only be permitted to proceed with its improvement, modification, or alteration upon agreement to those conditions.
- d. GCS Parks and Recreation reserves the right to make improvements, modifications, alterations, and repairs to the Facilities as it deems necessary, but shall have no duty to make such improvements, modifications, alterations, or repairs. Should GCS Parks and Recreation decide, in its sole discretion, to undertake such improvements, modifications, alterations, or repairs, it shall have no duty to provide the League with advance notice of or to seek the League's consent to such. Provided, however, that GCS Parks and Recreation shall make reasonable efforts to make improvements, modifications, alterations, and repairs at such times and in such manner as to minimize disruption of the League's activities at the Facilities.
- e. The League may submit requests for pre-season repairs in writing to GCS Parks and Recreation prior to October 1<sup>st</sup>.

- f. Use of fields/courts by an Organized Sport Organization is a cooperative relationship. All sport's fields and courts are defined as a Service Level #2. Responsibilities are as follows:
- i. Turf Care: Grass height is maintained according to species and variety of grass. Mowing is expected every 10 to 14 working days. Aerate turf at least once during the growing season, April through October. Reseeding or sodding as needed as resources are available. Weed control practice is that no more than 15% of the surface has weeds present. Mechanical and chemical methods will be used for the site edging of trees, curbs, sidewalks, light poles, electrical boxes, and buildings.
    1. Brooking Park: OSO is responsible for turf care inside the fence of each field they are utilizing/scheduling June 15<sup>th</sup> to September 10<sup>th</sup> of each year. GSC Parks is responsible for turf care around the perimeter of all fields and park space.
    2. Great Crossing Park: This park is maintained by Scott County Fiscal Court.
    3. Lisle Road Soccer Complex: OSO is responsible for turf care inside the perimeter of all fields from the 2<sup>nd</sup> week of March through the 1<sup>st</sup> week in June, and the 2<sup>nd</sup> week of August through the end of October each year. GSC Parks is responsible for turf care around the perimeter of all sports fields.
    4. Marshall Park: OSO is responsible for turf care inside the perimeter of all fields from the 2<sup>nd</sup> week of March through the 3<sup>rd</sup> week in June, and the 2<sup>nd</sup> week of August through the end of October each year for softball fields. Football fields, OSO is responsible for turf care inside the perimeter of all fields from the 2<sup>nd</sup> week in March to the last week in May and the 3<sup>rd</sup> week in July to the last week in October. GSC Parks is responsible for turf care around the perimeter of all sports fields.
    5. Robert Lonnie Suffoletta Park: OSO is responsible for turf care inside the perimeter of all fields from the 2<sup>nd</sup> week of March through the 3<sup>rd</sup> week in June, and the 2<sup>nd</sup> week of August through the end of October each year.
    6. Scott County Community Park: OSO is responsible for turf care inside the perimeter of all fields from the 2<sup>nd</sup> week of March through the 3<sup>rd</sup> week in June, and the 2<sup>nd</sup> week of August through the end of October each year for baseball/softball practice fields if organization is scheduling activity.
  - ii. Fertilizer: Applied only when plant vigor seems to be low. Low-level application done once per year. Fertilize turf as needed during the growing season: April through October, over seeded facilities when resources are available. Fertilizer can be applied by either the OSO or GSC Parks determined by the availability of resources. OSO will not apply fertilizer without approval from the GSC Parks Parks Maintenance Manager.
  - iii. Irrigation: Some manual systems are present. Irrigation system components are inspected monthly

<https://public.powerdms.com/GSCPRD/documents/2847745/Irrigation-System-Checklist>) on turf areas and other plant material to identify signs of stress or weakness. Total system preventative maintenance checks are completed monthly using irrigation [Inspection/Repair Checklist](#) to ensure that the system components are operating properly. Identified problems are corrected or repaired immediately.

- iv. **Litter Control:** Parks and facilities are patrolled by GSC Parks Maintenance Staff a minimum of 4 times a week (Monday – Saturday). Staff will check all trash receptacles 4 times a week. Staff will pull trashcan liners if they are over half full and install new liners. OSO's are responsible for pulling trashcan liners in the evenings and weekends when they are utilizing the park space for their programs when the liners are over half full and install new liners.\
- v. **Disease and Pest Management:** Done only to address epidemics or serious complaints. Using an integrated pest control management program, it is anticipated that pest problems will either be prevented or observed at a very early stage and corrected within 2 weeks. Weed control will be accomplished by chemical or mechanical methods on a weekly or as needed basis. Depending on weed species and variety, appropriate herbicides will be applied when the weed first becomes visible and has enough leaf surface to accept the herbicide. All areas will be inspected for as needed for insect and rodent infestations on a weekly basis. OSO's should report any field which is desired for disease and pest management. Parks Maintenance Manager will determine treatment based on resources.
- vi. **Restrooms and Pavilions:** Staff will clean, sanitize, and stock all restrooms which are for public use not associated with a specific OSO at a minimum of four times a week. This includes floors, walls, ceilings, toilets, and urinals. Staff Will inspect all plumbing fixtures, lighting, and hand dryers at a minimum of four times a week. Staff will clean and inspect pavilions weekly. Staff will clean barbeque grills weekly. Empty trashcans, sweep the area, and clean tables a minimum of four times a week. Restrooms and pavilions in the vicinity of OSO's field/court use space are the responsibility of the OSO for cleaning, sanitizing, and stocking all restrooms. If plumbing and/or electrical issues occur, please contact the Parks Maintenance Manager.

## VI. MISCELLANEOUS

- a. This Agreement constitutes the entire agreement between parties, and there are no other covenants, agreements, promises, terms, provisions, conditions, undertakings, or understandings, either oral or written, between them other than those herein set forth.
- b. The headings, captions, numbering system, etc., are inserted only as a matter of convenience and may under no circumstances be considered in interpreting the provisions of the Agreement.
- c. All of the provisions of this Agreement are hereby made binding upon the personal representatives, heirs, successors, and assigns of both parties hereto.
- d. The League shall not sublet, assign, or otherwise transfer any interests or rights acquired under this contract without prior, written approval from GCS Parks and Recreation.

- e. Time is of the essence in this agreement. In the computation of any period of time provided for in this Agreement or by law, any date falling on a Saturday, Sunday, or legal holiday shall be deemed to refer to the next day which is not a Saturday, Sunday, or legal holiday.
- f. If any provision hereof is for any reason unenforceable or inapplicable, the other provisions hereof will remain in full force and effect in the same manner as if such unenforceable or inapplicable provision had never been contained herein.
- g. This Agreement shall be construed under and in accordance with the laws of the Commonwealth of Kentucky.
- h. This Agreement may be executed in any number of counterparts, each of which will for all purposes be deemed to be an original, and all of which are identical.

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Organized Sport Organization

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President's Signature

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Date





## April 2023 Program Report

### For May 15, 2023 GSC Parks & Recreation Board Meeting

Ednal Maynard

#### Pavilion Operations

Pavilion Program Attendance: 2,291

Pavilion Annual Membership: 3,560

Pavilion Daily Passes: 10,046

Fiscal Year To Date Attendance: 123,399

Total Pavilion Attendance Including Programs, Passes, Non-Participants, and Rentals: 17,727

Pavilion Operations Income: \$70,225.79

Pavilion Expenses: \$69,061.98

Pavilion Recovery Rate: 102%

#### Ed Davis Learning Center

EDLC Attendance Including Daily Attendance, Programs, Community Services, and Rentals: 822

Daily Attendance: 128

Meetings: 40

Rentals: 148

Kidz World Interviews: 25

#### Programs:

Crocheting: 16

Easter Egg Hunt: 430

Playground Design Day: 35



# Pavilion Operations Revenue / Expense Report for April

Revenue	2019	2020	2021	2022	2023
20 Visit Pass	\$1,307.00		\$1,040.00	\$971.70	\$1,303.00
6 Month Pass	\$1,872.00		\$1,452.10	\$932.00	\$286.01
Annual Pass	\$33,027.13	\$8,406.30	\$16,495.44	\$15,117.61	\$17,086.16
Aquatic Programs	\$2,340.50		\$2,932.25	\$1,980.50	(\$1,420.30)
Camp Programs	\$16,893.50	(\$30,072.60)	\$17,755.00	\$23,843.00	\$15,557.00
Child Care	\$2.00			\$12.00	\$5.00
Concessions	\$963.00		\$1,036.00		(\$2.50)
Daily Pass	\$14,284.92		\$15,677.93	\$25,672.00	\$33,906.38
Deposit Fee Return	(\$410.00)				
Facility Rentals	\$844.00	\$21,861.25	\$1,191.75	\$611.50	\$1,090.00
Fun Express Program		(\$850.00)		(\$325.00)	
Gymnasium Programs	\$1,531.00	(\$262.50)	\$755.00	\$660.00	\$1,600.00
Land Programs	\$2,897.00		\$2,064.75	\$2,548.00	\$765.04
Miscellaneous	\$38.00		(\$25.87)	\$18.00	\$10.00
Program Refunds	(\$4,330.75)				
Special Events		(\$42.00)			\$40.00
<b>Total Revenue</b>	<b>\$71,259.30</b>	<b>(\$959.55)</b>	<b>\$60,374.35</b>	<b>\$72,041.31</b>	<b>\$70,225.79</b>

## Expenses

	2019	2020	2021	2022	2023
Miscellaneous					\$47.20
Salaries	\$43,697.73	\$42,677.64	\$38,156.84	\$4,195.03	\$42,151.43
Supplies/ Equipment	\$15,554.90	\$18,192.70	\$16,493.38	\$10,672.57	\$12,115.15
Utilities	\$14,283.16	\$13,337.88	\$16,692.38	\$3,323.51	\$14,748.20
<b>Total Expenses</b>	<b>\$73,535.79</b>	<b>\$74,208.22</b>	<b>\$71,342.60</b>	<b>\$18,191.11</b>	<b>\$69,061.98</b>



## 5 Year Attendance Comparison for April

Attendance Type	2019	2020	2021	2022	2023
20 Visit Pass	142		233	230	292
20 Visit Walker Pass	99				
6 Month Pass	245		257	346	187
Annual Pass	2130	0	1815	2442	3560
Complimentary Pass	40	0	24	28	85
Daily Pass	2966	0	1923	5821	10046
Observer Attendance	295		230	505	457
Off-Site Program Attendance	15				
Program Attendance	2023	0	1277	2026	2291
Rental / Meeting Attendance	197	0	303	425	809
	<b>8152</b>	<b>0</b>	<b>6062</b>	<b>11823</b>	<b>17727</b>



## 2018 - to Date Fiscal Year Attendance Comparison

AttendanceType	2018-19	2019-20	2020-21	2021-22	2022-23
Daily Pass	34959	20418	26341	42156	47684
Complimentary Pass	564	338	249	294	415
20 Visit Pass	3145	2218	2414	2450	2609
6 Month Pass	5558	3213	2320	4018	2079
20 Visit Walker Pass	2880	1973	191	208	
Rental / Meeting Attendance	5533	5706	2401	6690	7141
Annual Pass	46454	30733	19202	25103	34308
Program Attendance	42868	29062	19961	25271	24146
Coupon Pass					
Off-Site Program Attendance	231	10			
Observer Attendance	7763	5031	1995	4094	5017
	<b>149955</b>	<b>98702</b>	<b>75074</b>	<b>110284</b>	<b>123399</b>



# FY 2022 - 2023 Attendance

Attendance Category	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Of Attendance
20 Visit Pass	138	273	225	156	180	243	393	377	332	292			2609
6 Month Pass	169	239	166	119	150	196	381	240	232	187			2079
Annual Pass	1425	3856	3517	2441	2614	3082	4945	4870	3998	3560			34308
Complimentary Pass	5	39	32	17	29	30	44	55	79	85			415
Daily Pass	966	2605	2337	2202	2636	3259	8549	7046	8038	10046			47684
Observer Attendance	90	462	760	460	532	192	504	817	743	457			5017
Program Attendance	948	2092	2696	2408	2436	1826	2929	3494	3026	2291			24146
Rental / Meeting Attendance	19	363	465	744	914	717	1650	855	605	809			7141
<b>Total:</b>	<b>3760</b>	<b>9929</b>	<b>10198</b>	<b>8547</b>	<b>9491</b>	<b>9545</b>	<b>19395</b>	<b>17754</b>	<b>17053</b>	<b>17727</b>			<b>123,399</b>



# FY 2022 - 2023 Pavilion Based Program Attendance

Program	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Aqua Jogging		7											7
Aqua Zumba		87	56	48	43	23	29	53	40	56			435
Boot Camp Burn It Up							12	7	2				21
Cardio Circuit Silver Sneakers	250	256	263	207	229	172	275	284	309	241			2486
Chair Yoga Silver Sneakers	41	47	52	13	12	5							170
Dance and Gymnastics	58	95	530	405	441	101	524	584	654	438			3830
Dance Fitness	27	32	29	34	35	15	45	42	40	43			342
Fun Express										41			41
Home School & Gym		57	78		41		106	93	156	78			609
Ignition	46	59	86	96	71	88	142	110	87	88			873
Kayak Roll Clinic								36					36
KidzWorld				8					2				10
KidzZone	155	189	138	133	132	171	310	345	337	248			2158
Lifeguard Instructor Course			14			8		4	51	71			148
Line Dancing	96	167	89	124	136	122	198	186	182	146			1446
Martial Arts	41	90	100	69	85	44	42	57	131	99			758
Personal Training			1			2	5		1				9
Pickle Ball	59	53	73	101	146	172	236	215	203	179			1437
Pilates	9	22	23	27	27	17	43	57	48	35			308
Program Attendance Total				24									24
S.C.U.B.A.		13						2	3				18
SilverSneakers Classic	102	198	112	135	114	86	140	160	133	150			1330
STRONG							22	20	25	17			84
SuperSharks Swim Team		3	607	639	601	593	577	652	231	58			3961
Swim Lessons		484	205	79	142	65		274	76	21			1346
Thriller School				62									62
W.S.I. Course				9									9
Water Aerobics	149	156	125	101	85	110	184	120	143				1173





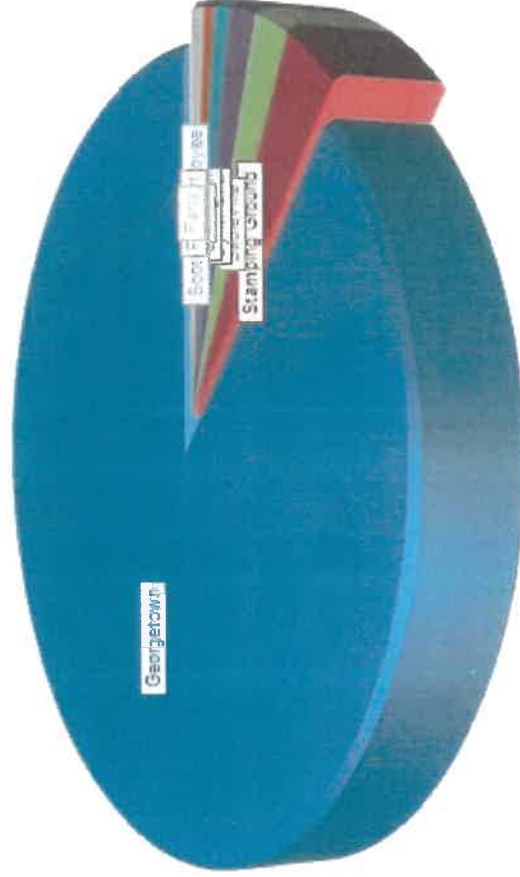
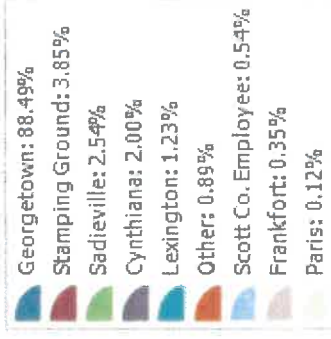
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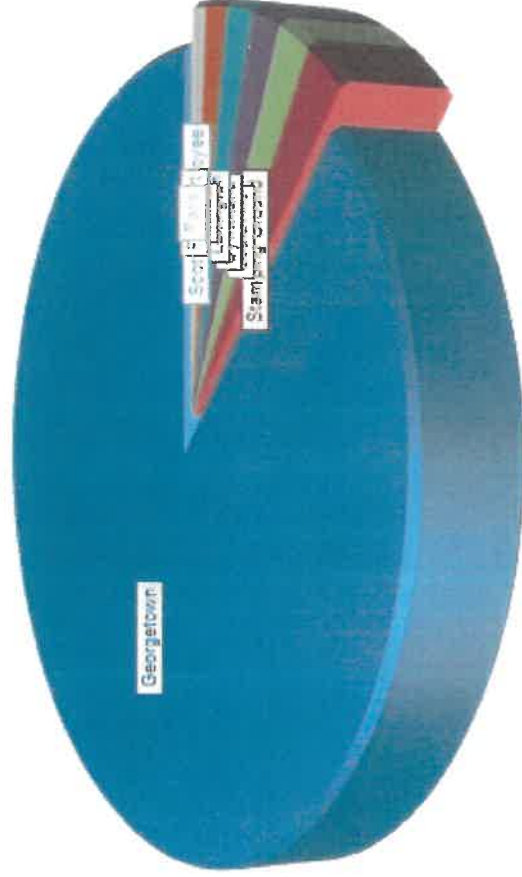
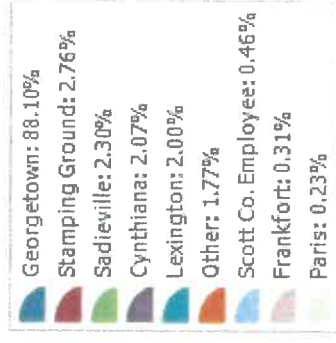
## Membership Type Total # of Members



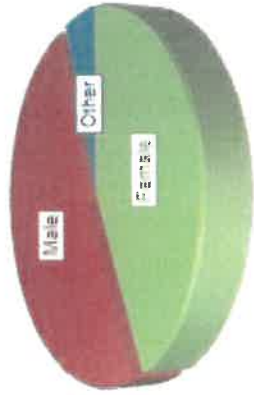
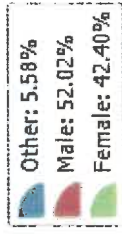
## Municipality By Members



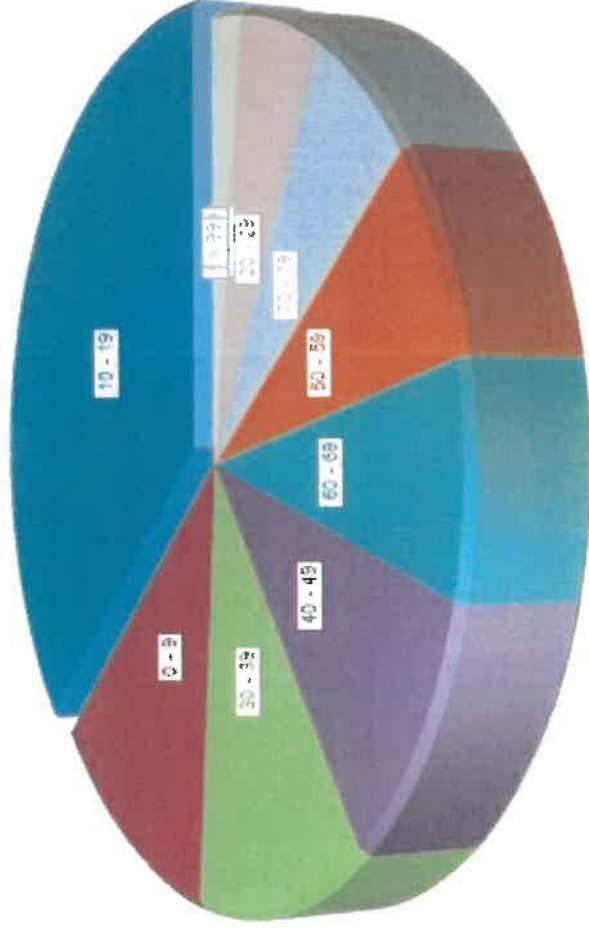
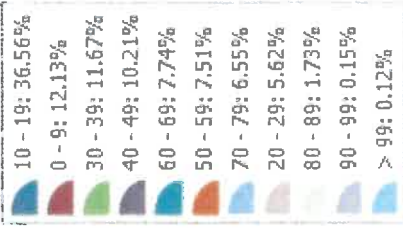
## Municipality By Memberships



### Gender



### Age



### Residency



# Skatepark Hero Foundation The Skatepark Project

## PROPOSAL FOR: **Skatepark Remodel/ Renovation**

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### BACKGROUND

Skateboarding is a high-energy sport, which builds strength of body and mind, as it is an activity that requires an individual to be self motivated while sharing space with other individuals of all different backgrounds and interest.

What makes skateboarding such a positive activity is that it allows individuals to focus on their own abilities and skills. Unlike most sports, skateboarding has no rules, no governing body, and no restrictions that require a team effort or team performance. Kids who are not served by other sports, are attracted to skateboarding, it doesn't require you to join a team and compete against other teams or individuals. Skateboarding is an activity where there are no losers, only winners. Anyone can simply grab a board and skate at anytime to progress their abilities. Skateboarding can build confidence in individuals that otherwise may not find it anywhere else. It can be used as a positive way of expressing ones self with their style and tricks on a board.

Ultimately the Georgetown skatepark is now 20 years old. The ramps are no longer structurally sound. Which makes the skatepark extremely hard to skate even for the most experienced skaters. This brings many safety concerns for younger kids trying to learn how to skateboard, BMX or scooter. Screws are falling out of ramps, ramps are beginning to sink. Even some ramps have holes or overlaps of wood or skate lite. These all bring a major concerns to people that have never skated the park or beginners just learning to ride. A well-designed remodel and/or New skatepark would be what's needed to provide a safe and challenging activity for young and older people to participate. By providing this it could inspire younger kids to want to learn to skate while also bringing in tourist and travels to a more modern up to date facility.

Problems occur when inadequate facilities and/or activities for younger people to participate in are not available. Skateboarding offers a solution, but skateboarding cannot occur when Facilities are not available are or jeopardized individuals safety.

### PROPOSAL

This proposal puts forth the possibility of remodeling or rebuilding the skatepark. While occupying the current space or expanding to a make a safe space for individuals to skate at their own risk. Skateparks can take organic, asymmetrical forms, i.e. they need not be bound in squares like other sports fields. This key feature allows for more efficient use of space that otherwise may be rendered useless. Many travelers first sight of what Georgetown has to offer is the skate facility.

Using the current location and advantages compared to other locations. First, it eliminates the potential for future zones being used to accommodate the need for a skatepark. Second, it discourages illegal activities that can occur because of the rules and guidelines already put in by Scott Co. Parks and Rec. Also creating a more inviting space means more people and parents of children will utilize the space more. Making any kind of illegal activity uninvited while the space is occupied/ shared.

Lastly, if possible. I would like to ask the the city about the potential to partner with Toyota, to build a more safe and more modern skatepark that fits the needs of current and future skaters to progress in the sport. Japan just took Gold medals in both Men's and Women's street skateboarding in the Tokyo 2020 Olympics. With this support we can build a better park that would help accommodate the youth of Georgetown with limited recreational options.

In addition to these advantages, Most importantly it provides a place for skateboarding, Bmx & scooters users where their safety is not put at risk. Progression in your sport only happens when your facility is upkeep and relevant to todays extreme sports.

### OBJECTIVES

**#1 - Give skaters a good place to skate that is updated to modern skating, Insuring skaters safety from faulty obstacles. With the focus on user safety. And preventing risk of injury to all users and bystander's.**

**#2 - Effectively use the current space the park is on, while updating/ renovating the skatepark. In order to make it easier to skate at own risk and appealing to travelers and commuters to generate more visitors to the city of Georgetown . (It not only fulfills the goals of the City by providing a space for skateboarders, but also serves the community at large as well) The skatepark is visibly seen from I-75.**

**#3 - Provide kids with a healthy and intense activity. Where kids learn how to skateboard and are given a positive kinesthetic and creative outlet for their energy.**

**#4 Provide the opportunity for potential bonding between countries/ individuals through skateboarding outside of automotive manufacturing and factory labor.**

**#5 Construct a concrete park with less maintenance cost to keep the park in a good skating condition.**

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## PROJECT DETAIL

### Locations

1. 140 Pavillion DR. The Pavilion Georgetown KY, Current location is there and foundation is usable for remodel or Rebuild of skatepark facility .
1. Aprox sq. Ft 10,000-12,000
2. Most considered builders for a successful project in Georgetown, KY. Spohn Ranch Skateparks. Successful parks in Owensboro KY and Mt. Washington KY Gridline Skateparks with the recent remodel to Louisville KY & Dreamland skateparks with the construction of Berry Hill in Lexington KY. All are highly successful skatepark builders with much acclaim. The approximate cost for a new park is \$500,000 with little to no maintenance other than landscaping, trash, and restroom upkeep. For a successful remodel using current foundation approximate cost is 300,000. Projected completion date Late 2023- Spring 2024

### Clientele

There are two different clientele groups for this project.

- The first, and primary, Locals to the skatepark and or the City of Georgetown, KY
- The second clientele group are the skaters of all ages who live in various parts of the state or US that would travel to this park, for the facility and or various events around the Bluegrass. (KY Horsepark, Bourbon trail, Keeneland, Derby etc.)

Both clientele groups are important and essential components of this project. It is expected that significant usage will be taken place by both clientele groups. This is concluded from the fact that skateboarding is currently one of the fastest expanding sports, and facilities such as these are used more heavily/rapidly than basketball courts or baseball fields or similar locations.

### Methods

The primary methods for achieving these objectives:

- **The design/construction and creation of a skatepark using concrete, as its surface material.**
- **The use of skateboarders as designers and contractors, i.e. using experienced companies comprised of skateboarders.(Spohn Ranch skateparks, Dreamland etc.)**
- **The development of the areas already utilized, with complete restrooms, trash cans, and lights.**

## Potential Objections and Responses

**Skateparks are not needed**– Contrary to belief, skateparks are very much needed, Skateboarders concentrate on their skateboarding, not illegal activities. And with less skaters in the streets of Georgetown, Ky. With Lights programmed to city curfew, restrooms, picnic tables, and vending machines, All of this can help attract individuals and parents of the children who are skaters follow city ordinance. To Georgetown, Ky this has been very successful practice in promoting a self-policing of the skatepark.

**Land is not an issue to the city**- Currently there is a skatepark, which is not up to code and up to the current standards of skateboarding. Although the skatepark needs renovated and or updated. This sets a precedent that other cities can follow. Having a safe and confined space for skaters to practice their skills and push their boundaries. Is a great way to set a benchmark to surrounding areas to follow suit.

**A park that attracts people from surrounding cities doesn't serve our city**- In fact it does. A good example is the Berry Hill in Lexington & Dave Armstrong extreme park in Louisville. Currently skaters come from all around to skate there. The surrounding businesses, and events such as the Louisville slugger and The Kentucky Derby, Benefit as does the city. The bottom line, skaters spend money when they travel, if they travel to Louisville, Lexington and surrounding counties, they will spend money there if the park is built to standards to attract locals and travelers alike.

**Lights are expensive**- First, darkness arrives early in Kentucky winters, just after the school day ends. This causes skaters to look elsewhere to skate (such as the streets or parking garages, and government buildings). It's much better to have the kids in one place like a skatepark, where the authorities can keep track. If lights can be used at a tennis court, then in the same way they should be used for skateparks. Lights do not stay on all night. They can shut off at designated times, city curfews etc.

## NEEDED RESOURCES

- **Site Acquisition/From City**
- **Personnel** - No personnel will be needed to staff the park.
- **Facilities** - Some park maintenance (emptying trash, cleaning restrooms, changing lights, etc.).
- **Budget** - Design and Construction: (CCA approx \$50 sq ft.)
- **Skatepark Infrastructure Maintenance Costs-**

Skate-only and concrete with steel coping, then \$0.



## **Kimberly Rice**

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**From:** Scott Ducett <sducett@yahoo.com>  
**Sent:** Wednesday, May 3, 2023 7:54 AM  
**To:** Kimberly Rice; Courtlyn Ledesma; Ed Maynard  
**Subject:** [EXT]Lisle Road building dedication

Good morning. I've attached the wording my daughters and I came up with for the dedication plaque for the Rec boards consideration.

This concession building is dedicated to the memory of Sonya Ducett (October 10, 1966 - October 23, 2019). She spent years supporting youth soccer as a coach, referee, board member, advocate, and parent. Her leadership and passion helped shape Scott County youth soccer today.

[Sent from Yahoo Mail for iPhone](#)

**WARNING:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Georgetown-Scott County Parks and Recreation  
Capital Request FINAL FY 2022-2023

<b>Parks</b>		
Spray insulation for Maintenance Shop at Scott County Park <i>(Denied in FY 2023 Capital Budget)</i>	\$ 22,000.00	
Repave Parking Lot at Oser Park <i>(Denied in FY 2023 Capital Budget)</i>	<del>\$ 100,000.00</del>	Removed for reassessment based on City Engineer recommendations
Infield Material for Ball Fields	\$ 20,000.00	
15ft Batwing for tractor <i>(Denied in FY 2023 Capital Budget)</i>	\$ 22,000.00	
Skatelight for Skate Park	\$ -15,000.00	NEED MORE INFO
Brooking Park Basketball Court: Install new lights and resurface <i>(Denied in FY 2023 Capital Budget)</i>	\$ 225,000.00	SKATE PARK WOULD BE PART OF FUTURE CAPITAL PLAN
Scoreboard Replacement , 3 @ Marshall Park and 1 @ Brooking (Lois Holmes)	\$ 60,000.00	
Brooking Park Tennis Court Repairs	\$ 20,000.00	
<i>Subtotal</i>	<del>\$ 384,000.00</del>	369,000.00
<b>Pavilion</b>		
Pavilion Epoxy Flooring	<del>\$ 100,000.00</del>	REMOVE
Upgrade and Replacement of Fitness Equipment	\$ 44,000.00	PENDING
Pavilion Slide Restoration	\$ -47,300.00	CAPITAL PROJECT PLAN
Pavilion Gymnasium Lights (replace fixtures with LED)	\$ 11,000.00	
<i>Subtotal</i>	\$ 142,300.00	0.00
<b>Suffoletta Family Aquatic Center</b>		
Deck chairs at SFAC <i>(Denied in FY 2023 Capital Budget)</i>	\$ 60,600.00	REQUEST MORE INFO/COST AND NUMBER OF CHAIRS
Replacement of sound system (safety concern) <i>(Denied in FY 2023 Capital Budget)</i>	\$16,000	TYPE OF CHAIRS
<i>Subtotal</i>	\$ 76,600.00	
<b>Total Capital Funding Requested</b>	<b>\$ 648,900.00</b>	