

## **5000.5P Code of Conduct**

Gillette Community College District (GCCD) maintains a Code of Conduct to safeguard student rights and outline the behavioral expectations required of all enrolled students. This procedure guides the resolution of alleged conduct violations and explains the rights and responsibilities of students throughout the process.

→ [Review the Code of Conduct online](#)

### **Adaptable and Informal Resolution Approaches**

When appropriate, GCCD may offer an alternative to formal disciplinary proceedings through informal or adaptable resolution methods. These may include facilitated conversations, conflict mediation, or restorative practices designed to repair harm and foster accountability. Participation in these methods is voluntary and must be agreed upon by all parties involved.

### **Academic Misconduct**

Alleged academic misconduct is addressed in accordance with GCCD's academic policies, including (but not limited to) the Academic Dishonesty Procedure (6000.2). Once the academic process concludes, the Vice President of Academic and Student Affairs (or designee) may review the matter to determine whether further disciplinary action is warranted under the Code of Conduct.

### **Appeals Process**

Following a formal conduct decision, students have the right to appeal based on the following grounds:

- Disproportionate Sanctions - The disciplinary measures imposed are excessively severe for the offense.
- Procedural Irregularity - A procedural error occurred in the original hearing of the case that may have significantly affected the outcome.
- New Evidence - Significant information has emerged that was not available during the original hearing that may have significantly affected the original decision.

Adopted: September 2, 2025

Reviewed:

Revised:

## **Appeal Submission**

Students must submit a written appeal within five (5) business days from the date indicated on the official decision letter (sent via NWCCD email). Appeals for Title IX matters must be directed to the Title IX Coordinator.

## **Appeal Limitations and Notes**

- Cases resolved through adaptable or informal processes are not eligible for appeal.
- Agreements voluntarily signed by the student to resolve the case are final.
- Ignoring or failing to check NWCCD-issued email is not grounds for appeal.
- Dissatisfaction with the outcome alone does not justify an appeal.
- If a student was informed of a scheduled hearing but chose not to attend, any evidence that could have been presented during that time will not qualify as new for appeal purposes.

## **Conduct Holds And Notations For Pending Matters**

GCCD may place a conduct-related hold on a student's account if the individual is involved in an ongoing disciplinary matter. This may include registration restrictions, transcript withholding, or the inability to receive a diploma until the case is resolved.

In certain circumstances, individuals who are not the subject of the complaint (such as witnesses) may also face temporary registration holds for failing to fulfill procedural obligations (e.g., skipping a required meeting).

If a conduct hold is placed, the student will receive notification and have the opportunity to respond or request modification of the restrictions.

## **Transcript Notations**

Refer to the Academic Transcript Notation Procedure (5000.2C) for more information about student conduct transcript notations.

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