

## **1000.1A Mission, Vision, and Values**

### **Frequency of Review**

The mission documents will be reviewed every five (5) years or more frequently if needed, based on major changes in the college's goals, objectives, or the surrounding community.

### **Review Process:**

#### **Step 1: Initiation**

Cabinet will initiate the review process by notifying key stakeholders, including faculty, staff, and student representatives. A timeline for the review process will be established and communicated to all involved.

#### **Step 2: Collecting Input**

To ensure the mission statement reflects the values and aspirations of the entire college community, input will be solicited through various methods, such as:

- Input from faculty, staff, students, alumni, and community partners
- Focus groups or town hall meetings
- Review of institutional data and trends (e.g., enrollment patterns, community needs)
- Benchmarking against peer institutions' mission statements

#### **Step 3: Review of Current Mission Statement**

Cabinet will analyze the current mission statement, assessing its clarity, relevance, and alignment with the college's goals, values, and strategic initiatives. They will also evaluate the need for revisions based on input from Step 2.

#### **Step 4: Drafting Revisions (if applicable)**

Based on the feedback gathered, Cabinet will draft any necessary revisions to the mission statement. The revised statement will be clear, concise, and aligned with the college's vision and values.

Adopted: April 9, 2025

Reviewed:

Revised: March 10, 2026

### **Step 5: Consultation and Feedback**

The draft revised mission statement will be shared with the college community for additional feedback. This may include further surveys, discussions with faculty, staff, and students, and input from the key stakeholders. The revised statement will be refined based on the feedback received.

### **Step 6: Approval Process**

Once the mission statement is finalized, it will be submitted for formal approval by the following bodies:

- Cabinet
- District Council
- Board of Trustees

### **Step 7: Communication and Implementation**

Once approved, the updated mission statement will be communicated to internal and external stakeholders. The mission statement will be incorporated into relevant college documents, including the strategic plan, promotional materials, and course catalogs, etc.

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