

Digital Billboard Display Request Form



## REQUEST FOR DISPLAY ON DIGITAL BILLBOARD

The following types of documents may be displayed on the Digital Billboard:

Community Notices; GRF Notices; Recreation Department (RD) Events; Club Events and Public Service Announcements (PSAs). Club events must be approved by the RD.

The following form must accompany Digital Billboard display submissions for club events. Fill out the form, printing clearly, and attach the display submission. It must be approved by the RD.

<b>Today's Date:</b>	
<b>Requestor's Name:</b>	
<b>Mutual/Unit:</b>	
<b>Phone Number:</b>	
<b>Club/Organization Name:</b>	
<b>Event Name:</b>	
<b>Event Start Date:</b>	
<b>Event End Date:</b>	
<b>RD Approval:</b>	
<b>Approval Date:</b>	

## OPERATIONS

42-5050-4



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#### Document History

Adopted:	28 Mar 17	Amended:	23 Jul 19	Amended:	10 Oct 19
Amended:	26 Nov 19	GDC	04 Mar 20		

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