ADMINISTRATION 13-5511-3

Legal Services



The Board of Directors (BOD) of the Golden Rain Foundation (GRF) retains counsel for legal assistance and advice.

1. Intent to contact legal counsel:

- 1.1 The GRF President or a majority of the remaining members of the GRF Administration Committee may authorize in advance, contacts for legal services either by making the contact directly or by authorizing the requesting GRF BOD member to make such contact.
- In addition to section 1.1 above, any two (2) GRF Directors may initiate contact with a Foundation attorney after submitting a completed Intent to Contact GRF Attorney at Foundation Expense form. Any time a Foundation attorney is contacted, all members of the BOD will be given timely notice within three (3) business days. Notice of such contact with a Foundation attorney by any two or more GRF Directors must specify the purpose of the attorney contact in the notice submitted to the full BOD. The subject of such contact will be a topic at the next Executive Session meeting of the BOD.
- 2. The GRF Executive Director shall perform the same function for all staff contact for legal services with the following requirements:
 - 2.1 All such Executive Director-initiated contact shall be reported to the GRF BOD at their next scheduled Executive Session meeting. Said report must include a summary of the subject matter and any pending action anticipated to occur.
 - 2.2. The Human Resources Director shall have the right to initiate legal services from the Foundation's employment/labor attorney. A report must be provided to the members of the GRF Administration Committee in the executive session.
 - **2.3.** The Mutual Administration Director and/or the Stock Transfer Manager shall have the right to request legal services from GRF's Stock Transfer oversight attorney to properly safeguard the Foundation in the matter of Owner TRUST processing.
- **3.** Authorization to institute formal legal proceedings is solely the prerogative of the BOD of the GRF.

Document History

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Administration Committee