



RECREATION

Clubhouse Three Sewing Room, Phase One – Emergency Operational Procedures

Due to government restrictions and recommendations brought about by the pandemic, this rule permits the use of the Clubhouse Three Sewing Room during emergency health crises and incorporates guidelines for at risk senior communities. The GRF will take the following steps to ensure a safe environment for re-opening the Clubhouse Three Sewing Room, for limited in-person activity.

Use of this facility is not allowed if you are exhibiting any symptoms of the coronavirus: Mild to severe respiratory illness with fever, cough and difficulty breathing, or other symptoms identified by the CDC; have been in contact with someone with COVID-19 in the last 14 days. Completion of a COVID Survey is required for all GRF members using this facility.

The Recreation Department will make the Clubhouse Three Sewing Room available for Member usage under the following restrictions:

1. FACE MASKS

- 1.1. Wearing a face mask is mandatory. Mask must cover nose and mouth completely.
 - 1.2. Public health authorities recommend the face mask is the minimum requirement for protection of both the wearer and the people around the wearer.
 - 1.3. A splash shield/face shield does not provide a level of protection to the wearer and those around them.
 - 1.4. A splash shield/face shield may be worn in addition to the required mask.
2. All reservations must be made through the Recreation Department by emailing reservationoffice@lwsb.com or telephone.
3. Reservations are limited to 2 hours, Monday through Friday, no more than once a week, between the hours of 8:00 a.m. and 3:00 p.m.
4. Priority will be given to Members making masks or their components for the Community, who may reserve time twice a week.
5. A kit containing components necessary to use the sewing machines may be purchased from the Recreation Department.
6. Courtesy sewing kits will be available on loan to mask makers only.
7. A maximum of 3 people may use the room at any given time.
8. Members must sign in and sign out with the Custodian and provide their ID card.



RECREATION

Clubhouse Three Sewing Room, Phase One – Emergency Operational Procedures

9. The Custodian will sanitize all surfaces and machine parts after each reservation.
10. Six (6) foot distancing is required at all times.
11. Members will be spaced at every other machine at a minimum.
12. One member at a time may use the cutting table.
13. Only GRF members may participate; no guests are permitted.
14. All Members are subject to the GRF Code of Conduct and violations may result in penalties, including loss of privileges and/or fines.

Document History

Adopted: 27 Oct 20

Keywords: Clubhouse Sewing COVID
Three Room