

Greer Police Department General Order 220.1

Command Structure

This order consists of the following numbered sections:

- I. RESPONSIBILITIES OF THE CHIEF
- II. CHAIN OF COMMAND
- III. SUPERVISORY ACCOUNTABILITY
- IV. OBEDIENCE TO ORDERS
- V. CONFLICTING ORDERS
- VI. AGENCY STAFF MEETINGS

By Order of: *Matt Hamby*
Chief of Police

September 24, 2024

CALEA 11.3.2; 12.1.1; 12.1.2; 12.1.3; 12.1.4

I. RESPONSIBILITIES OF THE CHIEF

- A. The Chief of Police is the chief executive officer of the Police Department. The Chief of Police is responsible for the protection of lives and property within the City of Greer through the operation and administration of all police functions. The Chief organizes, controls and directs the personnel and resources of the Police Department.
- B. The Chief of Police serves in the unclassified service of the City. He is appointed by the City Administrator with the approval of the City Council as provided by City Ordinance. Under such procedures as the City Administrator may prescribe, the Chief of Police has exclusive control of the assignment and transfer of all officers and employees comprising the police force. The Chief of Police has considerable latitude in the exercise of independent judgment and discretion in the management and operation of the Police Department.

II. CHAIN OF COMMAND

- A. In the absence of the Chief of Police, command of the Police Department shall rest with the highest ranking officer available.
- B. The descending order of command will be as follows:
 - 1. The Bureau Captain will be first in line to act on behalf of the Chief of Police.
 - 2. Next in line will be the Administrative Lieutenant.
 - 3. Third in line will be the Patrol Division Commander.
 - 4. Fourth in line will be the Criminal Investigations Commander or Operational Support Division Commander depending on availability.

III. SUPERVISORY ACCOUNTABILITY

Supervisors are accountable for the performance of employees under their immediate control and employees are accountable to only one supervisor at any given time. Although supervisors may free themselves of the actual performance of a given task, they cannot relieve themselves of responsibility and accountability for accomplishment of the task.

IV. OBEDIENCE TO ORDERS

Members of the Police Department shall promptly obey any lawful orders of a superior officer. This will include orders relayed from a superior officer by an officer of the same or lesser rank.

V. CONFLICTING ORDERS

Members of the Police Department who are given an otherwise proper order which is in conflict with a previous order, rule, regulation or directive shall respectfully inform the superior officer issuing the order of the conflict. If the superior officer issuing the order does not alter or retract the conflicting order, the last given order will stand. Under the circumstances, the responsibility for the conflict shall be upon the superior officer.

Members shall obey the conflicting order and shall not be held responsible for disobedience of the order, rule, regulation or directive previously issued. Members of the Police Department shall not obey any order which they know or should know would require them to commit any illegal act. If in doubt as to the legality of the order, officers shall request the issuing officer to clarify the order or to confer with higher authority.

VI. AGENCY STAFF MEETINGS

- A. The Chief of Police or his designee will conduct regular meetings with Department staff at all levels for the purpose of coordinating activities and enhancing the flow of information between all units of the Police Department.
- B. Command Staff will generally meet weekly to discuss current issues.
- C. Department meetings involving Supervisory or all police personnel will be held as needed.
- D. Additional meetings may be scheduled as necessary.
- E. The Chief or his designee will preside over all meetings.
- F. All members in attendance will have the opportunity to raise questions and discuss matters of interest and concern.
- G. The general atmosphere of the meetings will be informal and one of dialogue and shared information, using problem-solving approaches.
- H. Supervisors are responsible for briefing their personnel on the topics discussed and the decisions reached at Supervisory Staff meetings.
- I. The Administrative Assistant will publish the minutes on a department-wide basis following the conclusion of Supervisory Staff meetings.