

Greer Police Department

General Order 710.1 Traffic Administration

This order consists of the following numbered sections:

- I. ORGANIZATION
- II. TRAFFIC RECORDS
- III. SELECTIVE ENFORCEMENT

April 28, 2023

CALEA 61.1.1; 61.4.4; 82.3.3

I. ORGANIZATION

- A. The primary goal of the Department's police traffic management program is to promote the safe and expeditious flow of vehicular and pedestrian traffic through effective and efficient traffic law enforcement and delivery of police traffic-related services designed to reduce traffic collisions and their resultant injuries and fatalities.
 - 1. The primary responsibility for delivery of traffic-related services rests with the Traffic Team. The Traffic Supervisor shall coordinate planning, analysis, and monitoring of the Department's traffic services program based on compiled data.
 - 2. Since there is a close inter-relationship between traffic enforcement and all other law enforcement activities, the responsibility for enforcing traffic laws and regulations is shared by all uniformed personnel.
 - 3. The primary responsibility for conducting selective enforcement activities and investigating the more serious traffic collisions is assigned to the Traffic Officers.
- B. Traffic Functions
 - 1. All Patrol Officers will have responsibility for the following:
 - a. Collision investigation and reporting in absence of available Traffic Officer.
 - b. Operation of radar or Lidar (with proper certification)
 - c. Operation of Datamaster (with proper certification)
 - d. Parking/Congestion control.
 - 2. The Traffic Officers will have primary responsibility for the following:
 - a. Technical collision investigation, collision re-construction and collision reporting.
 - b. All fatalities and serious personal injury collisions.
 - c. Identification of collision-prone locations and development of selective enforcement activities.
 - d. Traffic safety education and public information.
 - e. Liaison with local traffic safety groups.

II. TRAFFIC RECORDS

- A. The Greer Police Department's traffic records are generally maintained by the Records Section. Traffic records not specifically filed in the Records Section are maintained by the section generating the record. The traffic records system contains the following records or data:
 - 1. Traffic collision data (reports, investigations, locations) filed in the Records Section and Report Beam, as applicable.
 - 2. Traffic enforcement data (citations through Report Beam, arrests, dispositions, filed in the Records Section.
 - 3. Roadway hazard reports are sent to the department responsible for their correction. If the hazard was created as a result of a collision or caused the collision, a copy of the report is filed with the collision report.
 - 4. Traffic safety education reports are completed by the Traffic Section and included in the Section's monthly report. The monthly reports are reviewed by the Patrol Commander, Operation Bureau Captain and Chief of Police and are filed in the Traffic Office after review.
 - 5. Traffic volume data is compiled by traffic officers when requested and shared with other sections/departments of the City as needed.
 - 6. Traffic collision data, traffic enforcement data, and officer's daily activity reports are available through the Computer-Aided Dispatch (CAD) system and Report Beam. A statistical report is generated summarizing the total traffic enforcement activity for each month. All traffic enforcement records are available for data search in the CAD system.
- B. All traffic records (collision reports and citations) are maintained in the Department's Records Section and Report Beam. They are also provided to the South Carolina Department of Public Safety as required. The General Order governing Records Section operations (G.O. 920.1) covers the following topic areas:
 - 1. Processing, maintaining and distributing reports.
 - 2. Retention requirements.
 - 3. Release of records.
- C. The CAD system records collision and citation locations in order to provide a detailed analysis for use in planning operations. This information is available to all officers through the Operational Support Commander.
- D. Traffic Report Review
 - 1. All collision reports shall be submitted for supervisory review before the investigating officer goes off duty. The direct supervisor shall review the reports to ensure they contain complete and accurate information. First approval is completed by the direct supervisor. Second approval is completed by the Traffic Supervisor.

2. After second approval, collision reports are forwarded to the Records Section through Report Beam. The Records Clerk shall review the collision reports; obtain the information required for statistical purposes and forward copies as necessary to appropriate agencies.

III. SELECTIVE ENFORCEMENT

- A. The goal of the Police Department is to reduce the number of traffic collision occurring within the City of Greer. This goal may be achieved through the application of selective enforcement techniques as follows:
 1. Scientific geographic/temporal assignment of personnel and equipment.
 2. The establishment of preventive patrols to deal with specific categories of unlawful driving behavior.
- B. Selective traffic enforcement is the primary responsibility of the Traffic Section. All Patrol personnel, however, share in that responsibility. Selective enforcement activities may be performed in conjunction with routine patrol responsibilities. Selective enforcement functions include the following procedures:
 1. Selective enforcement shall be undertaken in those areas where the number of traffic collision and/or complaints indicates that special attention is needed. Patterns, causes, and/or sudden increases in the number and severity of collisions or violations are reasons for selective enforcement activity at a given location. The Crime Analyst shall supply the data necessary to assist the traffic and patrol teams in determining the areas needing extra enforcement and the methods of extra enforcement employed. Traffic personnel will be specifically deployed to the areas requiring selective enforcement based upon the data.
 2. The Traffic Sergeant will work in conjunction with the Crime Analyst to compare collision and enforcement techniques data to determine the effectiveness of any extra enforcement on a monthly basis. The Traffic Sergeant shall also submit an annual analysis of selective enforcement activities to the Chief of Police via the chain of command.
 3. The Greer Police Department utilizes speed detection devices in the enforcement of speed law enforcement. Only those officers who have successfully completed an approved training course and achieved certification as a radar/Lidar operator shall operate such devices.
 4. The Greer Police Department may also conduct statistical and visual surveys to determine by location, time and day of week the predominant violations that are causing collisions. Officers may be deployed to:
 - a.. Observe and report traffic flow.
 - b. Look for improper driving behavior.
 - c. Be alert for hazardous environmental conditions.
 - d. Identify and act on emergency and other service needs.