

ARRESTS IN LIMESTONE COUNTY

1. **PURPOSE:** The purpose of this directive is to establish uniform procedures for the reporting and processing of arrests by sworn personnel while in the City Limits of Huntsville in Limestone County.
2. **POLICY:** It shall be the policy of the Huntsville Police Department to permit its Officers to make arrests while inside the City Limits of Huntsville in Limestone County, as provided for by state law and as outlined in the balance of this directive.
3. **SCOPE:** This directive shall be applicable to all personnel of the Huntsville Police Department.
4. **RESPONSIBILITY:** It shall be the responsibility of all personnel of the Huntsville Police Department to read and comply with this written directive.
5. **PROCEDURES:** When making an adult arrest in the City Limits of Huntsville in Limestone County the following procedures will be followed.
 - A. **Misdemeanor Arrest:** If you make a Misdemeanor Arrest in the City Limits of Huntsville in Limestone County you must transport your prisoner to the Huntsville Metro Jail for processing. The prisoner will be incarcerated in the Huntsville Metro Jail. The only exception would be a handgun violation or a companion case following a felony arrest.
 - B. **Felony Arrest:** Felony Arrest in the City Limits of Huntsville in Limestone County will be transported to the Limestone County Jail for processing. A copy of the arrest and incident reports must be given to the Limestone County Jail at the time of processing. After processing, a copy of the arrest report and fingerprint card must be submitted to the identification section of the Records Division for processing. The appropriate **CID Investigator** will be notified and will complete the warrant and complaint procedures by the following business day at the Limestone County Clerks office located at the Limestone County Courthouse in Athens, Alabama. Phone: (256) 233-6406. The business hours are Monday through Friday from 0800 to 1630 hours. The Limestone County Jail is located at 101 W. Elm Street, Athens, Alabama, 35611. Phone: (256) 216-5040.
 - C. **Handgun Violations:** Certain Persons arrests made in the City Limits of Huntsville in Limestone County will be transported to the Limestone County Jail for processing. A copy of the arrest and incident reports must be given to the Limestone County Jail at the time of processing. After processing, a copy of the arrest report and fingerprint card must be submitted to the identification section of the Records Division for processing. The appropriate **CID Investigator** will be notified and will complete the warrant and

complaint procedures by the following business day at the Limestone County Clerk's office located at the Limestone County Courthouse in Athens, Alabama. The business hours are Monday through Friday from 0800 to 1630 hours. The Limestone County Jail is located at 101 W. Elm Street, Athens, Alabama, 35611. Phone: (256) 216-5040.

- D. Warrant processing: Any warrant obtained from the Limestone County Clerk's office for the purposes of an adult arrest in the City Limits of Huntsville in Limestone County, will be brought to the Records Division for processing. A copy of the warrant will be made, and the original will be given back to the Investigator for Limestone County Jail processing. The Records Division will add the warrant to the RMS system using the YEAR and replacing the first digit of the remaining numbers with the phonetic L in the Court Number field of the warrant module. The warrant will then be shown as served by the arresting officer for RMS purposes.
- E. Handgun Violations: Handgun violations as listed below will be prosecuted in the Limestone County Courts.
1. 13A-11-52 Carrying pistol on premises not his own.
 2. 13A-11-59 Possession of firearms by persons participating in, attending, etc., demonstrations at public places.
 3. 13A-11-72 Certain persons forbidden to possess a pistol.
 4. 13A-11-76 Delivery to minors, habitual drunkards, etc.
- F. Juvenile Arrest: When making a juvenile arrest in the City Limits of Huntsville in Limestone County the following procedures will be followed.
1. Transport the juvenile to the Public Safety Building to complete the arrest report.
 2. Obtain the fingerprints.
 3. Transport the juvenile to the Limestone County Jail to be processed into their system for juveniles. A copy of the arrest and case reports will be given to the Limestone County Jail.
 4. The arresting officer must complete all necessary paperwork and respond to the Juvenile Probation Office by the following business day to complete the petition and complaint. Juvenile Probations: 1109 W. Market Street, Suite E. Athens, Alabama 35711. Phone: (256) 233-6425.
 5. Misdemeanor Arrest: The officer making the arrest will complete any paperwork required by the Limestone County Jail. A copy of the arrest and incident reports must be given to the Limestone County Jail.
 6. Felony Arrest: The officer making the arrest will complete all paperwork required

by the Limestone County Jail. The arresting officer will contact the on-call juvenile probation officer for Limestone County and inform them of the charges. The Limestone County Jail will provide the number to the on-call juvenile probation officer. The arresting officer will remain with the juvenile until a determination is made to transport the child to the Tennessee Valley Juvenile Detention in Tuscumbia, Alabama or release the child to a parent / guardian. If the determination is made for the child to be transported to the Tennessee Valley Juvenile Detention Center, the arresting officer will transport the child to that location. Tennessee Valley Juvenile Detention Center: 2216 Missouri Street, Tuscumbia, Alabama 35674. Phone: (256) 381-3520.

7. Handgun Violations: If you make a juvenile arrest for any handgun violation, the juvenile will be processed into the Limestone County Jail and the arresting officer will notify the on-call juvenile probation officer for Limestone County and inform them of the charges. A copy of the arrest and case reports must be given to the Limestone County Jail. The arresting officer will remain with the juvenile until a determination is made for the child to be transported to the Tennessee Valley Juvenile Detention Center. The arresting officer will transport the child to that location as required. Tennessee Valley Juvenile Detention Center: 2216 Missouri Street, Tuscumbia, Alabama 35674. Phone: (256) 381-3520.
- G. Evidence: Established Huntsville Police Department guidelines will be followed for the storage of evidence. All evidence will be secured and remain with Huntsville Police Department.