

## How to submit a Right-To-Know request to the City of Harrisburg

To access the on-line request form, please go to:

<https://laserfiche.harrisburgpa.gov/Forms/Righ-to-Know-Request> .

Or scan this QR code with your mobile camera device:



Policy for City of Harrisburg Right-To-Know process is available at

<https://harrisburgpa.gov/wp-content/uploads/2021/06/Right-To-Know-Policy.pdf>

Requests may require payment or prepayment of fees. See the Official fee schedule at <https://www.openrecords.pa.gov/RTKL/FeeStructure.cfm> for more details.

NOTE: In most cases, a completed Right-to-Know request is a public record. More information about the Right-to-Know process is available at:

<https://www.openrecords.pa.gov> .

Requests may also be submitted in person or by email or fax to:

Office of the City Solicitor  
The City of Harrisburg  
Rev. Dr. Martin Luther King Jr. City Government Center  
10 North Second Street, Suite 402  
Harrisburg, PA 17101

Lauren Keim – Legal Assistant. Right-To-Know Officer  
e-mail: [righttoknow@harrisburgpa.gov](mailto:righttoknow@harrisburgpa.gov)  
Fax: (717) 255-3056 Phone: (717) 255-3065