

SECTION 1: ADMINISTRATION AND STRUCTURE	POLICY: 1.31
POLICY: ORGANIZATION CHART	PAGE: 1 OF: 5

POLICY:

- Intra-organizational relationships are clearly defined.
 - A current organizational chart delineates the lines of authority and accountability of all personnel.
 - The organizational chart is reviewed and changed as needed.
- Personnel understand and use the organizational structure as outlined in the organizational chart.

LAURA HELMS, RN BSN

Agency Director & CEO

FINANCE & OPERATIONS

CHRISTOPHER GANT
Agency Administrator

CLINICAL CARE & COORDINATION

LAURA HELMS, RN BSN
Director of Nursing
Case Manager, Private-Duty Services

SHARI BLACKMON, RN BSN
Director of Nursing:
Infusion Services

MINDY MARTINEZ, LPN
PDN Scheduler & Assistant

**Private-Duty
LPNs & RNs**
(North Carolina only)

FINANCE & OPERATIONS

LAURA P HELMS, RN BSN

Agency Owner & Director

CHRISTOPHER GANT

Operations Director
Finance Director

CHRIS GANT
Corporate HR

JAMES KENT
IT Specialist

JILL PICCOLO
Payroll Manager

KAO THAO
Accounts Receivable

MORIAH KOCH*
Licensure & Compliance

LANA SHANK
Documentation Manager

STEPHANIE ALFARO
Recruiter

BARB SMITH
Recruiter

RENEE BRAMMER, RN BSN
Clinical Sup.: Compliance & Care Plans

CHEYENNE PATTERSON
Documentation Lead

ADRIEAN DRUM
Documentation Specialist

DAWN TUIE*
Documentation Specialist

EMILY APONTE*
Documentation Specialist

GALINA USKOV
Billing Specialist

CARLY PICCOLO
Billing Assistant

DANYEL FELTON
Receptionist
Kentucky Office

KELLEY BENES*
Authorizations

SHARON PATTERSON
Executive Assistant

ANDREA BELL
Operations Generalist

KRISTEN AYSUCUE
Data Specialist

CHANDRA CARPENTER
Data Specialist

ALLISON SCOTT-CALLOWAY*
Data Specialist

KATLYN BRAMMER*
Intern: Data Specialist

JANALYN WALTON*
Compliance Auditor

CATRINA ROSS*
Compliance Auditor

CLINICAL CARE & COORDINATION

LAURA HELMS, RN BSN

Agency Director

SHARI BLACKMON, RN BSN

Director of Nursing

KEELY THOMPSON

Infusion Coordination Manager

INFUSION RNs
NC, SC, KY, VA, IN, WV

LAB TEAM

INFUSION COORDINATORS

INTAKE

AFTER HOURS

CLINICAL SUPPORT

JOSH BENOIT
Lab Coordinator

PATTY ROARK
Lab Coordinator

DONNA STEWART
Lab Coordinator

KALLIE FRAZIER
Team 1 Lead

ALEXANDRA SCAFURO
Team 1

MADISON LAIL
Team 1

KARLA DUBON
Team 1

ANA WILSON
Team 3 Lead & Floater

SARNE WILLOUGHBY
Team 3

MONIQUE HAITH
Team 3

JAYMERSON LOCKLEY
Team 3

NICOLE FACEY
Team 3

BROOK BYRAM
Team 2 Lead

KATELYN PATTERSON
Team 2

NAKITIA ARTIS
Team 2

LEXIE CHANDLER
Team 2

KAITLIN MOORE
Intake Supervisor

ASHLEY ARTRIP
Intake Supervisor

ASHLEIGH JENSEN
Intake Supervisor

ABIGAIL MURPHY
Intake Coordinator
Virginia Office

CYNTHIA RAMIREZ
Intake Coordinator
Virginia Office

TARA SHIRLEY
After Hours Supervisor

AMBER JOY
Evening Coordinator

TAYLOR CAMINO
Evening Coordinator

VALERIE MENDEZ
Weekend Coordinator

BRIANNA DELUCA
Weekend Coordinator

SHEILA ROSE
Weekend Coordinator

KYLIE BRYAN
PRN Coordinator

KAREN BRANAGAN, RN
Clinical Supervisor

BRITTANY BRAWLEY, RN
Clinical Supervisor

ALICE COLLIER, RN
Infusion Educator

SUSAN BURKE, RN
Quality Review Specialist

STEPHANIE WALDRON, RN
Quality Review Specialist

	CASELOAD 1	CASELOAD 2	CASELOAD 3	CASELOAD 4	CASELOAD 5
TEAM 1 Intake: Kaitlin	KALLIE Factor Ocrevus Vyepiti Vyvgart	ALEX Line Care & TPN (NC: A-D)	MADISON Line Care & TPN (NC: E-J)	KARLA IVIg (NC: A-J)	TARA Chemo TD (A - J)
TEAM 2 Intake: Ashleigh	BROOK Alpha-1 Enzymes SCIg SC & IM Injections Tepezza	NAKITIA Line Care & TPN (NC: K-P)	KATELYN Line Care & TPN (NC: Q-Z)	LEXIE IVIg (NC: K-Z)	TARA Chemo TD (K - Z)
TEAM 3 Intake: Ashley	JAYMERSON Miscellaneous	ANA Line Care & TPN (Non-NC)	SARNE Entyvio	MONIQUE IVIg (Non-NC)	NICOLE Infliximabs