SECTION 1: ADMINISTRATION AND STRUCTURE	POLICY: 1.31
POLICY: ORGANIZATION CHART	PAGE: 1 OF: 5

#### **POLICY:**

- Intra-organizational relationships are clearly defined.
  - o A current organizational chart delineates the lines of authority and accountability of all personnel.
  - The organizational chart is reviewed and changed as needed.
- Personnel understand and use the organizational structure as outlined in the organizational chart.

# Helms Home Care LLC Organization Chart

## LAURA HELMS, RN BSN

**Agency Director & CEO** 

#### **FINANCE & OPERATIONS**

**CHRISTOPHER GANT Agency Administrator** 

#### **CLINICAL CARE & COORDINATION**

SHARI BLACKMON, RN BSN Director of Nursing:

**Infusion Services** 

### LAURA HELMS, RN BSN

Director of Nursing Case Manager

**Private-Duty Services** 

#### MINDY MARTINEZ, LPN

PDN Scheduler & Assistant

Private-Duty
LPNs & RNs
(North Carolina only)

Helms Home Care LLC

#### LAURA P HELMS, RN BSN

**Agency Owner & Director** 

**KATLYN BRAMMER\*** 

Intern: Data Specialist



**CHRISTOPHER GANT** 

**DAWN TUITE\*** 

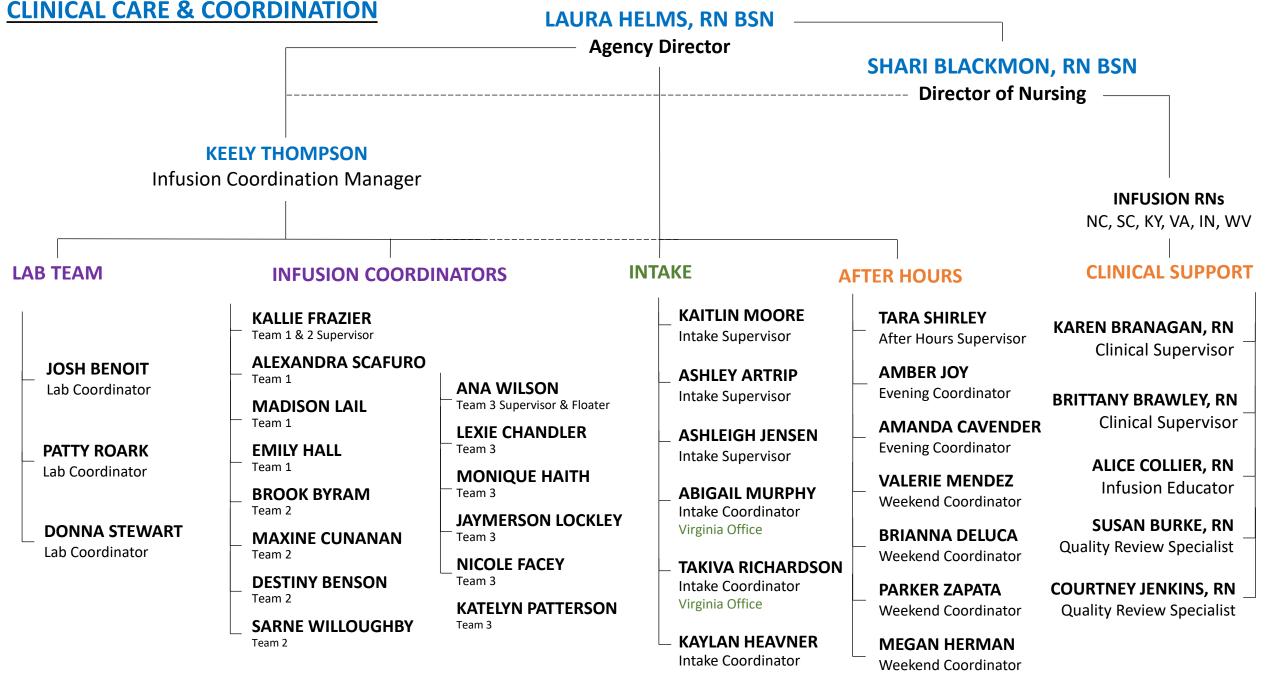
**ANDREA BELL** 

**Operations Generalist** 

**Documentation Specialist** 

LENA BURKEEN

**Shipping Assistant** 



Helms Home Care LLC Rev. 7/29/2025

	CASELOAD 1	CASELOAD 2	CASELOAD 3	CASELOAD 4	CASELOAD 5
TEAM 1  Intake:  Kaitlin	KALLIE Factor Vyvgart	ALEX Line Care & TPN (NC: A-D) Vyepti	MADISON  Line Care & TPN (NC: E-J)  Ocrevus	EMILY  IVIg (NC: A-J)	TARA Chemo TD (A - J)
TEAM 2	DESTINY  Alpha-1  Enzymes	Line Care & TPN	BROOK  Line Care & TPN  (NC: Q 7)	IVIg	TARA Chemo TD
<b>Intake:</b> Ashleigh	SCIg SC & IM Injections Tepezza	(NC: K-P)	(NC: Q-Z)	(NC: K-Z)	(K - Z)
	JAYMERSON	ANA	ANA	MONIQUE	NICOLE
TEAM 3  Intake: Ashley	Miscellaneous	Line Care & TPN (Non-NC)	Entyvio	IVIg (Non-NC)	Infliximabs