




Illinois Department of Transportation

Memorandum

To: Regional Engineers

From: Jack A. Elston 

Subject: Special Provision for Illinois Works Apprenticeship Initiative – State Funded Contracts

Date: January 12, 2024

This special provision was created for the Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). It has been revised to increase job opportunities for Illinois Works graduates and provide compliance accountability measures in accordance with HB 2300 signed into law on July 28, 2023.

This special provision should be inserted into all nonfederal-aid contracts.

The districts should include the BDE Check Sheet marked with the applicable special provisions for the April 26, 2024 and subsequent lettings. The Project Coordination and Implementation Section will include a copy in the contract.

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ILLINOIS WORKS APPRENTICESHIP INITIATIVE – STATE FUNDED CONTRACTS (BDE)

Effective: June 2, 2021

Revised: April 2, 2024

Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). For contracts having an awarded contract value of \$500,000 or more, the Contractor shall comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The goal of the Illinois Apprenticeship Works Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Of this goal, at least 50% of the labor hours of each prevailing wage classification performed by apprentices shall be performed by graduates of the Illinois Works Pre-Apprenticeship Program, the Illinois Climate Works Pre-Apprenticeship Program, or the Highway Construction Careers Training Program.

The Contractor may seek from the Department of Commerce and Economic Opportunity (DCEO) a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The Contractor shall ensure compliance during the term of the contract and will be required to report on and certify its compliance. An apprentice use plan, apprentice hours, and a compliance certification shall be submitted to the Engineer on forms provided by the Department and/or DCEO.

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