



Policy No. 3.05	Subject: Status 18-_: Training
Section: Services	Revised: 10/2021
Signature: Eric Evans, Bureau Chief	Version: FINAL

1. DEFINITIONS

Training opportunities are supported by IVRS when it is necessary and required by the vocational goal to achieve employment. Through a comprehensive assessment, including the analysis of disability factors as it relates to eligibility, the [Individualized Plan for Employment \(IPE\)](#) is developed and reflects the services needed to achieve the employment outcome.

These training statuses are for cases which have training as the most significant service called for on the IPE. The status reflects the program of study, not the location, college or vendor providing it. Training means all of the types listed below, designed to assist the individual to prepare for a job. IVRS has established a preference for training in-state.

Status 18-1: Work adjustment training/assessment

For work adjustment training and assessment information, refer to the [Menu of Services Manual](#).

Status 18-2: On-the-Job Training (OJT)

For information on OJTs, refer to the [OJT policy](#).

Status 18-3: Occupational or Vocational Training/Apprenticeship Training

This status is only utilized for occupational and vocational training programs, Registered Apprenticeships, and Non-Registered Apprenticeships with recognized post-secondary credentials. For programs that qualify for Federal Financial Aid, refer to the [IVRS Post-Secondary Education Grant policy](#). For programs that do not qualify for Federal Financial



Aid, and Non-Registered Apprenticeships that do not have recognized post-secondary credentials, refer to the [Other Training policy](#).

Status 18-4: Academic Training

This status is utilized for four-year training (including transfer programs at community colleges), graduate training, and post-graduate training with recognized post-secondary credentials. Refer to the [IVRS Post-Secondary Education Grant](#) policy.

Status 18-5: Secondary Education Training

This status is utilized for individuals in secondary education. For information on secondary education students, refer to [Serving Students in Transition](#).

Status 18-6: Supported Employment Job Coaching

This status is utilized for individuals in supported employment job coaching. Refer to the [Supported Employment Services](#) policy for more information.

Status 18-7: Other Training

This status is for other types of training not covered elsewhere in this policy. Some examples of other training include:

- a. [Non-Supported Employment Job Coaching](#)
- b. [Customized Employment](#)
- c. Occupational or vocational training programs that do not end in a recognized credential
- d. [Comprehensive Employment Education Programs \(CEEP\)](#)
- e. [High School Equivalency Test \(HiSET\) Training](#)
- f. [Job Readiness Training](#)
- g. [Disability-Related Skills Training](#)
- h. [Driver's Education](#)
- i. [IVRS Self-Employment](#)
- j. Transition Alliance Program (TAP) job candidates not in secondary or post-secondary education
- k. Adult Work-Based Learning Experiences
 - i. [Externships](#)



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- ii. [Non-Registered Apprenticeships](#)
- iii. Internships
- iv. [Occupational Skills Training](#)
- v. Short-Term Employment
- vi. [Non-Compete Veteran Program \(DVOP\)](#)
- vii. Other Work-Based Learning Experiences not Elsewhere Classified

2. EXCEPTIONS

- a. See applicable policies for possible exceptions.

3. APPLICABLE FORMS/DOCUMENTS

- a. [Individualized Plan for Employment Policy](#)
- b. [IVRS Post-Secondary Education Grant Policy](#)
- c. [IVRS Self-Employment Program Policy](#)
- d. [Job Readiness Toolkit](#)
- e. [Menu of Services Manual](#)
- f. [Non-Supported Employment Job Coaching Policy](#)
- g. [On-the-Job Training \(OJT\) and Externships Policy](#)
- h. [Other Training Policy](#)
- i. [Serving Students in Transition Policy](#)
- j. [Supported Employment Services Policy](#)
- k. [Financial Literacy Questions](#)
- l. [Planning for Apprenticeships](#)

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