

Job Shadow

The purpose of a Job Shadow is to provide opportunities for a job candidate (JC) to make an informed choice about occupations of interest to them in the implementation of an employment goal. This service utilizes experiential learning opportunities in the community with local employers and may include informational interviews.

IVRS Responsibilities for Job Shadow Services

- Meet with JC to discuss job shadow options and related questions or activities to direct the CRP.
- Attend staffing at which time questions are addressed.
- Receive and review final report on Job Shadow results from CRP.
- Problem-solve with team to address issues hindering progress as needed.

CRP Responsibilities for Job Shadow Services

- Arrange job shadow experiences with local employers/businesses to determine if a job is consistent with a JC's interests, abilities and aptitudes.
- Facilitate job shadow activities with JC and employer/business.
- Prepare a final report that incorporates job shadow results which are reported in meeting CRP schedules with IVRS and JC.

Job Candidate Responsibilities for Job Shadow Services

- Work towards employment goals and stay employed.
- Show up for meetings with clean clothes and in good health.
- Let staff know immediately when JC is unable to attend an appointment.
- Participate in the meetings and help plan the steps to success.
- Let the team know what JC's choices are by asking questions and sharing thoughts.
- Complete all the homework, recommendations and suggestions agreed by team.
- Make sure that JC talks with all those who are involved in the employment journey.
- Provide any documents that are requested that will help JC reach his/her employment goals.