

**CAPITOL POLICE SECTION
OFFICER RULE 4
REAPPOINTMENT**

Section 4-1 Procedure

A. Former Capitol Police Section (CPS) Officers seeking reappointment to the Department, as a CPS Officer shall submit a letter of request to the Superintendent stating the reasons reappointment is being sought.

B. CPS Officers may be re-employed as civilians after retirement, as outlined in the Personnel Rules for civilian employees.

1. The Superintendent may deny the request or refer it for further processing.
2. If the request for reappointment is to be considered further, a comprehensive background investigation shall be conducted.
3. Former officers may be scheduled to appear before the ISP Board for an interview.
4. Former officers seeking reappointment shall meet all the requirements for CPS Officers as specified in [Rule 1, Section 1-3](#).
5. Before being reappointed, former officers shall have demonstrated, in their activities with the Department and their record since leaving the Department, that they are outstanding in character and ability, and that they would be of greater value to the Department than a new officer.
6. The reappointment of former officers is subject to the approval of the Superintendent.
7. Reappointed former officers shall be required to comply with the provisions of [TRA-024](#).
8. Former officers may, at the discretion of the Superintendent, be required to attend the next session of the Department's pre-basic training school and/or the ILEA Basic Academy.