

	STANDARD OPERATING PROCEDURE State Form 39870 (R/S-06)	Reference Number ENF-043
	Subject Police Action Review Board	
	Special Instructions Replaces ENF-43 dated May 31, 2018	Effective Date September 15, 2025

I. PURPOSE

Establish the membership and procedures of the Police Action Review Board.

II. POLICY

The Police Action Review Board (Board) is created to review incidents as outlined in Section V. to determine if the action of the involved officer(s) were consistent with the applicable policy(s) and training standard(s) of the Indiana State Police (Department). The Board is an administrative body of the Department and shall function independent from any determination made regarding criminal charges.

III. DEFINITIONS

A. INVOLVED OFFICER - An officer who used or allegedly used deadly force directed at another person or who directly or purposefully interacted with the suspect or the suspect's vehicle immediately prior to the event that caused the serious bodily injury or death of the suspect or a third party (e.g. performed a PIT maneuver, utilization of stop sticks, or use of force). Involved officer does not include officers who may have witnessed the actions of another officer or civilian.

B. POLICE ACTION REVIEW BOARD – An internal administrative Board created by the Department to determine if involved officer(s) actions and decisions were consistent with applicable Department policies and training standards.

IV. PROCEDURE

A. The Board shall consist of:

1. Permanent Voting Members:

- a. The Deputy Superintendent of Enforcement;
- b. The Deputy Superintendent of Investigations; and
- c. The Commander of the Training Division.

B. The Deputy Superintendent of Enforcement shall be the Chairperson of the Board.

C. The Board may, at the discretion of the Chairperson, add the following non-voting members to any Board review:

- 1. Chief Legal Counsel or their designee;
- 2. Training personnel, which may include, but is not limited to:

- a. Defensive Tactics instructor;
- b. Firearms instructor; and/or
- c. Emergency Vehicle Operations instructor.

4. Investigation personnel, which may include, but is not limited to:

- a. Area Investigative Commander;
- b. District Investigative Commander; and
- c. Detective(s).

5. BlueTeam/IAPro Administrator

6. Crime Scene Investigator;

7. Fleet Safety Director;

8. Crash investigator or reconstructionist;

9. Any other Department personnel deemed necessary to assist in the review of designated incidents.

D. Incidents for Review and Timeline for Review

1. The Chairperson shall convene the Police Action Review Board once every 90 days or as needed.

2. The Board shall review:

a. Firearm discharges that:

- (i) Result in any injury to a suspect or a third party;
- (ii) Are found to be the cause of death of a person;
- (iii) A discharge that was intended to strike a human being; or
- (iv) Any other discharge recommended for Board review.

b. Commission crashes that:

- (i) Result in serious bodily injury to a suspect or a third party;
- (ii) Result in the death of a person; or
- (iii) Recommended for Board review.

c. Any police actions, to include, but not limited to: vehicle pursuits, controlled electrical weapon (CEW/Taser) deployment, chemical agent deployment, or defensive tactics which:

- (i) Result in serious bodily injury to a suspect or a third party;
- (ii) Result in the death of a person; or
- (iii) Recommended for Board review.

3. Unless, otherwise ordered by the Superintendent, the Board will review incidents only when:

a. All related criminal investigation(s) have been completed.

- (i) An investigation is considered completed only after all investigative leads have been exhausted; and
- (ii) Prosecutorial review has been conducted.

4. If charges are filed against the involved employee, after the completion of any prosecution and all appeals have been exhausted.

E. Board Determination:

1. The determination of the Board will be specific to the incident and policy(s) and/or training standards in question.

EXAMPLE: A police action shooting will be reviewed to determine if the involved officer(s) actions were consistent with the Department's Use of Force policy and training standards.

2. Only permanent members as outlined by Section IV.A.1. shall vote to determine if the action of the involved officer(s) are consistent or inconsistent with applicable Department policy(s) and/or training standards.

3. The Board's determination shall be by majority vote and be:

- a. The officer(s) actions and/or decisions were consistent with Department policy and training standards;
- b. The officer(s) actions and/or decisions were consistent with Department policy, but inconsistent with training standards;
- c. The officer(s) actions and/or decisions were inconsistent with Department policy, but consistent with training standards;
- d. The officer(s) actions and/or decisions were inconsistent with Department policy and training standards; or
- e. Directing further investigation of the incident be conducted to allow for the Board to make a determination.

4. If the Board makes a determination that the officer(s) actions or decisions were inconsistent with either policy or training standards, the Board may recommend any of the following to the Superintendent:

a. Supervisory action

- b. Remedial training;
- c. An internal investigation; and/or
- d. Update to Department policy(s) and/or training standards.

5. The determination of the Board will be memorialized in a memorandum from the Chairperson to the Superintendent.

6. The Superintendent may in his/her discretion:

- a. Direct further investigation be conducted and the findings be submitted to and considered by the Board;
- b. Accept the determination of the Board by affixing his/her signature to the Board's written determination.
- c. Reject the determination of the Board and direct further action.

7. If the Board's determination is accepted by the Superintendent, the Chairperson shall:

a. Notify:

- (i) The involved officer(s); and
- (ii) The Area and District or Division Commander of the involved officer(s).

- b. Direct any further action in accordance with the Board's determination; and
- c. Direct the BlueTeam/IAPRO Administrator to close the incident in accordance with the Board's determination.

F. Documentation and Retention

1. The Board shall review all documents or items deemed necessary to make a determination.

2. The Board will cause a summary of each meeting to be completed, to include:

- a. Date of meeting;
- b. Members present;
- c. Incidents for review;
- d. Documents/items reviewed;
- e. Any additional action needed;
- f. Policy determination of each incident; and
- g. List of documents created at the meeting.

3. All documents related to the Board shall be provided to and retained by the Department's Legal Office.

a. The period for retention shall be:

- (i) Three (3) years; or
- (ii) If a civil action is filed or until the conclusion of the action and all appeals, whichever is longer.

G. This procedure shall be used in conjunction with all relevant Department regulations, rules, policies and procedures.