

	<b>STANDARD OPERATING PROCEDURE</b> <small>State Form 39870(R/S-06)</small>	Reference Number <b>SOC-010</b>
	Subject <b>Motorcycle Program – Utilization, Selection, and Training</b>	
	Special Instructions <b>Replaces ENF-090 dated January 1, 2012</b>	Effective Date <b>March 1, 2015</b>

**I. PURPOSE**

Establish guidelines for the utilization, selection, and training of ISP police employees as members of the Department’s Motorcycle Patrol (MP).

**II. POLICY**

Motorcycle patrol personnel shall provide the Department with the capability of concentrated traffic enforcement, and quick initial response to emergency calls for service. The unique capabilities and the professional image of the motorcycle patrol will be utilized, as needed, for the benefit of the Department and the general public.

**III. PROCEDURE**

MP personnel shall be assigned to either a district or Special Operations Command (SOC) depending on residency and operational need:

A. Duties of motorcycle patrol personnel shall include but are not limited to:

1. Traffic enforcement in areas with high volumes of traffic violations or traffic crashes;
2. Initial response to emergency calls for service.
3. Providing traffic and criminal enforcement at special details including but not limited to: the Indianapolis 500, Indiana State Fair, Brickyard 400 etc; and
4. Providing escorts and security details as needed or directed.

B. Requests for multiple MP personnel at special details or public appearances shall be coordinated through the applicable district or the SOC Commander (if SOC personnel are requested).

**IV. SOC ASSIGNMENTS**

The SOC Commander shall determine the number of MC team members and their geographical breakdown when assigned to SOC. All MP assignment information shall be published in the MP Operational/Training Manual.

**V. SELECTION PROCESS FOR VACANCIES**

When an MP vacancy exists, the SOC Commander shall notify the division, section, zone, area, and district commanders by email. Those commanders shall advertise the vacancy a minimum of five (5) days prior to the closing date. Interested personnel shall submit a Specialty Team Application, with appropriate endorsements and recommendations, through channels, to the SOC Commander.

1. All applicants must:

- a. Meet the minimum standards as defined in SOC-004;
- b. Be willing to sign a contract committing to the MP Program for a minimum of two (2) years;
- c. Have had no preventable Department crashes within the past 24 months;
- d. Be able to provide a secure inside facility to store the assigned motorcycle;
- e. Attach copies of the following items to the Specialty Team Application when submitted; and

- (1) A copy of a valid driver's license, showing a current motorcycle endorsement.
- (2) The date the applicant's original motorcycle endorsement was received.
- (3) A detailed description of applicant's riding experience, and types of motorcycles operated.

f. Be in good physical condition and able to successfully complete the physical abilities test. The physical abilities test shall be administered by the MP team leaders and the Training Section's Health Management Specialist, using a Department authorized motorcycle.

After having been shown the proper method, the applicant shall:

- (1) Properly mount the motorcycle from each side;
- (2) Properly upright a downed motorcycle and set the side stand from each side; and
- (3) Physically push the motorcycle forward 100 feet, and backward 25 feet.

2. The SOC Commander shall notify the candidates and their commanders, at least seven (7) days prior to the date of the selection procedure and furnish information listing the time, date, and location of the interview and test.

3. The selection procedure will consist of an interview and physical abilities test. The interview committee shall be selected by the SOC Commander and shall consist of a three (3) person committee consisting of a committee chair and two (2) committee members.

4. After the interviews and testing, the SOC Commander shall make the final selection and shall notify the person chosen for the position, in writing, through channels.

5. Upon selection, new MP team members shall be assigned to the appropriate MP team.

## **VI. TRAINING**

A. Department MP personnel shall be properly trained and utilized in accordance with the Northwestern University Center for Public Safety Police Motorcycle Operator Training Course and the standards set forth in the Department MP Operational/Training Manual.

B. This procedure is to be used in conjunction with all relevant Department regulation, rule, policies, and procedure.