JACKSONVILLE STATE UNIVERSITY

Manual of Policies and Procedures

POLICY NUMBER: <u>I:02:15</u> Date: <u>November, 1989</u>

REVISION/REVIEW DATES: May 1997, December 2007, May 2013, November

2014, September 2023

SUBJECT: Liability Insurance for Faculty and Staff

APPROVED: Dr. Don Killingsworth, Jr., President

PURPOSE

This policy is to define the professional liability insurance provided by the University.

POLICY

The University provides professional liability insurance that offers coverage for employees (both faculty and staff), student workers, student interns, volunteers and others on campus. This insurance coverage is offered to protect these individuals as they perform their duties. There are various exceptions to these policies. The insurance policies are available for inspection in the Office of Human Resources.

Faculty, staff and students are free to purchase additional liability insurance through professional organizations or other entities if they wish.

RESPONSIBILITY

This policy is the responsibility of the Senior Vice President for Finance and Administration.

EVALUATION

This policy will be evaluated every five (5) years by the Office of Human Resources.