JACKSONVILLE STATE UNIVERSITY

Manual of Policies and Procedures

POLICY NUMBER: II:04:02 **DATE: August 2003**

REVISION/REVIEW DATES: Oct 2011, June 2015, July 2022, November 2026

SUBJECT: Experimental Course Policy

APPROVED: Dr. Don C. Killingsworth, Jr., President

PURPOSE

This policy establishes a time limit for offering experimental courses.

POLICY

Definition: An experimental course is a course added temporarily, with an abbreviated approval process.

A course may be offered experimentally over a two-year period to assess student interest, demand, and course appropriateness or in the case of a sudden change to accreditation or State requirements. The two-year time limit begins with the effective term. To change an experimental course to a permanent course in the University's taxonomy of courses and catalog, the department offering the course should submit a request through the regular curriculum process any time during the two-year time frame.

Failure to pursue the curriculum approval process within the two-year timeframe will result in the inactivation of the course, making it unavailable to schedule in future terms.

Any exceptions to this policy will require the approval of the Provost and Senior Vice President for Academic Affairs.

RESPONSIBILITY

The Provost and Senior Vice President for Academic Affairs is responsible for this policy.

EVALUATION

This policy will be evaluated at least every five (5) years.