



JACKSONVILLE STATE UNIVERSITY
BOARD OF TRUSTEES
EMERGENCY MEETING
MINUTES

The Board of Trustees of **JACKSONVILLE STATE UNIVERSITY** held an emergency called meeting in Jacksonville, Alabama, on **Tuesday, June 25, 2019, at 11:30 A.M., CDT on the 7th Floor of Stadium Towers.**

Mr. Randall Jones, Chairman of the Board of Trustees, called the meeting to order and asked everyone to have a moment of silent prayer.

Roll call showed the following members of the Board of Trustees were:

PRESENT:

Mr. Randall Jones, Chairman
 Senator Vivian D. Figures, Vice Chair
 Mr. Clarence Daugette, III
 Mr. Rusty Fuller
 Mr. Tony Ingram
 Ms. Gale Saxon Main
 Mr. Randy Y. Owen (via telephone)
 Mr. Tony Smoke

ABSENT:

Mr. Greg Brown
 Governor Kay Ivey

JSU ENROLLMENT UPDATE

President Beehler reported that summer enrollment is up by 729 students, a 14% increase from the prior year. This is the highest summer enrollment since summer 2014. It is projected that enrollment will be up by 200 or more students for the fall semester. Orientation sessions have been very successful, with the largest one last week. He announced that Dr. Christie Shelton is very proactive in preparing for the fall. Dr. Christie Shelton and Dr. Emily Messer have instituted weekly summer strategy sessions that involve a cross-section of university personnel. Dr. Shelton gave an overview of what the sessions consist of. She reported that the

purpose of the sessions is to stay abreast of space needs, enrollment for returning students, registration for first-time freshmen, and other essentials that are identified. To date, two strategy sessions have been held. The meetings have proven to be very beneficial.

Dr. King reported that there are no issues or problems concerning student housing.

Move-in Day for students is August 17, 2019. Trustees are encouraged to volunteer.

TORNADO RECOVERY WITH THE STATE INSURANCE FUND

Mr. Jim Brigham distributed several handouts regarding the costs identified with the tornado recovery. He reported on the outstanding invoices that should be paid.

Payment from the State Insurance Fund has not been received since April. A check from the Education Trust Fund in the amount of \$2.6 million was received on June 25, 2019. These funds are earmarked for deferred maintenance and technology. \$1.5 million will be used to pay at least 14 vendors that have multiple outstanding invoices.

Mr. Brigham reported that to date, JSU had received \$75,793,147 from the State Insurance Fund. The University has spent \$83,084,625 on tornado-related projects. There is a total of \$26,065,744 in commitments. The total expenditures are \$109,150,369.

Mr. Brigham stated that he would provide a "Payments by Vendor" report and a three-year capital plan to the Trustees at the next board meeting.

Mr. Thompson reported that Brewer, Carlisle, Salls, Self, Mason, Merrill, Sparkman, Stephenson, and Wallace Halls are **tornado-related projects** that are still underway. A full description of the projects was handed-out to the Trustees. Mr. Brigham reported on the following **non-tornado related projects** that are still in need of repairs.

- RMC JSU Complex - replacement of the roof and HVAC RTU
- Stephenson Hall – roof replacement
- Stone Center – classroom updates
- Martin Hall – classroom improvements
- Campus – sidewalk repairs

The demolition on Merrill Hall is scheduled for July 22, 2019. The Arbitrator will not need to walk through the building for it to be torn down.

Mr. Brigham reported that the finances for the University are in good standing and that the University continues to receive the allocation from the state. There are no operational issues regarding cash flow to the University.

President Beehler reported that he had a meeting with several legislators to explain the university's current situation and communicated to them the urgency of getting reimbursements from the State Insurance Fund. Letters went out to the legislators that did not attend the meeting to urge them to make phone calls to Montgomery to emphasize the importance of getting the money that is due to the University.

Mr. Skip Clark gave the following report concerning the newly formed Audit Committee:

- **PURPOSE:** Assist BOT in monitoring the integrity of 1) internal controls, 2) financial reporting process, and 3) financial statements and reports

- **RESPONSIBILITIES**

- Approve External Auditor (currently CDPA), the engagement letter, and related fees
- Ensure no restriction of scope and full independence of External Auditor and Internal Auditor
- Full authority and oversight of Internal Audit
- Approve the annual Internal Audit plan
- Review and recommend policy (such as: transaction approvals, conflict of interest, whistleblower protection)
- Promote risk assessment
- Review and monitor Internal Auditor and External Auditor findings

- **COMPOSITION & MEETINGS**

- At least three members (with 1 having accounting expertise and 1 having legal/compliance expertise)
- Meet when necessary (at a minimum meet four times a year)
- Meet with the Internal Auditor, External Auditor, University Counsel, and the Vice-President, Finance & Administration individually or collectively (in the absence of senior administrators)

Chairman Jones reported that Mr. Greg Brown, Mr. Tony Smoke, Senator Vivian Davis Figures, and Mr. Tony Ingram have agreed to serve on the Audit Committee. A motion and a vote are not needed to set up the committee.

Mr. Clarence Daugeette made a motion to approve the Internal Audit Charter. Senator Vivian D. Figures seconded the motion. The motion carried.

Regarding the Transaction Authorization Matrix, Chairman Jones stated that there is no intention of increasing anything that is already in place.

Chairman Jones recommended that future Board of Trustees meetings begin Tuesday at 9:00 am and committee meetings begin Monday at 1:30 pm. He suggested that Trustees have lunch at noon with students in the cafeteria before the committee meetings start. Effective, July 15, 2019, all committee meetings will be held on Monday before the Board of Trustees meeting.

EXECUTIVE SESSION

Mr. Charlie Waldrep, Board Counsel, certified that the Executive Session is necessary to discuss the good names and character of individuals or pending litigation. He suggested that the Executive Session include the Trustees only.

President Beehler called roll for voting to approve the Executive Session. The following persons voted:


Chairman, Randall Jones	Yes
Senator Vivian Davis Figures	Yes
Mr. Clarence Daugeette	Yes
Mr. Rusty Fuller	Yes

Mr. Tony L. Ingram	Yes
Mrs. Gale S. Main	Yes
Mr. Randy Owen	Yes (via telephone)
Mr. Tony Smoke	Yes

Chairman Jones reported a unanimous vote for the Executive Session and stated that the Board members would return for a public vote on any action items.

Upon returning from the Executive Session Chairman Jones reported that there were no action items to report.

There being no further business, Chairman Jones declared the meeting adjourned by unanimous consent. The next meeting of the Board of Trustees will be on July 16, 2019, at 9:00 am on the 5th Floor of Stadium Towers.



Secretary



President Pro Tempore