

**PROCEDURE 401-6**  
**PERSONAL APPEARANCE**

**Effective 05-01-2021**

**Revised 06-22-2023**

County employees are representatives of Johnson County Government and are required to maintain a personal appearance that reflects favorably on the County and is appropriate for their required work environment and responsibilities.

Each department/agency/office may adopt personal appearance standards consistent with this procedure. Departments/agencies/offices with an appropriate business need may require employees in certain positions to wear uniforms or to comply with personal appearance standards not generally required of other County employees.

Employees may request an exception to personal appearance standards as an accommodation for disability, pregnancy and related conditions, or religious beliefs or practices.