

| Kent PD | WASPC | Title |
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| #6.20 | #6.2 | ACCESS Compliance |

The Criminal Justice Information System (CJIS) is maintained by the Federal Bureau of Investigations (FBI) and includes information from a number of federal and national database systems. The Kent Police Department accesses the CJIS through A Central Computerized Enforcement Service System (ACCESS) maintained by the Washington State Patrol (WSP). Through ACCESS, the police department has designated a Terminal Agency Coordinator (TAC) to serve as the point-of-contact at the Kent Police Department for matters relating to CJIS and ACCESS.

The TAC administers CJIS and ACCESS systems programs within the police department and oversees the police department's compliance with FBI and WSP CJIS systems policies.

The police department's Support Services Manager, with the assistance of the TAC, attends all audits of the ACCESS system. The Support Services Manager then works with employees of the police department to ensure that any compliance violations documented in the triennial audit are addressed and remedied by practice and/or policy.

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| Effective: | 10/10/14 |
| Revised: | New |
| Kent PD | 6.20 |
| WASPC | 6.2 |
| Previous Kent PD Policy | New |