

 Kinston Police Department	<u>POLICY: Contractual Agreements</u>						<u>POLICY #:</u> 100-9
	<u>NCLEA Standards:</u>						
	<u>CALEA Standards:</u>						
	<u>NCLM Standards:</u>						Effective Date:
<input type="checkbox"/> New <input checked="" type="checkbox"/> Revised	Revision Dates:	01/01/21	01/06/25				07-01-2019
Approval: Chief of Police							

I. PURPOSE

The purpose of this policy is to provide guidelines for establishing written agreements governing law enforcement services provided by the Kinston Police Department.

II. POLICY

- A. A written agreement shall govern the provision of contracted law enforcement services by the Chief or a designee will review the written agreement annually.
1. Any contract entered into by the Kinston Police Department for the provision of law enforcement services shall contain a statement of the specific services to be provided.
 2. Any contract entered into by the Kinston Police Department for the provision of law enforcement services shall contain specific language dealing with the financial agreement between parties to include at a minimum, salaries and support service.
 3. Any contract entered into by the Kinston Police Department for the provision of law enforcement services shall specify the records to be maintained by the department concerning the performance of services by police department personnel.
 4. Any contract entered into by the Kinston Police Department for the provision of law enforcement services shall contain language dealing with the duration, modification, and termination of the contract.
 5. Any contract entered into by the Kinston Police Department for the provision of law enforcement services shall contain specific language dealing with legal contingencies.
 6. Any contract entered into by the Kinston Police Department for the provision of law enforcement services shall stipulate that the Department will maintain control over its personnel.
 7. Any contract entered into by the Kinston Police Department for the provision of law enforcement services shall provide specific arrangements for the use of equipment and facilities.

8. When necessary to provide for the appropriate and legal discharge of contracted services between the Kinston Police Department and the outside agency, such written contract shall be reviewed by the City Attorney to ensure it complies with all applicable legal standards.
- B. Kinston Police Department personnel assigned to provide law enforcement services to another entity under a contract agreement shall have the same employment rights as other personnel in the Kinston Police Department.